

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
MARCH 23, 2011**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 23, 2011 in the Media Center of the high school, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 28, 2010. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni  
Mr. Raymond Costa  
Mrs. Emily Doherty  
Mr. John Garofalo  
Mrs. Lisa Gilmour  
Mr. Ronald S. Horton  
Mr. Michael Megill  
Mr. Randy Mendelson  
Mr. Frank Neary

Also in attendance were:

Dr. Edward Westervelt	Interim Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Principal
Anthony P. Sciarrillo, Esq.	Board Attorney

**EXECUTIVE SESSION**

Motion by Mrs. Doherty, seconded by Mr. Neary that this Board of Education, Red Bank Regional High School, enter into the board conference room for the executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary

Results: ayes: 9; unanimously carried.

Time being: 7:00 p.m.

**OPEN SESSION**

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education to move to the Media Center and return to open session.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary

Results: ayes: 9; unanimously carried.

Time being: 8:00 p.m.

**PLEDGE OF ALLEGIANCE****PRESENTATIONS/COMMENDATIONS****Student Recognitions****PUBLIC HEARING ON THE 2011-2012 SCHOOL BUDGET**

**1.0 PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #9322 – Public and Executive Sessions) - None

**2.0 SUPERINTENDENT'S REPORT**

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve the following items 2.1 through 2.10 (Roll Call Vote)

**PERSONNEL****2.1 Retirement Approval**

That the Board of Education approve the retirement of *Mary Smith*, Hall Aide effective June 1, 2011.

**2.2 Extra-Work/Extra-Pay Coaches List**

That the Board of Education approve additions to the 2010-2011 Coaches List:

<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Salary</b>
Patrick	Tedeschi	Track Outdoor Asst. Spec Needs	\$5,315.00

**2.3 Substitute List 2010-2011 Approval (Additions)**

That the Board of Education approve additions to the Substitute List for the 2010-2011 school year:

<b>Last</b>	<b>First</b>	<b>Subject</b>
Hodge	Nicole	Music, All Subjects
Lawlor	Erin	All Subjects, Coach
Young	John	Hall Aide
McGinnis	Kelly	Coach
Noval	Jordan	Coach

**2.4 Graduate Reimbursement**

That the Board of Education approve graduate course tuition reimbursement for the following staff members, under the provisions of the teachers'/secretaries contract:

- *Jacqueline Greider*, World Language Teacher, for 4 graduate credits taken at Monmouth University.
- *Karina Reiff*, World Language Teacher, for 9 graduate credits taken at Dominican University

**2.5 Consultants 2010-2011 (Addition)**

That the Board of Education approve *Vivette Peacock* as Learning Evaluation Spanish Consultant at the rate of \$375 per report and \$125 per Spanish report.

**OPERATIONAL****2.6 2011-2012 School Calendar**

That the Board of Education approve the 2011-2012 School Calendar.

**2.7 Summer RBR Sports Camps Approval (Addition)**

That the Board of Education approve the RBR Football Camp (Be A Buc) from June 27-29 from 7:30 a.m. to 12:00 p.m. and July 26, 2011 5:00-6:30 p.m.

**2.8 Bus Evacuation Drill**

That the Board of Education approve the School Bus Emergency Evacuation Drill Report (see attached).

**2.9 Survey Approval**

That the Board of Education approve 2011 National Student Report to Congress Survey (see attached).

**SPECIAL EDUCATION****2.10 Out-of-District Placements 2010-2011 School Year**

That the Board of Education approve the following out of district placements upon the recommendation of the Child Study Team/Guidance Dept:

Student ID#	DOB	Class.	Placement	Tuition	Date
24296	5/24/21995	Autistic	CPC High Point Adolescent School	\$61,500	2/28/11

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary

Results: ayes: 9; unanimously carried.

Dr. Westervelt reported on the following items:

- CAPA arrived on Tuesday, March 22<sup>nd</sup> and will be here until March 24, 2011. Any recommendations will be shared with the board.
- Dr. Westervelt highlighted data from the school report card.

### 3.0 COMMUNICATIONS

- **NJDOE Review of Monmouth Ocean Educational Services Commission**  
A copy of the report is included in your board packet.

### 4.0 **GOVERNANCE:**

#### 4.1 **Minutes of March 2, 2011**

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve the minutes of the meeting held on March 2, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Megill, Mr. Mendelson and Mr. Neary; abstained: Mrs. Gilmour and Mr. Horton,

Results: ayes: 7; abstention: 2; motion carried.

#### 4.2 **Committees**

- Finance Committee met on March 10 and March 14, 2011. Mr. Megill reported.
- Negotiations Committee met on March 15, 2011. Mrs. Doherty reported in closed session.
- Gahler Scholarship Committee met on March 21, 2011.
- Building and Grounds Committee will meet on March 28, 2011 at 7:00 pm.

### 5.0 **FINANCE**

Motion by Mrs. Doherty, seconded by Mr. Horton that the Board of Education approve items 5.1 thru 5.13:

#### 5.1 **Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS*; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **February 28, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and

approved, as attached.

### 5.2 **Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **February 28, 2011**, as attached, and

*BE IT FURTHER RESOLVED:* That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

### 5.3 **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **February 28, 2011**.

### 5.4 **Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, March 23, 2011, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$ 2,126,884.85
20	Special Revenue Funds	\$ 173,676.14
30	Capital Projects Fund	\$ 8,000.00
40	Debt Service Fund	0.00
	Total Expenditures	\$ 2,308,560.99

### 5.5 **MOESC – Non-Public Nursing Services Agreement**

Recommend that the Board of Education approve the agreement with the Monmouth-Ocean Educational Services Commission for Non-Public Nursing Services for the period July 1, 2011 through June 30, 2021.

**5.6 Auditorium Renovation Project**

Recommend that the Board of Education approve the following:

*WHEREAS*, the Red Bank Regional Board of Education has approved the Auditorium Renovation Project; and

*WHEREAS*, the project has been approved by the New Jersey Department of Education as project #4365-050-10-1002 and is eligible for a Section 15 facilities grant.

*WHEREAS*, funds are available for the local share in the Capital Reserve Fund;

*NOW THEREFORE, BE IT RESOLVED*, that the Red Bank Regional Board of Education authorize The Gibson Tarquini Group to prepare specifications and bids for advertisement for the Auditorium Renovation Project; and

*BE IT FURTHER RESOLVED*, THAT THE Red Bank Regional Board of Education authorize the advertisement of bids for the Auditorium Renovation Project.

**5.7 ADOPTION OF 2011-2012 SCHOOL YEAR BUDGET**

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts a budget for the school year 2011-2012 to be voted on at the annual school election which is to be held on Wednesday, April 27, 2011.

A. General Fund	\$ 23,953,255	
Amount to be raised by local taxes		\$ 18,617,308
B. Special Revenue Fund	\$ 1,324,389	
C. Debt Fund	\$ 754,125	
Amount to be raised by local taxes		\$ 744,400

BE IT FURTHER RESOLVED; that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

***RESOLVED: That there should be raised for General Funds  
for the ensuing School Year 2011-2012 \$18,617,308***

**5.8 MOCSSIF Application for 2011 Safety Grant Program**

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education approves the submission of grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's

MOCSSIF Sub-fund for the purposes described in the application, in the amount of \$7,853.06 for the period July 1, 2011 through June 30, 2012.

### 5.9 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

- Maroon & White Basketball Camp                      Field House, Saturday, 7/11-7/15/2011 & 7/18-7/22/11 & 8/1 - 8/5/11  
9:00 am – 1:00 pm

### 5.10 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Danielle Escayg <b>CANCELLED</b>	Facing the Future Somerset, NJ	3/25/11	\$170.00	IDEA Grant
Mary Howley	IB Training 1A: English Literature New York City	7/6/-7/8/11	\$1,500.00	IB Account
Yngrid Scanlon	IB Diploma Teacher Training California	6/25- 6/28/11	\$1,800.00	IB Account

### 5.11 Field Trips

That the Board of Education approve *additional* field trips for the 2010-2011 school year.

Date:	3/4/11
Leave:	8:50 am
Return:	11:10 am
Group:	ELL Students
Purpose:	Participate in Read Across America Day
Destination:	Red Bank Primary School
Teacher:	Miriam Cohen
Student #    Chaperone #	4 students – 1 Chaperone
Transportation Cost:	None
Fees:	None
Date:	3/17/11
Leave:	8:00 am
Return:	2:00 pm
Group:	Technology Students
Purpose:	Engineering Competition
Destination:	High Tech H.S., Lincroft, NJ

Teacher:	Dan Pearce
Student #    Chaperone #	5 Students – 1 Chaperone
Transportation Cost:	None
Fees:	\$40.00 – Technology Department
Date:	3/17/11
Leave:	7:45 am
Return:	2:20 pm
Group:	Diversity Council
Purpose:	HS Leadership Conference
Destination:	Kean University, Union, NJ
Teacher:	Christin Outwin
Student #    Chaperone #	10 students -
Transportation Cost:	\$280 - Student Activity Account
Fees:	None
Date:	3/18/11
Leave:	8:45 am
Return:	2:00 pm
Group:	Drama/Creative Writers/Photo
Purpose:	Teen Arts Festival 2011
Destination:	Brookdale Community College
Teacher:	Joe Russo
Student #    Chaperone #	118 students – 2 Chaperone
Transportation Cost:	\$600.00 - VPA Department
Fees:	None
Date:	3/26/11
Leave:	7:30 am
Return:	3:30 pm
Group:	Robotics Club
Purpose:	Robotic Competition
Destination:	Cherry Hill, NJ
Teacher:	Daniel Pearce
Student #    Chaperone #	4 students – 0 Chaperone
Transportation Cost:	\$60.00 mileage – Department Budget
Fees:	None
Date:	3/27/11
Leave:	7:45 am
Return:	2:20 pm
Group:	Diversity Council
Purpose:	HS Leadership Conference
Destination:	Kean University

Teacher:	Christin Outwin
Student #    Chaperone #	10 students – 0 Chaperone
Transportation Cost:	\$280.00 – Student Activity
Fees:	None
Date:	3/30/11
Leave:	12:00 am
Return:	3:00 pm on Sunday, April 3rd
Group:	RBRHS Team Mantrap
Purpose:	AFA Cyber Patriot Challenge
Destination:	National Harbor, Maryland
Teacher:	Mandy Galante
Student #    Chaperone #	6 students – 0 Chaperone
Transportation Cost:	\$60.00 – Student Activity
Fees:	None (all expenses paid by Air Force Academy)
Date:	4/1/11
Leave:	8:00 am
Return:	2:00 pm
Group:	AP studio Art
Purpose:	Hang Senior Art Show
Destination:	Guild of Creative Art, Shrewsbury
Teacher:	Claudia O'Connor
Student #    Chaperone #	7 students – 1 Chaperone
Transportation Cost:	None
Fees:	None
Date:	4/5/11
Leave:	9:00 am
Return:	1:30 pm
Group:	VPA Actors
Purpose:	Shaw's Candida
Destination:	Two River Theatre
Teacher:	Joe Russo
Student #    Chaperone #	48 students – 1 Chaperone
Transportation Cost:	\$250.00 – VPA Department
Fees:	None
Date:	4/5/11
Leave:	10:00 am
Return:	2:30 pm
Group:	International and Cultural Studies Group
Purpose:	Presentation – I&CS
Destination:	Monmouth University

Teacher:	Rose Powers
Student #    Chaperone #	25 students – 5 Chaperones
Transportation Cost:	\$250.00 – SLC Grant
Fees:	None
Date:	4/6/11
Leave:	7:00 am
Return:	4:30 pm
Group:	TSA
Purpose:	TSA Competition
Destination:	College of New Jersey
Teacher:	Kathryn Hawley
Student #    Chaperone #	35 students – 2 Chaperones
Transportation Cost:	\$550.00 – Department Budget
Fees:	None
Date:	4/7/11
Leave:	N/A
Return:	2:30 pm
Group:	Guidance
Purpose:	Career Day
Destination:	Molly Pitcher Inn, Red Bank
Teacher:	Chris Desiere
Student #    Chaperone #	30 students – 2 Chaperones
Transportation Cost:	\$200.00 – Guidance Department
Fees:	None
Date:	4/13/11
Leave:	7:50 am
Return:	2:30 pm
Group:	Juniors - AVID
Purpose:	College Visit
Destination:	William Paterson – Kean University
Teacher:	Mike DeCotis, Chris Desiere & Maritza Rodriguez
Student #    Chaperone #	30 students – 0 Chaperone
Transportation Cost:	\$350.00 – Guidance Transportation Account Budget
Fees:	None
Date:	4/14/11
Leave:	8:00 am
Return:	2:30 pm
Group:	Marine Science Classes
Purpose:	Species Identification

Destination:	Coney Island Aquarium
Teacher:	David Hussey
Student #    Chaperone #	150 students – 2 Chaperones
Transportation Cost:	\$2,805.00 – Department Budget
Fees:	Parent Paid
Date:	4/16/11
Leave:	9:00 am
Return:	2:00 pm
Group:	Members of Concert Choir
Purpose:	All State Chorus Auditions
Destination:	Morris Knolls H.S., Rockaway, NJ
Teacher:	Kris Zook
Student #    Chaperone #	15 students – 1 Chaperone
Transportation Cost:	\$200.00 – Department Budget
Fees:	\$300.00 – Student Activities Account
Date:	4/11/11
Leave:	5:45 pm
Return:	7:00 pm
Group:	Guidance
Purpose:	College Fair
Destination:	Brookdale Community College
Teacher:	Chris Desiere
Student #    Chaperone #	15 students – 1 Chaperone
Transportation Cost:	\$160.00 – Guidance Department
Fees:	None
Date:	4/29/11
Leave:	7:40 am
Return:	2:00 pm
Group:	Juniors
Purpose:	Running & Winning Workshop
Destination:	Monmouth Regional H.S.
Teacher:	Jill Maline
Student #    Chaperone #	7 students – 0 Chaperone
Transportation Cost:	\$280.00 – Guidance Department
Fees:	None
Date:	5/24/11
Leave:	8:00 am
Return:	1:30 pm
Group:	National Art Honor Society
Purpose:	Observational painting class
Destination:	Sandy Hook

Teacher:	Claudia O'Connor
Student #    Chaperone #	34 students – 2 Chaperones
Transportation Cost:	\$300.00 – NAHS Student Activity Account
Fees:	None

### 5.12 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Danielle Escayg <b>CANCELLED</b>	Facing the Future Somerset, NJ	3/25/11	(\$170.00)	IDEA Grant
Mark Mancuso	Globe Science Program Red Bank Primary	3/31/11, 5/25-5/26/11	\$160.00	Title IIA Grant

### 5.13 Field Trips

That the Board of Education approve *additional* field trips for the 2010-2011 school year.

Date:	4/12/11
Leave:	8:50 am
Return:	2:00 pm
Group:	AP Studio Art
Purpose:	AP Studio Art Portfolio Review
Destination:	Rumson-Fair Haven H.S.
Teacher:	Claudia O'Connor
Student #    Chaperone #	7 students – 1 Chaperone
Transportation Cost:	None
Fees:	None

Date:	4/12/11
Leave:	7:45 am
Return:	2:30 pm
Group:	History Club/AVID
Purpose:	Enjoyment of Art/History; project
Destination:	Metropolitan Museum of Art
Teacher:	Roxanne Judice
Student #    Chaperone #	30 students – 1 Chaperone
Transportation Cost:	\$875.00 – SLC Grant
Fees:	\$8.00 per student - Student activity

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa (abstain 5.7, 5.10 & 5.11), Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary

Results: ayes: 8; abstention: 1 (abstain 5.7, 5.10 & 5.11); motion carried.

## 6.0 OLD BUSINESS

- Mary Karlo thanked Dr. Westervelt for “stepping in” as Interim Superintendent.

**7.0 NEW BUSINESS - None**

**8.0 PUBLIC COMMENT - None**

**9.0 ADJOURNMENT**

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mr. Horton, seconded by Mr. Costa and upon the results were:

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary

Results: ayes: 9; unanimously carried.

Time being: 9:20 p.m.

Respectfully submitted,

Christina M. Galvao  
School Business Administrator/Board Secretary