

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
MAY 10, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, May 10, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION - (roll call)

PLEDGE OF ALLEGIANCE

PRESIDENT’S REPORT

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- End of School Year Report - Superintendent & School Leadership Team

CORRESPONDENCE

COMMITTEE REPORTS

1.0 DISTRICT REORGANIZATION

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Reorganization resolutions are approved as indicated: 1.1 through 1.15

1.1 Adoption of Policies

That the Board approves and discusses the adoption of all existing Board Policies and Regulations for the 2023-2024 School Year.

1.2 Organizational Chart

That the Board approves the Organizational Chart for the District for the 2023-2024 School Year.

1.3 Standard Operating Procedure Manual

That the Board approves the District's Standard Operating Procedure Manual for the 2023-2024 School Year.

1.4 Multi-year Plans

That the Board approves the following district's following previously approved multi-year plans for the 2023-2024 School Year:

Long Range Facilities Plan

Three-Year Comprehensive Maintenance Plan

Technology Plan

Comprehensive Equity Plan

Emergency Management Plans

1.5 Authorize of Chart of Accounts

Recommended that the Board of Education authorize the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2023-2024 School Year.

1.6 Appointment of District Qualified Purchasing Agent/School Funds Investor

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less

than 15% of the bid threshold (Currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Red Bank Regional High School, pursuant to the statutes cited above hereby appoints Debra Pappagallo for the 2023-2024 School Year as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to award contracts on behalf of the Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,600) but are less than the bid threshold of \$44,000.

1.7 Claims Auditor/Pre-payment Authority

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2023-2024 School Year.

1.8 Custodian Of Records

BE IT RESOLVED that Debra Pappagallo, School Business Administrator/Board Secretary be named to serve as Custodian of Records for the Red Bank Regional Board of Education for the 2023-2024 School Year.

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed

for the copying of a government record shall be \$.50 per page.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Red Bank Regional School District approves the form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

1.9 Establishment of Petty Cash Fund

Recommended that the Board of Education approve the following:

WHEREAS; N.J.S.A. 18A:19-13, Petty Cash Funds provides that "the provision of this chapter shall not prevent the establishment and operation by a board of education of petty cash funds, pursuant to rules of the state board," and

WHEREAS; N.J.A.C. 6:20-2.10, Petty Cash Fund provides that:

- a. A district board of education may establish on July 1 of each year, or as needed, a petty cash fund or funds for the purpose of making immediate payments of comparatively small amounts, and
- b. A district board of education establishing a petty cash fund shall:
 1. Indicate the amount or amounts authorized for each fund;
 2. Set the maximum expenditure which may be made from each fund;
 3. Designate an individual who will be responsible for the proper disposition of each fund;
 4. Establish the minimum time period in which the designated person shall report to the Board of Education on amounts disbursed from each fund; and
 5. Approve a voucher prepared by the Board Secretary to replenish each fund.

All unused petty cash funds are to be returned to the depository at the close of each fiscal year.

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board Secretary/School Business Administrator is hereby authorized to establish and be responsible for a petty cash fund in the amount of \$1,500.00 for the 2023-2024 School Year.

1.10 Purchasing Cooperatives

Recommended that the Board of Education approve the following purchasing cooperatives for the 2023-2024 School Year:

ACES	Electricity and Natural Gas
ACT	Telecommunications
Educational Data Services	Supplies, Trades, Services
Monmouth-Ocean Educational Services Commission	Supplies, Trades, Services
Educational Services Commission of New Jersey	Supplies, Trades, Services
Hunterdon County Educational Services Commission	Supplies, Trades, Services
Keystone Purchasing Network (KPN)	Supplies, Trades, Services
Sourcewell	Supplies, Trades, Services

1.11 State Contract Purchasing Authorization

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Board of Education desires to authorize its Purchasing Agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

1.12 Professional Services

BE IT RESOLVED by the Board of Education to approve the following professional services appointments effective July 1, 2023 through June 30, 2024. The contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession:

A. Auditing Services

To appoint the accounting firm of Holman, Frenia Allison, P.C. as School Auditors at an annual fee of \$45,850. The contract is awarded without

competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

B. Legal Services

To continue the appointment of Cornell, Merlino, McKeever & Osborne, LLC, as Board of Education Attorney at \$170 hourly billing rate July 1, 2023 through June 30, 2024. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

C. Architectural Services

To appoint Spiezle Architectural Group, Inc. as the Architect of Record for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

D. Engineering Services

To appoint Boswell Engineering to provide engineering services for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

D. LSRP Services

To appoint Boswell Engineering to provide LSRP (Licensed Site Remediation Professional) for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

E. Independent Registered Municipal Advisor

To appoint Acacia Financial Group, Inc. as Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Service for the 2023-2024 school year. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the

Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

F. Appointment of Bond Counsel

To appoint Wilentz, Goldman & Spitzer, P.A to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations, and other related investment legal services of the Board of Education. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

G. Insurance Consultants

To approve the appointment of Alliant/Boynton Insurance Group, New Jersey School Boards Insurance Group, Monmouth-Ocean Counties Shared Services Insurance Fund (MOCSSIF), and Brown and Brown Benefits Advisors, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5 for the 2023-2024 school year. By statute these do not require bids but do require Political Contribution Disclosures.

H. Tax Shelter Annuity Companies

To approve the appointment of the following Brokers of Record for provision of employee contributions of 403(b) tax shelter annuities for the 2023-2024 school year: Equitable, Aspire, Lincoln Investment, Vanguard, Trust Company, Penserv (Third Party Administrator).

I. Third Party Administrator-FSA

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey and the district for the 2023-2024 school year as third party administrator for the Health Flexible Spending Account Plan.

J. Policy Services

To continue the appointment of Strauss Esmay as the district's policy review services firm for the 2023-2024 school year.

K. E-Rate Services

To approve On-Tech Consulting, Inc. as the District's e-rate consultant for the 2023-2024 e-rate filing period On-Tech will prepare all e-rate applications and filings for the District.

L. Medical Inspector/School Physician

To appoint Dr. Richard Mojares, as Medical Inspector/School Physician and Dr. William Downs and Dr. Laith Qumey as alternate School Physicians in Dr. Mojares' absence, at an annual fee of \$12,000 for the 2023-2024 school year.

1.13 Appointments

Recommended that the Board of Education approve the following appointments for the 2023-2024 School Year.

a. Board Secretary	Debra Pappagallo
b. Assistant Board Secretary	Kimberly Kelly
c. Affirmative Action Officer	Whitney Ooms
d. Gender Equity Officer	Whitney Ooms
e. Public Agency Compliance Officer	Debra Pappagallo
f. AHERA Representative	Debra Pappagallo
g. Right-to-Know Contact	Debra Pappagallo
h. IPM Coordinator	Manuel Pabon
i. Basic Skills Improvement Contact	Erin Pinto
j. Basic Skills Improvement Representative	Erin Pinto
k. Chemical Hygiene Officer	Nick Timpone
l. Substance Awareness Coordinator	Suzanne Keller

1.14 Depository of School Funds

Recommended that the Board of Education approve the following:
WHEREAS; the Red Bank Regional High School Board of Education deems it advisable to designate a depository of all school funds.

NOW, THEREFORE, BE IT RESOLVED: That TD Bank be so designated effective January 4, 2023 until the next Reorganization meeting, and

BE IT FURTHER RESOLVED: That additional depository for investment purposes be designated as *Investor Savings Bank/Citizens Bank*, effective July 1, 2023 through June 30, 2024.

1.15 Authorize Account Signatures

Recommended that the Board of Education approve the following:

RESOLVED that the Red Bank Regional High School Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education:

Athletic Account	Principal Assistant Principal Athletic Director <i>(Requires two signatures)</i>
Cafeteria Account	School Business Administrator Superintendent <i>(Requires one signature)</i>
Capital Projects Account	Board President or Vice President School Business Administrator Superintendent <i>(Requires three signatures)</i>
General Operating Account	Board President or Vice President School Business Administrator Superintendent <i>(Requires three signatures)</i>
Payroll Account	School Business Administrator Superintendent <i>(Requires one signature)</i>
Payroll Agency Account	School Business Administrator Superintendent <i>(Requires two signatures)</i>
Petty Cash Account	School Business Administrator Superintendent <i>(Requires one signatures)</i>
Scholarship Fund/Account	School Business Administrator Superintendent <i>(Requires two signatures)</i>
Student Activities Account	Principal Assistant Principal Athletic Director <i>(Requires two signatures)</i>

2.0 SUPERINTENDENT'S REPORT

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 through 2.16

Personnel**2.1 Tenure Recommendations**

That the Board of Education approve the tenure recommendations for the following staff members:

Name	Hire Date	Tenure Date	Department	Job Title
<i>Yvette Mendoza</i>	9/1/2019	9/2/2023	World Lang.	Teacher MA
<i>Jessica Vassallo</i>	9/2/2019	9/3/2023	Spec. Education- Inspire Academy	Teacher BA+30
<i>Jill Tirrell</i>	9/2/2019	9/3/2019	School Counseling	Guidance Counselor MA
<i>Jennifer Kampmeir</i>	7/1/2020	7/2/2023	Board Office	Transportation
<i>Julius Clark</i>	8/5/2019	8/6/2023	Administration	Principal

2.2 Reappointment of Tenured Staff 2023-2024 School Year

That the Board of Education approve the reappointment of the tenured staff for the 2023-2024 school year (see attached Schedule A).

2.3 Reappointment of Non-Tenured Staff 2023-2024 School Year

That the Board of Education approve the reappointment of the non-tenured staff for the 2023-2024 school year (see attached Schedule B).

2.4 Reappointment of Non-Tenurable Staff 2023-2024 School Year

That the Board of Education approve the reappointment of the non-tenurable staff for the 2023-2024 school year (see attached Schedule C).

2.5 Reappointment of Non-Affiliated Staff 2023-2024 School Year

That the Board of Education approve the reappointment of the non-affiliated staff for the 2023-2024 school year (see attached Schedule D).

2.6 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Michelle Spencer</i>	Fresno Pacific Univ.	9	ongoing starting after 7/1/23
<i>Roxanne Judice</i>	Rutgers	3	9/5/23
<i>Jeffrey Boga</i>	Rutgers Berkley	3 3	6/26/23 ongoing

2.7 2023-2024 Coaching Staff

That the Board of Education approve the following 2023-2024 coaching staff (see attached Schedule E).

2.8 2022-2023 Non-Contractual Athletic Stipend Addition

That the Board of Education approve the following 2022-2023 non-contractual athletic stipend addition:

Name	Position	Rate of Pay
<i>Nick Timpone</i>	Ticket Cashier All Other	\$50.00
	Ticket Taker	\$50.00
	Security-All Other	\$35.00
	Scoreboard/Clock All Other	\$40.00
	Videotaping	\$60.00
	Announcer-All Other	\$45.00

2.9 Summer 2023 MTSS Program

That the Board of Education approve the following summer 2023 program:

Summer MTSS Program
August 7-August 10, 2023
Monday-Thursday
8:00 am - 1:00 pm

2.10 Dock/Unpaid Days

That the Board of Education approve the following dock/unpaid days:

Employee #5068, 1 dock/unpaid day, 4/25/23

Employee # 5222, 2 dock/unpaid days, 4/26/23 & 5/1/23

2.11 2022-2023 Non-Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2022-2023 non-contractual EWEP:

Name	Activity	Rate of Pay
<i>Mariah Iapicco</i>	Middle School Placement Exam Grader	\$25.00 per hr. up to 4 hours

<i>Kim Homefield</i> <i>Mark Alter</i> <i>Samantha Sodon</i> <i>Cameron Klein</i> <i>Jack Provine</i> <i>Christina Emrich</i>	CPR Instructor for coaching staff	\$25.00 per hr. (not to exceed 3 hrs each.)
<i>Stacy Shuff</i> <i>Irene Vergis</i> <i>Scott Martin</i> <i>Mary Vergis</i>	After School Academic Tutoring (Tues. and Th. 2:40-3:40 pm) Additional Hours	\$35.00 per hr. not to exceed 56 shared hrs. (ESSER III)
<i>Sunny Lenhard</i> <i>Eric Melone</i> <i>Kristen Batko</i> <i>Kristy Finck</i> <i>Jacquelyn Matthews</i>	After School Academic Tutoring (Tues. and Th. 2:40-3:40 pm) Additional Hours	\$35.00 per hr. not to exceed 56 shared hrs. (ESSER II)

2.12 2022-2023 Substitute Addition

That the Board of Education approve the following 2022-2023 substitute addition:

Maria Lemus, Secretary

Operations**2.13 2022-2023 School Calendar**

That the Board of Education approve the changes to the 2022-2023 school calendar:

May 26, 2023 school closed (orig. approved as ½ day)

May 30, 2023 school closed (orig. approved as full day in session)

Compliance**2.14 In-School & Out of School Suspension**

That the Board of Education approve the April, 2023 in-school and out-of school suspensions.

Student Services**2.16 Rescind 2023-2024 Out-of-District Placements**

That the Board of Education rescind the following 2023-2024 out-of-district placements:

Student ID #242656 - K.E.Y.S. (orig. approved 4/26/23 2.12)

State ID #736518673 - Collier (orig. approved 4/26/23 2.12)

4.0 GOVERNANCE:

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on April 26, 2023.

5.0 FINANCE

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.17

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended March 31, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended March 31, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, May 10, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$717,697.94
20	Special Revenue Funds	\$21,229.00
30	Capital Projects Fund	\$21,503.72
40	Debt Service Fund	-
60	Food Service Fund	-
	TOTAL EXPENDITURES	\$760,430.66

5.5 Implementation of the 2023-2024 School Year Budget

That the Board authorizes the Superintendent and the Business Administrator/ Board Secretary to implement the 2023-2024 budget pursuant to local and state policies.

5.6 Tax Levy Certification Form A and B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Regional, County of Monmouth for the 2023-2024 school year is \$27,917,963 and is required to be levied for local school district purposes.

5.7 Adoption Of The Tax Levy Schedule

Recommend the Board of Education adopt the tax levy schedule for the 2023-2024 and authorize the Business Administrator to submit the schedule to the Municipal Clerks for the Boroughs of Little Silver, Red Bank, and Shrewsbury in the amounts listed below for the collection of the local school district taxes for school district purposes in compliance with R.S. 54:4-75 payable on the first of each month:

Payment Schedule:	Little Silver	Red Bank	Shrewsbury
July 1, 2023	\$ 798,422.25	\$ 1,393,662.17	\$ 614,064.17
August 1, 2023	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
September 1, 2023	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
October 1, 2023	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
November 1, 2023	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
December 1, 2023	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
6 Month Sub-Total	\$ 3,971,693.50	\$ 6,932,670.52	\$ 3,054,617.52
January 1, 2024	798,422.25	1,393,662.17	614,064.17
February 1, 2024	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
March 1, 2024	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
April 1, 2024	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
May 1, 2024	\$ 634,654.25	\$ 1,107,801.67	\$ 488,110.67
June 1, 2024	\$ 634,654.25	\$ 1,107,801.63	\$ 488,110.63
6 Month Sub-Total	\$ 3,971,693.50	\$ 6,932,670.48	\$ 3,054,617.48
2023-2024 Total	\$ 7,943,387.00	\$ 13,865,341.00	\$ 6,109,235.00

5.8 Rik & Pim vanHemmen-RBRHS Engineering Academy STEMPLA Scholarship

Recommend that the Board of Education approve the establishment of the Rik and Pim van Hemmen, RBRHS Engineering Academy Scholarship.

5.9 Transportation Contract Renewal for the 2023-2024 School Year

That the Board of Education approve the transportation contract renewal with *Seaman Tov* for the 2023-2024 school year.

Contract #	Route	Base Bid 2021-2022	2022-2023 Cost Per Diem	Increase	2023-2024 Cost per Diem	Number of Days	Annual Cost
#S002	S002	\$320.00	\$224.20 + Aide \$101.91 = \$326.11	5.86%	\$237.34 + Aide \$107.88 = \$345.22	180	\$62,139.60

5.10 2023 Summer Quoted Transportation Contract-ESY 2023

That the Board approves the award of Route ESY23 for the 2022-2023 Extended School Year Program. Quotations were requested from Jonah Trans., School Bound, Garas Trans, LLC and Happy Lime. **Jonah Transportation** provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
ESY23	Jonah Transportation	7/10/23-8/10/23 (Mon-Thurs)	\$362.00 (includes Aide)	20	1	\$7,240.00

5.11 2023 Summer Quoted Transportation Contract - Summer Slam

That the Board approves the award of Route SS23 for the 2023 Summer Slam Program. Quotations were requested from Seman Tov., Klarr, Garas Trans, LLC and Emmanuel Trans. **Seman Tov** provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
SS23	Seman Tov	7/10/23-8/3/23 (Mon-Thurs)	\$250.00	16	4	\$16,000.00

5.12 2023 Summer Quoted Transportation Contract - Summer MTSS Program

That the Board approves the award of Route AR23 for the 2022-2023 Summer MTSS Program. Quotations were requested from Seman Tov, Jays Bus, Garas Trans LLC. and Durham School Services. **Durham School Services** provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate	# of Days	# of Buses	Total Cost
AR23	Durham School Services	8/7/23-8/10/23 (Mon-Thurs)	\$450.00	4	1	\$1,800.00

5.13 School Based Youth Services Grant 2023-2024

That the Board approve the application and accept the funds for the School Based Youth Services Grant in the amount of \$277,587 for the 2023-2024 School Year.

5.14 2023-2024 Food Service Management Company Contract

That the Board of Education approve the Food Service Management Company Cost Reimbursable Base Year Contract with Maschio's Food Services, Inc., for the 2023-2024 school year as follows:

- Duration of Contract: July 1, 2023 through June 30, 2024
- Total Cost of Contract: \$433,697.02
- Flat Food Service Management Fee: \$36,366.00
- Unlimited Return Guarantee: \$10,000.00

5.15 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date(s)	Amount	Account
Jacqueline Carrig	<i>Virtual</i> AP Summer Institute - Calc. AB	June 12-15, 2023	\$600.00	20-488-200-500-APM
Alison Murphy	<i>Virtual</i> AP Summer Institute- Computer Science A	June 12-15, 2023	\$600.00	20-488-200-500-APS
Jessica Pittarese	AP Summer Institute - Chem. <i>Pt. Pleasant H.S.</i>	July 10-13, 2023	\$1,081.20	20-488-200-500-APS
Caitlin Turner	SUPA Training - Calc III - Syracuse	July 17-21, 2023	\$1,569.20	20-488-200-500-APM

5.16 Field Trips

That the Board of Education approve field trips for the 2022-2023 school year.

Date:	May 24, 2023
Leave:	10:15am
Return:	2:15pm
Group:	Child Development Class
Purpose:	Planning Field Trip - Chapter 28
Destination:	Dorbrook Park, Colts Neck
Teacher:	Ashley Rosenbuer/Ilana Filiault
Student #	32
Chaperone #	3
Transportation Cost:	\$495.00 (Student Activity Acct.)
Fees:	\$125.00 (Student Activity Acct.)

Date:	May 31, 2023
Leave:	8:30am
Return:	3:00pm
Group:	National Art Honor Society
Purpose:	Art Appreciation
Destination:	Grounds for Sculpture, Hamilton
Teacher:	Claudia O'Connor
Student #	40
Chaperone #	4
Transportation Cost:	\$960.00 (Activity Acct.)
Fees:	\$10 per student (Activity Acct.)

5.17 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Key Club/NHS & American Cancer Society - <i>Relay for Life</i>	May 19-20, 2023	5:30pm on 5/19 to 5:30am on 5/20	Outdoor Track

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

OLD BUSINESS

NEW BUSINESS

EXECUTIVE SESSION II

That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time,

ADJOURNMENT

NEXT BOARD MEETING IS SCHEDULED FOR:

May 24, 2023 *This is a Special Board Meeting*

BOARD OF EDUCATION REPORT N.J.S.A. 18A:18A-4.5(d)

On behalf of the _____ Red Bank Regional _____ Board of Education, the Evaluation

SFA Name

Committee accepted the Food Service Management Company (FSMC) proposal from
Maschio's _____.

FSMC Name

There were _____ 7 _____ companies that requested the RFP and _____ 1 _____ responded.

Insert Number

Insert Number

Evaluation Committee Member Name		Position
1.	Dr. Louis Moore	Superintendent
2.	Debra Pappagallo	School Business Administrator
3.	Kimberly Kelly	Assistant Business Administrator
4.		
5.		

Provide a narrative for choosing the successful FSMC that includes the following required information per N.J.S.A. 18A:18A-4.5(d):

- (1) List the names of all FSMCs who submitted proposals.
- (2) Summarize the proposals of each FSMC.
- (3) Rank FSMCs in order of evaluation.
- (4) Provide reasons why the winning FSMC was selected over the others.
- (5) Detail the terms, conditions, scope of services, fees, and other matters to be included in the contract.

1. Maschio's Food Service, Inc.
2. Maschio's - Cost reimbursable contract projected expenditure \$433,697.02, flat management fee \$36,366 and guaranteed return of \$10,000
3. Maschio's supplied the only proposal, therefore ranked the highest.
4. Although Maschio's was the only proposer, their proposal was complete, informative and provided all necessary requirements.
5. Food Service Management Services for the 2023-2024 school year with a flat management fee of \$36,366 and a guaranteed return of \$10,000. This includes meal service for breakfast and lunch, satellite locations, SFA to SFA contract, vending and catering.