

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
JULY 12, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, July 12, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:40pm

Mrs. Tara Gibb, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. Scott McBride, Mr. John Venino
Absent: Mrs. Memone Crystian, Mrs. Emily Doherty, Mr. John Garofalo (*arrived 7:40pm*),
Mrs. Jennifer Lipp

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney

EXECUTIVE SESSION - 6:41pm

RECOMMENDED: Motioned by Mrs. Gibb, and seconded by Mr. McBride, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino,
Nays: None *Absent:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo (*arrived 7:40pm*), Mrs. Lipp

CALLED TO ORDER - ROLL CALL - 7:37pm

Mrs. Tara Gibb, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. Scott McBride, Mr. John Venino
Absent: Mrs. Memone Crystian, Mrs. Emily Doherty, Mr. John Garofalo (*arrived 7:40pm*),
Mrs. Jennifer Lipp

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS - None

(Board Policy #0167 - Public & Executive Sessions)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS - None

CORRESPONDENCE

- Senator Vin Gopal - Confirmation that \$100K awarded to RBR for SEL included in State Budget.
- Scott Pedersen, Little Silver - National Honor Society
- Anita Pierce, Red Bank - Home Schooled Students & Athletics

COMMITTEE REPORTS

- Curriculum met on June 26, 2023 - Mrs. Gibb Reported
- Buildings & Grounds met on June 27, 2023 - Mr. Noble Reported
- Policy met on July 5, 2023 - Mr. Noble Reported

2.0 SUPERINTENDENT'S REPORT

Motioned by Mrs. Gibb, and seconded by Mr. McBride, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 through 2.10

Personnel

2.1 2023-2024 Student Teachers/Interns

That the Board of Education approve the following student teachers/interns for the 2023-2024 school year:

Name	Univ./College	Dept./Teacher	Time
<i>Joseph Ventresca</i> (pending criminal history)	Monmouth Univ.	Health/PE Scott Ferris	9/2023-5/2024
<i>William Beauchamp</i> (pending criminal history)	Monmouth Univ.	History Brendan McGoldrick	9/2023-5/2024

<i>Christina Aslin</i>	William Paterson	Guidance	Fall 2023
<i>Bryan Schuck</i>	Monmouth Univ.	Guidance	Fall 2023

2.2 2023 Summer School Substitute Addition

That the Board of Education approve the following 2023 Summer School substitute addition:

Luis Maldonado, Substitute Summer School Teacher \$35.00 per hour

2.3 Dock/Unpaid Days

That the Board of Education approve the following dock/unpaid days:

Employee No. 5068, 3 dock/unpaid days - June 8, June 9, June 27, 2023

2.4 Resignation

That the Board of Education accept with regret the resignation of *Gabriela Castro*, ELL teacher as of June 26, 2023.

2.5 Resignation

That the Board of Education accept with regret the resignation of *Jill Tirrell*, Guidance Counselor, as of August 29, 2023.

2.6 Resignation

That the Board of Education accept with regret the resignation of *Daniel Hedden*, Security Guard, as of July 1, 2023.

2.7 Assignment Change

That the Board of Education approve the reassignment for *Colleen Garrigan*, to tenure track math teacher, \$58,900.00, BA-1 (1-2) pending teaching certification & criminal history for the 2023-2024 school year from long term leave replacement math teacher (previously approved on 5/24/2023).

Operations**2.8 2023-2024 School Calendar**

That the Board of Education approve the amended 2023-2024 school calendar (previously approved 2/15/23).

8th grade Open House changed to Thurs., October 19, 2023
(previously approved for Fri., 10/20/23)

2.9 MOA for Dual Enrollment at Fairleigh Dickinson University

That the Board of Education approve the 2023-2024 MOA for dual enrollment at Fairleigh Dickinson University.

Compliance

Student Services

2.10 2023-2024 Out-of-District Placement

That the Board of Education approve the following 2023-2024 out-of-district placement based upon the recommendations of the guidance dept./student services:

Student ID	School	Tuition
274278	Rumson Fair Haven High School	\$53,707.00 includes ESY (\$7,700.00 related services) 1:1 Aide: shared aide in classroom

Roll Call Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mr. McBride, Dr. Mendelson, Mr. Noble, Mr. Venino, *Nays:* None *Absent:* Mrs. Crystian, Mrs. Doherty, Mrs. Lipp

4.0 GOVERNANCE:

Motioned by Mr. Garofalo and seconded by Mrs. Gibb, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, TABLE the following Governance resolutions as indicated: 4.1 - Minutes for May 24, 2023 and June 21, 2023:

4.1 Minutes

That the Board of Education table the minutes of the meetings held on May 24, 2023 and June 21, 2023.

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino, *Nays:* None *Absent:* Mrs. Crystian, Mrs. Doherty, Mrs. Lipp

Motioned by Dr. Mendelson and seconded by Mrs. Gibb, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1 - 4.4

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on May 10, 2023.

4.2 Abolished Policies

That the Board of Education approve abolishing the following Policies and Regulations.

- P1648.11 The Road Forward COVID-19-Health & Safety (M) (ABOLISHED)
- P1648.13 School Employee Vaccination Requirements (M) (ABOLISHED)
- P&R 2432 School Sponsored Publications (ABOLISHED)
- P9100 Public Relations (ABOLISHED)

4.3 Policies/Regulations

That the Board of Education approve the first reading of the following new and revised Policies & Regulations.

- P0143.2 High School Student Representative to the Board of Education (M) (New)
- P0144 Board Member Orientation and Training (Revised)
- P0152 Board Officers (Revised)
- P0161 Call, Adjournment and Cancellation (Revised)
- P0162 Notice of Board Meetings (Revised)
- P0163 Quorum (Revised)
- P1511 Board of Education Website Accessibility (M) (Revised)
- P2415 Every Student Succeeds Act (M) (Revised)
- P2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R2425 Emergency Virtual or Remote Instruction Program (M) (NEW)
- P&R 2520 Instructional Supplies (M) (Revised)
- P3217 Use of Corporal Punishment (Revised)
- P3270 Professional Responsibilities (Revised)
- P4217 Use of Corporal Punishment (NEW)
- P5305 Health Services Personnel (M) (Revised)
- P&R 5308 Student Health Records (M) (Revised)
- P&R 5310 Health Services (M) (Revised)
- P&R 5513 Care of School Property (M) (Revised)
- P5517 School District Issued Student Identifications Cards (M) (Revised)
- P5722 Student Journalism (M) (New)
- P6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M) (NEW)
- P6115.04 Federal Funds - Duplication of Benefits (M) (NEW)
- P6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P7440 School District Security (M) (Revised)
- R7510 Use of School Facilities
- P8140 Student Enrollments (M) (Revised)
- R8140 Enrollment Accounting (M) (Revised)
- P&R 8330 Student Records (M) (Revised)
- R8420.2 Bomb Threats (M) (Revised)
- R8420.7 Lockdown Procedures (M) (Revised)
- R8420.10 Active Shooter (M) (Revised)

4.4 Authorize Account Signatures

Recommended that the Board of Education approve the following:

RESOLVED that the Red Bank Regional High School Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education:

Athletic Account	Business Administrator- Required And one of the following: Assistant Principal OR Athletic Director (Requires two signatures)
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Roll Call Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino, *Nays:* None *Absent:* Mrs. Crystian, Mrs. Doherty, Mrs. Lipp

5.0 FINANCE

Motioned by Mrs. Gibb and seconded by Mr. Garofalo, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.9

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended May 31, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended May 31, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3),

the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, June 30, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$337,851.17
20	Special Revenue Funds	\$2,356.80
30	Capital Projects Fund	\$30,946.60
40	Debt Service Fund	-
60	Food Service Fund	\$495.00
	TOTAL EXPENDITURES	\$371,649.57

5.5 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, July 12, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$238,494.50
20	Special Revenue Funds	-
30	Capital Projects Fund	-
40	Debt Service Fund	-
60	Food Service Fund	-
	TOTAL EXPENDITURES	\$238,494.50

5.6 Facility Use Rates

The the Board approve the following facility use rates for the 2023-2024 school year.

Auditorium	Event: \$1,500 per day/night Rehearsals: \$750 per day/night A/V Tech - \$33/hour (add 2 hours per hour per technician)
Field House	\$1,200 per day/night -or- \$200 per court for less than 2 hrs.
Cafeteria (Not Kitchen)	\$500 per day/night
Kitchen Staff (if access needed)	\$45 per hour per worker
Commons	\$300 per day/night
Classroom	\$200 per day/night / per room
Vestibule (bathrooms) for outside activities	\$200 per day
Turf Field/Stadium Pres Box, Lighting and Security requires District staff	\$1000 per day
Outdoor Track	\$500 per day
Grass Athletic Fields (Baseball, Softball/Field Hockey, Soccer/LAX)	\$50 per day per field
Tennis Courts	\$75 per day / per court
Custodian (Min. 2 per event required for indoor rentals)	Weekday: \$47 per man/per hour (add 2 extra hrs for opening & closing of building) Weekends: \$55 per man/per hour (add 2 extra hrs for opening & closing of building)
Maintenance Worker (required for indoor rentals)	Weekday: \$50 per man/per hour (add 2 extra hrs for opening & closing of building) Weekends & Nights: \$65 per man/per hour (add 2 extra hrs for opening & closing of building)
Security	\$30 per man/per hour (add hrs for opening & closing of building- pertains to inside & outside rentals as the Board deems necessary)

5.7 **2023 ESY Quoted Transportation Contract - RFH23**

That the Board approves the award of Route RFH23 for the 2022-2023 Extended School Year Program. Quotations were requested from Michael Angel, School Bound, Durham School Services and Happy Lime. **Michael Angel** provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
RFH23	Michael Angel Transportation	7/10/23-8/10/23 (Mon-Thurs)	\$192.00 (includes Aide)	20	1	\$3,840.00

5.8 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date(s)	Amount	Account
Jeffrey Boga	IB Music - Australia (Revised)	7/4/23 - 7/7/23	\$1,645.63 (approved for \$1,141.63 on 5/21/23)	11-000-223-580-018
Elizabeth Morris	Math Engagement Course	Full Year Access	\$297.00	11-000-223-580-018

5.9 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Red Bank AYF Youth Football	7/30/23 - 10/15/23 (only evenings that Count Basie is not available - coordinated w/ Athletic Dir.)	6pm-8pm	Grass Football Practice Field
Little Silver Mid Monmouth Basketball Practices	9/4/23 - 11/29/24 (Mon & Wed) (coordinated w/ Athletic Dir.)	6pm-9pm	Fieldhouse

Roll Call Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino, *Nays:* None *Absent:* Mrs. Crystian, Mrs. Doherty, Mrs. Lipp

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- *Dana Venino, Little Silver* - When are Policies made public?
- *Doug Christensen, Little Silver Council Member*, Access to public for facility use
- *Anita Pierce, Red Bank* - Home Schooled Student Athletic Policy
- *Michelle Kreitz, Little Silver* - Access to public for facility use
- *Kevin Acky, Little Silver* - Corporal punishment policy, failure rates, curriculum reports, statistics and clarification
- *Tara Fitzpatarick, Little Silver* - Policy 0143.2

OLD BUSINESS

- John Venino - Creative Writing students published books for sale on Amazon
- John Garaofalo - Found Buccaneer Newspaper from 1969 and an old band uniform from when he attended RBR

NEW BUSINESS - None

EXECUTIVE SESSION II - 8:08pm

RECOMMENDED: Motioned by Dr. Mendelson and seconded by Mrs. Gibb, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino, *Nays:* None *Absent:* Mrs. Crystian, Mrs. Doherty, Mrs. Lipp

ADJOURNMENT - 8:22pm

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mr. Garofalo and seconded by Mrs. Gibb

Voice Vote: *Ayes:* Mr. John Garofalo, Mrs. Gibb, Dr. Mendelson, Mr. Noble, Mr. McBride, Mr. Venino, *Nays:* None *Absent:* Mrs. Memone Crystian, Mrs. Emily Doherty, Mrs. Jennifer Lipp

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: August 2, 2023 (Board Retreat)