

**RED BANK REGIONAL HIGH SCHOOL
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
SEPTEMBER 5, 2007**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, September 5, 2007 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

The meeting began at 7:31 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 25, 2007. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Grace Costa
Mrs. Emily A. Doherty
Mr. John Garofalo
Mr. Ronald S. Horton
Mr. Frank Neary
Mr. Peter Roskowinski
Mr. Leslie Taylor

Absent: Mr. Joseph J. Colao, Mrs. Kim Honecker

Also in attendance were:

Dr. Edward D. Westervelt	Superintendent
Debra Pappagallo	Board Secretary/ Acting School Business Administrator
Jim Stefankiewicz	Principal

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Motion by Mr. Garofalo, second by Mrs. Doherty that the Board of Education approves the following:

RESOLVED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried.

Mrs. Honecker entered at 7:35 p.m.

The Board discussed:

- Potential litigation (Recovery for Front Entrance Site Work)
- Personnel matters
- Special education issues

Motion by Mrs. Doherty, second by Mr. Garofalo to adjourn to Open Session 8:07 p.m. Recessed to Open Session 8:08 p.m. – all Board members present except Mr. Colao.

OPEN SESSION

1.0 PUBLIC COMMENT

Staff in attendance: Alan Choback, Mary Karlo

A member of the public addressed the second reading of the Corporate Sponsorship Policy

Mary Karlo introduced the Student Council Representative, Meaghan Collins

Alan Choback presented a review of Summer School 2007

2.0 SUPERINTENDENT'S REPORT**2.1 PERSONNEL****2.1A Personal Salary Adjustment 2007-2008 School Year**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve the following salary adjustments received for movement on the salary guide for the 2007-2008 school year:

- *Robin Malik*, Art Teacher, from BA-5 \$45,505 to BA15-5, \$46,380 for the 2007-2008 school year.
- *Tracey Johnson*, Instructional Aide, from \$30.44 per hour for 3.708 hours per day for 185 days to \$34.33 per hour for 3.708 hours per day for 185 days. (Corrected)

Voice vote (as corrected): ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowsinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried.

2.1B Graduate Course Tuition Reimbursement

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve graduate course tuition reimbursement for the following staff members, under the provisions of the teachers' contract:

1. To approve reimbursement for *Vanna Acuna*, *ELL Case Manager*, for 3 graduate course credits taken at Montclair State University.
2. To approve reimbursement for *William Smith*, Supervisor of English & Media Services, for NJ EXCEL Part II.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowsinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1C Substitute List 2006-2007 School Year (Additions)

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve additions to the Substitute List for the 2007-2008 school year (see attached).

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowsinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1D Professional Development

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve payment to staff for professional development at the rate of \$18.00 per hour (see attached list).

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1E Supervisor of Mathematics and Science

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve *Susan Zielinsky* as Supervisor of on Mathematics and Science at the salary of \$92,000.00 (prorated) effective on or about November 5, 2007. (Corrected)

Voice vote (as corrected): ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1F Chemistry Teacher

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve Maryann Martin as a Chemistry Teacher at the salary of \$83,325 (MA30-15) (prorated) for the 2007-2008 school year effective on or about November 5, 2007.

Voice vote (as corrected): ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1G Adult School, Fall 2007

Motion by Mrs. Doherty, second by Mrs. Costa that the Board of Education approve the Fall 2007 Adult School, Program and staff (see attached).

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1H Freshman Academy Orientation

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approve stipends to Freshmen Academy teaching staff for Freshmen Orientation at the rate of \$100 for 5 hours or \$50 for 2.50 hours.

- *Ernest D'Albero*
- *Jennamarie Devito*
- *John DeBarberie*
- *Robert Donohoe*
- *Kristy Finck*
- *Robert Harrison*
- *Roxanne Judice*
- *Jennifer Kanuga*
- *Jeffrey Light*
- *Jennifer Morrisy*
- *Bronwyn Stoia*
- *Jennifer Valentino*

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1J Athletic Consultants

Motion by Mrs. Doherty, second by Mr. Horton, that the Board of Education approve *Professional Orthopedics* as volunteer consultants at athletic events for the 2007-2008 school year.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1K Computer Repair Technician

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve *Andrew Greenwood* as a Computer Repair Technician at the salary of \$32,000 (prorated) for the 2007-2008 school year effective on September 11, 2007.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.1L Salary List 2007-2008

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve the 2007-2008 Salary List (see attached).

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.2 SPECIAL EDUCATION

Out of District Placements (Additions) 2007-2008

Motion by Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approve out of district placements upon the recommendation of the guidance department:

ID #28373	Class Academy
Classification:	Neptune, NJ
DOB: 10/19/89	Effective: 9/5/07

ID #20341	Class Academy
Classification:	Neptune, NJ
DOB: 6/23/87	Effective: 9/5/07

ID #28031	Class Academy
Classification:	Neptune, NJ
DOB: 10/14/89	Effective: 9/5/07

ID #28032	Class Academy
Classification:	Neptune, NJ
DOB: 10/14/89	Effective: 9/5/07

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

2.3 POLICIES

Mr. Taylor formally read a charge to the Athletic Center Committee. Mr. Garofalo and Mr. Neary will discuss Committee meetings.

2.3A Corporate Sponsorship

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve the following policy with agreed changes:

- #3572 Corporate Sponsorship (*Second Reading*)

Voice vote (as corrected): ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowsinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

3.0 PUBLIC COMMENT

A member of the public addressed committee ideas and thanked the Board for moving forward, as promised, with the policy.

Dr. Westervelt discussed:

- Our website and creating secure links for Board Members.
- TREGO training for administrators and supervisors.
- 9th Grade Orientation
- Opening Day of School

4.0 MINUTES/COMMITTEE REPORTS**5.0 REPORTS****5.1 Travel – Employee**

Motion by Mrs. Doherty, second by Mr. Garofalo, that the Board of Education approves the following employee travel requests:

Employee	Travel	Date	Amount
Vanna Acuna	Developing Cultural Competence in Organizations Serving the Latino Community Princeton, New Jersey	11/2/07	\$59.00
Frank Neary	Mandatory Board Member Training Brookdale Community College	10/1/07	\$36.00

	Lincroft, NJ Registration & Mileage		
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Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

Roll Call vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

5.4 Cafeteria Prices - 2007-2008 School Year (Revised)

Motion by Mrs. Honecker, second by Mrs. Doherty that the Red Bank Regional High School Board of Education approves cafeteria menu prices for the 2007-2008 school year as follows:

A-la-carte prices, as per attached list, shall not change with the following exceptions:

Item	Current Price	Proposed Price	Increase amount
Salad Bar per oz.	\$0.20	\$0.25	\$0.05
Cold cereal	\$0.60	\$0.75	\$0.15
Tea 8 oz	\$0.55	\$0.70	\$0.15
Coffee 8 oz	\$0.55	\$0.70	\$0.15
Milk 8 oz	\$0.40	\$0.50	\$0.10
Adult Milk 8 oz	\$0.45	\$0.55	\$0.10
8 oz Slushie	\$0.60	\$0.75	\$0.15
12 oz Slushie	\$0.90	\$1.00	\$0.10
Snapple 12 oz	\$0.85	\$1.00	\$0.15
Juice 12 oz can		\$1.25	\$1.25
French fries	\$0.75	\$0.75	\$0.00
Spicy Fries	\$0.85	\$1.10	\$0.25
Small Pretzel	\$0.50	\$0.55	\$0.05

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

5.5 Use of Facilities

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approve the following use of facilities application:

- Peninsula Soccer Club – Tuesdays & Thursday
9/1/07-11/27/07
5:00-6:30 Practices

Motion Tabled

5.6 Front Entrance Site Work

Motion by Motion by Mr. Garofalo, second by Mrs. Doherty that the Board of Education approves the following:

BE IT HEREBY RESOLVED: That the Red Bank Regional High School Board of Education approves the following change orders for concrete pavers by Cretan Concrete Company, who has been awarded the bid for the replacement of concrete and installation of concrete pavers on July 18, 2007:

- Additional filter fabric between the mason sand and the 4" of $\frac{3}{4}$ clean stone base for 7,000 square feet \$4,800.00

NOW, THEREFORE, BE IT RESOLVED: That the change orders will follow the guidelines and completion dates as in the original Bid Specifications. No adjustments to dates for liquid damages will be changed.

Roll Call vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

6.0 COMMUNICATIONS**6.1 Resignation of Edward Messinger, Science Teacher**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education accept the resignation of Edward Messinger, Science Teacher, effective November 5, 2007.

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

7.0 OLD BUSINESS

8.0 NEW BUSINESS**8.1 Textbook Sale**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the following:

WHEREAS, the Red Bank Regional High School District wishes to dispose of 52 student copies of “The Pageant of World History” (ISBN: 013-016924-2); and

BE IT HEREBY RESOLVED: That the Red Bank Regional High School Board of Education approves the sale of 52 student edition textbooks to Follett Educational Services in the amount of \$2.29 per book payable to the Red Bank Regional School District.

Roll Call vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

8.2 Donation of Equipment

Motion by Mr. Garofalo, second by Mrs. Doherty that the Board of Education approve the donation of the following equipment to the Red Bank Middle School:

- 6 VCR's and 6 Portable Projection Screens

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

8.3 Disposal of Obsolete Equipment

Motion by Mr. Neary, second by Mr. Garofalo that the Board of Education approve the following:

WHEREAS; the Red Bank Regional High School Board of Education authorized the Board Secretary/School Business Administrator to dispose of obsolete equipment in accordance with Policy #3260, and

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board of Education approves the disposal of the following obsolete equipment:

1. Xerox Copier Model 5318 Asset #2576
Media Center
2. Savin Copier Model 9965DP Asset #2501
Board of Education

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

8.4 Addendum to Transportation Contract

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approve the following contractual service:

Recommended: That the Red Bank Regional High School Board of Education approve the addendum to the renewal of the contract for transportation services for the 2007-2008 school year with Murphy Transportation, Inc.:

Route #S001 Additional \$45.00 per diem (182 days) for a Bus Aide., for a total cost of \$38,391.08 for the 2007-2008 school year.

Roll Call vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried

9.0 PUBLIC COMMENT

10. EXECUTIVE SESSION

11.0 ADJOURNMENT

There being no other business to come before the Board, the motion to adjourn the meeting of September 5, 2007 was moved by Mrs. Costa, seconded by Mr. Horton, and upon voice vote results were:

Voice vote: ayes: Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski, Mr. Taylor and absent: Mr. Colao

Results: ayes: 8; absent: 1; unanimously carried.

Adjourned: 9:21 p.m. – all Board members present except Mr. Colao.

Respectfully submitted,

Debra Pappagallo
Acting Business Administrator/
Board Secretary