RED BANK REGIONAL HIGH SCHOOL BOARD OF EDUCATION 101 RIDGE ROAD LITTLE SILVER, NEW JERSEY MINUTES SEPTEMBER 18, 2024

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday**, **September 18**, **2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

"Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the <u>Asbury Park Press on January 3, 2024</u>. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting."

ROLL CALL OF MEMBERS: 6:35pm

Mrs. Mandy Galante, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mr. Patrick Noble *Absent*: Mrs. Memone Crystian (*arrived 7:41pm*), Mrs. Nicole Woods (*arrived 6:52pm*), Mrs. Jennnifer Lipp

Also in attendance:

Debra Pappagallo, School Business Administrator Dr. Louis Moore, Superintendent Jeffrey Merlino, Esq.

EXECUTIVE SESSION: 6:36pm

RECOMMENDED: Motioned by Mrs. Gibb and seconded by Mrs. Henry, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mr. Noble *Absent*: Mrs. Crystian (*arrived 7:41pm*), Mrs. Woods (*arrived 6:52pm*), Mrs. Lipp

CALLED TO ORDER - ROLL CALL - 7:35pm

Mrs. Mandy Galante, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mr. Patrick Noble, Mrs. Nicole Woods *Absent*: Mrs.Memone Crystian (*arrived 7:41pm*), Mrs. Jennnifer Lipp

Also in attendance:

Debra Pappagallo, School Business Administrator Dr. Louis Moore, Superintendent Jeffrey Merlino, Esq

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS - None

(Board Policy #0167 - Public & Executive Sessions) Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- Monmouth County Educator of the Year Dr. Sara Mazzone by Dr. Moore
- At 7:42 pm the Board took a break to celebrate Dr. Mazzone

CALLED TO ORDER - ROLL CALL - 7:48pm

Mrs. Memone Crystian, Mrs. Mandy Galante, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mr. Patrick Noble, Mrs. Nicole Woods *Absent*: Mrs. Jennifer Lipp

CORRESPONDENCE

Sunny Lenhard, RBREA Pres. - Personnel Item

COMMITTEE REPORTS

- Negotiations Committee met on 9/11/24 Reported during Exec. Session
- Buildings & Grounds Committee will meet on 9/25/24
- Finance Committee will meet on 9/25/24

2.0 SUPERINTENDENT'S REPORT

Motioned by Mrs. Gibb and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.19

Personnel

2.1 2024-2025 Mentors

That the Board of Education approve the following teaching mentors:

Mentor Mentee		Subject	Stipend (paid by mentee)
Jamie Maritz	Matthew Cardano	Math	\$550.00 (CEAS)
Karina Tedeschi	Tristan Farina	Business	\$1,000.00 prorated (CE)

2.2 Non-Tenurable Math Teacher Long Term Substitute

That the Board of Education approve *Maureen Bjelka-Kovac* as a non-tenurable math teacher long term substitute at the rate of \$65,100.00, MA-1 prorated for the period on or about September 1 - on or about January 30, 2025 (prev. approved until on or about December 2, 2024).

2.3 <u>2024-2025 Longevity</u>

That the Board of Education approve the following longevity changes for the 2024-2025 school year:

Name	Longevity
Karina Tedeschi	\$1,500.00 (prev. approved as \$1,000.00)
Hayley Hoffman	\$500.00 (prev. approved with no longevity)
Jillian Eisenbraun	\$0.00 (prev.approved with \$500.00 longevity)

2.4 Social Studies Leave Replacement Teacher

That the Board of Education approve *Paul Brunner* as a Social Studies leave replacement teacher at the salary of \$61,300.00, BA-1 starting on or about September 1, 2024 - on or about June 18, 2025.

2.5 2024-2025 Substitute Athletic Trainer Addition

That the Board of Education approve *Charles Whedon* as a substitute athletic trainer for the 2024-2025 school year at the rate of \$45.00 per hour.

2.6 2024-2025 New Hire Orientation Addition

That the Board of Education approve *Russel Dawson and Maureen Bjelka-Kovach* for the following:

New Hire Orientation, 8/21-8/22/2024 \$25.00 per hour; not to exceed 7 hrs. per day

2.7 2024-2025 Sixth Period Stipend

That the Board of Education approve the 2024-2025 sixth period stipend (see attached Schedule A).

2.8 Movement on Guide

That the Board of Education approve the following movement on the guide for the 2024-2025 school year.

Name	Dept.	Previous Guide/Step	New Guide/Step	Previous Salary	New Salary
Shalene McLaughlin	Guidance	MA+15-11A	MA+30-11A	\$81,213.00	\$82,711.00
Frank O'Shea	English	BA-11 (10-11)	MA-11 (10-11)	\$68,800.00	\$72,600.00
Jacquelyn Matthews	Science	BA-5	BA+15-5	\$62,800.00	\$63,675.00
Jennifer Kanuga	English	MA-16	MA+15-16	\$96,700.00	\$97,900.00
Amanda Dorvin	Spec. Ed.	MA-16	MA+15-16	\$96,700.00	\$97,900.00
Kristen Migliorino	Science	MA+15-11 (10-11)	MA+30-11 (10-11)	\$73,800.00	\$75,200.00
Andrew Forrest	English	MA+15-16	PhD-16	\$97,900.00	\$101,300.00
Jessica Pittarese	Science	BA+15-10 (10-11)	BA+30-10 (10-11)	\$69,675.00	\$70,600.00
Michelle Spencer	Science	MA+15-16	MA+30-16	\$97,900.00	\$99,300.00
Stacy Shuff	Spec Ed	MA-16	MA+15-16	\$96,700.00	\$97,900.00
Tracey Klatt	Science	MA-16	MA+15-16	\$96,700.00	\$97,900.00
Roxanne Judice	Social Studies	MA+15-15	MA+30-15	\$90,800.00	\$92,200.00

2.9

2024-2025 Contractual Extra Work Extra Pay Additions
The Board of Education approve the following 2024-2025 contractual EWEP additions:

Name	Activity/Club	Stipend/Rate of Pay
Mario Fragale (prev. approved as a sub.; replacing P. Greene) Tracey Ashe (prev. approved as a sub-replacing S. Ploe)	Lunch Program Monitor	\$18.00 per duty
Lincoln Pereira	Afternoon Detention Monitor	\$18.00 per hour

2.10 <u>2024-2025 Intern</u>

That the Board of Education approve the following intern for the 2024-2025 school year pending criminal history:

Jessica Lagary, Rutgers University, Source intern for the fall & spring semester

2.11 2024-2025 Non-Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

Name	Activity	Rate of Pay/Stipend
Roxanne Judice Laura Hanley	Professional Development- Anxious Generation Presentation to Faculty	\$25.00 per hour (not to exceed 2 hrs.)
Audrey McGarry Katherine Kerber-Consantino	Professional Development- SELfor Faculty	\$25.00 per hour (not to exceed 2 hrs.)
Whitney Ooms	Professional Development- Affirmative Action Presentation for RBR Athletes	\$25.00 per hour (not to exceed 2 hrs.)
Stacy Shuff Jessica Pittarese	Professional Development- Instructional Rounds	\$25.00 per hour (not to exceed 1 hr.)
Mariah Iapicco Sunny Lenhard Kelly Smith Jennamarie Neylan Kristy Finck Matthew Cardano Jenn Morrisy Irene Vergis Stacy Shuff Maria Jose Martinez-Reid Mary Vergis Sara Tomas	Community Tutoring Program	\$40.00 per hour Title I
Tristan Farina	Substitute Security (after school working hrs.)	\$18.00 per hour

Michelle Spears Jackie Alvaro Eric Larsen Mario Fragale Cara Scacco Mariah Iapicco	Special Needs Chaperone	\$30.00 per hour
Cameron Kesting Kimberly Homefield Amanda Dorvin Christopher LeRoy Anne Kelterborn Lauren D'Amico Joseph Cerbone Jessica Vassallo Yvette Mendoza Stacy Shuff Richard Golding Roxanne Judice Sara Tomas Elizabeth Morris Angela Young	Home Instruction	\$40.00 per hour
Colleen Garrigan	Tech Support for Staff- After School	\$25.00 per hour (not to exceed 20 hrs.)

2.12 2024-2025 Non-Contractual Athletic Stipends Additions

That the Board of Education approve the following 2024-2025 non-contractual athletic stipend additions:

Name	Activity	Rate of Pay
*Jesabel Cruz	Announcer: Football	\$70.00 Per event
Valerie Guerrero	Announcer: All Other Athletic Events	\$45.00 Per event
*Maureen Byrne	Cashier: Basketball	\$50.00 Per event
Tristan Farina	Scoreboard/Clock: Football	\$80.00 Per event
*Frank Bublin	Scoreboard/Clock: Ice Hockey	\$45.00 Per event
*Moon Pak	Scoreboard/Clock: All Other Athletic Events	\$40.00 Per event
	Security: Football (Includes Cashier/Ticket	\$70.00 Per event
*cannot coach	Taker)	
	Security: Basketball & Wrestling	\$55.00 Per event

Security: Ice Hockey	\$65.00 Per event
Security: All Other Athletic Events	\$40.00 Per event
Substitute Coach	\$55.00 Per event
Pitch Counter: Varsity Baseball/Softball	\$45.00 Per event
Stat Keeper: Basketball	\$45.00 Per event
Timer/Bookkeeper-Basketball	\$45.00 Per event
Videotaping	\$60.00 Per event

2.13 2024-2025 Contractual & Non-Contractual Extra Work Extra Pay

That the Board of Education rescind the following contractual and non-contractual EWEP:

Name Activity/Club	
Sara Tomas	Theatre Arts-Musical & Drama Producer
Kimberly Homefield	Homework Help

2.14 Summer 2024 Extra Work Extra Pay Addition

That the Board of Education approve the following summer 2024 EWEP addition:

Name	Program	Rate of Pay
Keryn Thompson	Curriculum Writing- Digital Media (prev. approved for IB Film)	\$40.00 per hr. (not to exceed 15 hrs.)

2.15 Medical Leave Request

That the Board of Education approve the following medical leave request:

Employee No.	Sick Time	FMLA
5064	9/3/2024-9/24/2024	9/25/2024-1/6/2025

Compliance

2.16 Emergency Evacuation Drill

That the Board of Education approve the August, 2024 Emergency Evacuation Drills.

2.17 Qualified Service Organization Agreement

That the Board of Education approve the Qualified Service Agreement between New Hope Integrated Behavioral Health Care and Red Bank Regional High School for the 2024-2025 school year.

2.18 Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff

That the Board of Education approve the Biannual SOA regarding the use of Paraprofessional Staff for the 2024-2025 school year.

Student Services

2.19 2024-2025 Out-of-District Placement Amendments

That the Board of Education approve the following 2024-2025 Out-of-District placement amendments based upon the recommendations of the Guidance Dept./Student Services.

Student ID	School	Tuition
252979	KEYS	\$17,000.00

Roll Call Vote: Ayes: Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry,

Mr. Noble, Mrs. Woods Nays: None Absent: Mrs. Lipp

4.0 GOVERNANCE:

Motioned by Mr. Garofalo and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on August 21, 2024

Voice Vote: Ayes: Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mr. Noble,

Mrs. Woods Nays: None Abstained: Mrs. Henry Absent: Mrs. Lipp

5.0 FINANCE

Motioned by Mrs. Gibb and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.12

5.1 <u>Line Item Transfers</u> (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended July 31, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended July 31, 2024, as attached, and BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra, Pappagallo, School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following: *RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, *September 18, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$880,913.81
20	Special Revenue Funds	\$284,407.66
30	Capital Projects Fund	\$468,744.18
40	Debt Service Fund	<u></u>)
60	Food Service Fund	_
	TOTAL EXPENDITURES	\$1,634,065.65

5.5 School Development Authority (SDA) Grant Agreement G5-7061

BEIT RESOLVED, that the Red Bank Regional Board of Education has received the following Regular Operating District (ROD) Grant Award; and

WHEREAS, the Project is for a Red Bank Regional HVAC Rooftop Unit:

DOE Project #25-4365-050-23-R501, SDA Project# 4365-050-23-G5ZH, Grant # G5-7061, Total Project Cost is \$1,716,000 and Local Share is \$1,029,600, and

WHEREAS, the funding for this project will be drawn from the District's Capital Reserve Account in the amount of \$1,029,600 and a "State Share" of \$686,400 for SDA Project# 4365-050-23-G5ZH in the form of a grant from the New Jersey School Development Authority; and

WHEREAS, the Red Bank Regional Board of Education authorizes the School Business Administrator/Board Secretary to transfer the "Local Share" in the amount \$1,029,600 from the District's Capital Reserve Account to the Capital Projects Fund 30, and,

WHEREAS, The Red Bank Regional Board of Education authorizes the execution and delivery of the Grant Agreement after signing it to the New Jersey School Development Authority; and,

WHEREAS, The Red Bank Regional Board of Education Delegates Authority to the School Business Administrator for supervision of the School Facilities projects.

5.6 School Development Authority (SDA) Grant Agreement G5-7062

BEIT RESOLVED, that the Red Bank Regional Board of Education has received the following Regular Operating District (ROD) Grant Award; and

WHEREAS, the Projects are for a Red Bank Regional HVAC Rooftop Unit:

DOE Project #25-4365-050-23-R502, SDA Project# 4365-050-23-G5ZI, Grant # G5-7062, Total Project Cost is \$3,016,000 and Local Share is \$1,809,600; and

WHEREAS, the funding for this project will be drawn from the District's Capital Reserve Account in the amount of: \$1,809,600 and a "State Share" of \$1,206,400 for SDA Project#4365-050-23-G5ZI in the form of a grant from the New Jersey School Development Authority; and

WHEREAS, the Red Bank Regional Board of Education authorizes the School Business Administrator/Board Secretary to transfer the "Local Share" in the amount \$1,809,600 from the District's Capital Reserve Account to the Capital Projects Fund 30, and,

WHEREAS, The Red Bank Regional Board of Education authorizes the execution and delivery of the Grant Agreement after signing it to the New Jersey School Development Authority; and,

WHEREAS, The Red Bank Regional Board of Education Delegates Authority to the School Business Administrator for supervision of the School Facilities projects.

5.7 Acceptance of 2024-2025 Non Public Technology Funds

That the Red Bank Regional Board of Education accepts the 2024-2025 New Jersey Nonpublic School Technology Initiative Program allocation in the total amount of \$33,761 and each nonpublic school allocation as follows:

Red Bank Catholic High School \$33,761

5.8 Non Public School Request for 2024-2025 Technology Funds

WHEREAS, the Red Bank Regional School District has consulted with the administrator of the participating nonpublic high school located within the Public School District; and

WHEREAS, the Red Bank Regional School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school; and WHEREAS, the Red Bank Regional School District is in agreement with the technology to be provided to the nonpublic school within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic School Technology Initiative Program Funds Requests for the nonpublic school;

AND BE IT FURTHER RESOLVED that the Board of Education approves the NJ Nonpublic School Technology Initiative Program Agreement Funds, for 2024-2025 and will forward Certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

5.9 Acceptance of 2024-2025 Non Public Security Initiative Allocation

That the Red Bank Regional Board of Education accepts the 2024-2025 New Jersey Nonpublic School Security Initiative Program allocation in the total amount of \$141,245 and each nonpublic school allocation as follows:

Red Bank Catholic High School

\$141,245

5.10 Nonpublic School Request for Security Under The NJ Nonpublic Security Initiative Program 2024-2025

WHEREAS; the Red Bank Regional High School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS; the Red Bank Regional High School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of security for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS; the Red Bank Regional High School District is in agreement with the security to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW; THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic School Security Initiative Program Request Form(s) from the following nonpublic school(s):

Red Bank Catholic High School

\$141,245

AND BE IT FURTHER RESOLVED that the Board of Education approves the NJ Nonpublic School Security Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE

5.11 Professional Development-Employee

That the Board of Education approve the following professional development requests:

Employee	Location	Date	Amount	Account
Tracey Klatt	NJ Science Convention, Princeton	10/15 or 16, 2024	\$224.42	20-275-200-500-000 Title II
Jennamarie Neylan	NJ Science Convention, Princeton	10/15 or 16, 2024	\$225.56	20-275-200-500-000 Title II
Jennifer Morrisy	NJ Science Convention, Princeton	10/15 or 16, 2024	\$225.20	20-275-200-500-000 Title II
Michelle Spencer	NJ Science Convention, Princeton	Oct. 15, 2024	\$212.66	20-275-200-500-000 Title II
Claudia O'Connor	AENJ Conf. Princeton	Oct. 17, 2024	\$216.88	20-275-200-500-000 Title II

5.12 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Red Bank Charter School XC Meets	9/19, 9/24, 10/2/2024	3:45pm-5:15pm	XC Course
Little Silver Police Training	9/30/24 and 3rd & 4th Mon. Oct-Dec.	4:30pm-7:30pm (will coordinate with Wrestling Practices)	Cafeteria
Red Bank Middle School XC Meets	9/25, 9/27, 10/7, 10/10, 10/16	3:30pm-4:30pm	XC Course

Roll Call Vote: Ayes: Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mr. Noble, Mrs. Woods Nays: Mr. Noble (5.7, 5.8, 5.9 & 5.10), Mr. Garofalo (5.7, 5.8, 5.9 & 5.10) Absent: Mrs. Lipp

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Ashley Studd, Teacher & RBREA Member Staff accomplishments, Class coverage rate.
- William Horan, Little Silver Media Production Academy
- Tiffany Havard, *Red Bank* How are teacher's absences covered, Students sent to auditorium?

OLD BUSINESS - NONE

NEW BUSINESS - NONE

EXECUTIVE SESSION II - 8:08pm

RECOMMENDED: Motioned by Mr. Garofalo and seconded by Mrs. Gibb, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

ADJOURNMENT - 10:04pm

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mrs. Woods and seconded by Mrs. Gibb

Voice Vote: Ayes: Mrs. Crystian, Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mr. Noble, Mrs. Woods Nays: None Absent: Mrs. Lipp

Respectfully submitted,

Debra Pappagallo School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: <u>TUESDAY</u> - OCTOBER 1, 2024