

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
SEPTEMBER 21, 2011**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, September 21, 2011 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 4, 2011. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni
Mr. Ray Costa - **left meeting at 7:00 pm**

Mr. John Garofalo
Mr. Ron Horton
Mr. Michael Megill
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Seth Rosen

Absent: Mrs. Emily Doherty

Also in attendance were:

Jim Stefankiewicz	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Principal
Anthony Sciarrillo	Board Attorney

EXECUTIVE SESSION

Motion by Mrs. Ciabattoni, seconded by Mr. Megill that this Board of Education, Red Bank Regional High School, enter into the board conference room for the executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mrs. Doherty,

Results: ayes: 8; absent: 1; unanimously carried.

Time being: 7:00 pm

OPEN SESSION

Motion by Mr. Horton, seconded by Mr. Megill that the Board of Education to move to open session.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty

Results: ayes: 7; absent: 2; unanimously carried.

Time being: 8:00 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- Student Performance Data
- Student Council President Peter McMahon reported on upcoming activities.

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions)

2.0 SUPERINTENDENT’S REPORT

Motion by Mr. Neary, seconded by Mr. Megill that the Board of Education approve the following items 2.1 through 2.16 (Roll Call Vote).

Personnel

2.1 Substitute List (Additions)

That the Board of Education approve additions to the Substitute List 2011-2012.

Last	First	Subject
Marcickiewicz	Kristen	Special Education, All Subjects
Scarpa	Sally	All subjects

2.2 Extra-Work/Extra Pay Activities Advisors (Additions) 2011-2012

That the Board of Education approve additions to the Extra-Work/Extra Pay Activities Advisors List 2011-2012.

Activity	First	Last	Amount
Homework Help	Denise	Barrett	\$25 per hr.
Homework Help	Renee	Koblan	\$25 per hr.
Homework Help	Cherise	Krug	\$25 per hr.
Homework Help	Karen	Laffey	\$25 per hr.
Homework Help	Odilia	Lligui	\$25 per hr.

Homework Help	Rose	Powers	\$25 per hr.
Homework Help	Jennifer	Valentino	\$25 per hr.
Locker Room Coverage (B days) 1 st MP	Kimberly	Homefield	\$36 block
Webmaster	Krishna	Kanuga	\$12,528

2.3 Sixth Period Stipends

That the Board of Education approve Sixth Period Stipends for the 2011-2012 school year (attachment C).

2.4 Extra-Work/Extra Pay Coaches List (Additions) 2011-2012

That the board of Education approve additions to the Extra-Work/Extra Pay Coaches List 2011-2012.

First	Last	Position	Salary (*pending negotiations)
Alyssa	Guderian	Cross-Country coach Special Needs	\$5,315.00

2.5 Graduate Reimbursement

That the Board of Education approve graduate course tuition reimbursement for the following staff member.

- *Sean Macon, Source Community Outreach Worker*, for 3 graduate credits taken at Kean University.

2.6 Salary List Approval (Revised)

That the Board of Education approve the 2011-2012 Salary List (attachment E).

2.7 Personnel Assignment Change

That the Board of Education approve the following personnel assignment changes:

- *Jacqueline Alvaro*, Instructional Aide, from 5.933 hours to 6.675 hours per day, at the hourly rate of \$35.67, 185 days.
- *Geraldine Korba*, Instructional Aide, from 5.933 hours per day to 6.675 hours per day, at the hourly rate of \$40.68, 185 days.
- *William Kunze*, from Health & Physical Education to In-School Suspension Teacher.

2.8 Athletic Events Workers

That the Board of Education approve the following staff to work Athletic Events for the 2011-2012 school.

Mark Alter

Scott Ferris

Nicholas Tucker

Denise Barrett	Steve Fitzgerald	James Young
Maureen Byrne	Joel Gray	Valerie Zitman
Kate Celmer	Alyssa Guderian	
John Chambers	Kim Homefield	
Jack Choff	Valerie Hughes	
Steve DePolo	Renee Koblan	
Christina Eberhard	Pat Tedeschi	

2.9 Tutor Approvals (Addition)

That the Board of Education approve an addition to the HSPA Tutor List (see attachment G).

2.10 Tenure Recommendation

Recommended that the Board of Education approve the following staff member for tenure:

<u>Employee</u>	<u>Department</u>	<u>Date of Hire</u>	<u>Tenure Date</u>
Risa Clay	Principal	12/7/1992 11/1/2009	11/1/2011

Operational**2.11 Fall 2011 Adult School Approval**

That the Board of Education approve the Fall 2011 Adult School Program and Staff (see attachment H).

Compliance**2.12 2011-2012 Curriculum Approval**

Recommended that the Board of Education approve 2011-2012 Curriculum Approval.

2.13 Textbook List Approval

That the Board of Education approve 2011-2012 Textbook List (see attachment I).

2.14 Memorandum of Agreement - TABLED

Motion by Mr. Neary, seconded by Mr. Megill that the Board of Education table the 2011-2012 Memorandum of Agreement (see attachment J).

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty,

Results: ayes: 7; absent: 2; unanimously carried

Student Services**2.15 Out of District Placements**

That the Board of Education approve the following out-of-district placements for the 2011-2012 school year upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual Tuition</u>	<u>Date</u>
23241	2/25/93		CLASS Academy	\$5,500	9/6/11
24338	5/11/96	MD	LADACIN	\$56,625	9/7/11-6/19/12
24152*	5/27/96	ED	Collier	\$47,729	9/7/11-6/14/12
22257*	5/13/94	OHI	LADACIN	\$56,625	9/7/11-6/19/12

(*Revised Placement)

2.16 Retirement Date Revision

That the Board of Education approve the change in retirement date of *Mary Smith*, Hall Aide from June 1, 2011 to June 30, 2011.

3.0 COMMUNICATIONS - NONE**4.0 GOVERNANCE:****4.1 Minutes of September 7, 2011**

Motion by Mr. Horton, seconded by Mrs. Ciabattoni that the Board of Education approve the minutes of the meeting held on September 7, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty

Results: ayes: 7; absent: 2; unanimously carried.

4.2 Committees

- Policy Committee met on September 20, 2011 – Mrs. Ciabattoni reported

5.0 FINANCE

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve items 5.1 thru 5.9.

5.1 Payment of Bills

Motion by that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday,

September 21, 2011, in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$891,052.04
20	Special Revenue Funds	\$119,672.01
30	Capital Projects Fund	\$1,751.44
40	Debt Service Fund	0.00
	Total Expenditures	\$1,012,475.49

5.2 Maintenance Reserve Withdrawal

That the Board of Education approve the withdrawal from the Maintenance Reserve fund for the additional costs of the Outdoor Track Resurfacing Project in the amount of \$100,145.

5.3 Capital Reserve Withdrawal

That the Board of Education approve the withdrawal from the Capital Reserve Fund for excess costs of the Auditorium Renovation Project #4365-050-10-1002, due to the emergency electrical repair, in the amount of \$77,162.69.

5.4 Telecommunications Cooperative Bid

That the Board of Education approve the participation agreement for the Alliance for Competitive Telecommunications (ACT) for cooperative purchasing of telecommunication services, with the Middlesex Regional Educational Services Commission (MRESC).

5.5 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Jennifer Morrisy	NJ Science Convention Somerset, NJ	10/11/11	\$165.00	Department Budget
Marianne Kligman	NJSPRA Membership/Workshop Monroe, NJ	10/12 & 12/15/11 2/8 & 5/10/11	\$295.00	Superintendent Budget
Claudia O' Connor	AP Workshop Brooklyn, NY	11/8/11	\$250.00	Department Budget
Michelle Spencer	AP Bio Workshop Hasbrouck Heights, NJ	10/10/11	\$250.00	Department Budget

Karen Bradley	Human Resource Practices NYU – 15 Barclay St.	11/12, 11/13 & 11/19/11	\$775.00	Department Budget
Karen Bradley	Equal Employment Opportunities Law I NYU – 15 Barclay St.	11/5 & 11/6/11	\$650.00	Department Budget
Barbara Beckett	AENJ Convention New Brunswick	10/3/11	\$210.00	Department Budget
Claudia O' Connor	AENJ Convention New Brunswick	10/3/11	\$210.00	Department Budget

5.6 Field Trips

That the Board of Education approve *additional* field trips for the 2011-2012 school year.

Date:	October 7, 2011
Leave:	7:45 am
Return:	3:30 pm
Group:	Future Educators
Purpose:	Future Educators Association Conference
Destination:	William Paterson University
Teacher:	Ernie D'Albero
Student # Chaperone #	4 students 0 chaperones
Transportation Cost:	\$323.71 – Activity Account
Fees:	0

Date:	October 14, 2011
Leave:	4:30 pm
Return:	11:00 pm
Group:	The Source
Purpose:	Recreational Component for Source Grant
Destination:	Six Flags Great Adventure
Teacher:	Suzanne Keller
Student # Chaperone #	40 students 6 chaperones
Transportation Cost:	\$329.01 – Source Grant
Fees:	\$1,238.00 – Source Grant

Date:	October 17, 2011
Leave:	2:31 pm
Return:	5:00 pm
Group:	Math League
Purpose:	Math League Meet

- The Community YMCA Commons, Tuesdays
Model UN Meeting 2:35 pm – 3:00 pm
- St. James School Field Hockey Field, 10/24-10/26/11
St. James Athletics 3:00 pm – 5:00 pm

5.9 Change Order – Auditorium Renovation Project

That the Board of Education approve the following credit change order to the contract with the Straight Edge Construction, Inc. for the Auditorium Renovation Project:

Change Order #3 – (\$17,314.07) (see attached)

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty

Results: ayes: 7; absent: 2; unanimously carried.

6.0 OLD BUSINESS

7.0 NEW BUSINESS - NONE

8.0 PUBLIC COMMENT - NONE

9.0 ADJOURNMENT

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mr. Horton, seconded by Mr. Megill and upon the results were:

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen; absent: Mr. Costa and Mrs. Doherty,

Results: ayes: 7; absent: 2; unanimously carried.

Time being: 9:30 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary

NEXT MEETING IS SCHEDULED FOR **OCTOBER 5, 2011 IN THE MEDIA CENTER**