

RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

OPEN PUBLIC MEETINGS ACT

These minutes have not been formally approved and are subject to change or modification at the next meeting.

The regular monthly meeting of the Red Bank Regional High School Board of Education was held on Wednesday, October 18, 2006 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The meeting was called to order by Board President, Mr. Leslie C. Taylor, at 7:40 p.m.

ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted April 26, 2006. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank, and Shrewsbury for posting.”

ROLL CALL

Roll call was taken and the following Board members were present:

Mr. Joseph J. Colao, Jr.
Mrs. Grace T. Costa
Mrs. Emily A. Doherty
Mr. Ronald S. Horton
Mr. Leslie C. Taylor

Absent: Mr. James M. Ronan, Jr.
Mr. Peter Roskowinski
Mr. John Garofalo
Mrs. Kim Roberts-Honecker

Also in attendance were:

Edward D. Westervelt
Steven Terhune

Jim Stefankiewicz
James P. Granello, Esq.

Superintendent
Board Secretary/
School Business Administrator
Principal
Board Attorney

EXECUTIVE SESSION

Motion by Mrs. Costa, second by Mr. Horton that the Board of Education approves the following:

RESOLVED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of the grievance filed by a former employee, and student issues as well as other matters which require attorney/client privilege; the outcome of such discussions will be made public at the appropriate time.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Horton, and Mr. Taylor;
absent: Mr. Ronan, Mr. Garofalo, Mrs. Honecker and Mr. Roskowinski

Results: ayes: 5; absent: 4; unanimously carried.

The Board discussed: A contractual request from the RBREA, a personnel issue regarding a teacher receiving mentoring, upcoming negotiations with the Principal and an upcoming arbitration with the RBR Supervisors Association.

Mr. Garofalo arrived at 7:58 pm

Recessed to Open Session: 8:01 p.m. – all Board members present except the following:

Absent: Mr. James M. Ronan, Jr., Mrs. Kim Roberts-Honecker and Mr. Peter Roskowinski.

Bridget O'Neill, the student representative to the Board of Education presented her report for the month.

Mrs. Kim Roberts-Honecker arrived at 8:08 p.m.

Alan Choback, Dean of Students, presented his report on the Summer School program.
Gilda Rogers, Coordinator of the Source, presented her report on the Summer Slam programs.

Risa Cullinane, Assistant Principal, presented her report on the ELL writing program from the summer.

2.0 SUPERINTENDENT'S REPORT

Dr. Westervelt, Superintendent, presented the Q.A.A.R. report to the Board of Education and the public. Dr. Westervelt summarized the school level plans for the 2006-07 school year. Dr. Westervelt also summarized the school level plans that were approved for the 2005-06 school year and the level of achievement reached on each goal. Dr. Westervelt discussed the facilities and mandated program sections of the report and highlighted the parental involvement opportunities throughout the district.

Dr. Westervelt and Risa Cullinane also discussed the violence and vandalism report for the 2005-06 school year. The discussion included a review of the process for classification categories. The review identified an increase in the theft category and indicated that the students have been advised to secure their valuables. The preventative measures that have been used with students include mediation, open communication with staff and students, outlining the student handbook and school security. Risa Cullinane reviewed the 2005-06 year compared with the 2004-05 school year and highlighted the incidents with weapons.

The Board of Education discussed the weapons category and substance abuse category. The discussion emphasized the importance of substance abuse identification, the importance of interventions and the importance of accurate reporting and honesty in the process. The discussion included the value of the report in comparison to surrounding districts. Dr. Westervelt discussed the School Safety and Security Committee and the forthcoming recommendation for a School Resource Officer.

Dr. Westervelt also highlighted that October is Violence and Vandalism Awareness Month and that the following activities were planned:

- New REACT Handbooks were distributed to classrooms.
- Inservice on Internet Safety and Myspace for Freshman and Seniors to be followed by a workshop for parents in December.
- Detective DeMicco will be addressing the entire student body regarding bias, violence and bullying.
- The local police were informally visiting with students during lunch.
- The administration is working with teachers to practice a new improved “lockdown” procedure.
- Conducted an inservice on gang identification with staff at the end of last school year.

The discussion was opened to the public for comment or discussion. There were two residents and four students present in the audience. One student stressed the importance of discussing gang awareness within the district. There were no other comments from the public.

2.1 **PERSONNEL**

2.1A **Extra-Work/Extra Pay Coaches 2006-2007 (Additions)**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the addition of the following staff members as extra-work/extra-pay coaches for the 2006-2007 school year:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
Scott Martin	Basketball Boy’s Head Coach	\$ 6,936.00
Ronald Horan	Basketball Boys’ Assistant Coach	5,202.00
Michael Canning	Basketball Boys’ Assistant Coach	5,202.00

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
Tomora Young	Basketball Girls' Assistant Coach	5,202.00
Brad Olsen	Conditioning Club (Winter)	1,433.00
John Lynch	Ice Hockey Head Coach	\$ 6,120.00
Mike DeCotis	Ice Hockey Assistant Coach	4,200.00
Denise Barrett	Swimming Head Coach	6,000.00
James Farley	Swimming Assistant Coach	4,590.00
Terra Sarnacki	Track Indoor Head Coach	6,120.00
Geoff Harrison	Track Indoor Head Coach	4,590.00
Corey Radcliffe	Track Indoor Assistant Coach	4,590.00

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

2.1B Home Instruction Tutor List 2006-2007

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the home instruction tutor list for the 2006-2007 school year:

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

2.1C Job Descriptions

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following revised job descriptions:

C1 # 351 Dean of Students/Supervisor of Activities/Director of Summer School

C2 #332 Technical Director

Voice vote: ayes: Mr. Colao, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton and Mr. Taylor; nays: Mrs. Costa; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 6; nays: 1; absent: 2; motion passes.

2.2 COMPLIANCE

2.2A Quality Assurance Annual Report 2006-2007

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the quality assurance annual report 2006-2007. (Attachment)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix: 2.2A

2.2B Emergency Management Crisis Plan

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the emergency management crisis plan 2006-2007. (Attachment)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix: 2.2B

2.2C Nursing Plan

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the Nursing Plan for the 2006-2007 school year. (Attachment)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix: 2.2C

2.2D Violence and Vandalism Report for the 2005-2006

D1 Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the violence and vandalism report for the 2005-2006 school year. (attachment)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried. **Appendix: 2.2D1**

D2 Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the report on violence/vandalism awareness activities. (attachment)

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried. **Appendix: 2.2D2**

2.1 PERSONNEL

2.1D Staff Change of Leave Request

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approve the request of Kathleen Smith, Media Specialist, to change her child care leave due to disability effective as of September 29, 2006 and family care leave from December 19, 2006 through March 13, 2007.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski.

Results: ayes: 7; absent: 2; unanimously carried.

2.1E Substitute List 2006-07 (Additions)

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approve the following additions to the substitute list for the 2006-07 school year:

- Marilyn Lentz, clerical
- Tomara Young, coaches

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski.

Results: ayes: 7; absent: 2; unanimously carried.

2.3 SPECIAL EDUCATION

2.3A Out of District Placements 2006-2007 (Additional)

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the additional out-of-district placements:

<u>Huntowski Academy – Colts Neck</u>			
<u>ID#</u>	<u>Classification</u>	<u>Tuition</u>	<u>Effective</u>
29305		\$ 37,247.40	09/25/06
<u>MCVR – Eatontown</u>			
26224	Specific Learning Disability	\$1,150 (50 day)	09/06/06

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Dr. Westervelt also discussed the administration of the PSAT to all Juniors and select Freshman and Sophomores, the creation of a School Resource Officer, the recent staff inservice and the upcoming 8th Grade Open House.

3.0 PUBLIC COMMENT

None

4.0 APPROVAL OF MINUTES

4.1 Regular Monthly Meeting of September 20, 2006 (Executive/Public Session)

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the minutes of the regular monthly meeting of Wednesday, September 20, 2006 (executive and public session).

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; the motion carries.

4.2 Workshop/Board Action Meeting of October 4, 2006 (Executive/Public Session)

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the minutes of the workshop/board action meeting of October 4, 2006 (executive and public session).

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

5.0 REPORTS**5.1 Payment of Bills**

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for the period ending Wednesday, October 18, 2006, in the following appropriation accounts:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
11	General Current Expense	\$ 1,168,157.01
12	Capital Outlay	14,056.52
13	Special Schools	-331.50
20	Special Revenue Funds	164,062.37
30	Capital Projects Funds	46,750.00
40	Debt Funds	.00
	Total Expenditures	\$ 1,392,694.40

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix 5.1

6.0 COMMUNICATIONS

Motion by Mrs. Doherty, second by Mr. Garofalo to accept the resignation of Timothy N.

Jefopoulos, science teacher, effective July 1, 2007, for the purposes of retirement with appreciation for his years of service and regret.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski.

Results: ayes: 7; absent: 2; unanimously carried.

7.0 OLD BUSINESS

Curriculum Committee Report:

- Reviewed the new vocabulary program which is a literature based program.
- Discussed the possibility of establishing a TV studio funded by a \$75,000 grant from Comcast and a \$25,000 grant from the Education Foundation.
- Discussed the concept of a 9th grade academy.
- Reviewed the completion of the practice HSPA testing.
- Began discussion of the CAPA report, including block scheduling, lesson plans and articulation.

8.0 NEW BUSINESS

8.1 Financial Report of the Treasurer of School Funds

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Final Financial Report of the Treasurer of School Funds for the period ended June 30, 2006, as attached.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix: 8.1

8.2 Financial Report of the Board Secretary

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Final Financial Report of the Board Secretary for the period ended June 30, 2006, as attached, and

BE IT FURTHER RESOLVED; that pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the

advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Appendix: 8.2

8.3 Donation of Equipment

Motion by Mrs. Doherty, second by Mr. Horton that the Board of Education approves the following:

WHEREAS; Donna Lindner, of Tapestry International generously donated equipment to the Red Bank Regional High School District, as listed:

- 1 Avid CPU (Apple)
- 1 Avid PCI Extender
- 1 Avid Audio I/O
- 1 Avid Video I/O
- 1 Monitor
- 1 Keyboard
- 1 Box of cables, mouse, etc.
- 13 9-GB Scuzzy hard drives
- 5 18-GB Scuzzy hard drive towers

Estimated Price: \$1,000.00

- 1 Mackie CR1604 16 Channel Mixer (Value: \$100.00)
- 1 Mackie CR1604-VLZ 16 Channel Mixer – 4 Sub Groups (Value: \$100.00)

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts, with thanks and appreciation the equipment received from Tapestry International.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

8.4 Travel And Work Related Expenses: Employee

Motion by Mrs. Doherty, second by Mr. Garofalo that the Board of Education approves the following:

WHEREAS, the following employee is traveling for the reasons stated:

<u>High School Staff</u>		
Jacqueline Carrigg	Travel/Fees: Math, Science & Technology Symposium Marlton, NJ Date: 10-27-06	\$ 166.00
Maryjane Cartmell	Travel/Fees: Math, Science & Technology Symposium Marlton, NJ Date: 10-27-06	166.00
Annie Murray	Travel: Collins Writing Program Princeton, NJ Date: 11-01-06	21.00
Patricia Skagerberg	Travel/Fees: Seminar: Effective Writing Strategies for Children with Learning Disabilities East Windsor, NJ Date: 12-08-06	209.00

and; *WHEREAS*, the attendance at stated function/purpose was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent.

NOW, THEREFORE, BE IT RESOLVED: That the board finds the travel and related expenses particular to attendance at this previously approved function is necessary; and

BE IT FURTHER RESOLVED, that the travel is justified and therefore reimbursable.

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowsinski.

Results: ayes: 7; absent: 2; unanimously carried.

9.0 PUBLIC COMMENT

None

10.0 EXECUTIVE SESSION

None

11.0 ADJOURNMENT

There being no other business to come before the Board, the motion to adjourn the

regular monthly meeting of October 18, 2006 was moved by Mrs. Doherty, seconded by Mr. Garofalo, and upon voice vote results were:

Voice vote: ayes: Mr. Colao, Mrs. Costa, Mrs. Doherty, Mr. Garofalo, Mrs. Honecker, Mr. Horton, and Mr. Taylor; absent: Mr. Ronan and Mr. Roskowinski

Results: ayes: 7; absent: 2; unanimously carried.

Adjourned: 10:03 p.m. – all Board members present except as listed:

Absent: Mr. James M. Ronan, Jr.
Mr. Peter Roskowinski

Respectfully submitted,

Steven Terhune,
School Business Administrator/
Board Secretary