

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
MARCH 3, 2010**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 3, 2010 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 29, 2009. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mr. Raymond Costa
Mrs. Emily Doherty
Mr. John Garofalo
Mrs. Lisa Gilmour
Mr. Ronald S. Horton
Mr. Michael Megill
Mr. Frank Neary

Absent: Mrs. Ann Ciabattoni

Also in attendance were:

Dr. Howard Lucks	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Acting Principal
Anthony Sciarrillo, Esq.	Board Attorney

EXECUTIVE SESSION

Motion by Mrs. Doherty, seconded by Mr. Megill that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll call: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill and Mr. Neary; absent: Mrs. Ciabattoni

Results: ayes: 7; absent: 1; unanimously carried.

Time being: 7:30 p.m.

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Megill that the Board of Education go to open session.

Roll call vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill and Mr. Neary; absent: Mrs. Ciabattoni

Results: ayes: 7; absent: 1; unanimously carried.

Time being: 8:00 p.m.

PLEDGE OF ALLEGIANCE**1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322)****1.1 BOARD MEMBER VACANCY- OATH OF OFFICE**

Oath of Office was administered to Randy Mendelson, Board Member, by Christina M. Galvao, Board Secretary.

1.2 Revised Annual Meeting Calendar

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the revised Board of Education meetings schedule (attached) in order to comply with new school budget timelines.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Ciabattoni

Results: ayes: 8; absent: 1; unanimously carried.

1.3 PRESENTATIONS

- Risa Clay – presented an update of the five year, \$1.25 million Smaller Learning Communities Grant
- Skylar Apter won the RBR Poetry Out-Loud national contest and has advanced to the Regional Semi Final status.

1.4 COMMENDATIONS

- Students placed in the Monmouth Festal of the Arts County-Wide Art Competition MRT (Monmouth Reformed Temple) were Hong Yang, Andrea Squassi, Anothly Wriston.
- The RBR Technology Program received the International Technology Education Association's Program Excellence Award. The following Staff members are to be congratulated on this outstanding recognition: Daniel Pearce, Amanda Galante, Kathryn Hawley, Angelo Soldi, Jeremiah Milonas, Carl Grillo and Peter Grandinetti.
- Red Bank Councilman Michael DuPont is working in conjunction with the Borough Councils Education and Technology Committee and the Borough

schools to hold a town wide collection day to gather footwear for victims of the recent disaster in Haiti in conjunction with the national organization Soles4Souls. Our National Honor Society Students, led by Ms. Cassie Dorn are heading the project.

2.0 SUPERINTENDENT'S REPORT

Motion by Mrs. Doherty, seconded by Mr. Megill that the Board of Education approve the following items 2.1 through 2.14 - (Roll Call Vote)

PERSONNEL

2.1 English Leave Replacement Teacher

That the Board of Education approve *Tina Landi* as an English Teacher (Leave Replacement) at the annual salary of \$44,100 prorated of \$220.50 per diem effective February 22, 2010.

2.2 Extra-Work/Extra-Pay Activities Advisors List 2009-2010 (Addition)

That the Board of Education approve an addition to the Extra-Work/Extra-Pay Activities Advisors List 2009-2010.

- *Kristy Finck* Winter Head Cheerleading Coach \$2,039

2.3 Extra-Work/Extra-Pay Coaches List 2009-2010 (Additions)

That the Board of Education approve additions to the Extra-Work/Extra-Pay Coaches List 2009-2010 (see attached list).

- | | | |
|-------------------------|-------------------------------------|------------|
| • <i>Tory Principe</i> | Baseball Co-Assistant Coach | \$,3398.66 |
| • <i>Gerry Malanga</i> | Baseball Co-Assistant Coach - Frosh | \$,3398.66 |
| • <i>Brian Kernen</i> | Baseball Co-Assistant Coach | \$,3398.66 |
| • <i>Alma Blair</i> | Girls Golf Volunteer Coach | \$ - 0 |
| • <i>Jeremy Milonas</i> | Baseball Assistant Coach | \$5,098.00 |

2.4 Revision of Tenure Date for School Social Worker

That the Board of Education approve the revision in tenure date of *Brigid Laudermilch*, School Social Worker from September 1, 2006 to September 1, 2009 to reflect correction of start date of tenurable position requiring School Social Worker certification.

2.5 School Psychologist Job Description #331 Revision

That the Board of Education approve the following Job Description Revision:

- #331 *School Psychologist* (see attached)

2.6 Change in Personnel Position

That the Board of Education approve personnel position change from School Social Worker to School Psychologist effective January 1, 2010.

2.7 Graduate Tuition Reimbursement

That the Board of Education approve tuition reimbursement for the following staff member, under the provisions of the RBREA contract:

- *Jacqueline Carrigg*, Mathematics Teacher –for 3 credits taken at University of Scranton

2.8 Tutors Approval

That the Board of Education approve the following as HSPA tutor (SLC Funded):

- *Erika Taylor* – HSPA Math After school at the rate of \$25 p/h.
- *John Caparinmo* – HSPA Math Tutor at the rate of \$25 p/h
- *Sheri Borchers* – After-School Tutor at the rate of \$25 p/h

2.9 Substitute List 2009-2010 (Addition)

That the Board of Education approve an addition to the Substitute List 2009-2010.

Last	First	Subject
Femminella	Don	All subjects
Jacobson	Dawn	All subjects
Taylor	Erika	Mathematics, All subjects
Kernen	Brian	
Malanga	Gerry	
Principe	Tory	

2.10 Spring 2010 Adult School Program

That the Board of Education approve the Spring 2010 Adult School Program (see attached).

2.11 Personnel Salary Adjustment

That the Board of Education approve a revision of salary for Kathleen Smith, Media Specialist, to reflect correct placement on salary guide as follows:

Kathleen Smith 2009-2010 Salary \$73,865.00 (MA15-13, 10% ratio)

2.12 2009-2010 School Calendar Revision

That the Board of Education approve a revision of the 2009-2010 School Calendar adding 6/18/10 & 6/21/10 as school days.

2.13 2010-2011 School Calendar Approval

That the Board of Education approve the 2010-2011 School Calendar (see attached).

2.14 Report of Fire Drill

That the Board of Education approve the Report of School Fire Drill (see attached).

Roll call vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill and Mr. Neary; abstain: Mr. Mendelson ; absent: Mrs. Ciabattoni

Results: ayes: 7; abstain: 1; absent: 1; motion carried.

3.0 COMMUNICATIONS

Superintendent’s Evaluation –Evaluation to be completed by April 1, 2010.

Board of Education Self-Evaluation – Evaluation to be completed by April 1, 2010.

School Election

- Petitions received:

Emily Doherty, Red Bank	3 year term
Ronald Horton, Red Bank	3 year term
Ann Ciabattoni, Red Bank	3 year term
Randy Mendelson, Shrewsbury	2 year unexpired term
- Ballot Drawing Date: March 10, 2010 3:00 pm, Board Office
- Election Date is Tuesday, April 20, 2010
- Poll Hours – 2:00 pm – 9:00 pm
- Polling Places

<u>Little Silver</u>	
District	<u>Election Site</u>
1	Borough Hall
2 & 4	Little Silver Women’s Club
3 & 5	Point Road School
6 & 7	Markham Place School
<u>Red Bank</u>	

<u>District</u>	<u>Election Site</u>
1	Hook & Ladder Fire House (7 Mechanic St)
2	Independent Fire House (32 Mechanic St)
3 & 7	First Church of Christ Scientist (211 Broad St)
4	United Methodist Church (rear entrance)
5	Trinity Episcopal Church (White St entrance)
6	Calvary Baptist Church (Bridge Ave)
8	Senior Center (80 Shrewsbury Ave)
9	Red Bank Housing Authority (Leighton Ave.)
<u>Shrewsbury</u>	
<u>District</u>	<u>Election Site</u>
1 & 3	Shrewsbury Hose Co. No. 1 Firehouse
2	First Aid Building (15 Haddon Avenue)

4.0 MINUTES/COMMITTEE REPORTS:

4.1 Minutes of February 17, 2010

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the minutes of the meeting held on February 17, 2010.

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Ciabattoni

Results: ayes: 8; absent: 1; unanimously carried.

4.2 Committees

- Curriculum committee meeting Wednesday, March 3, 2010 at 6:00 p.m. – Mrs. Doherty reported.
- Finance Committee will meet on March 18, 2010 at 5:00 p.m.

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mr. Megill that the Board of Education approve items 5.1 thru 5.9.

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **January 31, 2010** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **January 31, 2010**.

5.3 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **January 31, 2010**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 PRELIMINARY BUDGET 2010-2011 SCHOOL YEAR

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts the preliminary budget for the school year 2010-2011 as follows:

A. General Fund	\$ 24,102,161	
Amount to be raised by local taxes		\$ 18,244,485
B. Special Revenue Fund	\$ 1,285,558	
C. Debt Fund	\$ 781,421	

Amount to be raised by local taxes \$ 781,421

and, BE IT FURTHER RESOLVED; that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

RESOLVED: That there should be raised for General Funds \$18,244,485
For the ensuing School Year 2010-2011

and, BE IT RESOLVED that, due to the delay in the release of the 2010-2011 state aid numbers, state aid for 2010-2011 is estimated. Once the numbers have been released after the Governor's budget message, any changes necessary will be made at the required public hearing on March 31, 2010; and

and, BE IT FURTHER RESOLVED; that the school business administrator/board secretary is authorized to advertise said tentative budget in the Asbury Park Press in accordance with the format required by the State Department of Education and according to law.

And, BE IT FURTHER RESOLVED; that the public hearing for the 2010-2011 school year budget will be held on Wednesday, March 31, 2010, in the board meeting room of the administration building and will commence at 8:00 p.m., followed by a business meeting.

8.0 Tuition Rates for 2010-2011

Recommended that the Board of Education approve the following tuition rates for the 2010-11 school year:

Regular Education Program	
Full Time	\$12,240
Part Time	\$ 6,120

Special Education Programs	
Level 2	\$17,000
Level 3	\$27,000
Level 4	\$32,400

5.6 Final Payment – CCTV Security System Improvement Project

That the Board of Education approve final payment for the CCTV Security System Improvement Project in the amount of \$13,650.00 to Open Systems Integrators, Inc.

5.7 Travel – Employee

That the Board of Education approve the following employee travel requests:

Employee	Travel	Date	Amount
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Erika Picca	Oppositional Defiant, Conduct Disorder & Conflict Resolution with Difficult Children Tinton Falls, NJ	5/14/10	\$150.00
Manuel Pabon	School Building & Grounds Atlantic City	3/30- 3/31/10	\$200.00
Lucy Slosek	Good Ideas in Teaching Precalculus Piscataway, NJ	3/19/10	\$190.00

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

5.8 Field Trips

That the Board of Education approve *additional* field trips for the 2009-2010 school year.

2/18/10	The Two River Theater Red Bank, NJ	Poetry Out Loud
3/1/10	SPCA Eatontown, NJ	Special Education
3/17/10	Monmouth Mall/Barnes & Noble Eatontown, NJ	Special Education
3/10/10	Astor Place Theater New York City, NY	NAHS
3/15/10	Point Road School Little Silver, NJ	Commercial Photography
4/21/10	TCNJ/Rider University Lawrence, NJ	Guidance/AVID class
4/23/10	Ramapo College/Seton Hall Mahwah, NJ	Guidance/AVID class
3/17/10	Engineering Career Day Rutgers University Piscataway, NJ	N/A

5.9 Appointment of Financial Advisor

That the Board of Education appoint Acacia Financial Group, Inc. as financial advisors for the refinancing of school bonds as per the following resolution:

RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL

**ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION
OF THE RED BANK REGIONAL HIGH SCHOOL DISTRICT IN THE
COUNTY OF MONMOUTH, NEW JERSEY**

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by the Board of Education of the Red Bank Regional High School District in the County of Monmouth, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Acacia Financial Group, Inc. Marlton, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE RED BANK
REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF MONMOUTH,
NEW JERSEY AS FOLLOWS:**

1. The firm of Acacia Financial Group, Inc. Marlton, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a Proposal dated February 25, 2010 (the "Proposal").
2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspicifiable in their nature.
3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.

Roll call vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill and Mr. Neary; abstain: Mr. Mendelson ; absent: Mrs. Ciabattoni

Results: ayes: 7; abstain: 1; absent: 1; motion carried.

6.0 OLD BUSINESS

- Mrs. Galvao reported on new Emergency Notification System shared service contract.

7.0 NEW BUSINESS - None

8.0 PUBLIC COMMENT

- Meg Berth, Shrewsbury – Budget concerns.

9.0 ADJOURNMENT

There being no other business to come before the Board motion to adjourn the meeting was moved by Mr. Neary, seconded by Mr. Costa and upon voice vote results were:

Voice vote: ayes: Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Gilmour, Mr. Horton, Mr. Megill, Mr. Mendelson and Mr. Neary; absent: Mrs. Ciabattoni

Results: ayes: 8; absent: 1; unanimously carried.

Adjourned: 9:15 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary