

RED BANK REGIONAL HIGH SCHOOL  
RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
MARCH 28, 2007

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 28, 2007, in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 26, 2006. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

The meeting was called to order at 7:10 p.m.

**ROLL CALL OF MEMBERS**

Roll call was taken and the following Board members were present:

Mr. Joseph Colao  
Mrs. Grace Costa  
Mrs. Emily Doherty  
Mr. Ronald Horton  
Mrs. Kim Honecker  
Mr. Frank Neary  
Mr. Peter Roskowinski  
Mr. Leslie Taylor

Mr. John Garofalo (7:13 p.m.)

Also in attendance were:

Edward D. Westervelt  
Steven Terhune  
  
James Stefankiewicz  
Tony P. Sciarrillo, Esq.

Superintendent  
School Business Administrator/  
Board Secretary  
Principal  
Board Attorney

## **EXECUTIVE SESSION**

Motion by Mrs. Doherty, second by Mr. Colao that the Board of Education approves the following:

RESOLVED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor. Absent: Mr. Garofalo (arrived 7:13 p.m.)

Results: ayes: 8; absent: 1; unanimously carried.

The board discussed: Student hearing and gang issues among students.

Recessed to Open Session: 7:48 p.m. – all Board members present. Mr. Garofalo arrived at 7:13 p.m.

## **OPEN SESSION (8:00 pm)**

### **PUBLIC COMMENT**

#### **1.0 PRESENTATIONS**

Steven Terhune, Business Administrator, presented the 2007-2008 School Year Budget to the public.

### **SUPERINTENDENT'S REPORT:**

#### **2.0 PERSONNEL:**

##### **2.1.A Staff Reassignment**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the reassignment of *Diana Jimenez*, Health Office, from Clerk Typist (Group 1, Step 11, \$25,208.00 (10 month), to Secretary Category 2 Step 11, \$26,291.00 prorated, effective April 1, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.1.B**      **Substitute List 2006-2007 (Addition)**

Motion by Mr. Garofalo, second by Mrs. Doherty that the Board of Education approves an addition to the 2006-2007 Substitute List:

- Kathleen Levey, English, All Subjects
- Chris Maki, Art, Photography, Math

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.1.C**      **PROFESSIONAL CONSULTANTS**

Motion by Mr. Neary, second by Mrs. Doherty that the Board of Education approves the following additions to the list of Professional Consultants for the 2006-2007 school year:

Professional Education Services, Inc.  
34 S. Delsea Drive  
Suite 1  
Glassboro, NJ 08028  
(856-863-2800  
\$40 per hour

Dr. Susan Grant, Psychiatrist  
CPC Mental Health Services  
270 Route 35  
Red Bank, NJ 07701  
(732)842-2000  
\$250.00 per evaluation

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.1.D.**      **STUDENT WORKER**

Motion by Mr. Garofalo, second by Mrs. Honecker that the Board of Education approves Jessica Gisondi as a student worker at the hourly rate of \$8.50 effective March 20, 2007 through June 30, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.2 OUT OF DISTRICT PLACEMENT (Additions) 2006-2007**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education out of district placements upon the recommendation of the child study team:

ID#27398	Collier High School
Classification: MD	Effective: 1/31/07
DOB: 6/11/89	Tuition: \$39,143 (prorated)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.3. OPERATIONAL**

**School Improvement Team By-Laws Approval**

Motion by Mrs. Doherty, second by Mr. Neary that the Board of Education approves the By-Laws of the School Improvement Team.

**Motion to Table**

Motion by Mr. Colao, second by Mrs. Costa that the Board of Education to table the By-Laws of the School Improvement Team to a future meeting.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**2.4. OTHER**

**OPEN TO THE PUBLIC**

- A resident asked questions about the Veteran’s Memorial planned for the front of the high school and what restrictions exist to prohibit the hiring of bus drivers from other countries with known ties to terrorism.

**3.0 COMMUNICATIONS:**

**4.0 MINUTES/COMMITTEE REPORTS:**

**Curriculum Committee Report**

- Discussed IB Program possibility at Red Bank Regional High School
- Components of IB Program
- How it differs from Honors and AP programs

- Student Achievement results in college
- It was estimated that there would be \$7,800 annual support costs
- It was estimated that the annual ongoing cost of \$25,000 would include stipend for coordinator and ongoing trainings
- There were concerns regarding implementation plans and costs

The Board of Education discussed the proposed program. It was decided that the Board would formally decide about the IB Program during the month of November 2007. Prior to that date the district would send teachers for program training and the Board and Administration would inform the public about the program and gauge local interest for implementation during the 2009-10 school year. Implementation on this schedule would require a formal application and the development of program curriculum no later than June 1, 2008.

#### **4.1 Minutes of February 21, 2007**

Motion by Mr. Garofalo, second by Mrs. Costa that the Board of Education approves the Public and Executive Session minutes of the meeting held on February 21, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

#### **4.2 Minutes of March 7, 2007**

Motion by Mr. Garofalo, second by Mrs. Costa that the Board of Education approves the Public and Executive Session minutes of the meeting held on March 7, 2007

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor. Abstain: Mr. Neary and Mr. Roskowinski

Results: ayes: 7; abstain: 2; unanimously carried.

#### **4.3 Minutes of March 21, 2007**

Motion by Mr. Garofalo, second by Mrs. Costa that the Board of Education approves the Public Session minutes of the special meeting held on March 21, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**5.0 FINANCE AND SUPPORT SERVICES:**

**5.1- Payment of Bills – March 2007**

Motion by Mr. Neary, second by Mr. Garofalo that the Red Bank Regional High School Board of Education approves the attached list of bills for the period ending Wednesday, March 28, 2007, in the following appropriation accounts:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
11	General Current Expense	\$ 1,235,807.28
12	Capital Outlay	6,424.66
13	Special Schools	2,808.00
20	Special Revenue Funds	126,726.02
30	Capital Projects Funds	
40	Debt Funds	
	Total Expenditures	\$ 1,371,765.96

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**5.2 Travel – Employee**

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the following employee travel requests:

<b>Employee</b>	<b>Travel</b>	<b>Date</b>	<b>Amount</b>
Lori Todd	Treatment Agency Visits	3/30/07	\$30.00
Louise Fitzgerald	Job Development for Students w/Disabilities	3/28/2007 5/22/07	\$30.00
Louise Fitzgerald	Community Based Instruction for Students w/Disabilities	4/16/07 5/25/07	\$30.00
Louise Fitzgerald	Transition Conference	4/20/07	\$18.00
Don Stanton	Anxiety Issues Workshop Somerset, NJ	5/9/07	\$16.20
Lou Villano	International Business Practice Firm Mercer County Community College	2/22- 2/23/2007	\$66.00
Amanda Dorvin	Community Based Learning Workshop Dayton, NJ	4/16/2007	\$15.00
Don Stanton	Bi Polar Disorder Workshop Rutgers University	4/27/2007	\$20.10

Attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the

scope of the work responsibilities of the attendee and attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

The board finds the travel and related expenses particular to attendance at this previously approved function are necessary and that the travel is justified and therefore reimbursable.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**5.3 Catherine E. Gahler Scholarship Award 2007-2008**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

*WHEREAS*, the Red Bank Regional High School Board of Education has established a scholarship under the Last Will and Testament of Catherine E. Gahler; and

*WHEREAS*, the Catherine E. Gahler Scholarship Advisory Committee reviewed the recommendations of the Educational Advisor concerning the re-application of students presently receiving Catherine E. Gahler Scholarships at their meeting of March 14, 2007; and

*WHEREAS*, the Catherine E. Gahler Scholarship Advisory Committee recommended approval of renewal applicants for the 2007-2008 school year, as listed and upon finishing the school year with appropriate final annual cumulative grade point average;

<u>Student</u>	<u>Institution</u>	<u>Anticipated Scholarship Cost</u>	<u>Comments</u>
Leslie Potter	Penn State University	19,755.00	Ratio-Capped
Samantha Sickels	Towson University	12,500.00	Ratio-Capped
Andrea McCue	Rider University	12,500.00	Ratio-Capped
Molly Shaw	Rowan University	12,500.00	Ratio-Capped
Melissa Lauterwasser	Rider University	12,500.00	Ratio-Capped
Total Renewal Scholarships		\$ 69,755.00	

and, *WHEREAS*, in addition to the review and approval of renewal applicants the Catherine E. Gahler Scholarship Committee interviewed seven new candidates; and

WHEREAS, upon the recommendation of the Educational Advisor the following candidates have been approved to receive funding from the Catherine E. Gahler Scholarship, as stipulated, pending final approval by the Red Bank Regional High School Board of Education:

Student	<u>New Award</u>
Laura Camargo	\$12,500.00
Melissa Cooper	\$12,500.00
Julisa Frazier	\$12,500.00
Eli Goldman	\$12,500.00
Sean Noden	\$12,500.00
Chelsey Slater	\$12,500.00
Siobhan Woods	\$12,500.00
Total Award	\$87,500.00

Renewal Scholarship	\$ 69,755.00
New Scholarship	<u>87,500.00</u>
Total Scholarship Award 2004-2005	\$ \$157,255.00

NOW, THEREFORE BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby awards the Catherine E. Gahler Scholarship leading to a baccalaureate/Master’s degree and New Jersey certification in general elementary education, K-8, to the four new candidates, and renewal of scholarship applications for the five renewal applicants as recommended by the Scholarship Committee.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

#### **5.4 Adoption of the Budget for School Years 2006-2007**

Motion by Mr. Garofalo, second by Mr. Horton that the Board of Education approves the following:

RESOLUTION OF THE RED BANK REGIONAL HIGH SCHOOL BOARD OF EDUCATION TO ADOPT A BUDGET FOR THE SCHOOL YEAR 2007-2008 TO BE VOTED ON AT THE ANNUAL SCHOOL ELECTION WHICH IS TO BE HELD ON TUESDAY, APRIL 17, 2007

BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby adopts the final budget for the school year 2007-2008 as follows:

A. General Fund	\$ 21,822,282.00	
Amount to be raised by local taxes		\$ 16,591,764.00
B. Special Revenue Fund	\$ 1,068,602.00	
C. Debt Fund	\$ 770,027.00	
Amount to be raised by local taxes		\$ 770,027.00

and, BE IT FURTHER RESOLVED; that the Board of Education hereby establishes a General Fund Emergency Fund Balance Reserve Account and includes initial funding in the amount of \$124,048 within the General Fund budget for 2007-2008.

and BE IT FURTHER RESOLVED; that the Red Bank Regional High School Board of Education approves the following question for the Annual School Election:

RESOLVED: That there should be raised for General Funds  
\$16,591,764.00 for the ensuing School Year 2007-2008

Voice vote: ayes: Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor. Nays: Mr. Colao and Mrs. Costa.

Results: ayes: 7; nays: 2; motion passes.

## **5.5 Financial Reports for January 2007**

Motion Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

### **Certification of No Overexpenditures:**

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Steven Terhune, board secretary, certify that as of January 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

### **Board Resolution:**

Through the adoption of this resolution, we, the Red Bank Regional Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of January 2007, after review of the secretary's monthly financial report, treasurer of school monies monthly report and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**5.6 2007-2008 Travel and Related Expense Reimbursement**

Motion by Mrs. Doherty, second by Mr. Roskowinski that the Board of Education approves the following:

*WHEREAS*, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

*WHEREAS*, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

*WHEREAS*, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

*WHEREAS*, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

*NOW, THEREFORE, BE IT RESOLVED*: That the Red Bank Regional Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

*BE IT FURTHER RESOLVED*, that the Red Bank Regional Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1-2(b), to a maximum expenditure of \$75,000 for all staff and board members.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**6.0 OLD BUSINESS:**

**7.0 NEW BUSINESS:**

**7.1 Student Suspension**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

**BE IT RESOLVED:** That the district authorizes the continuation of the suspension for student #29023 through the hearing on April 25, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

**8.0 PUBLIC COMMENT:**

No members of the public wished to comment at this time.

**9.0 ADJOURNMENT**

There being no other business to come before the Board, the motion to adjourn the meeting of March 28, 2007 was moved by Mrs. Costa, second by Mr. Neary, and upon voice vote results were:

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, Mr. Neary, Mr. Roskowinski and Mr. Taylor.

Results: ayes: 9; unanimously carried.

Adjourned: 10:20 p.m. – all Board members present.

Respectfully submitted,

Steven Terhune,  
School Business Administrator/  
Board Secretary