



Family Educational Rights & Privacy Act (FERPA)

In an ongoing effort to inform the community about our wonderful school programs and student accomplishments, the RBRHS likes to share student information and/or photographs with local newspapers, brochures, and other media.

Under the provisions of the Family Educational Rights and Privacy Act (FERPA), however, parents of students and eligible students (those who are 18 or older) are afforded various rights of privacy regarding the maintenance and disclosure of educational records. In accordance with FERPA, you have the right to prevent disclosure of **personally identifiable information** contained in your educational records. Disclosure of information from your educational records to other persons will occur only if:

- we have your prior written consent for disclosure;
- the information is considered “**directory information**” and you have not objected to release of such information (see below); or
- disclosure without your prior consent is permitted by law, including:
 - The district may disclose, without your consent, personally identifiable information to school officials with a legitimate educational interest.
 - The district shall disclose, without your consent, educational records to officials of another school district in which a student seeks to enroll or intends to enroll.

Notice of Directory Information:

Disclosure of information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parents’ prior written consent.

Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

What is “*Personally Identifiable*” Information?

RBHRS has designated the following information as directory information: student’s name, participation in school sponsored activities and sports, address, weight and height of members of athletic teams, telephone listing, degrees, honors, and awards received, photograph, the most recent educational agency or institution attended major field of study, date and place of birth, grade level and dates of attendance

District Website

The RBRHS operates a district/school website that displays information about our schools and highlights students activities and achievements by posting press releases and photos. According to NJ legislature, however, parental permission is required for your child’s photo/image and personally identifiable information to be published on the district website.

Because global access to the Internet does not allow the district to control who may access information on the our website, some parents may have concerns about the posting of personally identifiable student information on the website.

Naturally, we are extremely proud of our students and want to celebrate their activities and achievements within the community. In accordance with the law, we ask for your permission to use photographs and *personally identifiable* information (as listed above) about your child on the district/school website.

THIS IS AN OPTIONAL FORM: RETURN THIS FORM to the High School Counselor during your registration appointment ONLY if you DO NOT want the RBRHS to provide your child’s name/address/telephone number to military & college recruiters, upon request, during your child’s junior and/or senior year. If you have any questions, please call: Guidance Department, (732)842-8000 ext. 251, 214.