

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
DRAFT - MINUTES
APRIL 26, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, April 26, 2023 in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:32pm

Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Jennifer Lipp, Mr. Scott McBride, Mr. Patrick Noble,
Absent: Mrs. Memone Crystian (*arrived 7:24pm*) Mrs. Emily Doherty, Dr. Randy Mendelson,
Mr. John Venino

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marcie Mackolin, Board Attorney

EXECUTIVE SESSION - 6:33pm

RECOMMENDED: Motioned by Mr. Garofalo, and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: Mr. Garofalo, Mrs. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble,
Absent: Mrs. Crystian (*arrived 7:24pm*) Mrs. Doherty, Dr. Mendelson, Mr. Venino

CALLED TO ORDER - ROLL CALL- 7:37pm

Mrs. Crystian, Mrs. Gibb, Mrs. Lipp, Mr. Noble, Mr. Garofalo, Mr. McBride
Absent: Mrs. Doherty, Dr. Mendelson, Mr. Venino

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marcie Mackolin, Board Attorney

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- **Student Recognition:** Iona Leslie & Allie Michalski- Suzanne Keller

1.0 2023-2024 SCHOOL YEAR PUBLIC BUDGET HEARING

- Public Hearing on 2023-2024 School Year Budget - Dr. Moore and Mrs. Pappagallo presented the budget
- Public Comment on Budget
 - Sunny Lenhard, RBREA President: Questions about HVAC, ESSER Funds, Spanish Teacher
- Motion to close Hearing

There being no other questions or public comment Mrs. Gibb motioned and Mr. Garofalo seconded that the Board of Education close the Public Budget Hearing on the 2023-2024 School year budget.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble,
Nays: None *Absent:* Mrs. Doherty, Dr. Mendelson, Mr. Venino

- Vote on 2023-2024 School Year Budget

Motioned by Mrs. Gibb, seconded by Mrs. Crystian, that the Board of Education approve the following item 1.1 upon the recommendation of the Superintendent- (Roll Call Vote)

1.1 2023-2024 School Year Budget

The Superintendent recommends approval to adopt the Budget for School Year 2023-2024:

WHEREAS, the Red Bank Regional Board of Education adopted a tentative budget on March 15, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 24, 2023, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 20, 2023, and

WHEREAS, the final budget was presented to the public during a hearing held in the Board of Education Administrative Offices 101 Ridge Road, Little Silver, NJ, on April 26, 2023.

2023-2024	General Fund	Special Revenue	Debt Service	TOTAL
Total Expenditures	\$35,555,333	\$1,271,882	\$1,477,825	\$38,305,040
Less: Anticipated Revenues	(\$8,788,534)	(\$1,271,882)	(\$326,661)	(\$10,387,077)
Taxes to be Raised	\$26,766,799	\$0	\$1,151,164	\$27,917,963

Adjustment for Enrollment

BE IT RESOLVED that the Red Bank Regional Board of Education includes in the final budget, the adjustment for enrollment in the amount of \$142,828. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

Adjustment for Health Care Costs

BE IT RESOLVED that the Red Bank Regional Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$465,368. The additional funds will be used to pay for the additional increases in health benefit premiums.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$400,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Statement for Additional Funds for Referendum Projects

Included in the general fund budget is \$2,422,237 to be withdrawn from the Board of Education's approved Capital Reserve Account to supplement the approved December 11, 2018 referendum of \$22,218,200 for HVAC replacements. The District will also be utilizing \$677,763 of ESSER ARP Funds and \$200,000 of Fund Balance. The additional Capital Reserve, ESSER ARP and Fund Balance funds are needed in addition to the approved \$22,218,200 for the capital projects because the inflation rates have caused the projects to exceed the original estimates of costs.

Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Red Bank Regional Board of Education recognizes school

staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Red Bank Regional Board of Education established \$75,000.00 as the maximum travel amount for the current school year and has expended \$24,500 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$75,000.00 for the 2023-2024 school year.

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble, *Nays:* None *Absent:* Mrs. Doherty, Dr. Mendleson, Mr. Venino

PUBLIC COMMENT ON AGENDA ITEMS: None

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESIDENT'S REPORT

Correspondence - NONE

Committee Reports

- Finance met on 4/18/23 - Mr. Noble reported

2.0 SUPERINTENDENT'S REPORT

Motioned by Mr. Garofalo, seconded by Mr. McBride that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 through 2.12

Personnel**2.1 2022-2023 Non-Contractual Athletic Stipend Addition**

That the Board of Education approve the following 2022-2023 non-contractual athletic stipend addition:

Name	Position	Rate of Pay
<i>Robert Donohoe</i>	Ticket Cashier All Other	\$50.00
	Ticket Taker	\$50.00
	Security-All Other	\$35.00
	Scoreboard/Clock All Other	\$40.00
	Videotaping	\$60.00
	Announcer-All Other	\$45.00

2.2 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Jessica Verdiglione</i>	American College of Education	\$3,055.00 (13 cred.) (max. credit for supervisors not to exceed \$3,600.00)	7/10/2023

2.3 Dock/Unpaid Days

That the Board of Education approve the following dock/unpaid days for the following staff members:

Employee No. 4326, 4/17/2023, 1 dock/unpaid day

Employee No. 5222, 4/3/2023, 4/17/2023 2 dock/unpaid days, 4/18/2023 ½ dock/unpaid day

2.4 Special Education Short Term Substitute Teacher-Revised

That the Board of Education approve *Jack Lupton* as a Special Education short term substitute teacher starting on or about April 17, 2023 - on or about June 16, 2023 at the salary of .60 of \$56,225.00, BA-1 prorated and .40 of \$36,866.00 prorated. (prev. approved 4/6/23 item 2.4 at .50 teacher & .50 aide)

2.5 Resignation

That the Board of Education accepts with regret the resignation of Employee No. 5254, Science Teacher; last day June 30, 2023

2.6 Resignation

That the Board of Education accept with regret the resignation of Rebecca Stevenson, School Psychologist; last day June 30, 2023

2.7 2022-2023 Substitute Addition

That the Board of Education approve the following 2022-2023 substitute addition:
Daphne Stark, Teacher

Compliance

2.8 HIB Affirmation

That the Board of Education affirm 2022-2023 school year HIB #5.

2.9 Emergency Evacuation Drills

That the Board of Education approve the February and March 2023 emergency evacuation drills report.

2.10 In-School and Out-of-School Suspensions

That the Board of Education approve the March 2023 in-school and out-of-school suspensions.

Student Services

2.11 2022-2023 Out-of-District Placement

That the Board of Education approve the following 2022-2023 out-of-district placement based upon the recommendations of the guidance dept./student services:

Student ID	School	Tuition
242624	Project Teach	Transportation Only
242557	MOESC-RAA	\$17,985.00

2.12 2023-2024 Out-of-District Placement

That the Board of Education approve the following 2023-2024 out-of-district placement based upon the recommendations of the guidance dept./student services:

Student ID	School	Tuition
263794	Alpha School	\$84,315.00 (includes ESY)
545525	Bridge Academy	\$52,547.00 (includes ESY)
242481	Collier	\$76,662.60 (includes ESY)
253159	Collier	\$76,662.62 (includes ESY)
242714	Collier	\$76,662.62 (includes ESY)
263544	Collier	\$76,662.60 (includes ESY)
7336518673 (State ID)	Collier	\$76,662.60 (includes ESY)
1781007175 (State ID)	Collier	\$76,662.60 (includes ESY)
7894351318 (State ID)	Collier	\$76,662.60 (includes ESY)
232361	Harbor	\$82,544.70 (includes ESY) 1:1 Aide \$34,320.00 Social Skills \$63.25/day; 4x/week
263578	Harbor	\$82,554.70 (includes ESY) 1:1 Aide \$35,320.00
263763	Harbor	\$82,544.710 (includes ESY)
274157	Hawkswood	\$82,981.50 (includes ESY)
242727	Hawkswood	\$82,981.50 (includes ESY) 1:1 Aide \$44,050.00 (\$205.00 per day)
242656	KEYS	Transportation cost only
242553	Oakwood	\$75,333.30 (includes ESY)
242522	Rumson Fair-Haven	\$53,707.00 Related Services \$7,700.00 ESY approx. \$12,000.00
242726	Schroth	\$69,838.98 (includes ESY)

Student ID	School	Tuition
242728	Schroth	\$69,838.98 (includes ESY)

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble, *Nays:* None *Absent:* Mrs. Doherty, Dr. Mendelson, Mr. Venino

4.0 GOVERNANCE:

Motioned by Mrs. Gibb and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on April 4, 2023.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble, *Nays:* None *Absent:* Mrs. Doherty, Dr. Mendelson, Mr. Venino

5.0 FINANCE

Motioned by Mr. Garofalo, seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.10

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended February 28, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report

of the Board Secretary for the period ended February 28, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, April 26, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$736,855.27
20	Special Revenue Funds	\$65,573.32
30	Capital Projects Fund	\$9,947.00
40	Debt Service Fund	-
60	Food Service Fund	\$88,305.29
	TOTAL EXPENDITURES	\$900,680.88

5.5 Woodward Construction Change Order

That the Board of Education approve the following change order for the Additions and Renovations Contract Contract with Woodward Construction, Inc.

C/O #	Amount	Description	Funding Source
GC-24 Addition	\$49,950.00	Storage Building- Milling/Paving	Contingency & %
GC-25	\$10,260.80	Storage Building- Additional Material	Contingency & %

5.6 Catherine E. Gahler Scholarship Award 2023-2024

WHEREAS, the Red Bank Regional High School Board of Education has established a scholarship under the Last Will & Testament of Catherine E. Gahler; and

WHEREAS, the Catherine E. Gahler Scholarship Advisory Committee reviewed the recommendations of the Educational Advisor concerning the re-application of students presently receiving Catherine E. Gahler Scholarships, as well as new applicant(s), at their meeting of March 22, 2023; and

WHEREAS, the Catherine E. Gahler Scholarship Advisory Committee recommended approval of a renewal scholarship for the 2023-2024 school year, and a new award for the 2023-2024 school year, as listed, and upon finishing the school year with appropriate final annual cumulative grade point average;

Student	Institution	Scholarship Amount
<i>Lily Cagno</i>	<i>College of New Jersey</i>	Up to \$35,000

Student	Institution	Scholarship Renewal Amount
<i>Celia Santiago</i>	<i>Kean University</i>	Up to \$35,000

NOW THEREFORE BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby awards the Catherine E. Gahler Scholarship leading to a Baccalaureate/Master's degree and New Jersey Certification in General Elementary Education, K-8 to the new applicant, as well as the renewal applicant, as recommended by the Scholarship Committee.

5.7 Transportation Contract Renewal for the 2023-2024 School Year

That the Board of Education approve the transportation contract renewal with
Durham School Services for the 2023-2024 school year:

Contract #	Route	Base Bid 2000-2001	2022-2023 Cost Per Diem	Increase	2023-2024 Cost per Diem	Number of Days	Annual Cost
#2011	H1	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H2	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H3	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H4	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H5	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H6	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H7	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H8	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
	H13	\$60.75	\$93.59	4.5%	\$97.80	180	\$17,604.00
	H20	\$60.75	\$93.59	4.5%	\$97.80	180	\$17,604.00
	V621	\$176.46	\$272.69	4.5%	\$284.96	180	\$51,292.80
	0050	\$140.00	\$217.38	4.5%	\$227.16	180	\$40,888.80
#H9	H9	\$117.00	\$180.25	4.5%	\$188.36	180	\$33,904.80
#2012	S001	\$165.59	\$265.64 + Aide \$58.50 = \$324.14	4.5%	\$277.59 + Aide \$61.13 = \$338.72	180	\$60,969.60

5.8 Transportation Contract Renewal for the 2023-2024 School Year

That the Board of Education approve the transportation contract renewal with
Jays Bus for the 2023-2024 school year.

Contract #	Route	Base Bid 2022-2023	2022-2023 Cost Per Diem	Increase	2023-2024 Cost per Diem	Number of Days	Annual Cost
H10	H10	\$229.00	\$229.00	4.5%	\$239.30	180	\$43,074.00

5.9 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Date(s)	Times	Location
Red Bank CROP Hunger Walk	Oct. 15, 2023	10:00am - 4:30pm	Front of School Vestibule Restrooms
Little Silver Rec. Games & Practices	Sept. 1, 2023 - November 5, 2023 (days coordinated with Athletic Dept)	4:00pm - 8:00pm (time coordinated w/ Athletic Dept)	Soccer and Field Hockey Fields Fieldhouse

5.10 Field Trips

That the Board of Education approve field trips for the 2022-2023 school year.

Date:	May 10, 2023
Leave:	9:00am
Return:	11:30am
Group:	Sp. Immersion 1 Classes
Purpose:	Community Connections
Destination:	Red Bank Primary School
Teacher:	Christin Outwin
Student #	24
Chaperone #	2
Transportation Cost:	\$357.00 (Dept. Budget)
Fees:	\$0

Date:	May 31, 2023
Leave:	8:00am
Return:	1:30pm
Group:	Jazz Band
Purpose:	Teen Arts Festival

Destination:	Middlesex County College - Edison
Teacher:	Kathryn Sarlo
Student #	25
Chaperone #	2
Transportation Cost:	\$670.00 (Dept. Budget)
Fees:	\$475.00 (Dept. Budget)

Date:	May 31, 2023
Leave:	11:45pm
Return:	2:00pm
Group:	Nat'l. Italian Honor Society
Purpose:	Speaking & Listening Skills
Destination:	Undici Italian Restaurant
Teacher:	Amy Eagleton
Student #	36
Chaperone #	4
Transportation Cost:	\$400.00 (Activity Acct.)
Fees:	\$800.00 (Activity Acct.)

Date:	May 23, 2023
Leave:	9:00am
Return:	11:30am
Group:	10th Grade Students
Purpose:	Campus Tour
Destination:	Monmouth University
Teacher:	Michelle Blanco
Student #	327
Chaperone #	4
Transportation Cost:	\$2592.00
Fees:	-

Date:	May 10, 2023
Leave:	8:30am
Return:	1:15pm
Group:	10 Grade Students
Purpose:	Political Geography/Current Events
Destination:	Brookdale Community College
Teacher:	Whitney Ooms
Student #	20
Chaperone #	2
Transportation Cost:	\$510.00 (Dept. Budget)

Fees:	\$176.00 (Dept. Budget)
Date:	June 10, 2023 (SATURDAY)
Leave:	11:00am
Return:	4:00pm
Group:	GSA Students
Purpose:	GSA Club Table
Destination:	Riverside Park, Red Bank
Teacher:	Roxanne Judice
Student #	10
Chaperone #	1
Transportation Cost:	n/a
Fees:	\$25.00 (Activity Acct.)

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble, *Nays:* None *Absent:* Mrs. Doherty, Dr. Mendelson, Mr. Venino

PUBLIC COMMENT: (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- *Ashley Studd, RBREA Corresponding Secretary* - Reported on Events and staff accomplishments from the past month
- *Sunny Lenhard, RBREA President* - Thanked the Supervisors for being committed to the after school tutoring program.
- *Dana Venino, Little Silver* - Stated her daughter participated in a civics program at Monmouth Regional and thanked her teacher.
- *Maria Wood, Little Silver* - Stated she was happy to hear kids are participating in the after school tutoring program - it should never be a stigma to get extra help.
- *Kevin Acky, Little Silver* - Ninth grade embedded honors program requirement to maintain a grade of 93.

OLD BUSINESS - NONE

NEW BUSINESS - NONE

ADJOURNMENT - 8:34pm

At this time, upon Recommendation of the Superintendent, Mr. Garofalo motioned and Mrs. Lipp seconded, to adjourn the meeting.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Ms. Gibb, Mrs. Lipp, Mr. McBride, Mr. Noble, *Nays:* None *Absent:* Mrs. Doherty, Dr. Mendelson, Mr. Venino

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: May 10, 2023