

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
AGENDA  
JUNE 22, 2011**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, June 22, 2011 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 4, 2011. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS/COMMENDATIONS**

- *William Smith*, Assistant Principal – Handbook Changes 2011-2012 School Year
- *April Chichelo*, Relay for Life

**1.0 PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #9322 – Public and Executive Sessions)

**2.0 SUPERINTENDENT’S REPORT**

Recommended that the Board of Education approve the following items 2.1 through 2.21.  
(Roll Call Vote)

**PERSONNEL**

**2.1 Extra-Work/Extra-Pay 2010-2011 (Additions)**

That the Board of Education approve additions to the Extra-Work/Extra-Pay 2010-2011 list (see attachment A).

**2.2 Extra-Work/Extra-Pay Coaches 2011-2012 (Additions)**

That the Board of Education approve additions Extra-Work/Extra Pay Coaches for the 2011-2012 school year (see attachment B).

**2.3 Summer School 2011 Staff Approvals (Additions)**

That the Board of Education approve Summer School 2011 staff (see attachment C).

**2.4 Extra-Work/Extra-Pay Activity Advisors 2011-2012**

That the Board of Education approve an addition to the Extra-Work/Extra-Pay 2011-2011 list (see attachment D).

**2.5 Chinese Teacher Approval**

That the Board of Education approve *Matthew Horvath* as a Chinese Teacher (3/5 time) at the salary of \$28,122\* (BA15-2 prorated)(\*pending negotiations) effective September 1, 2011 for the 2011-2012 school year.

**2.6 Special Education Teacher Approval**

That the Board of Education approve *Stacy Schuff* as a Special Education Teacher at the salary of \$56,175\* (MA-8)(\*pending negotiations) effective September 1, 2011 for the 2011-2012 school year.

**2.7 Chemistry Teacher Approval**

That the Board of Education approve *Johnathan McVeigh* as a Chemistry Teacher at the salary of \$46,175\* (BA15-1)(\*pending negotiations) effective September 1, 2011 for the 2011-2012 school year.

**2.8 Tenure Recommendation**

Recommended that the Board of Education approve the following staff member for tenure:

<u>Employee</u>	<u>Department</u>	<u>Date of Hire</u>	<u>Tenure Date</u>
Louis DalPra	Supervisor – Athletic Director	8/1/2008	8/1/2011

**2.9 Rehire Tenurable Administrative Staff**

That the Board of Education approve the rehire of tenurable administrative staff (see attached List E).

**2.10 Supervisor of Social Studies, World Language, SLC Coordinator Approval**

That the Board of Education approve *Robert Donohoe* as Supervisor of Social Studies, World Language, SLC Coordinator effective July 1, 2011 at the salary to be negotiated for the 2011-2012 school year.

**2.11 Graduate Tuition Reimbursement Payment**

That the Board of Education approve tuition reimbursement payment for the following staff members, under the provisions of the RBREA contract:

- *Suzanne Keller*, SOURCE Coordinator, for 3 credits taken at Montclair State

University

**2.12 Reimbursement**

That the Board of Education approve reimbursement of mentoring fees to *William Smith*, Assistant Principal as follows:  
\$2,300 at end of year one and \$1,000 at end of year two of program.

**2.13 AVID Tutors 2010-2011 (Addition)**

That the Board of Education approve an addition to the 2010-2011 AVID Tutors (see attached List F)

**2.14 Curriculum Writing Approval 2011-2012**

That the Board of Education approve Curriculum Writing 2011-2012 for staff (see attached List G)

**2.15 Professional Development Approval Summer 2011**

That the Board of Education approve Professional Development Summer 2011 for staff (see attached List H)

**2.16 Deduction in Salary**

That the Board of Education approve the deduction of four days salary at the per diem rate for *Rose Davis*.

**OPERATIONAL**

**2.17 ELL Summer Program**

That the Board of Education approve the *ELL Summer Program* from July 5-29, 2011 from 8:30 a.m. -12:30 p.m. Monday through Friday

**COMPLIANCE**

**2.18 2011-2012 District Professional Development Plan**

That the Board of Education approve the 2011-2012 District Professional Development Plan (see attachment I)

**2.19 Suspension Report**

That the Board of Education approve the attached Suspension Report.

**2.20 Security Drill**

That the Board of Education approve the Security Drill Record (see attachment).

**SPECIAL EDUCATION**

**2.21 Out-of-District Placements 2011-2012 – Extended School Year**

Recommended that the Board of Education approve the following out-of-district placements for the extended school year upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual</u>	<u>Date</u>
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				<u>Tuition</u>	
21290	7/14/93	Autistic	Center of Vocational Rehabilitation, Eatontown, NJ	\$1,425	7/6-8/5/11
29002	6/19/91	Autistic	Jet Program Wickatunk	\$3,450	6/27-8/19/11

### **3.0 COMMUNICATIONS**

- Letter from Department of Education confirming district's designation as high performing based on final QSAC review.

### **4.0 GOVERNANCE:**

#### **4.1 Minutes of June 1, 2011**

Recommended that the Board of Education approve the minutes of the meeting held on June 1, 2011.

#### **4.2 Committees**

- Negotiations committee met June 13, 2011.
- Curriculum Committee meeting June 21, 2011 at 8:00 am.
- Building & Grounds meeting scheduled for June 22, 2011 at 6:00 pm.

### **5.0 FINANCE**

Recommended that the Board of Education approve items 5.1 thru 5.17.

#### **5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS;* N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **May 31, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

#### **5.2 Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **May 31, 2011**, as attached, and

*BE IT FURTHER RESOLVED:* That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

### 5.3 **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **May 31, 2011**.

### 5.4 **Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, June 22 2011, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,588,476.48
20	Special Revenue Funds	\$ 128,157.56
30	Capital Projects Fund	\$ 7,582.57
40	Debt Service Fund	00.00
	Total Expenditures	\$1,724,216.61

### 5.5 **End of Year Bill List**

Recommended that the Board of Education authorize Mrs. Galvao, School Business Administrator/Board Secretary, to prepare a supplemental bill list on June 30, 2011, to pay any outstanding invoices for the 2010-2011 school year to be approved at the next Board meeting.

### 5.6 **Maintenance Reserve Transfer**

Recommend that the Board of Education approve the following:

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit the Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Red Bank Regional Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Maintenance Reserve account at year end, and

**WHEREAS**, the Red Bank Regional Board of Education has determined that up to \$400,000 is available for such purposes to transfer,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

#### **5.7 Capital Reserve Transfer**

Recommend that the Board of Education approve the following:

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit the Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Red Bank Regional Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Reserve account at year end, and

**WHEREAS**, the Red Bank Regional Board of Education has determined that up to \$100,000 is available for such purposes to transfer,

**NOW THEREFORE BE IT RESOLVED** by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

#### **5.8 Depository of School Funds**

Recommended that the Board of Education approve the following:

*WHEREAS*; the Red Bank Regional High School Board of Education deems it

advisable to designate a depository of all school funds, effective June 22, 2011 and to serve until the next Reorganization meeting,

*NOW, THEREFORE, BE IT RESOLVED:* That TD Bank be so designated, and

*BE IT FURTHER RESOLVED:* That additional depositories for investment purposes be designated as follows:

Hudson Savings  
Bank of America  
TD Bank  
Investor Savings Bank

**5.9 Change Order #1 – Exterior Door Project**

That the Board of Education approve Altec Building Systems Corporation change order #1 for Exterior Door Project in the amount of \$3,500.00.

**5.10 Final Payment – Altec Building Systems Corporation**

That the Board of Education approve final payment for the Exterior Door Project in the amount of \$5,800.00 to Altec Building Systems Corporation.

**5.11 Parental Transportation Contracts – 2011-2012**

Recommended that the Board of Education approve the following parental transportation contracts for July 2011 through June 2012:

David & Samantha Viscomi in the amount of \$20,591.43 to transport their child every school day to Schroth School, 1701 Kneelely Boulevard, Wanamassa, NJ 07712 during the 2011-2012 school year.

Charles & Linda Jones in the amount of \$5,061.50 to transport their child every school day to Red Bank Regional High School during the 2011-2012 school year.

**5.12 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
David Driscoll	IB Training - Classical Languages Houston, TX	10/8- 10/11/11	\$1,700.00	

**5.13 Field Trips**

That the Board of Education approve field trips for the 2011-2012 school year.

Date:	July 13, 2011
Leave:	9:30 am
Return:	11:00 am

Group:	Self Contained, Cognitively Impaired
Purpose:	Social Skills, Life Skills
Destination:	Foodtown
Teacher:	Britt Waltsak-Gill
Student #    Chaperone #	15 students – 8 chaperones
Transportation Cost:	\$202.46 – IDEA Grant
Fees:	None

Date:	July 20, 2011
Leave:	9:30 am
Return:	11:00 am
Group:	Self Contained, Cognitively Impaired
Purpose:	Social Skills, Life Skills
Destination:	Foodtown
Teacher:	Britt Waltsak-Gill
Student #    Chaperone #	15 students – 8 chaperones
Transportation Cost:	\$202.46 – IDEA Grant
Fees:	None

Date:	July 26, 2011
Leave:	9:30 am
Return:	11:30 am
Group:	Self Contained, Cognitively Impaired
Purpose:	Social Skills, Life Skills
Destination:	Monmouth County Park System
Teacher:	Britt Waltsak-Gill
Student #    Chaperone #	15 students – 8 chaperones
Transportation Cost:	\$202.46 – IDEA Grant
Fees:	None

Date:	August 3, 2011
Leave:	9:30 am
Return:	11:30 am
Group:	Self Contained, Cognitively Impaired
Purpose:	Social Skills, Life Skills
Destination:	Foodtown
Teacher:	Britt Waltsak-Gill
Student #    Chaperone #	15 students – 8 chaperones
Transportation Cost:	\$202.46 – IDEA Grant
Fees:	None

#### **5.14 Out-of-Country Field Trip**

That the Board of Education approve the following Out-of-Country trip for the 2011-2012 school year.



Alternate No. 6						
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*WHEREAS*, the results were reviewed by the Engineer, M. Disko Associates and the Board Attorney; and

*THEREFORE, BE IT RESOLVED*, that the Red Bank Regional High School Board of Education hereby awards the following base bid and alternates for the Track Resurfacing Project to the lowest qualified bidder, \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Base Bid	\$
Alternates	\$
<b>Total Award</b>	<b>\$</b>

**6.0 OLD BUSINESS**

**7.0 NEW BUSINESS**

**8.0 PUBLIC COMMENT**

**9.0 ADJOURNMENT**