

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
JULY 24, 2024**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, July 24, 2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the *Asbury Park Press* on **January 3, 2024**. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS: 6:32pm

Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennnifer Lipp, Mr. Patrick Noble, Mrs. Nicole Woods *Absent:* Mrs. Memone Crystian, Mrs. Emily Doherty

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Athina Cornell, Esq.

EXECUTIVE SESSION: 6:33pm

RECOMMENDED: Motioned by Mrs. Gibb and seconded by Mrs Woods, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods
Nays: None *Absent:* Mrs. Crystian, Mrs. Doherty

CALLED TO ORDER - ROLL CALL - 7:34pm

Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennnifer Lipp, Mr. Patrick Noble, Mrs. Nicole Woods *Absent:* Mrs. Memone Crystian, Mrs. Emily Doherty

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Athina Cornell, Esq

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

- Vacant Little Silver Seat - Mr. Noble reported
- Mr. Noble thanked Mr. Venino for his service on the Board and wished him well.

PUBLIC COMMENT ON AGENDA ITEMS - None

(Board Policy #0167 - Public & Executive Sessions)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- Violence and Vandalism Report-Mr. Donohoe
- Graduation Proficiency Assessment "NJGPA" - Mrs. Verdiglione

CORRESPONDENCE

- Mr. Venino - resignation letter

COMMITTEE REPORTS

- Curriculum Committee met on June 26, 2024 - Mrs. Gibb reported

2.0 SUPERINTENDENT'S REPORT

Motioned by Mrs. Gibb and seconded by Mr. Garofalo, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.12

Personnel

2.1 2024-2025 Coach Additions

That the Board of Education approve the following 2024-2025 coach additions:

Name	Sport/Activity	Stipend/Rate of Pay
<i>Colleen Garrigan</i> (rescind J. Truhan as Asst. Coach & C. Garrigan as volunteer coach approved 6/12/24)	Assistant Volleyball Coach	\$5,639.00
<i>Maxine Lloyd</i>	Asst. Field Hockey Coach	\$5,639.00
<i>Nicholas Tucker</i>	Site Manager-Winter	\$2,060.00

2.2 Rescind Coach for the 2024-2025 School Year

That the Board of Education rescind *Phil Greene* as the outdoor track coach and winter site manager for the 2024-2025 school year (originally board approved 6/12/24).

2.3 Sick, NJFLA, Leave without Pay and Benefits

That the Board of Education approve the following family leave for:

Employee No.	Sick Time	FMLA	NJFLA	LOA without pay and benefits
<i>5186 Amended</i>	9/3-9/30/24	10/1/24-1/9/25	1/10-1/30/25	N/A

2.4 Graduate Tuition

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Kelly Booth</i>	American College of Education	9	9/30/2024
<i>Gabrielle Rosace</i>	NJCU	3	9/1/2024
<i>Daniel Cooperman</i>	Fresno Pacific Univ.	9	after 7/24/2024

2.5 2024-2025 Professional Consultants

That the Board of Education approve the 2024-2025 professional consultants:

Name of Services	Services Being Offered	Fee
Communication Technology Resources, LLC	AAC Evaluations and Trainings	\$620 per evaluation
Cheryl A. Lepple-Huber, ASL	American Sign Language Interpreter	\$200 per two hour session
Step Up Family Services	Applied Behavioral Analysis - Behavioral Therapy/Evals	BCBA - \$120/hour; BT \$55/hour
Mike Marotta, ATP	Assistive Technology Services CP of NJ	\$1,000 per evaluation

Sandra Fields Kuhn	Auditory Processing Evaluation	\$510 per evaluation
Anne Marie Lusquinos	Augmentative Speech Therapist	\$150 per hour
MOESC	Child Study Team Services	\$400 per evaluation (see MOESC annual approved rates for additional services)
Neurabilities - The Center for Neurological and Neurodevelopmental Health	Neurological and Developmental Evaluations; ABA services	\$750 per evaluation
NJ Specialized Child Study Team	Child Study Team Evaluations	\$1,350 per evaluation
Summit Speech School	Itinerant Teachers of the Deaf (direct and consultative services)	\$225 per hour
Lori A. Wanner, OTR/L	Occupational Therapy	\$75 per 30 - minute session, \$100 dyad session
Therapy Coaches in Motion, LLC	Physical Therapy	\$100 per hour
Kolli Psychiatric & Associates	Psychiatric Evaluation & Services	\$500 per evaluation or \$900 for fit to return
Dr. Alexander Iofin	Psychiatric Evaluation & Services	\$450 per psychiatric evaluation
Dr. Rajesvari Muthuswamy	Psychiatric Evaluation & Services	\$575 per psychiatric evaluation
Dr. Richard Worth	Psychiatric Evaluation & Services	\$650 per evaluation
Accurate Language Services	Translation and Interpretation Services	\$75 per hour \$.57 per mile and tolls
Jewish Vocational Service (JVS)	Vocational Evaluations	\$875 per evaluation

2.6 **Summer 2024 Extra Work Extra Pay Addition**

That the Board of Education approve Nicholas Tucker as a substitute in the fitness center for the summer 2024 at \$35.00 per hour.

<i>Kelli Stockley</i>	Curriculum Writing- *Art 1, Art 2, * Crafts	\$40.00 p/h (not to exceed 15 hrs. per each course)
<i>Keryn Thompson</i>	Curriculum Writing- IB film, *Fashion, *Media Prod. 1/2	\$40.00 p/h (not to exceed 15 hrs. per each course)

<i>Lauren D'Amico</i>	Curriculum Writing- IB Business Management, Business Software Solutions	\$40.00 p/h (not to exceed 15 hrs. per each course)
<i>Kathryn Sarlo</i>	Curriculum Writing- *Band, *Instrumental Majors,*Intro to Band, *Advanced Music Tech (DE)	\$40.00 p/h (not to exceed 15 hrs. per each course)
<i>James Enny</i>	Curriculum Writing- Culinary Arts	\$40.00 p/h (not to exceed 15 hrs.)
<i>Katherine Kerber Cosentino</i>	Curriculum Writing- Rutgers Expo	\$40.00 p/h (not to exceed 15 hrs.)
<i>Anne Brennan</i>	Curriculum Writing- *New NJ standards update for Core ELA 10 courses	\$40.00 p/h (not to exceed 15 hrs.)
<i>Stacy Shuff</i>	Curriculum Writing- *New NJ standards update for Core ELA 9 courses	\$40.00 p/h (not to exceed 15 hrs.)
<i>Samantha Guzzi</i>	Curriculum Writing- *Social Media & Current Events	\$40.00 p/h (not to exceed 30 hrs.)
<i>Justin Biggs</i>	Curriculum Writing- *Superhero & Mythology	\$40.00 p/h (not to exceed 30 hrs.)
<i>Anne Kelterborn</i>	Curriculum Writing- *Travel & Food in Lit.	\$40.00 p/h (not to exceed 30 hrs.)
<i>Andrew Forrest</i>	Curriculum Writing- *Brookdale ELA course	\$40.00 p/h (not to exceed 30 hrs.)
<i>Scott Martin</i>	Curriculum Writing- Film to Text	\$40.00 p/h (not to exceed 15 hrs.)
<i>Jeffrey Mauro</i>	Curriculum Writing- Sports & Lit	\$40.00 p/h (not to exceed 15 hrs.)

<i>Brendan McGoldrick</i>	Curriculum Writing- Civics & Documentaries	\$40.00 p/h (not to exceed 30 hrs.)
<i>Jessica Porter</i>	Curriculum Writing- *Academic Seminar	\$40.00 p/h (not to exceed 15 hrs.)
<i>Melissa Savage</i>	Curriculum Writing- *Academic Seminar	\$40.00 p/h (not to exceed 15 hrs.)
<i>Kelly Rizzetta</i>	Curriculum Writing- French 4 Honors, French 3 Honors	\$40.00 p/h (not to exceed 15 hrs. per each course)
<i>Nancy Ronayne</i>	Curriculum Writing- AP French, Accelerated 3/4 French	\$40.00 p/h (not to exceed 15 hrs.) (not to exceed 30 hrs.)
<i>Keith Savarese</i>	Curriculum Writing- *AP Spanish Lit. IB Spanish HL 1	\$40.00 p/h (not to exceed 30 hrs.) (not to exceed 15 hrs.)
<i>Karina Tedeschi</i>	Curriculum Writing- Spanish 3 Honors, Spanish 4 Honors	\$40.00 p/h (not to exceed 15 hrs. per each course)

2.7 Business Teacher

That the Board of Education approve *Tristan Farina* as a Business Teacher for the 2024-2025 school year at the salary of \$61,300.00, BA-1 pending criminal history.

2.8 Director of Data, Testing, Curriculum and Professional Development

That the Board of Education approve *Jessica Verdiglione* as Director of Data, Testing, Curriculum and Professional Development for the 2024-2025 school year at the salary of \$128,000.00 prorated; start date on or about July 25, 2024.

Operational**2.9 2024-2025 School Calendar**

That the Board of Education approve the revised 2024-2025 school calendar.

2.10 2024-2025 Comprehensive Equity Plan Statement of Assurance

That the Board of Education approve the 2024-2025 Comprehensive Equity Plan SOA.

Compliance**2.11 2023-2024 HIB Affirmation**

That the Board of Education affirm 2023-2024 HIB #7 and HIB #8.

Student Services**2.12 2024-2025 Out-of-District Placement**

That the Board of Education approve the following 2022-2023 out-of-district placement based upon the recommendations of the Guidance Dept./Student Services:

Student ID	School	Tuition
285428 (prev. approved with incorrect id #)	Legacy Treatment Services-The Children's Home Campus	\$102,855.90 (includes ESY)
274372	CPC High Point	\$111,053.55

Roll Call Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods
Nays: None *Absent:* Mrs. Crystian, Mrs. Doherty

4.0 GOVERNANCE:

Motioned by Mrs. Gibb and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on June 12, 2024

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods
Nays: None *Absent:* Mrs. Crystian, Mrs. Doherty

5.0 FINANCE

Motioned by Mrs. Henry and seconded by Mrs. Gibb, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.10

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended May 31, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended May 31, 2024, as attached, and BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo, School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *June 30, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$910,014.06
20	Special Revenue Funds	\$196,708.25
30	Capital Projects Fund	\$19,993.00
40	Debt Service Fund	—

60	Food Service Fund	\$67,667.66
	TOTAL EXPENDITURES	\$1,194,382.97

5.5 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, July 24, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$344,728.42
20	Special Revenue Funds	—
30	Capital Projects Fund	—
40	Debt Service Fund	\$1,145,600.00
60	Food Service Fund	—
	TOTAL EXPENDITURES	\$1,490,328.42

5.6 Buc Backer Grant Awards

That the Board accept the Buc Backer Teacher Grants in the amount of **\$23,490.00** for the 2024-2025 school year as follows:

Applicant	Department	Project Description	Amount Awarded
Roxanne Judice	History	American History Field Trip	\$800.00
J. DeBarberie Anne Kelterborn	English IB	Macbeth Play Field Trip	\$3,010.00
Christin Outwin	World Language	Museum del Barrio Field Trip	\$2,600.00
Kathryn Sarlo	VPA	Festivals of Music Field Trip	\$2,500
Brian Krajeik	VPA	Broadway Music Theater Workshop	\$3,000.00
Nick Tucker	Athletics	Pitching Machine	\$2,700.00

Ashley Rosenberg	Early Childhood Dev.	Infant Simulator Project	\$2,800.00
Rose Powers	IB	UN Virtual Tour	\$650.00
Mike Stoia	Athletics	iPads for Coaches	\$1,800.00
Kelly Rizzetta	Clubs/Activities	Newspaper Racks for the Buccaneer	\$530.00
Dave Hussey	Science	Trout Aquaculture Program	\$3,100.00

5.7 Satellite Meal Agreement 2024-2025

That the Board of Education approve the following:

That the Red Bank Regional High School Board of Education approve Satellite Meal Agreements to provide a remote Lunch Program for the following elementary school districts for the 2024-2025 school year. In the event that the meals patterns must be changed due to schedule changes, prices may be adjusted accordingly.

<u>District</u>	<u>Type of Meal</u>	<u>Per Meal Cost</u>	<u>Per Mile Cost</u>
Fair Haven (SFA to SFA)	Student Regular Lunch	\$3.85	\$0.60
	Student Premium Lunch	\$4.85	
	Adult Meal -Lunch	\$5.50	
	Organic Milk (per carton)	\$2.35	

<u>District</u>	<u>Type of Meal</u>	<u>Per Meal Cost</u>	<u>Per Mile Cost</u>
Shrewsbury	Student Regular Lunch	\$3.85	\$0.60
	Student Premium Lunch	\$4.85	
	Adult Meal -Lunch	\$5.50	
	Organic Milk (per carton)	\$2.35	

5.8 Professional Development– Employee

That the Board of Education approve the following professional development requests:

<u>Employee</u>	<u>Location</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>
Phil Greene	Danielson Skilled Observer - <i>Virtual</i>	Summer 2024	\$700.00	11-000-223-580-076

5.9 Field Trips

That the Board of Education approve field trips for the 2024-2025 school year.

Date:	October 2, 2024
Leave:	9:00am
Return:	2:15pm
Group:	10th & 11th Grade ELL Students
Purpose:	Experience Historic Village
Destination:	Allaire Village, Farmingdale
Teacher:	Roxanne Judice
Student #	35
Chaperone #	4
Transportation Cost:	\$460.00 (Buc Backer Grant/Budget)
Fees:	\$350.00 (Buc Backer Grant)

5.10 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Shrewsbury - <i>Mid-Monmouth Basketball Practices/Games</i>	September 16, 2024 - Nov. 21, 2024 (Mon & Thurs) <i>(no practices when school is closed)</i>	6:00pm - 9:00pm <i>(as scheduled with Athletic Dept.)</i>	Fieldhouse

Roll Call Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods
Nays: None *Abstentions:* Mrs. Lipp (5.10) *Absent:* Mrs. Crystian, Mrs. Doherty

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Tara Fitzpatrick, *Little Silver* - GSA report was not on agenda but was presented. Would like more academics. Consider bringing in an Allied Health program.
- Kevin Ackey, *Little Silver* - GSA report and slow down on presentation
- Roxanne Judice, *as Red Bank resident* - Gang Activity increase in Red Bank, possibility of trying to address in school.

OLD BUSINESS

- Debra Pappagallo - The District was again awarded the Certificate of Excellence in Financial Reporting
- Dr. Moore - in response to Mrs. Judice, stated he meets with the Chiefs of Police regularly and will inquire.

NEW BUSINESS -

- Mrs. Gibb stated she spoke to Carly Laido about summer camps which had high participation.
- Mr. Nobe stated that although it is unfortunate, the Board will be considering Policy #0145 in relation to Mrs. Doherty. She had missed far in excess of three meetings in a row and on August 21st, the Board will vote on her removal from the Board. Per the policy, she will be notified of the upcoming vote.

ADJOURNMENT - 8:17pm

There being no other business to come before the Board, a motion adjourn the meeting was moved by Mrs. Gibb and seconded by Mrs. Henry.

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods
Nays: None *Absent:* Mrs. Crystian, Mrs. Doherty

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR:
August 5th 2024 **BOARD RETREAT**