

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
MARCH 2, 2011**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 2, 2011 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2010. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni
Mr. Raymond Costa
Mrs. Emily Doherty
Mr. John Garofalo.
Mr. Michael Megill
Mr. Randy Mendelson
Mr. Frank Neary

Absent: Mrs. Lisa Gilmour and Mr. Ronald S. Horton

Also in attendance were:

Dr. Edward Westervelt	Interim Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Principal
Anthony P. Sciarrillo, Esq.	Board Attorney
Joshua Sklarin	Board Attorney

EXECUTIVE SESSION

Motion by Mr. Neary, seconded by Mr. Megill that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; absent: 2; unanimously carried.

Time being: 7:00 p.m.

OPEN SESSION

Motion by Mr. Megill seconded by Mr. Neary that the Board of Education return to open session.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; absent: 2; unanimously carried.

Time being: 8:00 p.m.

PLEDGE OF ALLEGIANCE**PRESENTATIONS/COMMENDATIONS**

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions)

2.0 SUPERINTENDENT'S REPORT

Motion by Mrs. Doherty, seconded by Mrs. Ciabattoni that the Board of Education approve the following items 2.1 through -2.7 (Roll Call Vote)

Personnel**2.1 VPA Auditions Stipends**

That the Board of Education approve the following stipends for staff work conducting VPA Auditions:

• <i>Barbara Beckett-Kristoph</i>	1 day	\$100
• <i>Jeffrey Boga</i>	½ day	\$ 50
• <i>Dawn Lisko</i>	½ day	\$ 50
• <i>Robin Malik</i>	1 day	\$100
• <i>Dorianne Murray</i>	½ day	\$ 50
• <i>Claudia O'Connor</i>	1 day	\$100
• <i>Joseph Russo</i>	1 day	\$100
• <i>Camille Thompson</i>	1 day	\$100
• <i>Gretna Wilkinson</i>	1 day	\$100
• <i>Kris Zook</i>	1 day	\$100

2.2 Salary Adjustment

That the Board of Education approve the salary adjustment of *John Quinn*, Special Education Teacher, \$80,580 to include \$500 longevity retroactive to September 1, 2010 for the 2010-2011 school year.

2.3 Sport Physicals

That the Board of Education approve *Louise O'Malley*, R. N. to conduct sports physicals at the rate of \$27.50 per hour for the 2010-2011 school year.

2.4 Extra-Work/Extra-Pay Coaches List

That the Board of Education approve additions to the 2010-2011 Coaches List.

First	Last	Position	Salary
Nicholas	Ciambrone	Assistant Athletic Director-Spring	\$2,362.00
Christopher	LeMore	Baseball Head Coach	\$7,086.00
Katherine	Borsuk	Track Outdoor Volunteer Coach	-0-

2.5 Substitute List 2010-2011 Approval (Additions)

That the Board of Education approve additions to the Substitute List for the 2010-2011 school year.

<u>Last</u>	<u>First</u>	<u>Subject</u>
Guderian	Alyssa	Social Studies, Special Ed., All subjects
Lawlor	Erin	All Subjects
Alexander	Dalton	Film Studies, All Subjects
Anderson	Karen	Math, All subjects
McGinnis	Kelly	Clerical
Noval	Jordan	Clerical

2.6 Site Manager Approval

That the Board of Education approve *Stephen Fitzgerald* as Site Manager for the Spring at the stipend of \$2,000.

2.7 Extra-Work/Extra-Pay Activities Advisors List

That the Board of Education approve additions to the 2010-2011 Activities Advisors List.

Activity	First Name	Last Name	Amount
Breakfast Duty	Nicholas	Giglio	\$14 p/hr

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; absent: 2; unanimously carried.

3.0 COMMUNICATIONS

- Letter from the Mayor of Red Bank
- Letter from Mary Karlo

4.0 GOVERNANCE:

4.1 Minutes of February 16, 2011

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the minutes of the meeting held on February 16, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; absent: 2; unanimously carried.

4.2 Committees

Curriculum Committee met on February 23, 2011 – Mrs. Doherty reported.
Finance Committee will meet on March 10th and March 14th.

4.3 School Election

- Petitions received as of 3/2/11:

John Garofalo, Red Bank	3 year term
Lisa Gilmour, Little Silver	3 year term
Frank Neary, Shrewsbury	3 year term
- Petitions deadline: March 8, 2011 at 4:00 p.m., Board Office
- Ballot Drawing Date: March 17, 2011 at 9:00 am, Board Office
- Annual School Election Date is Wednesday, April 27, 2011
- Poll Hours – 2:00 pm – 9:00 pm
- Polling Places:

<u>Little Silver</u>	
District	<u>Election Site</u>
1	Borough Hall (480 Prospect Ave.)
2 & 4	Little Silver Women's Club (Church St.)
3	St. John's Church (325 Little Silver Point Road)
5	Little Silver Point Road School
6 & 7	Markham Place School
<u>Red Bank</u>	

<u>District</u>	<u>Election Site</u>
1	Hook & Ladder Fire House (7 Mechanic St)
2	Independent Fire House (32 Mechanic St)
3 & 7	First Church of Christ Scientist (211 Broad St)
4	United Methodist Church (247 Broad St. rear entrance)
5	Trinity Episcopal Church (White St entrance)
6	Calvary Baptist Church (Bridge Ave)
8	Senior Center (80 Shrewsbury Ave)
9	Red Bank Housing Authority (Leighton Ave.)
<u>Shrewsbury</u>	
<u>District</u>	<u>Election Site</u>
1 & 3	Shrewsbury Hose Co. No. 1 Firehouse (783 Broad St.)
2	First Aid Building (15 Haddon Avenue)

5.0 **FINANCE**

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve items 5.1 thru 5.10

5.1 **Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **January 31, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 **Financial Report of the Board Secretary**

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **January 31, 2011**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **January 31, 2011**.

5.4 PRELIMINARY BUDGET 2011-2012 SCHOOL YEAR

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts the preliminary budget for the school year 2011-2012 as follows:

A. General Fund	\$ 23,953,255	
Amount to be raised by local taxes		\$ 18,617,308
B. Special Revenue Fund	\$ 1,324,389	
C. Debt Fund	\$ 754,125	
Amount to be raised by local taxes		\$ 744,400

and, *BE IT FURTHER RESOLVED;* that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

RESOLVED: That there should be raised for General Funds \$18,617,308
For the ensuing School Year 2011-2012

and, *BE IT FURTHER RESOLVED;* that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the

Asbury Park Press in accordance with the format required by the State Department of Education and according to law.

and, BE IT FURTHER RESOLVED; that the public hearing for the 2011-2012 school year budget will be held on Wednesday, March 23, 2011, in the Media Center of the high school and will commence at 8:00 p.m., followed by a business meeting.

5.5 Capital Reserve Account Withdrawal

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education requests the approval of a capital reserve withdrawal in the amount of \$69,441. The district intends to utilize these funds for the excess costs of the auditorium renovation and phone/intercom system upgrade projects.

5.6 Capital Reserve Account Deposit

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education requests the approval of a capital reserve deposit in the amount of \$235,000. The district intends to utilize these funds for Long Term Facility Grant Projects.

5.7 Tuition Rates for 2011-2012

Recommended that the Board of Education approve the following tuition rates for the 2011-12 school year:

Regular Education-Full Time:	\$12,500
Regular Education-Part Time:	\$ 6,250
Special Education:	
Level 2	\$17,500
Level 3	\$28,000

5.8 Travel and Related Expense Reimbursement

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and *BE IT FURTHER RESOLVED*, that the Red Bank Regional Board of Education approves travel and related expense reimbursements in accordance

with N.J.A.C. 6A:23B-1-2(b), to a maximum expenditure of \$80,000 for all staff and board members.

5.9 **Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Christina Galvao	NJASBO Conference Atlantic City, NJ	6/1-6/3/11	\$255.00	Dept. Budget
Debra Pappagallo	NJASBO Conference Atlantic City, NJ	6/1-6/3/11	\$255.00	Dept. Budget
Stanley Sculthorpe	Good Ideas in Teaching Pre-calculus Rutgers University, Busch Campus, Piscataway, NJ	3/18/11	\$190.00	Dept. Budget

5.10 **Field Trips**

That the Board of Education approve *additional* field trips for the 2010-2011 school year.

Date:	2/16/11
Leave:	6:30 am
Return:	5:00 pm
Group:	Math/Science Academy
Purpose:	Participate in a “College Bowl” type competition
Destination:	Science Bowl at Plasma Physics Lab Princeton, NJ
Teacher:	Annie Murray
Student # Chaperone #	6 Students
Transportation Cost:	\$420.00 – Department Budget
Fees:	None

Date:	3/17/11
Leave:	7:30 am
Return:	5:00 pm
Group:	AOIT
Purpose:	Programming Competition
Destination:	NJIT Programming Contest
Teacher:	Jeremiah Milonas
Student # Chaperone #	3 Students
Transportation Cost:	None
Fees:	\$50.00 – Department Budget
Date:	3/17/11
Leave:	8:30 am

Return:	2:30 pm
Group:	Dance Majors
Purpose:	Monmouth County Teen Arts
Destination:	Brookdale Community College
Teacher:	Dorianne Murray
Student # Chaperone #	33 Students – 3 Chaperones
Transportation Cost:	\$300.00 – Dance Student Activities Account
Fees:	none

Date:	5/20/11
Leave:	7:45 am
Return:	2:00 pm
Group:	Seniors
Purpose:	Early Bird Program (Freshman Orientation & Registration Day)
Destination:	Brookdale Community College
Teacher:	Maritza Rodriguez, Linda Kornegay, Mike Decotis, Christopher Desiere and Jill Maline
Student # Chaperone #	80 Students
Transportation Cost:	\$350.00 – Department Budget
Fees:	None

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa (abstain 5.7), Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; absent: 2; abstention (5.7): 1; motion carried.

6.0 OLD BUSINESS

- Mrs. Doherty, Source Fund Raiser information.

7.0 NEW BUSINESS - None

8.0 PUBLIC COMMENT

- Marianne Kligman, Staff Black History Celebration on Patch.com
- Meg Gerth, Shrewsbury, School Improvement Team worked on questions for Graduates regarding Post High School experience.

9.0 ADJOURNMENT

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mrs. Doherty, seconded by Mr. Megill and upon the results were:

Roll Call Vote: ayes: Mrs. Ciabattoni, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mr. Costa

Results: ayes: 8; absent: 1; unanimously carried.

Time being: 8:30 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary