

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
JANUARY 18, 2012**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, January 18, 2012 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 4, 2011. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni
Mrs. Emily Doherty
Mr. John Garofalo
Mr. Ron Horton
Mr. Michael Megill
Mr. Randy Mendelson
Mr. Frank Neary
Ms. Nilsa Samol

Absent: Mr. Seth Rosen

Also in attendance were:

Jim Stefankiewicz	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Principal
Anthony Sciarrillo, Esq.	Board Attorney

EXECUTIVE SESSION

Motion by Mrs. Doherty, seconded by Mr. Megill that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, and Ms. Samol; absent: Mr. Rosen

Results: ayes: 8; absent: 1; unanimously carried.

Time being: 7:00 pm

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Horton that the Board of Education to move to open session.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, and Ms. Samol; absent: Mr. Rosen

Results: ayes: 8; absent: 1; unanimously carried.

Time being: 8:05 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- **H.I.B.** – Will Smith, Assistant Principal, presented the midyear H.I.B. report
- **School Board Recognition Month** – Representatives of the PTO presented a certificate of recognition to Red Bank Regional Board of Education.

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions)

- Linda Clark, Red Bank asked about the H.I.B. report.

2.0 SUPERINTENDENT'S REPORT

Motion by Mrs. Doherty, seconded by Mrs. Ciabattoni that the Board of Education approve the following items 2.1 through 2.14 (Roll Call Vote)

Personnel

2.1 ESL Leave Replacement Teacher

That the Board of Education approve *Yolanda Roeder* as an ESL Leave Replacement Teacher at the annual salary of \$49,075 (MA-1) prorated on or about January 23, 2012 through June 18, 2012.

Seth Rosen arrived at 8:30 pm

2.2 Substitute Teacher 2011-2012 List (Additions)

That the Board of Education approve additions to the 2011-2012 Substitute List.

Last	First	Subject
Gilson	Nancy	Nurse
Hogan	Elizabeth	Art, All subjects
McKirachan	Benjamin	History, All subjects
Vilardi	Laurette M.	Nurse

2.3 Extra-Work/Extra-Pay Coaches 2011-2012 (Additions)

That the Board of Education approve additions to the Extra-Work/Extra-Pay Activities Advisors List 2011-2012.

First	Last	Position	Salary (*pending negotiations)
Maria	Heininger	Lacrosse Girls Assistant (JV)	\$5,315.
Brook	Connell	Lacrosse Girls Volunteer Coach	\$0.

2.4 Extra-Work/Extra-Pay Non-Contractual 2011-2012

That the Board of Education approve an addition to the Extra-Work/Extra-Pay Non-Contractual List 2011-2012.

Activity	First	Last	Amount
HSPA Tutor	Sheri	Borchers	\$40.00 p/h
HSPA Tutor	Michael	Canning	\$40.00 p/h
HSPA Tutor	Andrew	Forest	\$40.00 p/h
HSPA Tutor	Alyssa	Guderian	\$40.00 p/h
HSPA Tutor	Stanley	Schulthorpe	\$40.00 p/h
HSPA Tutor	Alicia	Testa	\$40.00 p/h
Sports Physicals, Drug Testing	Gail	Canning	Hourly Rate

2.5 2011-2012 Consultants (Addition)

That the Board of Education approve an addition to the 2011-2012 Consultants:

Nurse Finders

170 Avenue At the Commons

Shrewsbury, NJ 07702-4803

(732) 389-8200

Rate: \$50 p/h, RN, \$41 p/h. LPN

2.6 Graduate Reimbursement

That the Board of Education approve graduate course tuition reimbursement for the following staff members, under the provisions of the “teachers”/business administrator’s contract:

- *Sunny Lenhard*, Mathematics Teacher, for 3 graduate credits taken at University of Phoenix
- *Christina Galvao*, Business Administrator, for NJ EXCEL Program

2.7 Student Teacher Placement Approvals

That the Board of Education approve the following Student Teacher Placements for the Spring 2012 school year:

<u>Student Teacher/Intern</u>	<u>Placement Date</u>	<u>Cooperating Teacher</u>
<i>Catlin Dowling</i>	1/18/12-5/11/12	Kristy Finck
<i>Mark Stranieri</i>	1/18/12-4/27/12	Michael Zebrower
<i>Britani Taylor</i>	2/6/12 (15 days) Jr. Practicum	Jennamarie DeVito

2.8 Visual Performing Arts Audition Stipend Approval

That the Board of Education approve the following staff for a Visual Performing Arts Audition Stipend as follows:

- *Barbara Beckett* \$100 Full Day
- *Jeffrey Boga* \$50 Half Day
- *Dawn Lisko* \$50 Half Day
- *Kerry McNulty* \$100 Full Day
- *Dorianne Murray* \$50 Half Day
- *Claudia O'Connor* \$100 Full Day
- *Joseph Russo* \$100 Full Day
- *Camille Thompson* \$100 Full Day
- *Gretna Wilkinson* \$100 Full Day
- *Kris Zook* \$100 Full Day

2.9 Memorandum of Agreement

That the Board of Education approve the following Memorandum of Agreement between #4143 and RBRHS (hereinafter "Agreement")

By and Between RED BANK REGIONAL BOARD OF EDUCATION(hereinafter "Board") And RED BANK REGIONAL EDUCATION ASSOCIATION (hereinafter "Association")

WHEREAS the Association filed a grievance alleging that a member, #4143., was improperly denied bereavement leave during the 2010-2011 school year; and

WHEREAS the Grievance has been denied at all levels presented; and

WHEREAS the Board and Association have agreed to resolve this issue in an amicable fashion;

Therefore the Board and Association agree as follows:

1. #4143 shall be credited with one personal day for the 2010-2011 school year; and
2. Based on the above, #4143 shall be entitled to use the above referenced day during the 2011-2012 school year only; and
3. The District and #4143 attendance record shall indicate that the day in question was a "bereavement leave" day; and
4. This Agreement is made in order to settle this matter amicably and avoid the cost of further litigation, and as such, neither the Board nor the Association admit any wrongdoing; and
5. The parties agree that this Agreement incorporates the parties' entire understanding regarding this matter and that this resolution and events leading to this Agreement cannot be used to establish or substantiate a past practice or to file a grievance.

Compliance**2.10 Comprehensive Equity Plan 2011-2012 School Year**

That the Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2011-2012 School Year (see Attachment E).

2.11 HIB Monthly Report

That the Board of Education affirm the December 2011 HIB Report.

2.12 Out of School Suspension Report

That the Board of Education approve the Out-of-School Suspension Report for December 2011 (see Attachment F).

Student Services**2.13 Out of District Placements**

That the Board of Education approve the following out-of-district placements for the 2011-2012 school year upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual Tuition</u>	<u>Date</u>
25283	8/15/96	OHI	Harbor School	\$51,387	1/2/12
				Includes ESY	
25143	9/20/97	SLD	Home Instruction	\$40 per hour	12/20/11
		SLD	KIVA	10 hrs./week	
22398	9/25/94	ED	KIVA	\$10,000	1/17/12
25217	2/16/97	SLD	Home Instruction	\$10,000	1/11/12
				\$40 per hour	1/11/12

Operational**2.14 Out-of Country Field Trip Request**

That the Board of Education approve an Out-of-Country Field Trip Request to London and Countryside from March 23, 2013 through March 31, 2013.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, Mr. Rosen and Ms. Samol (abstain 2.14)

Results: ayes: 9; unanimously carried.

3.0 COMMUNICATIONS - None**4.0 GOVERNANCE:****4.1 Minutes of December 21, 2011**

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the minutes of the meeting held on December 21, 2011.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, Mr. Rosen and Ms. Samol (abstain 2.14)

Results: ayes: 9; unanimously carried.

4.2 Committees

- Curriculum Committee met January 18, 2012 – Mrs. Doherty reported.
- Finance Committee meeting has been changed to February 1, 2012.
- Negotiations Committee meeting is scheduled for February 9, 2012.

4.3 School Board Recognition Month in New Jersey January 2012

Motion by Mr. Megill, seconded by Mrs. Ciabattoni that the Board of Education approve the following:

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2012 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Red Bank Regional Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Red Bank Regional Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey' s local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey' s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public' s expectations for the schools; and

WHEREAS, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey' s status as a leader in academic benchmarks, such as elementary and middle school scores on

the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, That the Red Bank Regional Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2012 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Red Bank Regional Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children' s education.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, Mr. Rosen and Ms. Samol (abstain 2.14)

Results: ayes: 9; unanimously carried.

5.0 FINANCE

Motion by Mr. Horton, seconded by Mrs. Ciabattoni that the Board of Education approve items 5.1 thru 5.6.

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **November 30, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **November 30, 2011**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation

balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **November 30, 2011.**

5.4 **Payment of Bills**

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, January 18, 2012, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$2,767,312.77
20	Special Revenue Funds	\$ 6,825.25
30	Capital Projects Fund	0.00
40	Debt Service Fund	0.00
	Total Expenditures	\$2,854,138.02

5.5 **Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Jim Stefankiewicz (cancelled)	Techspo Atlantic City	1/26/12	-\$550.00	Dept. Budget
Will Smith	Techspo Atlantic City	1/26/12	\$325.00	Dept. Budget
Risa Clay	Techspo Atlantic City	1/26/12	\$269.00	Dept. Budget
Claudia O'Connor (revised)	IB Visual Arts Visual Houston, TX (Revised Date/Location – originally approved 11/2/11)	2/26- 2/28/12	\$2,500.00	IB Budget
Annie Murray	IB Training – Math SL On-Line	3/14- 4/25/12	\$600.00	IB Budget
Manuel Pabon	Managing Turfgrass and Landscape Weeds Rutgers University	3/7/12	\$395.00	Dept. Budget

5.6 Field Trips

That the Board of Education approve *additional* field trips for the 2011-2012 school year.

Date:	January 11, 2012
Leave:	7:30 am
Return:	2:30 pm
Group:	Student Council Officers
Purpose:	NJ Association of Student Council Meeting
Destination:	College of New Jersey, Trenton
Teacher:	Michelle Spencer
Student # Chaperone #	6 students – 2 chaperones
Transportation Cost:	\$283.43 - Student Activity Account
Fees:	\$159.00 – Student Activity Account

Date:	1/17, 1/18 & 1/19/12 (Rescheduled from 1/24, 1/25 & 1/26/12)
Leave:	2:30 pm
Return:	9:00 pm
Group:	Mock Trial
Purpose:	Mock Trial Competition
Destination:	Monmouth County Court House
Teacher:	Kyle Waltz
Student # Chaperone #	14 Students – 1 Chaperone
Transportation Cost:	\$263.20 per trip – Department Budget
Fees:	None

Date:	February 16, 2012
Leave:	8:00 am
Return:	2:00 pm
Group:	SUPA Forensic Science Class
Purpose:	CSI: The Experience Exhibit
Destination:	Discovery Time Square, NYC
Teacher:	Tracey Klatt
Student # Chaperone #	16 Students – 2 Chaperones
Transportation Cost:	\$875.00 – SLC Grant
Fees:	\$25.00 per student – parent paid

Date:	February 24, 2012
Leave:	9:30 am
Return:	3:00 pm
Group:	Band/Orchestra
Purpose:	Black History Month
Destination:	Monmouth County Court House

Teacher:	Kerry McNulty
Student # Chaperone #	42 students – 4 chaperones
Transportation Cost:	\$278.38 – Department Budget
Fees:	None

Date:	March 14, 2012
Leave:	7:30 am
Return:	5:00 pm
Group:	AOIT
Purpose:	Web Design Competition
Destination:	NJIT, Newark
Teacher:	Jeremiah Milonas
Student # Chaperone #	3 students – 1 chaperone
Transportation Cost:	\$42.00 – (Gas and tolls reimbursement)
Fees:	\$50.00 – Department Budget

Date:	March 15, 2012
Leave:	7:30 am
Return:	5:00 pm
Group:	AOIT
Purpose:	Programming Contest
Destination:	NJIT, Newark
Teacher:	Jeremiah Milonas
Student # Chaperone #	3 students – 1 chaperone
Transportation Cost:	\$42.00 – (Gas and tolls reimbursement)
Fees:	\$50.00 – Department Budget

Date:	March 16-18, 2012
Leave:	2:30 pm (3/16)
Return:	5:00 pm (3/18)
Group:	Baseball Team
Purpose:	Play Pre-season Baseball Games
Destination:	Maryland
Teacher:	Louis DalPra
Student # Chaperone #	20 students – 3 chaperones
Transportation Cost:	\$2,325.00 – Student Activities
Hotel:	\$800.00 – Student Activities

Date:	April 20, 2012
Leave:	9:00 am
Return:	1:00 pm
Group:	Dance Elective
Purpose:	Attend Dance Performance
Destination:	State Theatre, New Brunswick
Teacher:	Dorianne Murray

Student # Chaperone #	40 Students – 4 Chaperones
Transportation Cost:	\$202.46 – Student Activities
Fees:	None

Date:	May 10, 2012
Leave:	7:30 am
Return:	4:00 pm
Group:	Student Council Representatives
Purpose:	NJ Association of Student Council Meeting
Destination:	Six Flags Great Adventure, Jackson
Teacher:	Michelle Spencer
Student # Chaperone #	45 students – 2 Chaperones
Transportation Cost:	\$432.63 – Student Activity Account
Fees:	\$1,225.00 - Student Activity Account

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson (nay for baseball trip 5.6), Mr. Neary, Mr. Rosen and Ms. Samol (abstain 2.14)

Results: ayes: 9; unanimously carried.

6.0 OLD BUSINESS

- Electrical Service Proposal – Mrs. Galvao reported that we should have recommendation for project approval at the next meeting.

7.0 NEW BUSINESS

- Maroon & White Basketball camp for President's weekend. Board approved adding to next agenda for formal approval.

8.0 PUBLIC COMMENT

The following members of the public addressed the Board about a recent incident involving a Facebook posting.

- Linda Clark, Red Bank
- Cheryl Washington, staff
- Erica Robinson, staff
- Theresa Horan, staff
- Darnell Lewis, Red Bank
- Tracy Johnson, staff

9.0 ADJOURNMENT

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mr. Horton, seconded by Mr. Megill.

Voice Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary, Mr. Rosen and Ms. Samol

Results: ayes: 9; unanimously carried.

Time being: 9:40 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: **FEBRUARY 1, 2012**