

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
AUGUST 16, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, August 16, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION - (roll call)

PLEDGE OF ALLEGIANCE

PRESIDENT’S REPORT

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)
Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

CORRESPONDENCE

COMMITTEE REPORTS

2.0 SUPERINTENDENT'S REPORT

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.22

Personnel**2.1 Business Administrator**

That the Board of Education approve the contract with *Debra Pappagallo*, School Business Administrator, at the annual salary of \$177,524.00, for the period July 1, 2023 through June 30, 2024. The Contract of Employment received prior approval of the Executive County Superintendent of Schools.

2.2 2023-2024 Contractual Extra Work Extra Pay

That the Board of Education approve the 2023-2024 Contractual EWEP (see attached Schedule A).

2.3 2023-2024 Non-Contractual Extra Work Extra Pay

That the Board of Education approve the 2023-2024 Non-contractual EWEP (see attached Schedule B).

2.4 2023-2024 New Hire Orientation

That the Board of Education approve the following 2023-2024 new hire orientation and staff members:

Name	Rate of Pay
<i>Allison Davidson</i> <i>James Dunne</i> <i>Colleen Garrigan</i> <i>Andrew Mount</i> <i>Kelly Smith</i> <i>Sara Tomas</i> <i>Sarafina Mugavero</i> <i>Mary Vergis</i> <i>Samantha Guzzi</i>	DATE: 8/21-8/22/2023 7:30 am - 2 pm \$25.00 per hour (not to exceed 7 hrs. per day)

2.5 2023-2024 Freshman Orientation

That the Board of Education approve the following staff members for the 2023-2024 Freshman Orientation:

Name	Rate of Pay
<u>Teachers:</u> <i>Jennifer Kanuga</i> <i>Danielle Spinelli</i> <i>Sunny Lenhard</i> <i>Jamie Maritz</i> <i>Mariane Herte</i> <i>Kristy Finck</i> <i>Jennamarie De Vito</i> <i>Jennifer Morrisy</i> <i>Whitney Ooms</i> <i>Christopher LeRoy</i> <i>Allison Bowers</i> <i>Kelly Booth</i>	August 23, 2023 2 pm - 5:30 pm Teacher, Nurse, Guidance Counselor rates: \$35.00 per hour (not to exceed 3.5 hrs.) Aide rate: \$25.00 per hour (not to exceed 3.5 hrs.)
<u>Guidance Counselor:</u> <i>Christopher Desiere</i> <i>Renee Green</i> <i>Maria Byrd</i>	
<u>Nurse:</u> <i>Deborah Rosen-Haight</i>	
<u>Aids:</u> <i>Maria Jose Martinez Reid</i>	

2.6 2023-2023 Professional Consultants

That the Board of Education approve the 2023-2024 professional consultants (see attached Schedule C).

2.7 2023-2024 Substitutes

That the Board of Education approve the 2023-2024 substitutes (see attached Schedule D).

2.8 Student Intern

That the Board of Education approve the following student intern:

Name	School	Time frame	Dept./Supervised by:
<i>Mollie DeJesus-Goz</i> (pending criminal history)	Emerson College	23-24 SY	CST/Erinmarie Ciallella (speech therapy)

2.9 2023 Summer Extra Work Extra Pay

That the Board of Education approve the following change to the 2023 summer EWEP:

Name	Activity	Additional Hours	Rate of Pay
<i>Irene Vergis</i> (replacing Stacy Shuff)	Summer Slam	up to 48 hrs.	\$35.00 per hour
<i>Jeremy Milonas</i>	Webmaster	up to 50 hrs.	\$35.00 per hour
<i>Maria Lemus</i>	Registration	up to 50 hrs.	per diem hourly rate

2.10 Dock/Unpaid Days

That the Board of Education approve the following dock/unpaid days:

Employee No. 5076; 1 dock/unpaid day; 6/8/23

Employee No. 5299; 1/2 dock/unpaid day; 6/29/23

2.11 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Shalene McLaughlin</i>	Loyola Marymount Univ.	9	9/1/2023

2.12 2023-2024 Salary Correction

That the Board of Education approve the following correction to the 2023-2024 school salaries:

Elba Corchado, longevity should be \$500.00; reported as \$1,250.00

2.13 ELL Teacher

That the Board of Education approve *Sarafina Mugavero*, tenure track ELL teacher for the 2023-2024; salary \$75,450.00, MA-12; pending criminal history.

2.14 2023-2024 Coach Additions

That the Board of Education approve the following 23-24 coaching staff additions:

Name	Sport	Stipend/Rate of Pay
<i>Jacob George</i>	Wrestling Head Coach	\$8,522.00
<i>Daniel DosSantos</i> <i>Mario Fragale</i>	Wrestling Asst. Coach	\$6,391.00 (per asst. coach)
<i>Patrick Tedeshi Ortiz</i>	Special Needs Activity Coach Special Needs Track Coach (all seasons)	\$40.00 per hr.

2.15 Rescind/Reappointment for the 2023-2024 school year

That the Board of Education rescind the approval of *Anne Brennan* as an instructional aide and leave replacement teacher and accept her appointment as a tenured track English teacher, salary of \$66,300.00, BA 9-10 for the 2023-2024 school year.

2.16 NJFLA

That the Board of Education approve the following NJFLA request:

Frank O'Shea, NJFLA intermittent leave beginning 9/15/23 (date subject to change)

2.17 Rescind/Reappoint Special Education Aide Leave Replacement

That the Board of Education rescind the approval of *Anthony Curran* as a leave replacement special education aide and approve appointment as a full time special education aide; salary \$35,688.00 (certificated) for the 2023-2024 school year.

2.18 2023-2024 Substitute Athletic Trainers

That the Board of Education approve the following 2023-2024 athletic trainers:

Name	Rate of Pay
Julia Barnes Amanda Stump David Katz Jessica DeDomenico	\$35.00 per hour

Operations**2.19 2023-2024 New Hope Integrated Behavioral Health Care Qualified Service Organization Agreement**

That the Board of Education approve the New Hope Integrated Behavioral Health Care Qualified Service Organization Agreement between New Hope Integrated Behavioral Health Care and Red Bank Regional High School for the 2023-2024 school year.

Compliance**2.20 Remote Instructional Plan**

That the Board of Education approve the 2023-2024 remote instructional plan.

2.21 Professional Development Plan and Mentoring Statement of Assurance

That the Board of Education approve the Professional Development Plan & Mentoring SOA for the 2023-2024 school year.

Student Services**2.22 2023-2024 Out-of-District Placement**

That the Board of Education approve the following 2023-2024 out-of-district placement based upon the recommendations of the Guidance Dept./Student Services:

Student ID	School	Tuition
274838 (prev. approved 4/26/23 with incorrect student ID # 545525)	Bridge Academy	\$52,547.00 (includes ESY)
211226	KACH Program	\$13,000.00
263794 (revised to include 1:1 aide)	Alpha School	\$84,315.00 1:1 aide: \$34,650.00 (includes ESY)
263763 (revised to include 1:1 aide)	Harbor	\$82,544.70 1:1 aide: \$35,910.00 (includes ESY)

4.0 GOVERNANCE:

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1 - 4.2

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on May 24, 2023, June 21, 2023 and July 12, 2023.

4.2 Policies/Regulations

That the Board of Education approve the Second Reading and Adoption of the following new and revised Policies.

P0143.2	High School Student Representative to the Board of Education (M) (New)
P0144	Board Member Orientation and Training (Revised)
P0152	Board Officers (Revised)
P0161	Call, Adjournment and Cancellation (Revised)
P0162	Notice of Board Meetings (Revised)
P0163	Quorum (Revised)
P1511	Board of Education Website Accessibility (M) (Revised)
P2415	Every Student Succeeds Act (M) (Revised)
P2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R2425	Emergency Virtual or Remote Instruction Program (M) (NEW)
P&R 2520	Instructional Supplies (M) (Revised)
P3217	Use of Corporal Punishment (Revised)
P3270	Professional Responsibilities (Revised)
P4217	Use of Corporal Punishment (NEW)
P5305	Health Services Personnel (M) (Revised)
P&R 5308	Student Health Records (M) (Revised)
P&R 5310	Health Services (M) (Revised)
P&R 5513	Care of School Property (M) (Revised)
P5517	School District Issued Student Identifications Cards (M) (Revised)
P5722	Student Journalism (M) (New)
P6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) (NEW)
P6115.04	Federal Funds - Duplication of Benefits (M) (NEW)
P6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P7440	School District Security (M) (Revised)
R7510	Use of School Facilities
P8140	Student Enrollments (M) (Revised)
R8140	Enrollment Accounting (M) (Revised)
P&R 8330	Student Records (M) (Revised)
R8420.2	Bomb Threats (M) (Revised)
R8420.7	Lockdown Procedures (M) (Revised)
R8420.10	Active Shooter (M) (Revised)

5.0 FINANCE

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.17

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended June 30, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended June 30, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, June 30, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$218,901.11
20	Special Revenue Funds	\$20,417.70
30	Capital Projects Fund	\$15,556.25
40	Debt Service Fund	—
60	Food Service Fund	\$11,503.75
	TOTAL EXPENDITURES	\$266,384.81

5.5 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, August 16, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,022,371.21
20	Special Revenue Funds	\$9,640.65
30	Capital Projects Fund	\$254,976.19
40	Debt Service Fund	\$1,132,225.00
60	Food Service Fund	—
	TOTAL EXPENDITURES	\$2,419,213.05

5.6 School Based Youth Services Grant 2023-2024 - REVISED

That the Board approve the application and accept the funds for the School Based Youth Services Grant in the amount of \$297,018 for the 2023-2024 School Year.

5.7 2023-2024 PERKINS Grant Waiver

That the Board of Education approve a waiver of the 2023-24 Perkins Grant in the amount of \$26,335.00

5.8 Satellite Meal Agreement 2023-2024

That the Board of Education approve the following:

That the Red Bank Regional High School Board of Education approve Satellite Meal Agreements to provide a remote Lunch Program for the following elementary school districts for the 2023-2024 school year. In the event that the meals patterns must be changed due to schedule changes, prices may be adjusted accordingly.

<u>District</u>	<u>Type of Meal</u>	(Per Meal) <u>Cost</u>	(Per Mile) <u>Mileage Cost</u>
Fair Haven (SFA to SFA)	Student Regular Lunch	\$3.75	\$0.50
	Student Premium Lunch	\$4.75	
	Adult Meal -Lunch	\$5.25	
	Organic Milk (per carton)	\$2.35	
Shrewsbury	Student Regular Lunch	\$3.75	\$0.50
	Student Premium Lunch	\$4.75	
	Adult Meal -Lunch	\$5.25	
	Organic Milk (per carton)	\$2.35	

5.9 Cafeteria Menu Prices – 2023-2024 School Year

That the Red Bank Regional High School Board of Education approve cafeteria menu prices for the 2023-2024 school year as follows: (*Per NJ Bill A2368, all students qualified for reduced meal prices will be free for the 2023-2024 school year.)

Breakfast	Adult	High School	\$ 2.65
	Student	High School	\$ 2.15
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00

Lunch	Adult	High School	\$ 4.25
	Student	High School	\$ 3.75
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00
Premium Lunch	Adult	High School	\$ 5.25
	Student	High School	\$ 4.75
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00

5.10 2023 ESY Quoted Transportation Contract

That the Board approves the award of Route **AML23** for the 2022-2023 ELL Summer Program. Quotations were requested from Michael Angel, School Bound, Hartnett, Emmanuel Transportation, Smart School and St. George.

Emmanuel Transportation provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
AML23	Emmanuel Transportation	7/12/23-8/3/23 (Mon-Thurs)	\$114.00	14	1	\$1,596.00

5.11 2023-2024 Quoted Transportation Contract - Freshman Orientation - FR23

That the Board approves the award of Route FR23 for the 2022-2023 Freshman Orientation Program. Quotations were requested from Hartnett, Jays Bus, Garas, Durham School Services, Smart School and St. George.

Durham School Services provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
FR23	Durham	Aug. 23, 2023	\$375 per day	1	3	\$1,125.00

5.12 Non-Resident Tuition Contracts - School Year 2023-2024

That the Board of Education approve the following tuition contracts for out of district students:

Sending School District	Number of Students
Avon	1
Belmar	14
Bradley Beach	25
Millstone	19
Neptune City	14
Lake Como	4
Union Beach	81
Pinelands	1
Roosevelt	2
Parent Pay	21
Total Out of District Students	182

5.13 Monmouth County Vocational School Placements

That the Board of Education approve the following vocational school placements for the 2023-2024 school year.

School	Number of Students	Annual Tuition	Total
Acad. of Allied Health & Science	11	\$7,374	\$ 81,114.00
Acad. of Law & Public Safety	5	\$7,374	\$ 36,870.00
Biotechnology High School	7	\$7,374	\$ 51,618.00
Communications High School	11	\$7,374	\$ 81,114.00
High Technology High School	9	\$7,374	\$ 66,366.00

Marine Acad. of Science & Tech.	19	\$7,374	\$140,106.00
Career Center	24	\$6,554	\$157,296.00
Shared-Time Reg. Education	24	\$1,087	\$ 26,088.00

5.14 MOESC Coordinated Transportation Agreement

That the Board of Education approve participation in Monmouth-Ocean Educational Services Commission for the purpose of coordinating transportation services, for the period of July 1, 2023 - June 30, 2028

5.15 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date(s)	Amount	Account
Keryn Thompson	<i>IN Film - Online</i>	9/6/23 - 10/4/23	\$450.00	11-190-100-890-066
Kristen Migliorino	NJ Science Convention - <i>Princeton, NJ</i>	10/17/23	\$211.40	20-275-200-500-000

5.16 Field Trips

That the Board of Education approve field trips for the 2022-2023 school year.

Date:	October 4, 2023
Leave:	7:45am
Return:	2:15pm
Group:	AP Human Geo & Euro Students
Purpose:	AP Human Geo & Euro History Curriculum
Destination:	Liberty Science Ctr., Jersey City
Teacher:	Whitney Ooms
Student #	38
Chaperone #	4
Transportation Cost:	\$850.00 (Grant)
Fees:	\$504.00 (Grant)

5.17 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
YMCA of Greater Mon. Cty. - <i>Civil Engagement Program</i>	September 2023 - April 2023 (one day per wk)	10:27am-11:39am	Media Center
Markham Place - <i>Winter Concert</i>	Dec. 13, 2023	4:30pm - 9:30pm	Auditorium
Little Silver Rec - <i>Practices / Games</i>	Nov. 5, 2023 - March 14, 2024	6:00pm - 9:00pm (days scheduled with Athletic Dept.)	Fieldhouse
Shrewsbury - <i>Mid-Monmouth Basketball Practices</i>	September 5, 2023 - Nov. 4, 2023 (Tues & Thurs)	6:00pm - 9:00pm (as scheduled with Athletic Dept.)	Fieldhouse

PUBLIC COMMENT:

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EXECUTIVE SESSION II

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OLD BUSINESS**NEW BUSINESS****ADJOURNMENT**

NEXT BOARD MEETING IS SCHEDULED FOR: September 11, 2023