

RED BANK REGIONAL HIGH SCHOOL
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
OCTOBER 21, 2009

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, October 21, 2009 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2009. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mr. Raymond Costa
Mrs. Emily Doherty
Mr. John Garofalo
Mrs. Lisa Gilmour
Mr. Ronald S. Horton
Mr. Michael N. Megill
Mr. Frank Neary

Absent: Mrs. Kim Honecker

Also in attendance were:

Dr. Edward D. Westervelt	Superintendent
Dr. Howard Lucks	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Assistant Principal
Anthony Sciarrillo, Esq.	Board Attorney

EXECUTIVE SESSION

Motion that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 7; absent: 1; unanimously carried.

Time being: 7:30 p.m.

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Megill that the Board of Education enter into open session.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 7; absent: 1; unanimously carried.

Time being: 8:00 p.m.

Ann Ciabattoni arrived 8:00 p.m.

PLEDGE OF ALLEGIANCE

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322)

1.1 BOARD MEMBER VACANCY

1.1A OATH OF OFFICE

Oath of Office was administered to Ann Ciabattoni, Board Member, by Christina M. Galvao, Board Secretary.

2.0 SUPERINTENDENT'S REPORT

PRESENTATIONS

1. Two students received finalist status as National Merit Scholars Matthew Metlitz and Michael Lumish.

2.1 Personnel – Motion by Mrs. Doherty, Seconded by Mr. Megill that the Board of Education approve the following items - A through K (Roll Call Vote)

2.1A Side Bar Agreement – 2008-2011 RBREA Contract

That the Board of Education approve the Side Bar Agreement to the Agreement between the Red Bank Regional Board of Education and the Red Bank Regional Education Association for the term July 1, 2008 to June 30, 2011.

2.1B Family Leave Approval

That the Board of Education approve *Jacqueline Greider*, French Teacher, for Family Leave from February 17, 2010 through May 11, 2010.

2.1C Homework Help Program (Addition)

That the Board of Education approve the following staff members for Homework Help Program at the rate of \$25.00 per hour:

Odilia Lligui

2.1D AVID/Enrichment Tutors Approval (Additions)

That the Board of Education approve the following as AVID Tutors at the hourly rate of \$14.00 per hour (SLC Grant).

Alexandra Seder

2.1E Extra-Work/Extra-Pay Activities Advisors (Additions)

That the Board of Education approve additions to Extra-Work/Extra-Pay Activities Advisors 2009-2010 list.

<u>Activity</u>	<u>First</u>	<u>Last Name</u>	<u>Amount</u>	<u>Approval Date</u>	<u>Comments</u>
BACA Advisor	Tracey	Johnson	\$2,039		
French Translator	Patrick	McCormack	Hourly rate		
STS Assistant	Mary	Howley	\$2,039	6/10/09	Revision
STS Assistant	Lori	Todd	\$2,039	6/10/09	Revision
NCLB Coordinator/Assistant	Teresa	Shulman	\$5,000		

2.1F Personnel Assignment Adjustment -Payroll Clerk

That the Board of Education approve a salary adjustment for *Karen Bradley*, Payroll Clerk, from three full days \$31,578 to full time \$52,630 (prorated annual salary) effective December 1, 2009.

2.1G Social Studies Teacher (Leave Replacement)

That the Board of Education approve *Shari Schleifman* as a Social Studies (Leave Replacement (J. Casaine) Teacher at the salary of \$44,200 (BA-1) (prorated annual salary) effective November 2, 2009 through January 29, 2010.

2.1H Acting Assistant Principal

That the Board of Education approve *Alan Choback* as Acting Assistant Principal at the salary of \$107,471 (prorated annual salary) effective November 2, 2009.

2.1I Acting Supervisor and Dean of Instruction and Emergent Programs

That the Board of Education approve *Robert Donohoe* as Acting

Supervisor and Dean of Instruction and Emergent Programs at the salary of \$82,855 (prorated annual 10 months salary) effective November 2, 2009.

2.1J Job Description Approval

That the Board of Education approves the following Job Description # 383 *Coordinator/Assistant NCLB (First Reading)* (see attached).

2.1K Coordinator/Assistant NCLB Approval

That the Board of Education approves *Teresa Shulman* as the Coordinator/Assistant at the stipend of \$5,000 (NCLB Grant Funded) for the 2009-2010 grant year.

Roll call vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 8; absent: 1; unanimously carried.

2.2. OPERATIONAL

2.2A Goals & Objectives

Motion by Mrs. Doherty, seconded by Mr. Megill that the Board of Education approve the 2009-2010 Goals & Objectives (see attached).

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; abstain: Mrs. Ciabattoni; absent: Mrs. Honecker

Results: ayes: 7; abstain: 1; absent: 1; motion carried.

2.3. COMPLIANCE

2.3A School Bus Emergency Evacuation Drill Report

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the School Bus Emergency Evacuation Drill Report (see attached).

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 8; absent: 1; unanimously carried.

2.3B Guidance and Counseling Curriculum (9-12)

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the Guidance and Counseling Curriculum (9-12) (see

attached).

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 8; absent: 1; unanimously carried.

2.4 OTHER

Social Norms Project Approval

Motion by Mr. Horton, seconded by Mrs. Doherty that the Board of Education approve Red Bank Regional High School to participate in the Social Norms Projects (see attached).

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 8; absent: 1; unanimously carried.

Dr. Westervelt

1. Violence and Vandalism Awareness Week:

1) During the lunch periods on Monday, October 19, 2009 police officers from Shrewsbury, Red Bank and Little Silver will be in the Cafeteria and Commons areas, to discuss any concerns that students at RBR may have.

2) On Tuesday, Wednesday, Thursday and Friday of this week, Ms. Washington will be presenting a bullying program to the student body during their study halls.

3) On Thursday and Friday of this week, the Peer Mediators will be discussing the peer mediation process with our 9th grade students in the health classes.

2. Open House for 8th graders is October 29th.

3. Block schedule survey results were positive.

4. Emily Doherty will be honored by NJSBA for her 25 years of service as a member of the board of education.

3.0 COMMUNICATIONS

4.0 MINUTES/COMMITTEE REPORTS:

4.1 Minutes of October 7, 2009 – Special Meeting

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve the minutes of the special meeting held on October 7, 2009.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Horton, Mr. Neary and Mr. Megill; abstain: Mrs. Ciabattoni, Mr. Garofalo, and Mrs. Gilmour; absent: Mrs. Honecker

Results: ayes: 5; abstain: 3; absent: 1; motion carried.

4.2 Minutes of October 7, 2009

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the minutes of the meeting held on October 7, 2009.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Neary and Mr. Megill; abstain: Mrs. Ciabattoni, and Mrs. Gilmour; absent: Mrs. Honecker

Results: ayes: 6; abstain: 2; absent: 1; motion carried.

4.3 Committees

Mr. Neary reported on the Building and Grounds Committee meeting held prior to the regular meeting.

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve items 5.1 thru 5.5.

5.1 Acceptance of 2008-2009 School Year Audit

Mr. Robert Allison, of Hutchins, Farrell, Meyer and Allison, PA, presented the 2008-2009 school year audit.

That the Board of Education approve the receipt and acceptance of the 2008-2009 School Year Fiscal Audit prepared by the district auditor; Hutchins, Farrell, Meyer and Allison, PA. There were no recommendations.

5.2 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, **October 21, 2009**, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$952,051.56

13	Special Schools	.00
20	Special Revenue Funds	\$83,371.16
30	Capital Projects Fund	\$126,567.12
40	Debt Service Fund	.00
	Total Expenditures	\$1,161,989.84

5.3 **Comprehensive Maintenance Plan, 2008-2011**

That the Board of Education approve the Comprehensive Maintenance Plan for 2008-2011 (attached).

5.4 **Travel – Employee**

That the Board of Education approve the following employee travel requests:

Employee	Travel	Date	Amount
Nancy Murray	Special Education/Mathematics 2 nd Annual Conference Jamesburg, NJ	12/1/09	\$170.00
John Avella	Bi Polar Disorder in Youth Atlantic City, NJ	11/13/09	\$195.00
Christina Emrich	EATA Annual Meeting & Symposium Boston, MA	1/9 – 1/11/10	\$825.00

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

5.5 **Field Trips**

That the Board of Education approve *additional* field trips for the 2009-2010 school year.

11/17/09	Historically Black College Fair Passaic Community College	Guidance
11/17/09	Strand Theater Lakewood	Community School
11/2/09	Broadway Diner	Self-Contained Class

	Red Bank	
11/12/09	Two River Theater Red Bank	VPA Actors
11/20/09	A & P Grocery Store Little Silver	Self-Contained Class

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 7; abstain: 1 (item 5.4 – Christine Emrich), absent: 1; motion carried

6.0 OLD BUSINESS - None

7.0 NEW BUSINESS

- Dr. Westervelt responded to Mrs. Gilmour's request to research the inclusion of more students in drama school productions. There will be several opportunities throughout the year.
- Dr. Westervelt reported that Count Health Department has notified district that H1N1 vaccine should be available next week for students with parents approval. Free to students.

8.0 PUBLIC COMMENT

- David Prown, Red Bank

9.0 ADJOURNMENT

There being no other business to come before the Board motion to adjourn the meeting was moved by Mrs. Doherty, seconded by Mr. Horton and upon voice vote results were:

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Neary and Mr. Megill; absent: Mrs. Honecker

Results: ayes: 8; absent: 1; unanimously carried.

Adjourned: 9:15 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary