

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
JUNE 21, 2017**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, June 21, 2017 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted March 6, 2017. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- Demographic Study by Dr. Richard Grip, Statistical Forecasting LLC

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions)

1.0 Proposed Superintendent’s Contract Amendment

2.0 SUPERINTENDENT’S REPORT

Recommended that the Board of Education approve the following items 2.1 through 2.26
- (Roll Call Vote)

PERSONNEL

2.1 Superintendent's Contract Amendment

That the Board of Education approves the addendum to *Louis B. Moore*, Superintendent of Schools, contract for the period of July 1, 2016 through June 30, 2019.

2.2 Superintendent's Merit Stipend

That the Board of Education approves the stipend for quantitative and qualitative merit goals achieved during the 2016-2017 school year for *Louis B. Moore*, Superintendent:

Goal 1	2.50%	\$3,687.50
Goal 2	1.35%	\$1,991.25
Goal 3	2.50%	\$3,687.50
Goal 4	2.50%	\$3,687.50
Total	8.85%	\$13,053.75

2.3 Staff Reassignment - School Counselor

That the Board of Education approves the reassignment of *Renee Koblan* to a School Counselor at the annual salary of \$61,958 (MA-5, 07 ratio) for the 2017-2018 school year.

2.4 Social Studies Teacher Leave Replacement Approval

That the Board of Education approves *Kimberly Bennett* as a Social Studies Teacher Leave Replacement (A.V.) at the annual salary of \$50,805 (BA-1) for the 2017-2018 school year.

2.5 Instructional Aide Approval

That the Board of Education approves *Patrick Adams* an Instructional Aide at the annual salary of \$35,688 for the 2017-2018 school year.

2.6 Administrative Support Assistant I Approval

That the Board of Education approves *Eileen Hipper* as an Administrative Support Assistant I at the annual salary of \$36,624 (Group 1, Step 7)(10 months) effective September 1, 2017 through June 30, 2018.

2.7 Personnel Reassignments

That the Board of Education approves the following personnel reassignments:

- *Kendra Bodin* to Administrative Support Assistant II, Guidance Office, at the revised annual salary of \$38,125 (Group 2, Step 5)(10 months) effective September 1, 2017 through June 30, 2018.

- *Ann Hansen*, Administrative Support Assistant II, to the Media Center/Guidance effective July 1, 2017.

2.8 **Central Office 2016-2017 Salary Adjustment**

That the Board of Education approves Central Office salary adjustments for the 2016-2017 year:

Staff Name	2016-2017 Base Salary	2016-2017 Retro \$	Longevity	2016-2017 Revised Salary
<i>Bradley, Karen</i>	\$69,074.00	\$5,215.00	\$ 500	\$74,789.00
<i>Byrne, Maureen</i>	\$53,585.00	\$5,215.00	\$1,000	\$59,800.00
<i>Ferrugio, Rosanna</i>	\$53,585.00	\$5,215.00	\$1,000	\$59,800.00
<i>Rocco, Diane</i>	\$65,436.00	\$5,215.00	\$1,000	\$72,151.00
<i>Spaeth, Michele</i>	\$52,085.00	\$5,215.00		\$57,300.00

2.9 **Central Office Memorandum of Agreement 2017-2019**

That the Board of Education approves the Memorandum of Agreement with the Central Office Secretarial Unit for 2017-2019.

- 2017-2018 - 4% increase
- 2018-2019 - 4% increase

2.10 **Administrative Assistant - Payroll/Benefits Approval**

That the Board of Education approves _____ as Administrative Assistant - Payroll/Benefits at the annual salary of \$ _____ effective on or about October 1, 2017.

2.11 **Curriculum Writing 2017-2018 (Additions)**

That the Board of Education approves additions to Curriculum Writing 2017-2018:

First	Last	Course	Hours	Rate
<i>Francis</i>	<i>O'Shea</i>	Mystery and Thrillers	15	\$40 p/h
<i>Justin</i>	<i>Biggs</i>	Science Fiction	15	\$40 p/h

<i>Cassandra</i>	<i>Dorn</i>	New York Times Best Sellers	15	\$40 p/h
<i>Jennifer</i>	<i>Kanuga</i>	Freshman Academy	15	\$40 p/h
<i>Irene</i>	<i>Vergis</i>	Freshman Academy	15	\$40 p/h
<i>Sunny</i>	<i>Lenhard</i>	Freshman Academy	15	\$40 p/h
<i>Jaime</i>	<i>Maritz</i>	Freshman Academy	15	\$40 p/h
<i>Eric</i>	<i>Melone</i>	Freshman Academy	15	\$40 p/h
<i>JennaMarie</i>	<i>DeVito</i>	Freshman Academy	15	\$40 p/h
<i>Kristy</i>	<i>Finck</i>	Freshman Academy	15	\$40 p/h
<i>Jennifer</i>	<i>Morrisey</i>	Freshman Academy	15	\$40 p/h
<i>Brendan</i>	<i>McGoldrick</i>	Freshman Academy	15	\$40 p/h
<i>Allison</i>	<i>Beaty</i>	Freshman Academy	15	\$40 p/h
<i>Whitney</i>	<i>Breckenridge</i>	Freshman Academy	15	\$40 p/h
<i>Roxanne</i>	<i>Judice</i>	Freshman Academy	15	\$40 p/h
<i>Lisa</i>	<i>Boyle</i>	Freshman Academy	15	\$40 p/h
<i>Nicole</i>	<i>Checko</i>	Freshman Academy	15	\$40 p/h
<i>Kris</i>	<i>Zook</i>	Music Theory	30	\$40 p/h

2.12 **Summer 2017 Extra-Work/Extra Pay List Revisions**

That the Board of Education approves a revisions in the Summer 2017 Extra-Work Extra-Pay List:

<u>First</u>	<u>Last</u>	<u>Course</u>	<u>Salary</u>
<i>Lisa</i>	<i>Boyle</i>	Accelerated Spanish	\$4,200
<i>Kristin</i>	<i>Brinkman</i>	Visual Arts	\$3,200
<i>Madeline</i>	<i>Ciancio</i>	Summer Work	Per diem rate

<i>Deborah</i>	<i>Cittadino</i>	Summer Work	Per diem rate
<i>Amy</i>	<i>Eagelton</i>	Accelerated Italian	\$4,200
<i>Eileen</i>	<i>Hipper</i>	Summer Work 10 hours	Hourly rate
<i>Renee</i>	<i>Koblan</i>	Combined up to 50 days	Hourly rate
<i>Gilbert</i>	<i>Thomas</i>	Accelerated French	\$4,200

2.13 Extra-Work/Extra-Pay Coaches List 2017-2018 (Revision/Addition)

That the Board of Education approves the Extra-Work/Extra-Pay Coaches List 2017-2018 revision/addition:

<i>JennaMarie</i>	<i>DeVito</i>	Volleyball Assistant Coach	\$5,474.00
<i>Christopher</i>	<i>LeRoy</i>	Assistant Football Coach	\$6,204.00

2.14 Extra-Work/Extra Pay Contractual 2017-2018 List (Addition)

That the Board of Education approves an addition to the Extra-Work/Extra-Pay Contractual 2017-2018 List:

<i>Math League Advisor</i>	<i>Kimberly</i>	<i>Gonzalez</i>	\$2,190.00
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2.15 Extra-Work/Extra-Pay Non-Contractual 2017-2018 List (Additions)

That the Board of Education approves additions to the Extra-Work/Extra-Pay Non-Contractual 2017-2018 List:

<i>AP/PSAT Test Coordinator</i>	<i>Renee</i>	<i>Koblan</i>	\$2,575.00
<i>Assistant Testing Coordinator</i>	<i>Mariah</i>	<i>Iapicco</i>	\$2,575.00

2.16 Non-Aligned Memorandum of Agreement 2017-2018

That the Board of Education approves the Non-Aligned Staff Memorandum of Agreement 2017-2018.

Staff Name	17-18 Salary	Longevity	Stipends	Total Salary
<i>Cittadino, Michael</i>	\$41,165.03			\$ 41,165.03
<i>Daniels, John</i>	\$101,970.00			\$101,970.00

<i>Donohoe, Robert</i>	TBD			
<i>Gaulette, Kenneth</i>	\$19,301.78			\$19,301.78
<i>Kligman, Marianne</i>	\$32,895.00			\$32,895.00
<i>Orrigo, Debbie</i>	TBD			
<i>Pabon, Manuel</i>	\$77,863.88	\$1,250.00	\$8,000.00	\$87,113.88

2.17 Personnel Salary Deduction

That the Board of Education approves the salary deduction:

- *Mandy Galante* 6/12, 6/14, 6/16 3 Days

2.18 Student Teachers /Interns

That the Board of Education approves the follow Student/Teachers/Interns for the 2017-2018 school year:

<i>Erica Davis</i>	School Counselor Intern	Fall, 2017
<i>Rebecca Sturman</i>	Source Intern	9/17-6/18
<i>Allison Traina</i>	Source Intern	9/17-6/18
<i>Joseph Toscano</i>	Music (Boga/Pryor)	9/17-6/18

2.19 Tuition Reimbursement

That the Board of Education approves graduate course tuition reimbursement for the following staff member, under the provisions of the teachers' - contract:

- *Jeffrey Boga*, Music Teacher 3 Credits September, 2017
Berklee School of Music

OPERATIONAL**2.20 Monmouth University Student Government Association Mentoring Program**

That the Board of Education approves the Monmouth University Student Government Association Mentoring Program at Monmouth University on August 28, 2017.

COMPLIANCE

2.21 HIB AFFIRMATION

That the Board of Education affirms the HIB Report of June 7, 2017.

2.22 Out-of-School Suspension Report May 2017

That the Board of Education approves the Out-of-School Suspension Report, May, 2017.

2.23 Emergency Evacuation Drill Report, May 2017

That the Board of Education approves the Emergency Evacuation Drill Report, May 2017.

STUDENT SERVICES

2.24 Out-of-District Placements Extended School Year-2017 (Addition)

Recommended that the Board of Education approves an out-of-district placements for the extended school year upon the recommendation of the Child Study Team/Guidance Dept:

Student ID #	DOB	Class	Placement	Date	Tuition
19144	12/2000	OHI	Oakwood School	7/5-8/15/17	\$8,358.00
19068	5/10/01	OHI	Coastal Learning Center	7/3-8/15/17	\$8,290.80

2.25 Out-of-District Placements 2017-2018 School Year

That the Board of Education approves the following out-of-district placements for the 2017-2018 school year upon the recommendation of the Child Study Team/Guidance Dept:

Student ID #	DOB	Class	Placement	Date	Annual Tuition
200841	6/10/01	MD	Hawkswood School	9/15/17-6/13/18	\$74,689
19053	7/1/00	ED	Coastal Learning Center	9/5/17-6/21/18	\$59,417

19144	12/20/00	OHI	Oakwood School	9/1/17-6/14/18	\$55,163
200524	4/1/02	OHI	Oakwood School	9/1/17-6/14/18	\$55,163
19068	5/10/01	OHI	Coastal Learning Center	9/5/17-6/21/18	\$49,745
17383	1/4/99	MD	Neptune Twp. Reg. Def. Ed. Program	9/7/17-6/19/18	\$26,750
26321	11/21/98	Autistic	Bancroft Neurohealth	N/A	\$50,939 Ed. Program \$338.57 p/d 1:1 Aide \$200 p/d
18515 2633673072	5/29/00	OHI	Rugby School	9/7/17-6/28/18	\$69,597
4469282717 200841	6/10/01	MD	Hawkswood School	9/15/17-6/18/18	\$74,689
25268	9/10/96	Autistic	Brookdale CC	9/11/17	\$12,000
200840 8008331750	5/11/02	Autistic	Center for Lifelong Learning	9/5/17-6/19/18	\$54,360 1:1 Aide \$207 p/d
200865 3434754438	12/20/02	OHI	Coastal Learning Center	9/5/17-6/21/18	\$59,417
26323	1/26/98	MD	Neptune Twp. Reg. Deaf Ed. Program	9/7/17-6/19/18	\$26,750
25283	8/15/96	OHI	Harbor School	9/6/17-6/22/18	\$64,764
19146	6/17/00	Autistic	Woods Services	9/6/17-6/29/18	\$74,824
18553	9/14/99	SLD	Oakwood School	9/1/17-6/14/18	\$55,163

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2.26 Spanish Teacher Resignation

That the Board of Education accepts the resignation of *Faith DeRoos*, Spanish Teacher, effective June 30, 2017.

3.0 COMMUNICATIONS

4.0 GOVERNANCE:

4.1 Minutes of June 7, 2017

Recommended that the Board of Education approve the minutes of the meeting held on June 7, 2017.

4.2 Minutes of Special Meeting June 12, 2017

That the Board of Education approve the minutes of the Special Meeting held on June 12, 2017.

4.3 Committees

5.0 FINANCE

Recommended that the Board of Education approve items 5.1 thru 5.15.

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **May 31, 2017** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education

accepts the Financial Report of the Board Secretary for the period ended **May 31, 2017**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **May 31, 2017**.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, **June 21, 2017** in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$541,651.22
20	Special Revenue Funds	\$21,801.73
30	Capital Projects Fund	
40	Debt Service Fund	
	Total Expenditures	\$563,452.95

5.5 End of Year Bill List

Recommended that the Board of Education authorize Mrs. Galvao, School Business Administrator/Board Secretary, to prepare a supplemental bill list on June 30, 2017, to pay any outstanding invoices for the 2017-2018 school year to be approved at the next Board meeting.

5.6 Adoption of New and Revised Policies and Regulations

Motion to approve adoption of the following new and revised policies and regulations.

Policy: 1510 Americans with Disabilities Act (M) revised
2415.06 Unsafe School Choice Option (M) revised
2418 Section 504 of the Rehabilitation Act of 1973 -
Students (M) **NEW**
2464 Gifted and Talented Students (M) revised
2622 Student Assessment (M) revised
3160 Physical Examination (M) revised
4160 Physical Examination (M) revised
5116 Education of Homeless Children (revised)
5460 High School Graduation (M) revised
8330 Student Records (M) revised

Regulations: 1510 Americans with Disabilities Act (M) revised
2418 Section 504 of the Rehabilitation Act of 1973 -
Students (M) **NEW**
3160 Physical Examination (M) revised
4160 Physical Examination (M) revised
5116 Education of Homeless Children (revised)
8330 Student Records (M) revised

5.7 Pritchard Services Contract Renewal

That the Board of Education approve the renewal contract for custodial services with Pritchard Building Maintenance for the period of July 1, 2017 thru June 30, 2018 in the amount of **\$381,793.58**.

5.8 NJSIAA Membership 2017-2018

Recommend that Board of Education approve the following:

BE IT RESOLVED; that the Red Bank Regional High School Board of Education, of the County of Monmouth, State of New Jersey, as provided for in Chapter 172 of the Laws of 1979 (N.J.S.A. 18A:11-3) herewith enrolls Red Bank Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the interschool athletic program sponsored by the NJSIAA for the 2017-2018 school year.

5.9 Satellite Lunch Agreement 2017-2018

Recommend that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education hereby approve a Satellite Lunch Agreement to provide a remote Lunch Program for the following elementary school districts for the 2017-2018 school year:

<u>District</u>	<u>Type of Lunch</u>	<u>(Per Lunch) Cost</u>	<u>(Per Mile) Mileage Cost</u>
Fair Haven	Student Regular Meal	\$3.00	.325
	Student Premium Meal	\$4.25	
	Adult Meal	\$5.00	
Shrewsbury	Student Regular Meal	\$3.00	.325
	Student Premium Meal	\$4.25	
	Adult Meal	\$5.00	

5.10 Cafeteria Menu Price – 2017-2018 School Year

That the Red Bank Regional High School Board of Education approve cafeteria menu prices for the 2016-2017 school year as follows:

Lunch	Adult	High School	\$ 3.50
	Student	High School	3.00
	Student	Reduced	.40
Premium Lunch	Adult	High School	\$ 4.75
	Student	High School	4.25
	Student	Reduced	.40
Breakfast	Adult	High School	\$ 2.00
	Student	High School	1.50
	Student	Reduced	.30

5.11 Accept and Award of Bids for Auditorium Renovation Project

Recommended that the Board of Education approve the following resolution:

WHEREAS, on Wednesday, June 13, 2017 at 1:00 p.m. the Red Bank Regional Board of Education conducted a public bid opening for the award of the New Front Canopy Project which yielded the following for consideration:

Contractors	Cypresco	TCI Construction	Frankoski	Northeast Roof Maintenance	Mixalia Ent	Ascend Construction Management
Base Bid	\$443,823.00	\$324,000.00	\$418,000.00	\$485,000.00	\$424,000.00	\$494,000.00
Alternate No. 1	\$12,500.00	\$13,000.00	\$14,000.00	\$30,000.00	\$15,000.00	\$29,825.00
Alternate No. 2	\$7,500.00	\$8,600.00	\$11,750.00	\$12,500.00	\$4,000.00	\$11,000.00
Alternate No. 3	\$ (5,000.00)	\$ (10,000.00)	\$ (\$5,000.00)	\$54,000.00	\$(1,800..00)	\$20,000.00

Total ALT.	\$15,000.00	\$11,600.00	\$20,750.00	\$95,500.00	\$17,200.00	\$60,825.00
Total BID	\$458,823.00	\$335,600.00	\$438,750.00	\$581,500.00	\$441,200.00	\$554,825.00

WHEREAS, the results were reviewed by the architect, Di Cara/Rubino Architects and the Board Attorney; and

THEREFORE, BE IT RESOLVED, that the Red Bank Regional High School Board of Education hereby award the following base bid and alternate for the New Front Canopy Project to the lowest qualified bidder, TCI Construction & Management, Co., Inc. in the amount of \$345,600.

Base Bid	\$324,000
Alternate No. 1	\$ 13,000
Alternate No. 2	<u>\$ 8,600</u>
Total Award	\$345,600

5.12 Maintenance Reserve Transfer

Recommend that the Board of Education approve the following:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit the Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Red Bank Regional Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Maintenance Reserve account at year end, and

WHEREAS, the Red Bank Regional Board of Education has determined that up to \$400,000 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED, by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

5.13 Capital Reserve Transfer

Recommend that the Board of Education approve the following:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit the Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Red Bank Regional Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Reserve account at year end, and

WHEREAS, the Red Bank Regional Board of Education has determined that up to \$400,000 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

5.14 School Supplies Cooperative Bid

That the Board of Education awards the following supply bids based on the Ed Data Services Cooperative Bid Award (Letters attached):

General Classroom Supplies	\$14,007.05
Family/Consumer Science	\$ 125.22
Fine Art Supplies	\$ 1,768.36
Health and Trainer Supplies	\$ 7,598.32
Office/Computer Supplies	\$14,244.58
Physical Education Supplies	\$ 1,538.31

5.15 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Lisa Boyle	IB Diploma Program Coordinator Workshop, Houston TX	10/7/2017-10/10/2017	\$2,350	Dept Budget
Rose Powers	Option 1- IB Coordinator Training, Manhattan, NY	7/6/2017 - 7/8/2017	\$1,300	Dept. Budget
	Option 2: IB Coordinator, Atlanta, GA	10/11/2017-10/14/2017	\$2,350	

6.0 OLD BUSINESS

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

9.0 ADJOURNMENT

NEXT BOARD MEETING IS SCHEDULED FOR: **JULY 26. 2017**