

RED BANK REGIONAL HIGH SCHOOL
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
DECEMBER 2, 2009

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, December 2, 2009 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2009. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni
Mr. Raymond Costa
Mrs. Emily Doherty
Mr. John Garofalo
Mrs. Lisa Gilmour
Mrs. Kim Honecker
Mr. Ronald S. Horton
Mr. Michael Megill
Mr. Frank Neary

Also in attendance were:

Dr. Howard Lucks	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Acting Principal
Athena Cornell, Esq.	Board Attorney
Alan Choback	Acting Assistant Principal

EXECUTIVE SESSION

Motion by Mrs. Doherty, seconded by Mr. Horton that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

Time being: 7:00 p.m.

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education to go to open session.

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

Time being: 8:30 p.m.

PLEDGE OF ALLEGIANCE

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322) - None

PRESENTATIONS

Relay for Life – Michelle Spencer & Mark Mancuso

2.0 SUPERINTENDENT’S REPORT

2.1 Personnel – Recommended that the Board of Education approve the following items - A through J (Roll Call Vote)

2.1A School Psychologist

That the Board of Education approve *Hannah Taska* as a School Psychologist at the salary of \$53,220 (MA30-4) prorated effective January 4, 2010.

2.1B Bilingual Aide Resignation

That the Board of Education accept *Maria Jose Loderio*, Bilingual Instructional Aide, resignation effective December 4, 2009.

2.1C Bilingual Aide Approval

That the Board of Education approve *Sonia Aponte*, Bilingual Instructional Aide at the salary of \$33,712 (prorated, \$27.30 p/h, 6.675 h/d, 185 days per year) effective December 7, 2009.

2.1D French Teacher (Leave Replacement)

That the Board of Education approve *Gabriela McCann*, French Teacher (Leave Replacement for J. Greider) at the salary of \$44,100 (prorated, BA 1) effective December 21, 2009 through May 21, 2010.

2.1E Family Leave/Child Care Request

That the Board of Education family leave/child care request of *Christine Eberhard*, Health & Physical Education Teacher, from September 1, 2010 through January 31, 2011.

2.1F Substitute Teacher List (2009-2010)

That the Board of Education approve additions to the Substitute 2009-2010 List

Last	First	Subject
Colabelli	Christian	Music, All Subjects
LaGrotteria	Emily	Spanish, All Subjects
Henkel	James	Clerical

2.1G Graduate Reimbursement

That the Board of Education approve graduate course tuition reimbursement for the following staff members, under the provisions of the RBREA contract:

- *Danielle Escayg*, Special Education Teacher, for 3 graduate credits taken at N.J. City University
- *Christin Outwin*, ESL Teacher, for 3 graduate credits taken at Fordham University

2.1H Extra-Work/Extra-Pay IB Program

That the Board of Education approve *David Hussey*, Science Teacher for 12 hours for IB Environmental Systems and Society prep (summer program) at the hourly rate of \$27.50.

2.1I Administrative Leave

That the Board of Education approve ending the administrative leave of employee #4063 effective December 2, 2009.

2.1J Reimbursement

That the Board of Education approve reimbursement of mentoring fees to Alan Choback as follows:

\$1,800 at end of year one and \$1,300 at end of year two of program.

Roll call vote: ayes: Mrs. Ciabattone, Mr. Costa (Nay: 2.1A), Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; motion carried.

2.2 SPECIAL EDUCATION/GUIDANCE**2.2A Out-of-District Placements 2009-2010 School Year**

Motion by Mrs. Gilmour, seconded by Mr. Neary that the Board of Education approve the following out-of-district placements upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual Tuition</u>	<u>Date</u>
*22345	3/25/93	ED	Collier High School	\$46,389	11/03/09

*Group home student – Tuition and transportation paid by Home District

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; motion carried.

2.2B EXPULSION OF STUDENT

Motion by Mrs. Gilmour, seconded by Mr. Neary that the Board of Education approves the following:

RESOLVED: That the Board of Education upon a review of the totality of the circumstances and the information presented expels student #23115 for the period of one calendar year.

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary; Abstain: Mrs. Doherty

Results: ayes: 8; abstain: 1; motion carried.

2.3 POLICY

2.3A Policy (Second Reading)

Recommended that the Board of Education approve the following policy:

#6162.5 – Research (Second Reading)

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

Superintendent Update:

Dr. Lucks reported on the following:

- H1N1 – Clinic was held 11/02/09 & 11/23/09 – 199 students were inoculated.
- Parent Adversary Council – Meeting held 11/19/09 – next meeting scheduled for 12/17/09.
- QSAC – The County Superintendent’s monitoring team visited RBRHS on 11/23/09.

- Accolades and recognition of students and staff:
Luke Fetton, a junior and Drew Mendelson, a sophomore are our student representatives for Clean Ocean Action's (COA) Student Advocate program.
- The following students made All-Shore Chorus:
Michael Anderson
Marie Feguson
Ilana Goldman
Brianna Lombino
Jessica Magdosko
Vinnie Martini
Colin McLaughlin
Meagan Merris
Joelle Missry
Madelyn Monaghan
Allyson Pullan
and congratulations to Mr. Zook.

3.0 COMMUNICATIONS

- Thank you note from Emily Doherty.

4.0 MINUTES/COMMITTEE REPORTS:

4.1 Minutes of November 18, 2009

Motion by Mr. Neary, seconded by Mrs. Ciabattone that the Board of Education approve the minutes of the meeting held on November 18, 2009.

Voice vote: ayes: Mrs. Ciabattone, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

4.2 Committees

- Mr. Neary reported on the Building and Grounds committee meeting held at 6:00 p.m. on 12/2/09.
- Finance Committee will meet on 1/13/10 at 4:30 p.m. for 2010-2011 budget development.

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mr. Horton that the Board of Education approve items 5.1 thru 5.8

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the following revenue and expenditure line item transfers for the period ended **October 31, 2009** be approved

as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **October 31, 2009**.

5.3 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **October 31, 2009**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Alliance for Competitive Telecommunications (ACT)

That the Board of Education agrees to renew participation in the following:

Alliance for Competitive Telecommunications (ACT)
PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF
TELECOMMUNICATION SERVICES

The Red Bank Regional Board of Education agrees to participate in the Alliance for Competitive Telecommunications with the Monmouth-Ocean Educational Services Commission and the New Jersey Association of School Business Officials (NJASBO) for the period of July 1, 2010 to June 30, 2012. The Monmouth-Ocean Educational Services Commission shall be the lead Local Educational Agency (LEA) for this program. All New Jersey School districts are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill the districts obligation under 18A:55-3.

The Board of Education shall provide the Commission with accurate data, i.e. telephone line numbers for each number included in the bid and any other appropriate information necessary for the development of bid specifications.

The Board of Education shall not solicit bids or enter into a contract that would jeopardize the award of a contract for cooperative telecommunication services by the Commission. The Board shall abide by the award of contract made by the Commission. The Board shall not withdraw from this agreement prior to June 30, 2012.

The Board understands that the services to be provided under this cooperative purchasing agreement will include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating district.

All fees for the work of the Commission and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor (s).

5.5 Travel – Employee

That the Board of Education approve the following employee travel requests:

Employee	Travel	Date	Amount
Camille Thompson	ASTA National Conference Connecticut	2/17- 2/20/10	\$324.00
Sunny Lenhard	Graphing Calc Skills Rutgers	12/14/09	\$185.00
Gretchen O’Kane	Classroom Management Rutgers University	12/4/09	\$185.00
Gretchen O’Kane	Graphing Calc Skills Rutgers	12/14/09	\$185.00
William Smith	42 nd Annual Conference on Reading and Writing Somerset, NJ	4/16/09	\$195.00

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

5.6 Long Range Facility Plan Revision

That the Board of Education approve the revision of the Long Range Facility Plan and authorize the submission of the Plan to the New Jersey Department of Education for approval.

5.7 Field Trips

That the Board of Education approve *additional* field trips for the 2009-2010 school year.

1/5/10	Mercer County Community College West Windsor, NJ	FBLA
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5.8 Travel – Employee

That the Board of Education approve the following employee travel requests:

Employee	Travel	Date	Amount
Michelle Spencer	Enhance Your Co-Teaching Newark	1/13/10	\$250.00

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

Voice vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

6.0 OLD BUSINESS

- Mr. Neary requested that the Fitness Foundation reimburse the Board for architecture fees.

7.0 NEW BUSINESS - None**8.0 PUBLIC COMMENT – None****9.0 ADJOURNMENT**

There being no other business to come before the Board motion to adjourn the meeting was moved by Mrs. Honecker, seconded by Mr. Neary and upon voice vote results were:

Voice vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour and Mrs. Honecker and; absent: Mr. Costa, Mr. Horton, Mr. Megill and Mr. Neary

Results: ayes: 9; unanimously carried.

Adjourned: 9:25 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary