

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
SEPTEMBER 7, 2011**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, September 7, 2011 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted May 4, 2011. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Roll call was taken and the following Board members were present:

Mrs. Ann Ciabattoni
Mr. Raymond Costa
Mrs. Emily Doherty
Mr. John Garofalo
Mr. Ron Horton
Mr. Michael Megill
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Seth Rosen

Also in attendance were:

Jim Stefankiewicz	Superintendent
Christina Galvao	Business Administrator/Board Secretary
Risa Clay	Principal
Anthony Sciarrillo	Board Attorney

EXECUTIVE SESSION

Motion by Mrs. Doherty, seconded by Mr. Horton that this Board of Education, Red Bank Regional High School, enter into the board conference room for the executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

Time being: 7:00 pm

OPEN SESSION

Motion by Mrs. Ciabattoni, seconded by Mrs. Doherty that the Board of Education to move to open session.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

Time being: 8:00 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions) - NONE

2.0 SUPERINTENDENT'S REPORT

Motion by Mrs. Doherty, seconded by Mrs. Ciabattoni that the Board of Education approve the following items 2.1 through 2.12 - (Roll Call Vote)

- Mr. Stefankiewicz reported on school opening activities.

Personnel

2.1 Extra-Work/Extra-Pay Activities Advisors 2011-2012 (Additions)

That the Board of Education approve additions to the Extra-Work/Extra-Pay 2011-2012 list.

Activity	First	Last	Amount
After-School Detention	Erin	Gilliam	\$16 per hr.
Breakfast Duty	John	DeBarberie	\$14 per hr.
Clearinghouse Caller	Vanna	Acuna	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Mark	Alter	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Nicholas	Ciambrone	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Christine	Eberhard	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Christina	Emrich	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Scott	Ferris	\$25 per hr.

Physical Education Teacher Up to 8 sessions per marking pd	Nicholas	Giglio	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Kimberly	Homefield	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Mary	Karlo	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	Sue	Kelly-Sickles	\$25 per hr.
Physical Education Teacher Up to 8 sessions per marking pd	William	Kunze	\$25 per hr.

2.2 Substitute List 2011-2012 Addition

That the Board of Education approve to the Substitute List for the 2011-2012 school year.

Last	First	Subject
Horvath	Haixia	Chinese, All subjects

2.3 Graduate Reimbursement

That the Board of Education approve graduate course tuition reimbursement for the following staff member, under the provisions of the teachers'/secretaries' contract:

- *Amanda Beyer*, Special Education Teacher, for 6 graduate credits taken at Grand Canyon University.
- *Amanda Galante*, Technology Teacher, for 6 graduate credits taken at University of Maryland
- *Odilia Lligui*, Instructional Aide, for 3 credits taken at Kean University

2.4 Abolish Hall Aide Position

That the Board of Education to abolish a Hall Aide position effective as of September 1, 2011.

2.5 Job Description Approval

That the Board of Education approve the following job description:

- 385 Lunch Aide

2.6 Lunch Aide Approval

That the Board of Education approve *Stacy Costa*, as a Lunch Aide at the hourly rate of \$18.00 for 90 minutes per day for the 2011-2012 school year.

2.7 Summer School 2011 Staff Approvals (Addition)

That the Board of Education approve Summer School 2011 staff addition.

Last	First	Summer EWEP Work	Hours	Rate
Hawley	Kathryn	Biotechnical Engineering – PLTW	114 hrs.	\$27.50 per hr.

2.8 Student Teachers/Interns 2011-2012 School Year (Addition)

That the Board of Education approve the follow student teachers/intern for the 2011-2012 school year.

<u>Student Teacher/Intern</u>	<u>Placement Date</u>	<u>Cooperating Teacher</u>
Chase Barbieri Monmouth University	1/18/12-4/27/12	Nicholas Ciambrone

2.9 Salary List Approval

That the Board of Education approve the 2011-2012 Salary List (see attachment D).

2.10 Security Guard Approval

That the Board of Education approve *Joseph Rigby* as a Security Guard at the hourly rate of \$22.00, Monday through Friday from 6:15 – 10:00 p.m.

2.11 School Administrator's Contract Approval

That the Board of Education approve the contract with *Christina M. Galvao*, School Business Administrator/Board Secretary for the period of July 1, 2011 through June 30, 2012.

Student Services**2.12 Out of District Placements**

That the Board of Education approve the following out-of-district placements for the 2011-2012 school year upon the recommendation of the Child Study Team/Guidance Dept:

<u>Student ID#</u>	<u>DOB</u>	<u>Class.</u>	<u>Placement</u>	<u>Annual Tuition</u>	<u>Date</u>
25268	9/10/96	Autistic	Rugby School	\$69,598.41	9/7/11
29277	2/14/91	CI-Mild	ARC of Monmouth	\$31,400	9/13/11
29203	5/13/91	MD	ARC of Monmouth	\$31,400	9/13/11

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

3.0 COMMUNICATIONS

- Letter from Chartwells recognizing Jennifer Scalia (RBR Cafeteria) –Associate of the Year.

4.0 GOVERNANCE:

4.1 Minutes of August 24, 2011

Motion by Mr. Neary, seconded by Mr. Horton that the Board of Education approve the minutes of the meeting held on August 24, 2011.

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

4.2 Committees

- Negotiations Meeting was held on August 25, 2011. Mrs. Doherty reported in executive session.
- Policy Meeting was held on August 30, 2011.
- Policy Committee Meeting is scheduled for September 20, 2011.
- Ad Hoc Committee met with Mr. Stefankiewicz to set goals. Mr. Rosen reported. The proposed goals will be presented to County Superintendent for approval prior to being presented to the Board.

5.0 FINANCE

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve items 5.1 thru 5.5

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6:20-2A.10 "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **June 30, 2011 (REVISED) and July 31, 2011** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **June 30, 2011 (REVISED) and July 31, 2011**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **June 30, 2011 (REVISED) and July 31, 2011.**

5.4 Professional Development– NJSBA Annual Workshop

That the Board of Education approve the following Board Member professional development requests:

Board Member	Travel	Date	Amount
Ann Ciabattoni	NJ School Boards Association Convention Atlantic City, NJ	10/24- 10/26/11	mileage

5.5 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Sue Zielinski	NCTM National Conference Atlantic City, NJ	10/19- 10/21/11	\$350.00	NCLB
Karen Laffey	NCTM National Conference Atlantic City, NJ	10/20/11	\$250.00	NCLB
Annie Murray	NCTM National Conference Atlantic City, NJ	10/20/11	\$250.00	NCLB
Patricia Holmes	NCTM National Conference Atlantic City, NJ	20/21/11	\$250.00	NCLB
Robert Donohoe	AVID ADL Session Fort Myers, FL	11/1- 11/4/11	\$1,000.00	SLC

Alma Blair	IB Language B (New Curriculum) On-line	9/14- 10/26/11	\$558.74	IB
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Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

UPDATE

- Mrs. Galvao reported on energy audit.

6.0 OLD BUSINESS - NONE

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

- Mary Karlo asked that the parking lot drop-off/pick-up procedures be reviewed.

9.0 ADJOURNMENT

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mrs. Ciabattoni, seconded by Mr. Horton and upon the results were:

Roll Call Vote: ayes: Mrs. Ciabattoni, Mr. Costa, Mrs. Doherty, Mr. Garofalo, Mr. Horton, Mr. Megill, Mr. Mendelson, Mr. Neary and Mr. Rosen

Results: ayes: 9; unanimously carried.

Time being: 8:45 p.m.

Respectfully submitted,

Christina M. Galvao
School Business Administrator/Board Secretary