

**RED BANK REGIONAL HIGH SCHOOL  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
FEBRUARY 20, 2008**

**NOTICE OF MONTHLY MEETING**

These minutes have not been formally approved and are subject to change or modification at the next meeting.

The regular meeting of the Red Bank Regional High School Board of Education was held at 8:00 p.m. on Wednesday, February 20, 2008 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board met in closed session at 7:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 25, 2007. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present: (7:35 p.m.)

Mr. John Garofalo  
Mrs. Kim Honecker  
Mr. Ronald S. Horton  
Mr. Michael N. Megill  
Mr. Frank Neary  
Mr. Leslie Taylor

Absent: Mrs. Costa, Mrs. Emily A. Doherty, and Mr. Peter Roskowinski

Also in attendance were:

Dr. Edward D. Westervelt	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Jim Stefankiewicz	Principal

Motion by Mr. Neary, seconded by Mr. Garofalo to go to executive session at 7:39 p.m.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Motion by Mr. Neary, seconded by Mr. Horton to go to open session at 8:18 p.m.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**OPEN SESSION****1.0 PUBLIC COMMENT**

- Anne Roseman, Red Bank and Mary Ellen Mass, Red Bank asked questions about the district's tuition rate for non-residents and academy participation.

**2.0 SUPERINTENDENT'S REPORT**

- Dr. Westervelt reported on workshops he attended at the AASA Conference.

**2.1 PERSONNEL****2.1A Graduate Course Tuition Reimbursement**

Motion by Mr. Neary, seconded by Mr. Garofalo that the Board of Education approves graduate course tuition reimbursement for the following staff member, under the provisions of the teachers' contract:

- *Lucy Slosek*, Mathematics Teacher, for 3 graduate course credits taken at Monmouth University

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Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1B Job Description**

The Board of Education approved the first reading of the following job description:

- #375 *Academy Coordinator* First Reading

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**2.1C Childcare Leave Approval**

1. Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the request for childcare leave for *Allison Matto*, Social Studies Teacher, for the 2008-2009 school year.
2. Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the request for childcare leave for *Michelle Spencer*, Science Teacher, for the 2008-2009 school year.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1D Home Instruction List Addition Approval**

Motion by Mr. Horton, seconded by Mr. Neary that the Board of Education approve an addition to the 2007-2008 Home Instruction Tutor list:

*Elizabeth C. Kelleher, Spanish*

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1E Extra-Work/Extra Pay Coaches 2007-2008 Approval (Additions)**

Motion by Mr. Neary, seconded by Mrs. Honecker that the Board of Education approve additions to the Extra Work/Extra Pay Coaches List.

<u>First Name</u>	<u>Last Name</u>	<u>Coaching Position</u>	<u>Salary</u>
Christina	Emrich	Athletic Director Assistant (Spring)	\$2,080
*Ryan	Kulat	Baseball Assistant Coach - JV	\$4,682
Nicholas	Ciambrone	Conditioning Club (Spring)	\$1,491
Denise	Martin	Track Outdoor Assistant Coach (Special Needs)	\$4,682
Christine	Eberhard	Fencing Coach finals (Stipend)	\$100

**\*Not approved pending additional information.**

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1F Buc Classic Holiday Stipends**

Motion by Mr. Horton, seconded by Mr. Neary that the Board of Education approve stipends for the Buc Classic Holiday Tournaments:

- *Michael DiSanto* for Site Director at his per diem rate of \$330.00
- *Christina Emrich, Athletic Trainer* for the Buc Classic Wrestling Tournament at the rate of \$225.

Voice vote: ayes: Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; abstain: Mr. Garofalo; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 5; abstain: 1; absent: 3; motion carried.

**2.1G Chinese Teacher Approval 2008-2009 School Year**

Motion by Mr. Garofalo, seconded by Mr. Horton that the Board of Education approve *Huirebecca Wang* as a Chinese Teacher, part time at the salary of for the 2008-2009 school year based on an annual salary of \$50,000.00 pro-rated/shared with Rumson-Fair Haven.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1H Personnel Assignment Adjustment Approval**

Motion by Mr. Garofalo, seconded by Mr. Horton that the Board of Education approve the adjustment of assignment of *Jacqueline Alvaro*, Bilingual Instructional Aide, from September 1, 2007 through April 4, 2008 (for *Ana Salgado* currently on medical leave).

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**2.1I Substitute List 2007-2008 School Year (Addition)**

Motion by Mr. Neary, seconded by Mr. Garofalo that the Board of Education approve an addition to the Substitute List for the 2007-2008 school year.

<u>Last</u>	<u>First</u>	<u>Street</u>	<u>City</u>	<u>State Zip</u>	<u>Phone</u>	<u>Subject</u>
Gunzel	William	610 Prospect Ave.	Little Silver	NJ 07739	(732)530-1884 (732)272-5567 (c)	All Subjects
Strauss	Stephen	116 Princeton Ave.	Fair Haven	NJ 07704	(732)747-9085 (732)778-8508	Science, History, Math, PE
Foster	Richard	19 Pheasant Dr.	Bayville	NJ 08721	(732)269-6393	

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **2.1J Sports Physicals (Additions)**

Motion by Mr. Horton, seconded by Mr. Garofalo that the Board of Education approve the following individuals to assist with sports physicals for the 2007-2008 school year:

- May Truxal/Nurse Practitioner
- Kristen McNulty/RN
- Louise O'Malley/RN

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

## **2.2 INSTRUCTIONAL**

Motion by Mr. Neary, seconded by Mr. Garofalo that the Board of Education approve the following:

### **International Baccalaureate Program Approval**

*WHEREAS*, the International Baccalaureate Organization aims to assist schools in their endeavors to develop the individual talents of young people and teach them to relate the experience of the classroom to the realities of the world outside; and,

*WHEREAS*, the International Baccalaureate Diploma Program supports the inclusion of all students in advanced coursework; and,

*WHEREAS*, the IB Program is designed to increase the level of achievement of all students;

*NOW, THEREFORE, BE IT RESOLVED:* That the Red Bank Regional High School Board of Education hereby supports the full implementation and funding of the International Baccalaureate Diploma Program.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

## **2.3 OPERATIONAL**

### **2.3A Sports Camps Summer 2008**

Motion by Mr. Neary, seconded Mr. Garofalo that the Board of Education approve the Summer 2008 Sports Camps.

- Mr. Neary noted that he is disappointed that we do not offer baseball camps.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **2.3B 2008-2009 Calendar**

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve of the 2008-2009 School Calendar.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

## **2.4 SPECIAL EDUCATION**

### **Out of District Placements (Addition) 2007-2008**

Motion by Mr. Horton, seconded by Mr. Garofalo that the Board of Education approve out of district placements upon the recommendation of the special education department:

ID #20114	Coastal Learning Center South
Classification: SLD	Howell, NJ
DOB:1/29/92	Effective: 2/20/08
Tuition: \$40,323.60	

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **3.0 COMMUNICATIONS**

- The Board of Education received a thank you card from Jay Colao for the plaque received for his service years on the board.

### **4.0 COMMITTEE REPORTS/ MINUTES**

- **Finance Committee**
  - The Committee met on February 11, 2008. The next meeting is scheduled for February 20, 2008 at 6:00 p.m.
- **Negotiations Committee**
  - The Committee will meet prior to the regular meeting on February 20, 2008 at 7:00 p.m. Next meeting is scheduled for February 28, 2008.
- **Fitness Center Fundraising Committee**
  - The Committee will meet on February 26, 2008 at 5:30 p.m.
- **Gahler Scholarship Committee**
  - The Committee is scheduled to meet at March 4, 2008 at 7:30 p.m.

#### **4.1 Minutes of February 6, 2008**

Motion by Mr. Horton, seconded Mr. Megill that the Board of Education approve the minutes of the meeting held on February 6, 2008.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **5.0 FINANCE AND SUPPORT SERVICES**

#### **5.1 Payment of Bills**

Motion by Mr. Garofalo, seconded by Mrs. Honecker that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, February 20, 2008 in the following appropriation accounts:

Fund	Description	Amount
11	General Current Expense	\$1,222,293.28
12	Capital Outlay	\$16,644.00
13	Special Schools	\$175.00
20	Special Revenue Funds	\$87,220.21
30	Capital Projects Fund	\$43,965.70
40	Debt Service Fund	\$0.00
	Total Expenditures	\$1,370,298.19

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **5.2 Tuition Rates for 2008-09**

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the following tuition rates for the 2008-09 school year:

Full Time	\$11,300
Part Time	\$ 5,650
Tier II	\$14,600
Tier III and IV	\$16,200

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

### **5.3 Travel – Employee**

Motion by Mr. Garofalo, seconded by Mr. Neary that the Board of Education approves the following employee travel requests:

Employee	Travel	Date	Amount
Christina Galvao	Current Issues in Education North Plainfield	2/29/08	\$21.00
Debra Pappagallo	Current Issues in Education North Plainfield	2/29/08	\$21.00
Krishna Kanuga	Professional Tennis Registry Wall	3/8 – 3/9/08 Sat. & Sun.	\$95.00
Barbara Coyle	NJSBAI- OSHA Record Keeping Logs/Workers Compensation Reports Oakhurst	3/5/08	\$24.50

Gail Canning	NJSBAI- OSHA Record Keeping Logs/Workers Compensation Reports Oakhurst	3/5/08	\$20.00
Miriam Cohen	NJ TESOL Conference	May 21, 2008	\$113.00

Attendance at stated function/purpose was previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The Board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**5.4 Transportation School Year 2007-2008**

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approves the following:

*WHEREAS*; Quotations may be sought after the opening of school for unanticipated to and from school transportation services provided the following requirements are met:

1. Three quotations shall be sought
2. Quotations shall be solicited on a per diem basis

and *WHEREAS*; in accordance with the above stipulations quotes were requested for the following route:

<u>Route</u>	<u>Days</u>	<u>Start</u>	<u>Stop</u>
0793	25	7/5/07	8/8/07
0793A	25	7/5/07	8/8/07

Description

From: Little Silver, Shrewsbury, Red Bank                      Arrival Time: 7:35 a.m.  
 Departure: 12:30 p.m.

To: Red Bank Regional HS

and *WHEREAS*; the following quotations were received:

<u>Route</u>	<u>Vendor</u>	<u>Quote Per Diem</u>
0793	Helfrich & Sons	0.00
	Murphy Bus Service	\$135.00
	Seashore Transportation	0.00

<u>Route</u>	<u>Vendor</u>	<u>Quote Per Diem</u>
0793A	Helfrich & Sons	0.00
	Murphy Bus Service	\$95.00
	Seashore Transportation	0.00

*NOW, THEREFORE, BE IT RESOLVED:* That the Red Bank Regional High School Board of Education approves the following quoted contract for the remainder of the 2007-2008 school year, or as long as transportation is required.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**5.5 Travel Additions– Employee**

Motion by Mr. Neary, seconded by Mr. Garofalo that the Board of Education approves the following employee travel requests:

<b>Employee</b>	<b>Travel</b>	<b>Date</b>	<b>Amount</b>
Miriam Cohen	NJ TESOL Conference	May 21, 2008	\$113.00

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**5.6 Payment of Bills – Additions**

Motion by Mr. Garofalo, seconded by Mr. Horton that the Board of Education approves the following:

**RESOLVED:** That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, February 20, 2008 in the following appropriation accounts:

Fund	Description	Amount
11	General Current Expense	\$52,270.93
12	Capital Outlay	\$0.00
13	Special Schools	\$0.00

20	Special Revenue Funds	\$39.80
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
	Total Expenditures	\$52,310.73

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowsinski

Results: ayes: 6; absent: 3; unanimously carried.

**5.7 Gym Roof Project Bid Results**

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the following:

*WHEREAS*, the Red Bank Regional Board of Education approved advertising for bids for the replacement of the Field House Roof; and,

*WHEREAS*, Gibson Tarquini Architects prepared specifications for the project; and,

*WHEREAS*, the project was advertised and the following bids were received on January 25, 2008; and,

<u>BIDDER</u>	<u>BASE BID</u>
<i>Arch-Concept Construction, Inc.</i>	<i>\$542,000</i>
<i>G &amp; M Eastern Contracting</i>	<i>\$637,000</i>
<i>VMG Group</i>	<i>\$362,000</i>
<i>Alper Enterprises, Inc.</i>	<i>\$574,000</i>
<i>Oradell Construction, Inc.</i>	<i>\$408,000</i>
<b><i>Northeast Roof Maintenance</i></b>	<b><i>\$446,750</i></b>
<i>D.A. Nolt, Inc.</i>	<i>\$482,702</i>
<i>East Rutherford Roofing</i>	<i>\$593,000</i>

*WHEREAS*, the bid results were reviewed by both the architect and the district’s solicitor; and,

*WHEREAS*, the two lowest bidders were rejected for non-compliance with the materials specified in the bid specifications;

*NOW, THEREFORE, BE IT RESOLVED*, that the Red Bank Regional Board of Education, award the contract for the Field House Roof Project to Northeast Roof Maintenance, Inc. in the amount of \$446,750.

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor; absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

**6.0 OLD BUSINESS**

None

Deleted: .

**7.0 NEW BUSINESS**

None

**8.0 PUBLIC COMMENT**

None

Deleted: ¶

**9.0 ADJOURNMENT**

There being no other business to come before the Board, the motion to adjourn the meeting of February 20, 2008 was moved by Mr. Neary, seconded by Mr. Garofalo, and upon voice vote results were:

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Megill, Mr. Neary, and Mr. Taylor absent: Mrs. Costa, Mrs. Doherty and Mr. Roskowinski

Results: ayes: 6; absent: 3; unanimously carried.

Adjourned: 10:05 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/  
Board Secretary