

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
MARCH 19, 2025**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, March 19, 2025**, in the Board of Education Conference Room, at 101 Ridge Rd., Little Silver, New Jersey. The Board will meet for an executive session at 6:30pm. Followed by a public session at 7:30pm.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the Asbury Park Press on January 2, 2025. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS: 6:32pm**

Mrs. Amanda Galante, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble,  
Mr. Mark Taylor, Mrs. Nicole Woods *Absent: Mrs. Memone Crystian (arrived 6:36pm),*  
Mr. John Garofalo and Mrs. Gibb *(arrived 6:37pm)*

Also in attendance:

Debra Pappagallo, School Business Administrator  
Athina Cornell, Esq.

**EXECUTIVE SESSION: 6:33pm**

RECOMMENDED: Motioned by Mrs.Lipp and seconded by Mr. Taylor, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** Mrs. Galante, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods  
*Absent: Mrs. Crystian (arrived 6:36pm), Mr. Garofalo, Mrs. Gibb (arrived 6:37pm)*

**CALLED TO ORDER - ROLL CALL - 7:35pm**

Mrs. Memone Crystian, Mrs. Amanda Galante, Mrs. Tara Gibb, Mrs. Ursula Henry,  
Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor, Mrs. Nicole Woods  
*Absent: Mr. John Garofalo*

Also in attendance:

Debra Pappagallo, School Business Administrator  
Athina Cornell, Esq.  
Claire Smigie, Student Representative

**PLEDGE OF ALLEGIANCE**

**PRESIDENT’S REPORT**

**PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #0167 - Public & Executive Sessions)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes’ duration.

- NONE

**PRESENTATIONS/COMMENDATIONS**

- Educator of the Year - Keith Savarese
- Service Professional of the Year - Odilia Perez

**CORRESPONDENCE**

- Lycet Ramos - Apology Letter

**COMMITTEE REPORTS**

- Finance Committee met on 3/10/25 - Mr. Noble reported

**STUDENT REPRESENTATIVE REPORT**

- Claire Smigie - reported on events at school

**2.0 SUPERINTENDENT’S REPORT**

**Upon the recommendation of the Superintendent; motioned by Mrs. Galante and seconded by Mrs. Woods, the Red Bank Regional Board of Education approved the following resolutions as indicated: 2.1 - 2.8**

**Personnel**

**2.1 2024-2025 Non-Contractual Extra work Extra Pay Additions**

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

Name	Activity/Program	Stipend/Rate of Pay
<i>Jessica Porter Nicholas Giglio Erica Pritchard</i>	Home Instruction	\$40.00 per hour

**2.2 2024-2025 Coach Addition**

That the Board of Education approve the following 2024-2025 coach addition:

<b>Name</b>	<b>Sport</b>	<b>Stipend/Rate of Pay</b>
<i>Irene Vergis</i>	Assistant Girls' Outdoor Track Coach	\$5,639.00
<i>Mary Vergis</i>	Assistant Boys' Outdoor Track Coach	\$5,639.00
<i>Cali Whedon</i>	Substitute Athletic Trainer	\$45.00 per hour

**2.3 Dock/Unpaid Day**

That the Board of Education approve the following dock/unpaid day:

<b>Employee ID</b>	<b>Dock/Unpaid Day</b>
5222	7 days: 3/10, 3/13, 3/14, 3/17, 3/18, 3/19 (6 days); 3/11 & 3/12 (2 Half days);
4326	1/2 day; 3/13

**2.4 Non-Contractual Athletic Stipend**

That the Board of Education approve the following addition to the 2024-2025 non-contractual athletic stipend:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
<i>Andrew Mount</i>	Cashier: Basketball	\$50.00
	Scoreboard/Clock: Ice Hockey	\$45.00
	Scoreboard/Clock: All Other Athletic Events	\$40.00
	Security: Football (Includes Cashier/Ticket Taker)	\$70.00
	Security: Basketball & Wrestling	\$55.00
	Security: Ice Hockey	\$65.00
	Security: All Other Athletic Events	\$40.00
	Substitute Coach	\$55.00
	Pitch Counter: Varsity Baseball/Softball	\$45.00
	Stat Keeper: Basketball	\$45.00
	Timer/Bookkeeper-Basketball	\$45.00
	Videotaping	\$60.00

**2.5 2024-2025 Substitute Additions**

That the Board of Education approve the following 2024-2025 substitute additions pending criminal history:

Name	Position
<i>Alexa LaRocca</i>	Teacher (Early Childhood)

**Compliance**

**2.6 In-School and Out-of-School Suspensions**

That the Board of Education approve the February, 2025 in-school and out-of-school suspensions.

**2.7 Emergency Evacuation/Drill Report**

That the Board of Education approve the February, 2025 Emergency Evacuation/Drill report.

**2.8 Resignation**

That the Board of Education accept, with regret, the resignation of Employee No. 5064, effective March 19, 2025.

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Absent:* Mr. Garofalo

**4.0 GOVERNANCE**

**Upon the recommendation of the Superintendent; motioned by Mrs. Henry and seconded by Mrs. Crystian, the Red Bank Regional Board of Education approved the following Governance resolutions as indicated: 4.1**

**4.1 Minutes**

That the Board of Education approve the minutes of the meeting held on March 5, 2025.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Abstentions:* Mrs. Gibb *Absent:* Mr. Garofalo

**5.0 FINANCE**

**Upon the recommendation of the Superintendent; motioned by Mrs. Crystian and seconded by Mrs. Henry, the Red Bank Regional Board of Education approved the following Finance resolutions as indicated: 5.1 - 5.7**

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c3), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

*Debra Pappagallo*, School Business Administrator/Board Secretary

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2,”.

NOW, THEREFORE BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended January 31, 2025 be approved as attached.

**5.2 Board Certification of the Financial and Cash Reports of the Board Secretary**

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.3 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approve the attached list of bills for payment for the period ending Wednesday, March 19, 2025 in the following appropriation accounts:

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
10	General Fund	\$1,682,005.92
20	Special Revenue Funds	\$62,632.88
30	Capital Projects Fund	\$22,871.75
40	Debt Service Fund	-
60	Food Service Fund	\$84,781.63
	<b>TOTAL EXPENDITURES</b>	<b>\$1,852,292.18</b>

**5.4 2025-2026 Tentative Budget**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 State Aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<b>2025-2026</b>	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>TOTAL</b>
<b>Total Expenditures</b>	\$36,121,653	\$1,303,412	\$1,477,500	\$38,902,565
<b>Less: Anticipated Revenues</b>	\$ 7,558,520	\$1,303,412	\$ 326,588	\$ 9,188,520
<b>Taxes to be Raised</b>	\$28,563,133	\$0.00	\$1,150,912	\$29,714,045

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Red Bank Regional Board of Education Office located at 101 Ridge Road, Little Silver, New Jersey on April 30, 2025 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

Adjustment for Health Care Costs

BE IT RESOLVED that the Red Bank Regional Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$540,840. The additional funds will be used to pay for the additional increases in health benefit premiums.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$630,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursement 2025-2026

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the

scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Red Bank Regional Board of Education established \$75,000.00 as the maximum travel amount for the current school year and has expended \$25,110.38 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$75,000.00 for the 2025-2026 school year.

**5.5 Professional Development - Employee**

That the Board of Education approve the following professional development requests:

<b>Employee</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>	<b>Account</b>
Lisa Boyle	Women’s Leadership Conf. - <i>Somerset, NJ</i>	April 8, 2025	\$300.75	11-000-223-580-076
Erin Pinto	Women’s Leadership Conf. - <i>Somerset, NJ</i>	April 7, 2025	\$353.40	11-000-223-580-076

**5.6 Field Trips**

That the Board of Education approve the field trips for the 2024-2025 school year.

<b>Date:</b>	<b>April 3, 2025 (destination addition)</b> (previously approved Nov. 13, 2024)
Leave:	5:15pm
Return:	9:15pm
Group:	RBR Bands
Purpose:	NJ Arts Anchor Standards 8 & 9
Destination:	<b>Elli’s Backyard</b> & Count Basie Theatre, Red Bank
Teacher:	Kathryn Sarlo
Student #	40
Chaperone #	3
Transportation Cost:	\$350.00 (Activity Acct.)
Fees:	\$1,540.00 (Buc Backer Grant)

<b>Date:</b>	<b>April 8, 2025</b>
Leave:	8:30pm
Return:	1:00pm
Group:	Multi-Language Learners
Purpose	Campus Visit & Discussion of courses
Destination:	Brookdale Community College, Lincroft
Teacher	Kelly Moylan
Student #	30
Chaperone #	3
Transportation Cost	\$395.00 (Title III)
Fees:	\$0

<b>Date:</b>	<b>April 8, 2025</b>
Leave:	7:45am
Return:	2:20pm
Group:	AP Art, Studio Art Majors
Purpose	Hanging of Senior Art Show
Destination:	Guild of Creative Art, Shrewsbury
Teacher	Claudia O'Connor
Student #	9
Chaperone #	1
Transportation Cost	\$0 (Teacher Driven)
Fees:	\$0

<b>Date:</b>	<b>April 17, 2025 (Date Change)</b> <i>(previously approved for April 11)</i>
Leave:	8:30am
Return:	2:45pm
Group:	NAHS & D&VC Majors
Purpose:	Apply knowledge of art acquired in class
Destination:	Grounds for Sculpture
Teacher:	Claudia O'Connor
Student #	50
Chaperone #	4
Transportation Cost:	\$700.00 (Activity Acct.)
Fees:	\$10 per student (Parent Pd.)

### 5.7 **Use of Facilities**

Recommended that the Board of Education approve the following Use of Facilities Application:

<b>Requestor/Use</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
Markham Place School <i>Track Meets</i>	May 13, 2025 May 14, 2025	3:15pm-6:00pm	Outdoor Track
Shrewsbury Mid Monmouth - Basketball <i>Practices (Revised)</i>	March <b>26</b> , 2025 to June 1, 2025 <b>Wednesdays</b>	4:00pm-6:30pm <i>(as scheduled with Athletic Dir.)</i>	Field House
<i>Red Bank CROP Hunger Walk</i>	Oct. 19, 2025	10:00am - 4:30pm	Front of School Vestibule Restrooms

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Abstentions:* Mrs. Lipp (5.8 Brookdale Trip) *Absent:* Mr. Garofalo

**PUBLIC COMMENT:**

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Kevin Akey, *Commissioner of Little Silver Shade Tree Commision* - Grant opportunity for Trees for Schools
- Sunny Lenhard, *RBREA President* - Accolades and events of staff and students.

**OLD BUSINESS** - NONE

**NEW BUSINESS** - NONE

**EXECUTIVE SESSION II - 7:37pm**

Motioned by Mrs. Gibb and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Absent:* Mr. Garofalo

**OPEN SESSION - ROLL CALL OF MEMBERS: 8:30pm**

Mrs. Memone Crystian, Mrs. Amanda Galante, Mrs. Nicole Gibb, Mrs. Ursula Henry,  
Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. Mark Taylor, Mrs. Nicole Woods

*Absent:* Mr. John Garofalo

Also in attendance:

Debra Pappagallo, School Business Administrator

Dr. Louis Moore, Superintendent

Athina Cornell, Esq.

**2.0 Upon the recommendation of the Superintendent; motioned by Mr. Taylor and seconded by Mrs. Woods, the Red Bank Regional Board of Education approved the following resolutions as indicated: 2.9**

**2.9 Out of District Placement**

Upon the recommendation of the Superintendent, the Board of Education approves a long-term suspension for student #263685 and placement at an alternative educational program for the remainder of the 2024-2025 school year.

**ADJOURNMENT - 8:31pm**

There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mrs. Lipp and seconded by Mrs. Woods.

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Galante, Mrs. Gibb, Mrs. Henry, Mr. Noble, Mr. Taylor, Mrs. Woods *Nays:* None *Absent:* Mr. Garofalo

Respectfully submitted,

Debra Pappagallo,  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: April 9, 2025