

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
OCTOBER 5, 2011**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, October 5, 2011 in the board Media Center in the High School Building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 4, 2011. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni  
Mrs. Emily Doherty  
Mr. John Garofalo  
Mr. Ron Horton  
Mr. Michael Megill  
Mr. Randy Mendelson  
Mr. Frank Neary  
Mr. Seth Rosen

Also in attendance were:

Jim Stefankiewicz  
Christina Galvao  
Risa Clay  
Anthony Sciarrillo

Superintendent  
Business Administrator/Board Secretary  
Principal  
Board Attorney

**EXECUTIVE SESSION**

Motion by Mr. Neary, seconded by Mr. Horton that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

Time being: 7:15 pm

**OPEN SESSION**

Motion by Mrs. Doherty, seconded by Mr. Horton that the Board of Education to move to open session.

Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

Time being: 8:05 pm

**PLEDGE OF ALLEGIANCE****PRESENTATIONS/COMMENDATIONS**

- Mr. Smith presented the Electronic Violence & Vandalism report. Board discussed report.

**1.0 PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #9322 – Public and Executive Sessions) - NONE

**2.0 SUPERINTENDENT’S REPORT**

- Mr. Stefankiewicz reported on 1) anti-bullying activities going on this week and 2) staff in-service schedule for October 10, 2011.
- Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the following items 2.1 through 2.8 (Roll Call Vote).

**Personnel**

**2.1 Sixth Period Stipends (Addition)**

That the Board of Education approve an addition to the Sixth Period Stipends for the 2011-2012 school year.

<b>Last</b>	<b>First</b>	<b>Rate</b>	<b>Prorated</b>	<b>Stipend</b>
Kunze	William	\$1,000.00	1	\$1,000.00

**2.2 Athletic Events Workers (Addition)**

That the Board of Education approve an addition to staff to work Athletic Events for the 2011-2012 school year:

- Frank Bublin

**2.3 Extra-Work/Extra Pay Activities Advisors (Addition) 2010-2011**

That the Board of Education approve an addition to the Extra-Work/Extra Pay Activities Advisors List 2010-2011.

<b>Activity</b>	<b>First</b>	<b>Last</b>	<b>Amount</b>
Theatre Arts – Assistant Musical Producer	Patricia	Dubrow	\$500.00
Homework Help	Renee	Koblan	\$25 per hr.
Homework Help	Cherise	Krug	\$25 per hr.

#### **2.4 Graduate Reimbursement**

That the Board of Education approve graduate course tuition reimbursement for the following staff member, under the provisions of the “Aides” contract:

- *Amy Zambrano*, Instructional Aide, for 24 hour pre-service program taken at Brookdale Community College.

#### **2.5 Unpaid Leave Request**

- That the Board of Education approve the unpaid leave request of Mary Jane Cartmell, Mathematics Teacher, for one-half day, September 30, 2011.
- That the Board of Education approve the unpaid leave request of *William Brown*, Maintenance Worker, effective October 1, 2011 until on or about November 15, 2011.

#### **Compliance**

#### **2.6 Memorandum of Agreement**

That the Board of Education approve the 2011-2012 Memorandum of Agreement (see attachment C).

#### **2.7 Security Drill Report**

That the Board of Education approve the September 2011 Security Drill Report (see attachment D).

#### **2.8 Leader to Leader Reimbursement**

That the Board of Education approve reimbursement for Leader to leader Registration fees for *Louis DalPra* for Year 1- \$1,800 and Year 2 - \$1,300 = \$3,100.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. McGill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

### **3.0 COMMUNICATIONS**

- Minutes of “Let there be Lights” group.

#### **4.0 GOVERNANCE:**

##### **4.1 Minutes of September 21, 2011**

Motion by Mr. Neary, seconded by Mrs. Ciabattoni that the Board of Education approve the minutes of the meeting held on September 21, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

##### **7.1 Resignation of Board Member**

Motion by Mrs. Ciabattoni, seconded by Mr. Megill that the Board of Education accept the resignation of Raymond Costa effective September 30, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

#### **5.0 FINANCE**

Motion by Mrs. Doherty, seconded by Mr. Horton that the Board of Education approve items 5.1 thru 5.11. (except 5.7)

##### **5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS*; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **August 31, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

##### **5.2 Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED*: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **August 31, 2011**, as attached, and

*BE IT FURTHER RESOLVED*: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’ s financial report (appropriations section) did not reflect an

over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.3 Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **August 31, 2011**.

**5.4 Authorize Account Signatures (Revised)**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education:

Student Activities	Building Principal Assistant Principal Athletic Director
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**5.5 IDEA 2011-2012 Application- TABLED**

That the Board of Education approve submitting the application for the Individual with Disabilities Education Improvement Act (IDEA) grant for the 2012 fiscal year as follows:

District Share	\$230,359.00
Non-Public Share	
<b>Total</b>	

**5.6 Professional Services**

That the Board of Education approve a professional services contract for the Electrical Service Project with Gibson Tarquini Group as per attached proposal.

**5.8 BYLAWS (0000) & POLICIES (1000-5000) ADOPTION- TABLED**

That the Board of Education approve the following:

*RESOLVED,* that the bylaws and policies (Section 1000 – 5000) printed and codified in the comprehensive document entitled “ Bylaws and Policies of the Red Bank Regional Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Red Bank Regional Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further.

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of

competent jurisdiction or is invalidated by a policy or contract duty adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

**5.9 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

<b>Employee</b>	<b>Travel</b>	<b>Date</b>	<b>Amount</b>	<b>Account</b>
Christina Emrich	EATA Annual Meeting & Symposium Boston, MA	1/7 – 1/9/12	\$1,000.00	Dept. Budget

**5.10 Field Trips**

That the Board of Education approve *additional* field trips for the 2011-2012 school year.

Date:	October 19, 2011
Leave:	8:00 am
Return:	2:00 pm
Group:	Studio Art 2 & Studio Art 3 and IB
Purpose:	Fall window painting (Community Project)
Destination:	Downtown Little Silver
Teacher:	Claudia O'Connor
Student #    Chaperone #	19 students    2 chaperones
Transportation Cost:	None
Fees:	None

Date:	October 18, 2011
Leave:	7:30 am
Return:	2:30 pm
Group:	Student Council Officers
Purpose:	NJ Association of Student Council Meeting
Destination:	College of New Jersey
Teacher:	Michelle Spencer
Student # Chaperone #	6 children 2 chaperones
Transportation Cost:	None
Fees:	None

Date:	October 21, 2011
Leave:	8:00 am
Return:	2:31 pm
Group:	Marine Science
Purpose:	Beach Profiling
Destination:	Sandy Hook
Teacher:	Denise Barrett
Student # Chaperone #	120 students 14 chaperones
Transportation Cost:	\$987.03 – Department Budget
Fees:	None

Date:	October 21, 2011
Leave:	2:45 pm
Return:	10:00 pm
Group:	Select Vocal Majors
Purpose:	All State Opera Auditions – Vocal Competition
Destination:	Paramus High School
Teacher:	Kristopher Zook
Student # Chaperone #	15 students 2 chaperones
Transportation Cost:	\$333.81 – Department Budget
Fees:	\$20.00 – Students paid

Date:	October 20, 2011
Leave:	9:15 am
Return:	11:40 am
Group:	Preschool Lab Class
Purpose:	Preschool Fall Theme Trip
Destination:	Huber Woods Nature Park
Teacher:	Mrs. Eads
Student # Chaperone #	18 children 18 students
Transportation Cost:	\$161.99 - Department Budget Account
Fees:	\$8.00 per child – Student Activity Account

Date:	November 11, 2011
Leave:	2:31 pm
Return:	5:00 pm
Group:	Math League
Purpose:	Math League Meet
Destination:	Christian Brothers Academy
Teacher:	Mrs. Murray
Student #    Chaperone #	12 students
Transportation Cost:	\$161.99 - Department Budget Account
Fees:	None

Date:	December 12, 2011
Leave:	2:31 pm
Return:	5:15 pm
Group:	Math League
Purpose:	Math League Meet
Destination:	Colts Neck High School
Teacher:	Mrs. Murray
Student #    Chaperone #	12 students
Transportation Cost:	\$161.99 - Department Budget Account
Fees:	None

Date:	February 6, 2012
Leave:	2:31 pm
Return:	5:00 pm
Group:	Math League
Purpose:	Math League Meet
Destination:	Middletown South High School
Teacher:	Mrs. Murray
Student #    Chaperone #	12 students
Transportation Cost:	\$161.99 - Department Budget Account
Fees:	None

Date:	March 26, 2012
Leave:	2:31 pm
Return:	5:00 pm
Group:	Math League
Purpose:	Math League Meet
Destination:	Monmouth Regional High School
Teacher:	Mrs. Murray
Student #    Chaperone #	12 students
Transportation Cost:	\$161.99 - Department Budget Account
Fees:	None

**5.10 Field Trips- TABLED FOR ADDITIONAL INFORMATION**

That the Board of Education approve *additional* field trips for the 2011-2012 school year.

Date:	November 4, 2011
Leave:	6:00 pm
Return:	10:00 pm
Group:	The Source
Purpose:	Fall window painting (Community Project)
Destination:	Cultural Activity
Teacher:	Suzanne Keller
Student #    Chaperone #	15 students    3 chaperones
Transportation Cost:	None
Fees:	\$300.00 – Funded by SBYSP Grant

**5.11 Overnight Field Trips**

That the Board of Education approve an overnight field trip for the 2011-2012 school year.

Date:	November 10 & 11, 2011
Leave:	12:00 pm (11/10)
Return:	5:00 pm (11/11)
Group:	NTHS/Tech Competition Club
Purpose:	Cyber Forensics Competition
Destination:	NYU – Poly Tech Institute
Teacher:	Mrs. Galante
Student #    Chaperone #	6 students
Transportation Cost:	\$75.00 - mileage and tolls
Fees:	None

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 8; unanimously carried.

**5.7 Use of Facilities**

Motion by Mr. Megill, seconded by Mr. Rosen that the Board of Education approve request for reduction of rental costs.

- Red Bank Elks Lodge                      Annual Hoop Shoot, 12/4/11  
6:30 am – 11:30 am

Roll Call Vote: nays: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: nays: 8; motion denied.

**6.0 OLD BUSINESS**

- 2011-2012 Goals and Objectives – discussion of proposed goals and objectives.
- Solar Project discussion – Mr. Neary, reported on meeting with district architects to discuss potential locations of solar panels should the board decide to proceed with project.

**7.0 NEW BUSINESS**

- Mrs. Galvao reported on a parent survey for subscription (parent paid) busing.

**8.0 PUBLIC COMMENT**

- Ria Goldsmith, Little Silver – VPA information on website.
- Paul Goodhue, Shrewsbury – EVV Report, Solar and AP classes
- Request joint meeting with sending District Board of Education.
- Drivers Education car – Board agreed to go ahead and purchase car.
- Subscription busing – We are surveying parents for interest in parent paid transportation.

**9.0 ADJOURNMENT**

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mr. Horton, seconded by Mr. Megill.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty,

Results: ayes: 7; absent: 2; unanimously carried.

Time being: 9:30 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR **OCTOBER 19, 2011.**