

**RED BANK REGIONAL HIGH SCHOOL  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
AUGUST 15, 2007**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, August 15, 2007 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

The meeting began at 7:33 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 25, 2007. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mrs. Grace Costa  
Mrs. Emily A. Doherty  
Mr. John Garofalo  
Mrs. Kim Honecker  
Mr. Ronald S. Horton  
Mr. Frank Neary  
Mr. Peter Roskowsinski  
Mr. Leslie Taylor

Absent: Mr. Joseph J. Colao

Also in attendance were:

Dr. Edward D. Westervelt  
Debra Pappagallo  
  
Jim Stefankiewicz  
Anthony Sciarrillo, Esq.

Superintendent  
Board Secretary/  
Acting School Business Administrator  
Principal  
School Board Attorney

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Motion by Mrs. Doherty, second by Mrs. Costa that the Board of Education approves the following:

RESOLVED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried.

- The Board discussed personnel matters.
- The Board discussed policies under attorney/client privilege
- Mr. Colao entered at 7:43 am
- The Board continued to discuss policies under attorney/client privilege
- The Board discussed student matters

Motion by Motion by Mrs. Doherty, second by Mr. Garofalo to adjourn to Open Session 8:20 p.m. Recessed to Open Session 8:25 p.m. – all Board members present.

**OPEN SESSION**

**1.0 PUBLIC COMMENT**

Members of the public questioned the Board about the Corporate Sponsorship Policy, and the next steps that need to be taken to proceed with fundraising and the development for a new athletic center.

Risa Cullinane, Vice Principal presented an overview of our violence and vandalism report and statistics. She also gave a presentation on results of Access testing for our ELL students.

**2.0 SUPERINTENDENT'S REPORT**

**2.1 PERSONNEL**

**2.1A Personnel Salary Adjustment 2007-2008 School Year**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve the salary adjustments as per transcripts received for movement on the salary guide for the 2007-2008 school year:

1. *Mark Alter*, Health & P.E. Teacher, from BA15-9 \$50,550 to BA-30-9 \$51,450
2. *Robert Donohoe*, Mathematics Teacher, from BA-13 \$59,250 to BA15-13 \$60,125
3. *Amanda Dorvin*, Special Education Teacher, from BA-3 \$43,795 to BA15-3 \$44,670
4. *Christina Emrich*, Health & Physical Education Teacher, from to MA-13 \$63,025 to MA15-13 \$64,225
5. *James Farley*, English Teacher, from BA-3 \$43,795 to BA15-3 \$44,670
6. *Neil Goetze*, Special Education Teacher, from BA15-10 \$51,675 to MA-10 \$54,575
7. *Kimberly Homefield*, Health & P.E. Teacher, from MA-11 \$57,175 to MA15-11 \$58,375
8. *Marlene Kessler*, Special Education Teacher, MA-9 \$53,450 to MA15-9 \$54,650
9. *Scott Martin*, English Teacher, from BA-8 \$48,500 to BA15-8 \$49,375
10. *Lisa Olds*, Spanish Teacher, from BA15-9 \$50,550 to BA30-9 \$51,450
11. *Daniel Pearce*, Technology Teacher, from BA-12 \$56,150 to BA15-12 \$57,025
12. *Terra Sarnacki*, Social Studies Teacher, from MA-7 \$51,075 to MA15-7 \$52,275
13. *Lucy Slosek*, Mathematics Teacher, from BA-5 \$45,505 to BA15-5 \$46,380
14. *Lynn Thompson*, Special Education Teacher, from MA15-14 \$68,325 to MA30-14 \$69,725.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowsinski, Mr. Taylor and abstain: Mr. Garofalo abstains from #4 and absent:

Results: ayes: 9; nays:0 ; absent:0; motion carried.

Mr. Garofalo excused himself from the meeting

**2.1B Graduate Course Tuition Reimbursement**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve graduate course tuition reimbursement for the following staff member, under the provisions of the teachers' contract:

- *Jacqueline Carrigg*, Mathematics Teacher, for 3 graduate course credits taken at Georgian Court University

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent: Mr. Garofalo

Results: ayes: 8; nays: 0; absent: 1; motion passed.

Mr. Garofalo re-entered the meeting

**2.1C Extra-Work/Extra-Pay Activities Advisors 2007-2008 (ADDITION)**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education the approve addition to the Activity Advisors List for the 2007-2008 school year (see attached list).

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

**2.1D Extra-Work/Extra-Pay Coaches 2007-2008 (ADDITIONS)**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve additions to the Coaches List for the 2007-2008 school year (see attached list)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: abstains on vote for Christina Emrich and absent:

Results: ayes: 9; nays: 0; absent: 0 motion carried.

**2.1E Substitutes 2007-2008**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approve the attached list of substitutes for the 2007-2008 school year.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent:0 motion carried.

**2.1F Professional Development**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve the following professional development:

1. Tregoe Education Forum Training (Administrative Team) from August 22-24, 2007 from 8:00 a.m. to 3:00 p.m.
2. I.D.E. Training (teaching staff) from August 20-25, 2007 from 9:00 a.m. to 3:00 p.m. (staff will be paid at the hourly rate of \$18.00).

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0 motion carried.

**2.1G. Personnel Salary Adjustment 2007-2008 School Year**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve the salary adjustments as per transcripts received for movement on the salary guide for the 2007-2008 school year:

1. *Nancy Murray*, Special Education Teacher, from BA-15 \$76,950 to BA15-15 \$77,825.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

**2.1H. BSIP Instructional Aide**

Motion by Mr. Neary, second by Mr. Garofalo that the Board of Education approve *Denise Martin* as an BSIP Instructional Aide, at the salary of \$21,773 (Step 6, \$31.74 per hour, 3.708 hrs. per day, 185 days) for the 2007-2008 school year

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

**2.2 POLICIES**

**2.2A Corporate Sponsorship**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve the following policy:

- #3572 Corporate Sponsorship (*First Reading*)

## **2.3 SPECIAL EDUCATION**

### **2.3A Out Of District Placements (ADDITION) 2007-2008**

Motion by Mr. Neary, second by Mrs. Doherty that the Board of Education out of district placements upon the recommendation of the child study team:

ID#29044	Collier High School
Classification: ED	Effective: 9/5/07
DOB: 7/18/90	Tuition: \$43,454

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

## **2.4 Operations**

### **2.4.1 Safe School Resource Officer**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve Safe Schools Resource Officer (Pete Gibson) and three-year Contract (see attached).

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

## **3.0 PUBLIC COMMENT**

Dr. Westervelt discussed a student that was injured during football practice.

- The Board discussed setting up meetings to discuss the IB Program and meet with new staff.
- The Board discussed the ongoing front entrance site work.
- The Board discussed the formation of an advisory committee for the athletic center.
- The Board discussed the Corporate Sponsorship Policy.

## **4.0 MINUTES/COMMITTEE REPORTS:**

**4.1 Minutes of July 18, 2007**

Motion by Mr. Garofalo, second by Mr. Neary that the Board of Education approve the minutes of the meeting held on July 18, 2007

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: Mrs. Doherty, Mr. Garofalo, ; and absent:

Results: ayes: 7; nays: 0; abstain: 2; absent: 0; motion passed.

**4.2 Minutes of August 1, 2007**

Motion by Mr. Garofalo, second by Mr. Neary that the Board of Education approve the minutes of the meeting held on August 1, 2007

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Neary, and abstain: Mr. Colao, Mr. Horton, Mr. Roskowinski, Mr. Taylor; and absent:

Results: ayes: 5; nays: 0; abstain: 4; absent: 0; motion passed.

**5.0 REPORTS****5.1(A) Payment of Bills**

Motion by Mrs. Costa, second by Mr. Neary that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, August 15, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$ 0.00
11	General Current Expense	\$ 691,442.28
11	General Current Expense – Addendum	\$ 10,830.00
12	Capital Outlay	\$ 12,418.00
13	Special Schools	\$ 109,674.77
13	Special Schools – Addendum	
20	Special Revenue Funds	\$ 24,579.52
20	Special Revenue Funds – Addendum	
30	Capital Projects Fund	.00

40	Debt Service Fund	.00
	Total Expenditures	\$ 848,944.57

Roll Call vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

## 5.2 Non-Resident Tuition Contracts -- School Year 2007-2008

Motion by Mrs. Costa, second by Mrs. Doherty that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education approves 2007-2008 school year tuition contracts with the following Boards of Education for the number of students listed for the Visual/Performing Arts, Academy of Finance, Academy of Information Technology, Special Education and Academia at the rate approved by the Board of Education:

Sending District	Student Projection
Allenhurst	2
Asbury Park	2
Avon	6
Belmar	5.5
Bradley Beach	47
Brick	1
Deal	9
Henry Hudson Reg.	1
Interlaken	12
Lake Como	3
Middletown	.5
Millstone Township	8
Monroe Township	1
Neptune City	39
Shore Regional	2
Toms River	2
Union Beach	112

Sending District	Student Projection
Wall	1
Parent Pay	33.5

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

**5.3 Satellite Lunch Agreement 2007-2008**

Motion by Mr. Neary, second by Mr. Garofalo that the Red Bank Regional High School Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education hereby approves a Satellite Lunch Agreement to provide a remote Lunch Program for the following elementary school districts for the 2007-2008 school year:

<u>District</u>	<u>Type of Lunch</u>	<u>Cost</u>	<u>Mileage Cost</u>
Little Silver	Hot Lunch	\$3.50 to \$5.00 (Tiered Pricing)	Included in Meal price
	Cold Lunch	\$2.50 to \$5.00 (Tiered Pricing)	Included in Meal price
Little Silver	<u>Ala-Carte Pricing</u>		
	Milk	\$0.20 (current price)	
	Bottled Water	\$1.25	
	12oz. Beverage	\$1.00	
	12oz Juice	\$1.25	
	Bagged Chips	\$0.75	
	Pretzel	\$0.55	
	Bagel	\$1.00	

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: and absent:

Results: ayes: 9; nays: 0; absent: 0; motion carried.

**5.4 Use of Facilities**

Motion by Mr. Garofalo, second by Mr. Neary that the Board of Education approve the following use of facilities application:

- Red Bank Recreation – Sundays 9/1/07 – 11/18/07  
12:00 p.m. – 5:00 p.m. – Soccer Field

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Taylor and abstain: Mr. Roskowinski ; and absent:

Results: ayes: 8; nays: 0; abstain: 1; absent: 0; motion passed.

## 5.5 **Front Entrance Concrete Replacement**

Motion by Mr. Neary, second by Mr. Roskowinski that the Board of Education approves the following:

BE IT HEREBY RESOLVED: That the Red Bank Regional High School Board of Education approves the following change orders for replacement of concrete by Cretan Concrete Company, who has been awarded the bid for the replacement of concrete and installation of concrete pavers on July 18, 2007:

- Section 1: Concrete walkway replacement in even trade for replacement of curbs. No Cost to Red Bank Regional.
- Section 2 through Section 4: Concrete walkway replacement at an additional cost of \$6,700.00

NOW, THEREFORE, BE IT RESOLVED: That the change orders will follow the guidelines and completion dates as in the original Bid Specifications. No adjustments to dates for liquid damages will be changed.

Roll Call vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: absent:

Results: ayes: 9; nays: 0 absent: 0; motion carried.

## 5.6 **Public Transportation Bid for Special Education Students**

Motion by Mr. Neary, second by Mrs. Doherty that the Board of Education approve the following:

*WHEREAS*; the Red Bank Regional High School Board of Education advertised in the Asbury Park Press on Wednesday, August 1, 2007 for bid proposals for Pupil Transportation Services for Special Education Students for the 2007-2008 school year, as listed:

<u>Route</u>	<u>Description</u>	<u>Schedule</u>
RBRCs1	From: Red Bank To: Red Bank Regional High School	9:00 a.m. 2:31 p.m.

and *WHEREAS*; of three vendors receiving specifications, two submitted a bid (Murphy Transportation and Unlimited Autos) which was subsequently opened and recorded on Tuesday, August 14, 2007 at 11:00 a.m. as listed:

<u>Contractor</u>	<u>Route</u>	<u>Route Cost</u>	<u>Increase/Decrease Cost Adjustment</u>
Murphy Transportation	RBRCS1	\$145.00/per diem	\$0.90
Unlimited Auto	RBRCS1	\$171.65/per diem	\$1.90

The following documents were received by the bidders:

Affirmative Action Questionnaire, Bond in the amount of 5% of the Bid, Bid Sheet, Certificate of Employee Information Report, Certificate of Liability Insurance, Consent of Surety, Disclosure Statement, Financial Statement, Non-Collusion Affidavit, Power of Attorney, Prescribe Form of Questionnaire, and Surety Disclosure Statement and Certification.

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board of Education approves the following bid contract for public special education student transportation to Red Bank Regional for the 2007-2008 school year, or as long as transportation is required:

<u>Route</u>	<u>Contractor</u>	<u>Cost Per Diem</u>	<u>Days</u>	<u>Cost Per Year</u>
RBRCS1	Murphy Transportation	\$ 145.00	180	\$ 26,100.00

Roll Call vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: absent:

Results: ayes: 9; nays: 0 absent: 0; motion carried

## **6.0 COMMUNICATIONS**

### **6.1 Resignation of Thomas Smith, Computer Repair and Network Technician**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education accept the resignation of Thomas Smith, Computer Repair and Network Technician, effective August 24, 2007

Roll Call vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: absent:

Results: ayes: 9; nays: 0 absent: 0; motion carried

## **7.0 OLD BUSINESS**

## **8.0 NEW BUSINESS**

**8.1 Insurance**

Motion by Mr. Neary, second by Mrs. Costa that the Board of Education approve Bond Insurance for Debra Pappagallo, Acting School Business Administrator/Board Secretary effective 8/1/2007 to 8/1/2008 in the amount of \$280.00

Roll Call vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: absent:

Results: ayes: 9; nays: 0 absent: 0; motion carried

**PUBLIC COMMENT**

None

**10.0 EXECUTIVE SESSION**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel and negotiations. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski, Mr. Taylor and abstain: absent:

Results: ayes: 9; nays: 0 absent: 0; motion carried

Dr. Westervelt left the meeting.

Mr. Stefankiewicz was excused from Closed Session at 10:47 p.m.

The board discussed personnel negotiations

Mr. Colao left the meeting at 9:58 p.m.

Mrs. Costa left the meeting at 9:59 p.m.

Mr. Stefankiewicz was invited back into meeting at 11:25 p.m.

The board discussed personnel negotiations

Motion by Mr. Horton, second by Mr. Roskowinski to Adjourn to Open Session 11:27 p.m. All Board members present.

**OPEN SESSION**

**2.1J. Principal Contract for 2007-2008**

Motion by Mr. Neary, second by Mr. Roskowinski that the Board of Education approve James Stefankiewicz increase in salary of 4.7% for the 2007-2008 school year.

Voice vote: ayes: Mr. Colao, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor; nays: Mrs. Costa, Mrs. Doherty abstain: and absent:

Results: ayes: 7; nays: 2; absent: 0; motion passed.

**11.0 ADJOURNMENT**

There being no other business to come before the Board, the motion to adjourn the meeting of August 15, 2007 was moved by Mr. Roskowinski, seconded by Mr. Horton, and upon voice vote results were:

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty and Mr. Garofalo, Mr. Horton, Mrs. Honecker, Mr. Neary, Mr. Roskowinski and Mr. Taylor absent:

Results: ayes: 9; absent: 0; unanimously carried.

Adjourned: 11:28 p.m. – all Board members present.

Respectfully submitted,

Debra Pappagallo  
Acting Business Administrator/  
Board Secretary