

**RED BANK REGIONAL HIGH SCHOOL
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
MARCH 5, 2008**

NOTICE OF MONTHLY MEETING

A meeting of the Red Bank Regional High School Board of Education was held at 8:00 p.m. on Wednesday, March 5, 2008 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board met in closed session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 25, 2007. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present: (7:30 p.m.)

Mrs. Grace Costa
Mr. John Garofalo
Mrs. Kim Honecker
Mr. Michael N. Megill
Mr. Peter Roskowinski
Mr. Leslie Taylor

Absent: Mrs. Emily A. Doherty, Mr. Ronald S. Horton and Mr. Frank Neary

Also in attendance were:

Dr. Edward D. Westervelt	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Jim Stefankiewicz	Principal
Athena Cornell	Board Attorney

Motion by Mrs. Costa, seconded by Mr. Garofalo to go to executive session at 7:30 p.m.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION

Open session was moved to Media Center at 8:00 p.m. due to large public presence.

1.0 PUBLIC COMMENT

The following members of the public commented on the administration's actions regarding suspension of students from their athletic activities for violation of the athletes' code of conduct.

Margaret Mass, Red Bank
Regina Dedick, Shrewsbury
Ray Mass, Red Bank
Marilyn Kinelski, Prevention First
Janet Shinnick, Little Silver
Susan Hickey, Little Silver
Karen Lloyd, Shrewsbury
Don Pignataro, Shrewsbury
Kevin O'Malley, Little Silver

There was discussion of the current policy and code of conduct for students involved in athletics and extra-curricular activities. The Board supported further dialogue with parents, students and staff to re-evaluate the Code of Conduct and to revise the code based on stakeholder input.

Break at 9:15 p.m.

Resumed meeting at 9:30 p.m.

2.0 SUPERINTENDENT'S REPORT**2.1 PERSONNEL****2.1A Job Description**

Motion by Mr. Garofalo, seconded by Mrs. Costa that the Board of Education approve the following job description:

- #376 Academy Coordinator *Second Reading*

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1B Extra-Work/Extra Pay Coaches 2007-2008 Approval (Additions)

Motion by Mrs. Costa, seconded by Mrs. Honecker that the Board of Education approve additions to the Extra Work/Extra Pay Coaches List.

First Name	Last Name	Coaching Position	Salary
Christina	Emrich	Athletic Director Assistant (Spring)	\$2,080
Ryan	Kulat	Baseball Assistant Coach - JV	\$4,682
Nicholas	Ciambrone	Conditioning Club (Spring)	\$1,491
Denise	Martin	Track Outdoor Assistant Coach (Special Needs)	\$4,682

Voice vote: ayes: Mrs. Costa, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; abstain: Mr. Garofalo* absent: Mrs. Doherty, Mr. Horton and Mr. Neary

*Mr. Garofalo abstained for Christina Emrich only

Results: ayes: 5; absent: abstain: 1; absent: 3; motion carried.

- Dr. Westervelt reported that a baseball clinic will be held in March 2008 instead of summer 2008.

2.1C Extra-Work/Extra Pay Activities Advisors 2007-2008 Approval (Addition)

Motion by Mrs. Costa, seconded by Mr. Garofalo that the Board of Education approve an addition to the Extra Work/Extra Pay Activities List.

Activity	First	Last Name	Amount
Choreographer	Barbara	Vari	\$1,943

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1D Substitute List 2007-2008 School Year (Additions)

Motion by Mrs. Costa, seconded by Mr. Garofalo that the Board of Education approve additions to the Substitute List for the 2007-2008 school year.

<u>Last</u>	<u>First</u>	<u>Street</u>	<u>City</u>	<u>State Zip</u>	<u>Phone</u>	<u>Subject</u>
Horvath	Gail	163A Maple Ave.	Red Bank	NJ 07701	(732)530-2035	Mathematics

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1E Personnel Assignment Adjustment Approval

Motion by Mr. Garofalo, seconded by Mrs. Costa that the Board of Education approve the extension of the adjustment of assignment of *Jacqueline Alvaro*, Bilingual Instructional Aide, for 6.675 hours per day for 185 days at the hourly rate of \$30.10 (\$37,170) through June 30, 2008.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1F Revision of Medical Leave Approval

Motion by Mrs. Costa, seconded by Mrs. Honecker that the Board of Education approve the revision of medical leave for *Ana Salgado*, Bilingual Instructional Aide, from April 4, 2008 to a return to work on March 7, 2008.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1G Retirement Approval

Motion by Mr. Garofalo, seconded by Mrs. Costa that the Board of Education with appreciation for many years of service approve the retirement of *Susan Rechel*, Guidance Counselor effective July 1, 2008.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.1G.2. Retirement Approval

Motion by Mr. Garofalo, seconded by Mrs. Costa that the Board of Education approve the retirement of *Barbara Hill*, Secretary-English/Social Studies effective September 5, 2008.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.2 SPECIAL EDUCATION**Out of District Placements (Addition) 2007-2008**

Motion by Mrs. Costa, seconded by Mrs. Honecker that the Board of Education approve out of district placements upon the recommendation of the child study team:

ID #20375	Coastal Learning Center South
Classification: CI-Mild	Howell, NJ
DOB:12/25/92	Effective: 2/26/08
Tuition: \$40,323.60	

ID #20345	Collier High School
Classification: SLD	Wickatunk, NJ
DOB: 8/29/91	Effective: 2/25/08
Tuition: \$43,454.00	

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

2.3 FIELD TRIP APPROVAL

Motion by Mrs. Costa, seconded by Mr. Honecker that the Board of Education approve an Out-of-Country Field Trip request to Paris, France from March 20, 2008 to March 28, 2008 (preliminarily approved 5/23/07).

Voice vote: ayes: Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; abstain: Mrs. Costa; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 5; abstain: 1; absent: 3; motion carried.

3.0 COMMUNICATIONS

- **Superintendent's Evaluation** –Evaluation to be completed by March 19, 2008.

- **Board of Education Self-Evaluation** – Evaluation to be completed by March 19, 2008.
- **Media Specialist** – Kathleen M. Smith will be returning for the 2008-2009 school year.

4.0 COMMITTEE REPORTS/ MINUTES

- **Finance Committee**
 - The Finance Committee met on March 5, 2008 at 6:30 p.m. Mrs. Costa reported.
- **Negotiations Committee**
 - Next meeting is scheduled for April 10, 2008 at 7:00 p.m.

5.0 FINANCE AND SUPPORT SERVICES

5.1 PRELIMINARY BUDGET 2008-2009 SCHOOL YEAR

Motion by Mrs. Costa, seconded by Mr. Garofalo that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts the preliminary budget for the school year 2008-2009 as follows, subject to revisions at the public hearing on March 19, 2008.

A. General Fund	\$ 23,542,029	
Amount to be raised by local taxes		\$ 17,255,435
B. Special Revenue Fund	\$ 1,192,274	
C. Debt Fund	\$ 774,729	
Amount to be raised by local taxes		\$ 774,729

and, BE IT FURTHER RESOLVED; that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

RESOLVED: That there should be raised for General Funds \$17,255,435
For the ensuing School Year 2008-2009

and, BE IT FURTHER RESOLVED; that the public hearing for the 2008-2009 school year budget will be held on Wednesday, March 19, 2008, in the board meeting room of the administration building and will commence at 8:00 p.m., followed by a business meeting.

And, BE IT FURTHER RESOLVED; that the school business administrator/board secretary is authorized to advertise said tentative budget in the Asbury Park Press in accordance with the format required by the State Department of Education and according to law.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowsinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

5.2 Line Item Transfers

Motion by Mrs. Costa, seconded by Mrs. Honecker that the Board of Education approves the following:

WHEREAS; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the revenue and expenditure line item transfers for January 2008 be approved as attached.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowsinski and Mr. Taylor absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

5.3 Financial Reports

Motion by Mrs. Costa, seconded by Mr. Roskowski that the Board of Education approves the following:

RECOMMENDED: That the Red Bank Regional High School Board of Education accept the Financial Reports of the Treasurer of School Funds and Board Secretary for the period ending January 2008, as attached.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowsinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

5.4 Monthly Certification of Financial Reports

Motion by Mrs. Costa, seconded by Mr. Garofalo that the Board of Education approves the following:

Board Secretary Certification:

Pursuant to N.J.A.C. 6A:23-2.11I3, I, Christina Galvao, Board Secretary, certify that for the month of January 2008 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Certification:

Through the adoption of this resolution, we, the Red Bank Regional Board of Education, pursuant to N.J.A.C. 6A:232.11I4, certify that for the month of January 2008, after review of the Secretary’s monthly financial report, Treasurer of School Monies monthly report and upon consultation with the Business Administrator and other appropriate district officials that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

5.5 School Election - April 15, 2008

The following petitions were received:

<u>3 year terms:</u>	Red Bank	John Garofalo
	Shrewsbury	Frank Neary
	Little Silver	Lisa Gilmour
<u>Unexpired 1 year term:</u>	Little Silver	Michael Megill

5.6 Travel – Employee

Motion by Mr. Megill, seconded by Mrs. Costa that the Board of Education approves the following employee travel requests:

Employee	Travel	Date	Amount
Christina Galvao	NJASBO Cracker Barrel Atlantic City	4/7/08	\$253.00
Debra Pappagallo	NJASBO Cracker Barrel Atlantic City	4/7/08	\$267.00
James King	Athletic Fields/Turf Day Monmouth Regional H.S.	4/8/08	\$35.00
Frank Bublin	Athletic Fields/Turf Day Monmouth Regional H.S.	4/8/08	\$35.00
Rob Donohoe	Mentor Program Rowan University	4/17/08	\$125.00
Dawn Lisko	Mentor Program Rowan University	4/17/08	\$125.00
Jennifer Morrisy	Mentor Program Rowan University	4/17/08	\$125.00
Karina Reiff	Mentor Program Rowan University	4/17/08	\$125.00

Nicholas Ciambrone	Mentor Program Rowan University	4/17/08	\$125.00
Cassandra Dorn	Mentor Program Rowan University	4/17/08	\$125.00
Lucy Slosek	Mentor Program Rowan University	4/17/08	\$125.00
Cheryl Washington	Affirmative Action Equity/Diversity Freehold	3/13/08	\$4.20

Attendance at stated function/purpose was previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The Board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

5.7 NCLB FY08 Grant Acceptance

Motion by Mrs. Costa, seconded by Mrs. Honecker to accept the No Child Left Behind Fiscal Year 2008 Grant revision as follows:

Title III 25,053 (\$5,709 for Charter School)

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

6.0 OLD BUSINESS

- Mr. Garofalo reported on the Gahler Foundation meeting.

Deleted: .

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

None

Deleted: .

9.0 EXECUTIVE SESSION

Motion by Mrs. Costa, seconded by Mrs. Honecker to go to Executive session at 10:15 p.m.

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel and negotiations; the outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor; absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

10.0 ADJOURNMENT

There being no other business to come before the Board, the motion to adjourn the meeting of March 5, 2008 was moved by Mrs. Honecker, seconded by Mrs. Costa, and upon voice vote results were:

Voice vote: ayes: Mrs. Costa, Mr. Garofalo, Mrs. Honecker, Mr. Megill, Mr. Roskowinski and Mr. Taylor absent: Mrs. Doherty, Mr. Horton and Mr. Neary

Results: ayes: 6; absent: 3; unanimously carried.

Adjourned: 10:55 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/
Board Secretary