

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
FEBRUARY 15, 2023**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, February 15, 2023 in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS - 6:43pm**

Mrs. Memone Crystian, Mrs. Emily Doherty, Mr. John Garofalo, Mrs. Jennifer Lipp, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. John Venino *Absent: Mrs. Tara Gibb, Mr. Scott McBride (arrived 6:47pm)*

Also in attendance:

Dr. Louis Moore, Superintendent  
Debra Pappagallo, School Business Administrator  
Athena Cornell, Board Attorney

**EXECUTIVE SESSION 6:44pm**

RECOMMENDED: Motioned by Mr. Noble, and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb, Mr. McBride *(arrived 6:47pm)*

**CALLED TO ORDER - ROLL CALL- 7:37pm**

Mrs. Memone Crystian, Mrs. Emily Doherty, Mr. John Garofalo, Mrs. Jennifer Lipp, Mr. Scott McBride, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. John Venino *Absent: Mrs. Tara Gibb*

Also in attendance:

Dr. Louis Moore, Superintendent  
Debra Pappagallo, School Business Administrator  
Athena Cornell, Board Attorney

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON AGENDA ITEMS** *(Board Policy #0167 - Public & Executive Sessions)*

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- NONE

**PRESENTATIONS/COMMENDATIONS**

- Academic Awards Program (Varsity Letters) - Mr. Clark
- Tyler Lisko - State Sectional Pole Vault Title; Girls Soccer, Division Champions; Girls Tennis, Division Champions - Michael Stoia

**PRESIDENT'S REPORT**

**Correspondence**

- |                      |                    |
|----------------------|--------------------|
| - Kathryn McAllister | - Tara Fitzpatrick |
| - Carrie Glynn       | - Maria Wood       |
| - Jennifer Salvo     | - Alicia Aninowski |
| - Steven Pedersen    | - Dana Venino      |
| - Kelly Cullen       | - Scott Kreitz     |

**Committee Reports**

- Curriculum met on 1/26/23 - Mrs. Doherty reported
- Finance met 2/1/23 - Mr. Noble reported
- Negotiations met on 2/8/23 - Mrs. Doherty reported
- Buildings & Grounds met on 2/15/23 - Mr. Garafalo reported

**2.0 SUPERINTENDENT'S REPORT**

**Motioned by Mrs. Doherty and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.20**

**Personnel**

**2.1 2022-2023 Substitute Additions**

That the Board of Education approve the following 2022-2023 substitute additions:

<b>Name</b>	<b>Position</b>
<i>Debra Pomerleau</i> <i>Susan Brady</i> (pending criminal history)	Secretary
<i>Susan Brady</i> (pending criminal history) <i>Michael Vizzone</i> <i>Alberto Morello</i> <i>Patrick Murphy</i> (pending criminal history & sub cert.) <i>Ashley Houck</i>	Teacher

**2.2 Non-Contractual Extra Work Extra Pay Substitute Caller Coordinator**

That the Board of Education accept the resignation of *Vanna Acuna* from her non-contractual EWEP position as a substitute caller coordinator as of 2/28/2023.

**2.3 2022-2023 Non-Contractual Extra Work Extra Pay Additions**

That the Board of Education approve the following 2022-2023 non-contractual EWEP:

<b>Name</b>	<b>Position</b>	<b>Stipend/Rate of Pay</b>
<i>Nicole Blodgett</i>	Theater Arts - Musical Costumer	\$750.00
<i>Suzanne Keller</i>	Freshman Mentor- Program Coordinator	\$4,000.00 ESSER II: 20-483-100-100-MNT
<i>Odilia Perez</i>	Advisor Freshman Mentor	\$2,256.00 ESSER II: 20-483-100-100-MNT
<i>Mariah Iapicco</i>	Academy Exam Grader	\$25.00 per hour (not to exceed 4 hrs.)

**2.4 FMLA/NJFLA**

That the Board of Education approve the following FMLA/NJFLA request:

<b>Employee ID #</b>	<b>Sick Time</b>	<b>NJFLA</b>	<b>FMLA</b>
5241	N/A	4/17-6/17/23	N/A
4161	2/2-2/27	N/A	3/1-3/21/23

**2.5 Correction of Supervisor Stipend**

That the Board of Education approve the following stipend correction for the for the following supervisor:

*Nicholas Timpone*; start date 9/23 (original approved as start date 12/23 on 1/18/23; item # 2.12); \$2,500.00

**2.6 2022-2023 Work Based Learning and Community Based Instruction Addition**

That the Board of Education approve the following addition to the 2022-2023 work based learning & community based instruction:

*Boys and Girls Club of Monmouth County*  
138 Drs James Parker Blvd, Red Bank, NJ 07701

**2.7 2022-2023 Substitute Athletic Trainer Addition**

That the Board of Education approve *Jessica DeDomenico* as a substitute athletic trainer for the 2022-2023 school year at the rate of \$35.00 per hour (pending criminal history).

**2.8 2022-2023 Non-Contractual Athletic Stipend**

That the Board of Education approve the following addition to the 2022-2023 non-contractual athletic stipend:

Name	Activity	Rate of Pay (per game)
<i>Shane Fallon</i>	Ticket Cashier All Other	\$50.00
	Ticket Taker	\$50.00
	Security-Football/Basketball/Wrestling	\$55.00
	Security-Ice Hockey	\$65.00
	Security-All Other	\$35.00
	Scoreboard/Clock for Ice Hockey	\$45.00
	Scoreboard/Clock All Other	\$40.00
	Videotaping	\$60.00
	Announcer-All Other	\$45.00
	Substitute Coach	\$55.00
	Basketball Timer/Bookkeeper	\$40.00

**2.9     2022-2023 Coach Additions**

That the Board of Education approve the following 2022-2023 coach additions:

*Shane Fallon*; Head Golf Coach; \$7,018.00

*Jeffrey Mass*; Volunteer Golf Coach; \$0.00

**2.10   2022-2023 Professional Consultant Addition**

That the Board of Education approve the following addition for the 2022-2023 professional consultants:

*Advanced Education Advisement*  
Speech Consulting, Home Instruction  
2 Llenc Ct., Hillsborough, NJ, 08844  
\$100.00 per hour

**2.11   Administrative Assistant to the Principal**

That the Board of Education approve *Linda Malanowski* as an administrative assistant to the principal at the salary of \$46,700.00 (prorated) for the 2022-2023 school year beginning on or about February 22, 2023 (pending negotiations).

**2.12   Qualified Service Organization Agreement**

That the Board of Education approve the qualified service organization agreement between *New Hope Integrated Behavioral Health Care and Red Bank Regional* for the 2022-2023 school year.

**2.13   Dock/Unpaid Day**

That the Board of Education approve the dock/unpaid day for the following staff member:

Employee No. 5222, full day dock/unpaid, 2/9/2023

**Operations**

**2.14   2022-2023 Nursing Service Plan “Healthy Children Learn”**

That the Board of Education approve the 2022-2023 Nursing Service Plan “Healthy Children Learn”.

**2.15   2023-2024 School Calendar**

That the Board of Education approve the 2023-2024 school calendar.

**Compliance**

**2.16 Emergency Evacuation Drills**

That the Board of Education approve the January, 2023 emergency evacuation drills report.

**2.17 In-School and Out-of-School Suspensions**

That the Board of Education approve the Jaunauray, 2023 in-school and out-of-school suspension reports.

**Student Services**

**2.18 2022-2023 Out-of-District Placement**

That the Board of Education approve the following 2022-2023 out-of-district placement based upon the recommendations of the guidance dept./student services:

<b>Student ID</b>	<b>School</b>	<b>Tuition</b>
242655	MOESC- Regional Achievement Academy	\$15,975.00
242630	Project Teach- Monmouth Campus	\$0.00
253268	Project Teach- Monmouth Campus	\$0.00

**2.19 Resignation**

That the Board of Education accept with regret the resignation of Kristen Hanhart, Early Childhood Education Teacher; last day April 14, 2023.

**2.20 Student Settlement Agreement**

That the Board of Education approve the Settlement Agreement for student #242490

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo, Mrs. Lipp, Mr. McBride, Dr. Mendelson, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb

**4.0 GOVERNANCE:**

**Motioned by Mrs. Doherty and seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1**

**4.1 Minutes**

That the Board of Education approve the minutes of the meeting held on January 18, 2023.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino *Nays:* None *Abstentions:* Mr. McBride *Absent:* Mrs. Gibb

**5.0 FINANCE**

**Motioned by Mrs. Doherty and seconded by Mr. Noble that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.12**

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended December 31, 2022 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2 Financial Report of the Board Secretary and Board Secretary Certification**

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended December 31, 2022, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary

**5.3 Board Certification of the Financial Report of the Board Secretary**

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of

Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

#### **5.4 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education

approves the attached list of bills for payment for the period ending *Wednesday, February 15, 2023* in the following appropriation accounts:

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
10	General Fund	\$661,852.40
20	Special Revenue Funds	\$75,252.21
30	Capital Projects Fund	\$91,100.00
40	Debt Service Fund	\$357,225.00
60	Food Service Fund	\$41,830.56
	<b>TOTAL EXPENDITURES</b>	<b>\$1,227,260.17</b>

#### **5.5 MOESC Coordinated Transportation Agreement**

Recommend that the Board of Education approve participation in Monmouth-Ocean Educational Services Commission, for the purpose of coordinating transportation services, for the period of July 1, 2023 through June 30, 2028.

#### **5.6 MOESC Cooperative Purchasing**

Recommend that the Board of Education approve participation in the Monmouth-Ocean Education Services Purchasing group through June 30, 2023

#### **5.7 Debt Service Aid Project**

BE IT RESOLVED that the Red Bank Regional High School Board of Education approve the HVAC Upgrades project at Red Bank Regional High School, DOE State Project #4365-050-18-1000, "school facilities project" with debt service aid state funding for public bidding which is consistent with the 2008 approved Long Range Facilities Plan. Further, the Board authorizes Spiegle Architectural Group Inc. and the Business Administrator to advertise the project for public bidding on behalf of the district and the Business Administrator to accept bids for the project.

#### **5.8 Bids and Requests for Proposals for 2023-2024:**

That the Board of Education Authorize the the Business Administrator to

advertise and accept Bids and/or Requests for Proposals (RFP's) for Transportation, Food Services and Custodial Services for the 2023-2024 school year.

### **5.9 2022-2023 Job Site Transportation Quoted Contract**

That the Board approve the award of route WBL23 for the 2022-2023 Job Site Program to *Seashore Transportation*. Quotations were requested from Seman Tov, Durham School Services and SeashoreTransportation. *Seashore Transportation* provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate
WBL23	Seashore	3/1/23 to 6/9/23	\$185.00

### **5.10 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date(s)	Amount	Account
Irene Vergis	The Best Award Winning Books <i>Virtual</i>	3/30/23	\$279.00	20-275-200- 500-000 Title II
Stacy Shuff	The Best Award Winning Books <i>Virtual</i>	3/30/23	\$279.00	20-275-200- 500-000 Title II
Rebecca Stevenson	Clinical Applications Wkshp-Virtual	3/31/23	\$219.00	20-485-200- 500-MHS

### **5.11 Field Trips**

That the Board of Education approve field trips for the 2022-2023 school year.

Date:	March 1, 2023
Leave:	12:00pm
Return:	4:00pm
Group:	VPA Majors
Purpose:	Raisin - Social Justice in the Arts
Destination:	Axelrod Perf. Arts Theatre, Deal
Teacher:	Reuben Jackson
Student #	100
Chaperone #	6
Transportation Cost:	\$850.00 (pd. by Axelrod Theatre)
Fees:	\$32 p/p (Parent Pd.)

Date:	April 28, 2023
Leave:	7:45am
Return:	2:30pm
Group:	IT Academy Seniors
Purpose:	Tour
Destination:	Google, New York, NY
Teacher:	Adrian Wilkins
Student #	17
Chaperone #	3
Transportation Cost:	\$980.00 (Dept. Budget)
Fees:	\$0

Date:	May 3, 2023
Leave:	4:30pm
Return:	8:30pm
Group:	Jazz Band
Purpose:	Performance & Evaluation
Destination:	CBA - Lincroft (All Shore Jazz Festival)
Teacher:	Kathryn Sarlo
Student #	20
Chaperone #	2
Transportation Cost:	\$550.00 (Activity Acct.)
Fees:	\$0

Date:	May 11, 2023
Leave:	8:00am
Return:	4:30pm
Group:	Creative Writers/Drama
Purpose:	Evaluation of Performances
Destination:	Papermill Playhouse, Millburn, NJ
Teacher:	Reuben Jackson
Student #	47
Chaperone #	3
Transportation Cost:	\$880.00 (Parent Pd. / Activity Acct.)
Fees:	\$35 p/p (Parent Pd. / Activity Acct.)

Date:	February 22, 2023
Leave:	8:00am
Return:	7:00pm
Group:	VPA Students

Purpose:	Anchor Standard 7 & 10
Destination:	Workshop & Viewing of Lion King Play - New York, NY
Teacher:	Brian Krajcik
Student #	100
Chaperone #	6
Transportation Cost:	\$3,990.00 (Dept. Budget)
Fees and Meals:	\$16,595.00 (Activity Acct. Buc Backers & Parent Pd.)

**5.12 Use of Facilities**

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Little Silver PTO <i>5K Race</i>	10/1/23	6:00am - 11:00am	Outdoor Track/ Vestibule
Red Bank AYF - <i>Cheer Practice</i>	2/15/23 - 4/26/23 Wednesdays	5:45pm - 7:30pm	Cafeteria
Red Bank AYF - <i>Registration</i>	3/4/23	9:45am - 12:15pm	Front Lobby

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo, Mrs. Lipp, Mr. McBride, Dr. Mendelson, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb

**PUBLIC COMMENT:** (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Dana Venino, *Little Silver* - Fights in school, Referendum
- Tara Fitzpatrick, *Little Silver* - Correspondence not addressed in BOE meeting
- Maria Wood, *Little Silver* - ELA program, students watching movies in class, not enough novels compared to other districts, provide more options-not less, divide amongst RBR communities - job of Dr. Moore and Administration to unite.
- Steve Pedersen, *Little Silver* - Provided a handout to the Board and Public, ELA Survey and Presentation form BOE meeting on 1/18/23, data and presentation was not correct, if fail to conduct a vote - violation of policy

- Craig Dolan, *Red Bank* - Does not support 9th grade honors program, look into traffic patterns and address issues, not safe to cross, try to work with Fair Haven
- Alexa Laido, *Little Silver* - Honored Honor Roll students, but taking away honors. Friday incident was not a fight but students believed it was

**OLD BUSINESS** - NONE

**NEW BUSINESS** - NONE

**ADJOURNMENT** - 8:37pm

There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mr. Noble, seconded by Mr. Garofalo.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Doherty, Mr. Garofalo, Mrs. Lipp, Mr. McBride, Dr. Mendelson, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb

Respectfully submitted,

Debra Pappagallo  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: March 1, 2023