

# POLICY

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## Board of Education

### Red Bank Regional

FILE CODE: 5124

#### REPORTING TO PARENTS/GUARDIANS

The board believes that the cooperation of school and home is vital to the growth and education of the whole child. It recognizes its responsibility to keep parents/guardians informed of pupil welfare and progress in school.

The board directs the establishment of a system of reporting pupil progress that shall include written reports, pupil-teacher conferences, and parent/guardian-teacher conferences. If the parent/guardian's primary language is other than English, translation shall be provided whenever possible.

The chief school administrator shall develop procedures for reporting pupil progress which:

- A. Use various methods of reporting appropriate to grade level and curriculum content;
- B. Ensure that both pupil and parent/guardian receive ample warning of a pending grade of "failure" or one that would adversely affect the pupil's status;
- C. Enable the scheduling of parent/guardian-teacher conferences in such places and at such times as will ensure the greatest degree of participation by parents/guardians;
- D. Specify the issuance of report cards at intervals of not less than four times during the school year and issuance of deficiency notices as required during the school year;
- E. Ensure the continual review and improvement of methods of reporting pupil progress to parents/guardians and involve pupils, staff and parents/guardians in that review.

A record shall be kept indicating the legal custodian of each pupil, so that reports can be made to and conferences arranged with the proper person.

#### Parental Notification

The chief school administrator shall develop regulations to ensure that parents/guardians are notified in all instances when the law and/or the best interests of the pupil and the district require it.

Date: 10/16/02

Legal References: N.J.S.A. 18A:7E-2  
through -5  
N.J.S.A. 18A:11-1  
N.J.S.A. 18A:35-4.9  
  
N.J.S.A. 18A:40A-12

School report card program  
General mandatory powers and duties  
Pupil promotion and remediation; policies and  
procedures  
Reporting of pupils under influence or believed to be

	using anabolic steroids; examination report, return home; treatment; evaluation of possible need and referral
<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
<u>N.J.A.C.</u> 6:3-6.2(d, k)	General considerations
<u>N.J.A.C.</u> 6:8-2.1	Reporting requirements
<u>N.J.A.C.</u> 6A:8-4.3	Accountability
<u>N.J.A.C.</u> 6A:8-4.5	Public reporting
<u>N.J.A.C.</u> 6A:8-5.1	Graduation requirements

REPORTING TO PARENTS/GUARDIANS (continued)

<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:14-1.1, -2.3, -2.4, -2.5, -2.6, -3.5, -7.9	
<u>N.J.A.C.</u> 6A:15-1.1 <u>et seq.</u>	Bilingual Education
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:15-1.13, -1.15	
<u>N.J.A.C.</u> 6A:16-1.4	District policies and procedures
<u>N.J.A.C.</u> 6A:24-1.1 <u>et seq.</u>	<i>Urban Education Reform in the Abbott Districts</i>
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:24-2.1, -3.3, -4.1(i)8	
<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts

Manual for the Evaluation of Local School Districts (August 2000)

Cross References:	1000/1010	Concepts and roles in community relations; goals and objectives
	1120	Board of education meetings
	1250	Visitors
	2224	Nondiscrimination/affirmative action
	3542.31	Free or reduced-price lunches/milk
	5020	Role of parents/guardians
	5113	Absences and excuses
	5114	Suspension and expulsion
	5120	Assessment of individual needs
	5125	Pupil records
	5126	Awards for achievement
	5131	Conduct/discipline
	5131.6	Drugs, alcohol, tobacco (substance abuse)
	5141	Health
	5141.3	Health examinations and immunizations
	5142	Pupil safety
	5145.12	Search and seizure
	5200	Nonpublic school pupils
	6010	Goals and objectives
	6142.1	Family life education
	6142.2	English as a second language; bilingual/bicultural
	6145	Extracurricular activities
	6145.1/6145.2	Intramural competition; interscholastic competition
	6146	Graduation requirements
	6164.2	Guidance services
	6164.4	Child study team
	6171.1	Remedial instruction

6171.3	At-risk and Title 1
6171.4	Special education
6173	Home instruction
6174	Summer school
6178	Early childhood education/preschool

Key Words

Parents/Guardians; Reporting to Parents/Guardians; Role of Parents/Guardians