

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
JANUARY 15, 2025**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, January 15, 2025**, in the Board of Education Conference Room, at 101 Ridge Rd., Little Silver, New Jersey. The Board will meet for an executive session at 6:30pm. Followed by a public session at 7:30pm.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the Asbury Park Press on January 2, 2025. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS: 6:31pm**

Mrs. Amanda Galante, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp,  
Mr. Patrick Noble, Mr. Mark Taylor *Absent*: Mrs. Memone Crystian (*arrived 6:45pm*),  
Mrs. Tara Gibb (*arrived 6:36pm*), Mrs. Nicole Woods

**Also in attendance:**

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent  
Athina Cornell

**EXECUTIVE SESSION: 6:32pm**

RECOMMENDED: Motioned by Mrs. Lipp and seconded by Mr. Taylor, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mr. Garofalo, Mrs. Galante, Mrs. Henry, Mrs. Lipp, Mr. Noble,  
Mr. Taylor *Nays:* None *Absent:* Mrs. Crystian (*arrived 6:45pm*), Mrs. Gibb (*arrived 6:36pm*)  
Mrs. Woods

**CALLED TO ORDER - ROLL CALL - 7:30pm**

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Amanda Galante, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor *Absent:* Mrs. Nicole Woods

**Also in attendance:**

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent  
Athina Cornell, Esq.  
Nyla Morton, Student Representative

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S REPORT**

**PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #0167 - Public & Executive Sessions)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Kevin Acky, *Shrewsbury* -Recognize January as School Boards Month from agenda, thank you for service, sacrifice and time to District families, Board & Community.

**PRESENTATIONS/COMMENDATIONS**

- District Goals Update - L. Moore

**CORRESPONDENCE**

- Teddy Sourlis - Men's X Mental Facility Rental Waiver
- Stephanie Agresta - Support for Gymnastics program
- Amy Eagleton - Field Trips

**COMMITTEE REPORTS**

- Finance will potentially meet on 1/22/25.

**STUDENT REPRESENTATIVE REPORT**

- Nyla Morton

**2.0 SUPERINTENDENT'S REPORT**

**Motioned by Mr. Taylor and seconded by Mrs. Henry the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.14**

**Personnel**

**2.1 2024-2025 Non-Contractual Extra work Extra Pay Additions**

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

<b>Name</b>	<b>Activity/Program</b>	<b>Stipend/Rate of Pay</b>
<i>Erica Pritchard</i> <i>Scott Martin</i> <i>Dawn Lisko</i> <i>Richard Golding</i> <i>Stacy Shuff</i>	Homework Help	\$25.00 per hour
<i>Lauren D'Amico</i>	Audition Adjudicators (Jan. 4, 2025)	\$25.00 per hour (not to exceed 6 hours each)
<i>Melissa Savage</i> <i>Allison Matto</i> <i>Jacqueline Carrigg</i> <i>Samantha Sodon</i> <i>Erna VanderBerg</i> <i>Laura Hanley</i> <i>Brendan McGoldrick</i> <i>Michelle Blanco</i>	Home Instruction	\$40.00 per hour
<i>Stacy Shuff</i> <i>Sarafina Mugavero</i>	Portfolio Proctor/Grader	\$25.00 per hour (not to exceed 6 hours)
<i>Camryn Gardner</i> <i>Samantha Henry</i>	Bookkeeper (7 games) Bookkeeper (4 games) Albert E. Martin Basketball Tournament	\$25.00 per game (All payments are funded by the proceeds of the Tournament)
<i>Mariah Iapicco</i>	Middle School Exam Grader	\$35.00 per hour (not to exceed 10 hours)
<i>Suzanne Alvarado</i> <i>Maria Byrd</i> <i>Melissa Savage</i>	Spanish Translator	\$25.00 per hour
<i>Elizabeth Morris</i> <i>Kelly Smith</i> <i>Jamie Maritz</i>	Portfolio Proctor/Grader-Math	\$35.00 per hour (not to exceed 3 hours)

**2.2 2024-2025 Coach Addition**

That the Board of Education approve the following 2024-2025 coach addition:

<b>Name</b>	<b>Sport</b>	<b>Stipend/Rate of Pay</b>
<i>Reynaldo Guzman</i>	Wrestling Assistant Coach	\$6,391.00 prorated (start date 1/3/25)



**2.3 Dock/Unpaid Day**

That the Board of Education approve the following dock/unpaid day:

- Employee No. 4817; 1/2 day dock/unpaid day  
(5 tardies: 10/7/2024, 10/17/2024, 11/19/2024, 12/18/2024, 12/19/2024)
- Employee No. 4271; 1 1/2 dock/unpaid day:  
12/19/2024; 1/2 day  
12/20/2024; full day

**2.4 Resignation**

That the Board of Education accept with regret, the resignation of Employee No. 5172 effective February 14, 2025.

**2.5 2024-2025 Student Intern**

That the Board of Education accept the following student intern:

Name	University/College	Dept.	Period
<i>Rafael Martinez Ponce</i> (pending criminal history)	Monmouth University	SOURCE	Spring 2025
<i>Michael Terranova</i> (pending criminal history)	Seton Hall University	Guidance	Summer 2025

**2.6 2024-2025 Substitute Additions**

That the Board of Education approve the following 2024-2025 substitute additions:

Name	Position
<i>Christine McIver</i> <i>Ellen Soler</i>	LDTC

**2.7 Graduate Tuition**

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Erinmarie Ciallella</i>	Univ. of Pacific/Bernard College	4	2/3/2025

<i>Matthew Kowalski</i>	Rowan University	3	1/21/2025
		3	3/18/2025

**2.8 2024-2025 Sixth Period Stipend Addition**

That the Board of Education approve the following 6th period stipend addition for the 2024-2025 school year:

Eric Melone, \$2,562.00 prorated 12/3/24-1/30/25 (midterms); non-pensionable

**Compliance****2.9 In-School and Out-of-School Suspensions**

That the Board of Education approve the December, 2024 in-school and out-of-school suspensions.

**2.10 Emergency Evacuation/Drill Report**

That the Board of Education approve the December, 2024 Emergency Evacuation/Drill report.

**2.11 HIB Affirmation**

That the Board of Education affirm HIB number 4-9 for the 2024-2025 school Year.

**Student Services****2.12 2024-2025 Out-of-District Placements**

That the Board of Education approve the following 2024-2025 Out-of-District placement amendments based upon the recommendations of the Guidance Sept./Students Services.

<b>Student ID</b>	<b>School</b>	<b>Tuition</b>
263763	The Children's Center of Monmouth County	\$84,060.00
285196	Regional Achievement Academy	\$82,000.00

**2.13 Engineering Teacher**

That the Board of Education approve *Thomas Troiano* as an Engineering teacher for the 2024-2025 school year starting on or about February 11, 2025 at the salary of \$65,600.00, MA-2 (2-3) prorated from start date, pending criminal history clearance, enrollment in approved CE preparation program and verification of the completion of the 50-hour course completion.

**2.14 Contractual Extra Work Extra Pay Stipend**

That the Board of Education approve the stipend for the following contractual EWEP:

Activity/Position	Name	Current Stipend
<i>Theatre Arts-Drama &amp; Musical Producer</i>	Valerie Guerrero	\$2,256.00 each

**Roll Call Vote:** *Ayes:* Mrs. Crystian Mr. Garofalo, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor *Nays:* None *Abstention:* Mrs. Henry (2.1-Albert E. Martin Tournament) *Absent:* Mrs. Woods

**4.0 GOVERNANCE**

**Motioned by Mrs. Lipp and seconded by Mr. Taylor the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1-4.2**

**4.1 Minutes**

That the Board of Education approve the minutes of the meeting held on December 11, 2024 & January 2, 2025.

**4.2 School Board of Education Recognition Month**

That the Red Bank Regional Board of Education commend the efforts of their colleagues throughout New Jersey during School Board Recognition Month and to urge the public to support efforts to improve education;

**WHEREAS,** The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Red Bank Regional High School Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Red Bank Regional High School Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and



**WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED,** That the Red Bank Regional High School Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Red Bank Regional High School Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

**Voice Vote:** *Ayes:* Mrs. Crystian Mr. Garofalo, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor *Nays:* None *Abstentions:* Mrs. Crystian (4.1 - Dec. 11, 2024 Minutes) *Absent:* Mrs. Woods

## **5.0 FINANCE**

**Motioned by Mrs. Gibb and seconded by Mr. Taylor the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.8**

### **5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2,".

NOW, THEREFORE BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended November 30, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2      Financial Report of the Board Secretary and Board Secretary Certification**

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended November 30, 2024, as attached, and BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo, School Business Administrator/Board Secretary

**5.3      Board Certification of the financial Report of the Board Secretary**

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.4      Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approve the attached list of bills for payment for the period ending Wednesday, January 15, 2025 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,068,867.16
20	Special Revenue Funds	\$123,064.53



30	Capital Projects Fund	\$28,146.36
40	Debt Service Fund	\$329,600.00
60	Food Service Fund	--
	<b>TOTAL EXPENDITURES</b>	<b>\$1,549,678.05</b>

**5.5. Change Order for HVAC Project**

That the Board of Education approve the following change order for the HVAC Project Contract with All Coast Services, Inc.

C/O #	Amount	Description	Funding Source
M-4	(\$101,222.23)	Credit for unused portion of allowance	Credit to Allowance

**5.6 Professional Development - Employee**

That the Board of Education approve the following professional development requests:

Employee	Location	Date	Amount	Account
Alison Murphy	IB Math Course <i>St. Petersburg, FL</i>	Dec. 4-7, 2024	\$4,285.27 (amended)	11-000-223-580-066
Manny Pabon	NJ Schools Bldg. & Grounds Expo. <i>Atlantic City</i>	March 23-26, 2025	\$694.60	11-000-262-580-084

**5.7 Field Trips**

That the Board of Education approve the field trips for the 2024-2025 school year.

<b>Date:</b>	<b>Jan. 28, 29, 30, 2025 &amp; Feb. 2, 4, 5, 2025</b>
Leave:	3:30pm
Return:	8:30pm
Group:	Mock Trial Team
Purpose	Competition
Destination:	Mon. Cty. Courthouse, Freehold
Teacher	Whitney Ooms
Student #	12
Chaperone #	2
Transportation Cost	\$380 per day (Activities Dept. Budget)
Fees:	\$0

<b>Date:</b>	<b>February 12, 2025</b>
Leave:	8:00am
Return:	2:15pm
Group:	Creative Writing Students
Purpose	Performance & Poetry
Destination:	Ocean County College
Teacher	Meaghan McDavitt
Student #	10
Chaperone #	3
Transportation Cost	\$0 (Teacher Driven)
Fees:	\$0

<b>Date:</b>	<b>February 24, 2025</b>
Leave:	9:00am
Return:	2:00pm
Group:	Dance Students
Purpose	Performance, Dance Workshop, Discussions
Destination:	Westin at Forrestal Village, Princeton, NJ
Teacher	Cara Scacco
Student #	6
Chaperone #	1
Transportation Cost	\$0 (Parent Driven)
Fees:	\$0

<b>Date:</b>	<b>February 28, 2025</b>
Leave:	8:00am
Return:	1:30pm
Group:	Boys To Men Group (Source)
Purpose	Minority Male Conference
Destination:	Brookdale Community College
Teacher	R.J. Dawson
Student #	15
Chaperone #	3
Transportation Cost	\$265.00 (Source Foundation)
Fees:	\$0

<b>Date:</b>	<b>March 20, 2025</b>
Leave:	8:00am
Return:	2:15pm
Group:	Italian 2-4 Accelerated
Purpose	Writing, performance & cultural proficiencies
Destination:	Rutgers University Student Center, New Brunswick
Teacher	Amy Eagleton
Student #	9

Chaperone #	1
Transportation Cost	\$360.00 (Dept. Budget)
Fees:	\$300.00 (Dept. Budget)

<b>Date:</b>	<b>January 21, 2025</b>
Leave:	7pm
Return:	10:30pm
Group:	RBR Students
Purpose	Fan Bus for Ice Hockey Game
Destination:	Jersey Shore Arena, Wall Twp.
Teacher	Louis Moore
Student #	Up to 52
Chaperone #	3
Transportation Cost	\$350.00 (Co-curricular Budget)
Fees:	\$0

**5.8 Use of Facilities**

Recommended that the Board of Education approve the following Use of Facilities Application:

<b>Requestor/Use</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<i>Men's X Mental Basketball Showcase</i>	Saturday 1/25/25	12:00pm-5:00pm	Field House
<i>Shrewsbury Mid-Monmouth Basketball Practice/Games</i>	Tues/Thurs/Fri. 1/16/25 - 3/25/25 <i>*no use when school is closed*</i>	6:00pm-9:00pm <i>(as scheduled with Athletic Dept.)</i>	Field House
<i>Little Silver Rec. Summer Sports Camps</i>	6/23/25 - 6/26/25 6/23/25 - 6/26/25 6/30/25 - 7/3/25 7/7/25 - 7/10/25 7/7/25 - 7/10/25 7/14/25 - 7/17/25 7/14/25 - 7/17/25 7/14/25 - 7/17/25 7/23/25 - 7/26/25 7/28/25 - 7/31/25	9am - 11:30am 9am - 12pm 9am - 11:30am 8am - 11am 8am - 10am 8am - 10am 4pm - 6pm 8am - 11am 8am - 11am 9am - 11:30am	Track - Outdoor Track Baseball - JV/V Fields Girls Basketball - Field House Field Hockey - FH Field Tennis Courts Football - Possibly Turf Girls Lacrosse - Possibly Turf Softball - JV/V Fields B/G Soccer - JV/V Fields Boys Basketball - Field House

**Roll Call Vote:** *Ayes:* Mrs. Crystian Mr. Garofalo, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor *Nays:* None *Abstentions:* Mrs. Lipp (5.7 Field Trips)  
*Absent:* Mrs. Woods



**PUBLIC COMMENT:**

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Ashley Studd, *RBREA* - Staff and event updates.
- Sunny Lenhard, *RBREA President* - Amy Eagleton correspondence regarding field trips, CST coverage

**OLD BUSINESS - NONE**

- Mandy Galante - Strategic Planning and participation of staff and community.
- Mark Taylor - Red Bank Borough is holding annual Casino Night on February 7th if anyone is interested.

**NEW BUSINESS - NONE**

**EXECUTIVE SESSION II - 8:05pm**

RECOMMENDED: Motioned by Mrs. Crystian and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**ROLL CALL OF MEMBERS: 8:44pm**

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Amanda Galante, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor *Absent: Mrs. Tara Gibb (exited meeting at 8:43pm), Mrs. Nicole Woods*

**Also in attendance:**

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent

**ETHICS TRAINING**

- NJ School Boards Association- Dr. Tim Teehan presented the annual ethics training

**ADJOURNMENT - 9:36pm**

There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mrs. Lipp and seconded by Mr. Taylor

**Voice Vote:** *Ayes:* Mrs. Crystian Mr. Garofalo, Mrs. Galante, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor *Nays:* None *Absent:* Mrs. Gibb, Mrs. Woods

Respectfully submitted,

Debra Pappagallo,  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: February 19, 2025