

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
MINUTES  
OCTOBER 19, 2022**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, October 19, 2022 in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2022. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS - 6:30pm**

Mrs. Emily Doherty, Mr. John Garofalo, Mr. Scott McBride, Mr. Frank Neary, Mr. Patrick Noble  
*Absent:* Mrs. Tara Gibb (*arrived 6:33pm*), Dr. Randy Mendelson, Mr. Irwin Katz, Mr. John Venino

Also in attendance:

Dr. Louis Moore, Superintendent  
Debra Pappagallo, School Business Administrator  
Marcie Makolin, Board Attorney

**EXECUTIVE SESSION - 6:31pm**

RECOMMENDED: Motioned by Mr. Garofalo and seconded by Mrs. Doherty, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble  
*Nays:* None *Absent:* Dr. Mendelson, Mr. Katz, Mr. Venino

**CALLED TO ORDER - ROLL CALL - 7:31 pm**

Mrs. Emily Doherty, Mr. John Garofalo, Mr. Scott McBride, Mr. Frank Neary, Mr. Patrick Noble  
*Absent:* Mrs. Tara Gibb (*returned 7:33pm*), Mr. Irwin Katz, Dr. Randy Mendelson, Mr. John Venino

Also in attendance:

Dr. Louis Moore, Superintendent  
Debra Pappagallo, School Business Administrator  
Marcie Makolin, Board Attorney

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON AGENDA ITEMS** (*Board Policy #0167 - Public & Executive Sessions*)  
- NONE

**PRESENTATIONS/COMMENDATIONS**

- S-E-L/9th grade Mentoring - Suzanne Keller, *Supervisor SBYS & Freshman Academy*
- HIB Report and Building Security - Robert Donohoe, *Asst. Principal* & Jack Massaro, *SRO*
- Assessment report NJSLA, A/P/IB, Benchmark plan, PD plan & Gifted & Talented - Jessica Verdiglione, *Supervisor Data & Testing*

*Mr. Garofalo exited the meeting at 8:08pm and returned at 8:12pm*

**PRESIDENT'S REPORT**

**Correspondence**

- Mr. & Mrs. Wimmer: Tuition Agreement

**Committee Reports**

- None

**2.0 SUPERINTENDENT'S REPORT**

**Motioned by Mrs. Doherty and seconded by Mrs. Gibb that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, table the following resolution as indicated: 2.10**

**2.10 2022-2023 Textbook/Curriculum Guide - TABLED**

That the Board of Education approve the 2022-2023 textbook/curriculum guide.

**Voice Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble  
*Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

**2.0 SUPERINTENDENT'S REPORT**

**Motioned by Mr. Garofalo and seconded by Mrs. Doherty that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1-2.9 and 2.11-2.13**

**Personnel**

**2.1 2022-2023 Non-Contractual Extra Work Extra Pay Additions**

That the Board of Education approve the following 2022-2023 non-contractual EWEP additions:

<b>Name</b>	<b>Activity/Program</b>	<b>Rate of Pay/Stipend</b>
<i>Deborah Rosen-Haight</i>	Nurse-Track Spec. Needs 2:40 - 4:30 M - Th	\$27.50 p/h
<i>Valerie Zitzman</i> <i>Federica Proietti Cesaretti</i>	Chaperone-Spec. Needs	\$30.00 p/h
<i>Maria Jose Martinez-Reid</i> <i>Mariah Iapicco</i> <i>Sunny Lenhard</i> <i>Mariane Veith</i> <i>Michael Canning</i> <i>Danielle Spinelli</i> <i>Irene Vergis</i> <i>Kristy Finck</i> <i>Jenn Morrisy</i> <i>Jennamarie Neylan</i> <i>Melissa Savage</i> <i>Allison Bowers</i> <i>Jen Valentino</i> <i>Stacy Shuff</i>	Community Tutoring Program (Tues & Thurs evenings at The Salvation Army)	\$40.00 p/h (Title I/ESSER)

**2.2 2022-2023 Non-Contractual Athletic Coaching Stipend**

That the Board of Education approve the following 2022-2023 non-contractual athletic coaching addition:

<b>Name</b>	<b>Activity</b>	<b>Rate of Pay (per game)</b>
<i>Gina Diener</i>	Ticket Cashier Football	\$55.00
<i>Federica Proietti Cesaretti</i>	Ticket Cashier All Other	\$50.00
<i>Eric Melone</i>	Ticket Taker	\$50.00
<i>Taylor Desposito</i>	Security-Football/Basketball/Wrestling	\$55.00
	Security-Ice Hockey	\$65.00
	Security-All Other	\$35.00
	Scoreboard/Clock Football	\$80.00
	Scoreboard/Clock for Ice Hockey	\$45.00
	Scoreboard/Clock All Other	\$40.00
	Videotaping	\$60.00
	Announcer-Football	\$60.00
	Announcer-All Other	\$45.00
	Substitute Coach	\$55.00

	Basketball Timer/Bookkeeper	\$40.00
	Varsity Baseball Pitch Counter/Stat Keeper	\$40.00

**2.3 2022-2023 Contractual Extra Work Extra Pay Additions**

That the Board of Education approve the following 2022-2023 contractual EWEP additions:

<b>Name</b>	<b>Activity/Program</b>	<b>Rate of Pay/Stipend</b>
<i>Carl Grillo</i>	Lunch Duty	\$18.00 p/h
<i>Lauren D'Amico</i>	Log Advisor	\$8,898.00 (revision of stipend)

**2.4 2022-2023 Coach Additions**

That the Board of Education approve the following 2022-2023 coach additions:

<b>Name</b>	<b>Sport</b>	<b>Stipend</b>
<i>Andrew Forrest</i>	Asst. Swim Coach	\$5,639.00
<i>Adam Bobertz</i>	Asst. Football Coach	\$6,391.00
<i>Irene Vergis</i>	Asst. Cross County Girls Coach	\$5,639.00 (stipend revision)

**2.5 FMLA**

That the Board of Education approve the following FMLA:

<b>Employee ID</b>	<b>FMLA</b>
5255	beginning on or about 11/1/22 intermittent
4210	11/14/22-1/2/23

**2.6 Retirement**

That the Board of Education accept with regret the retirement of *Karen Laffey*, effective July 1, 2023.

**2.7 English Teacher Leave Replacement**

That the Board of Education approve *Anthony Curran* as an English teacher short term substitute leave replacement for the period on or about October 18-on or about November 28, 2022 at the per diem rate of \$273.37, BA-1 (currently working as a short-term leave replacement for Social Studies).

**2.8 Business Administrator**

That the Board of Education approve the contract with *Debra Pappagallo*, School Business Administrator, at the annual salary of \$171,520.00 for the period July 1, 2022 through June 30, 2023. The Contract of Employment received prior approval of the Executive County Superintendent of Schools.

**Operational****2.9 2022-2023 School Calendar Revisions**

That the Board of Education approve the revisions to the 2022-2023 school year calendar.

Parent/Teacher Conferences; 11/17/22; 5:00-7:00 pm

End of marking periods: 11/7/22, 1/18/23, 3/30/23, 6/8/23

Midterms; 1/19/23-1/24/23; 11:35 dismissal for students

Finals; 6/9/23-6/14/23; 11:35 dismissal for students

**Compliance****2.10 2022-2023 Textbook/Curriculum Guide - Tabled earlier in the meeting****2.11 Special Education Teacher**

That the Board of Education approve *Kelly Booth* as a Special Education teacher at the salary of \$61,925.00, MA-5 prorated, pending negotiations and criminal history check; starting on or about December 19, 2022.

**2.12 Graduate Tuition Reimbursement**

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members under the provisions of the Supervisor's contract:

Name	College/Univ.	Credits	Start Date
<i>Jessica Verdiglione</i>	American College of Education	3	11/14/22
		6	1/9/23 or 2/20/23

**2.13 Emergency Evacuation Drills**

That the Board of Education approve the September, 2022 emergency evacuation drills.

**Roll Call Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble *Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

**4.0 GOVERNANCE:**

**Motioned by Mrs. Doherty and seconded by Mr. Noble, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, table the following Governance resolutions as indicated: 4.1**

**4.1 Minutes - TABLED**

That the Board of Education approve the minutes of the meeting held on October 6, 2022.

**Voice Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble *Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

**5.0 FINANCE**

**Motioned by Mr. Garofalo and seconded by Mrs. Doherty, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 -5.9**

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;"

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended August 31, 2022 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2 Financial Report of the Board Secretary and Board Secretary Certification**

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended August 31, 2022, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to

N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

**5.3 Board Certification of the Financial Report of the Board Secretary**

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.4 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, October 19, 2022* in the following appropriation accounts:

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
10	General Fund	\$619,703.57
20	Special Revenue Funds	\$53,327.74
30	Capital Projects Fund	\$23,640.00
40	Debt Service Fund	-
60	Food Service Fund	-
	<b>TOTAL EXPENDITURES</b>	<b>\$696,671.31</b>

**5.5 School Based Youth Services Grant 2022-2023 - Revised**

That the Board of Education accept additional funding in the amount of \$10,215.00 for the 2022-2023 School Based Youth Services Grant.

**5.6 Submission of Comprehensive Maintenance Plan and M1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Red Bank Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Red Bank Borough School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Red Bank Regional School District in compliance with Department of Education requirements

### 5.7 **Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

<b>Employee</b>	<b>Location</b>	<b>Date(s)</b>	<b>Amount</b>	<b>Account</b>
Mike Stoia	Nat'l. Athletic Dir. Conference Nashville, TN	Dec. 9-13, 2022	\$1,716.90	11-402-100-580-044
Tom McDonough <i>(previously approved on 9-21-22)</i>	College Board Conference Kissimmee, FL	Oct. 24-26, 2022	\$1,777.00 <i>(revised)</i>	Title I
Lou Moore <i>(previously approved on 9-21-22)</i>	College Board Conference Kissimmee, FL	Oct. 24-26, 2022	\$1,795.00 <i>(revised)</i>	Monmouth Univ. Grant
Andrew Forrest <i>(previously approved on 9-21-22)</i>	College Board Conference Kissimmee, FL	Oct. 24-26, 2022	\$1,733.00 <i>(revised)</i>	Title I

### 5.8 **Field Trips**

That the Board of Education approve field trips for the 2022-2023 school year.

Date:	October 6, 2022
Leave:	11:15am
Return:	2:15pm
Group:	4 Year Academy Students
Purpose:	Program Run-Out
Destination:	Bradley Beach Elementary School
Teacher:	A. Studd
Student #	20
Chaperone #	7
Transportation Cost:	\$0 (teacher driven)
Fees:	\$0



Date:	October 7, 2022
Leave:	8:00am
Return:	3:00pm
Group:	4 Year Academy Students
Purpose:	Program - Run Out
Destination:	Bradley Beach Elementary School
Teacher:	J. Milonas
Student #	15
Chaperone #	8
Transportation Cost:	\$0 (teacher driven)
Fees:	\$0

Date:	Nov. 1, 2022
Leave:	8:30am
Return:	1:30pm
Group:	Interested Students
Purpose:	Career Development
Destination:	Universal Technical Institute - Bloomfield
Teacher:	C. Desiere
Student #	30
Chaperone #	2
Transportation Cost:	\$0 (Provided by UTI)
Fees:	\$0

Date:	November, 2022
Leave:	After School
Return:	n/a
Group:	Health Science Students
Purpose:	Tour of Nursing Radiology Dept. for Healthcare Careers
Destination:	Brookdale Community College
Teacher:	Jill Eisenbraun
Student #	30
Chaperone #	1
Transportation Cost:	Parents will drive students to and from
Fees:	\$0

Date:	November 3, 2022 - <i>Pending Transportation Availability</i>
Leave:	8:00am
Return:	3:00pm
Group:	Visual Arts Majors
Purpose:	Guided Tour & Workshop

Destination:	Philadelphia Museum of Art
Teacher:	Claudia O'Connor
Student #	77
Chaperone #	6
Transportation Cost:	Approximately \$3,500 (Dept. Budget)
Fees:	\$540 (Parent Pd.)

**5.9 Use of Facilities**

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Little Silver Rec: Basketball Games	Tues & Wed. from 12/2/22 - 3/31/23 (availability coordinated with Mr. Stoia)	6:00pm - 9:00pm	Field House
Jr Bucs Wrestling: Practices/Matches	Tue & Thursdays and Saturdays when RBR Varsity is wrestling 11/2/22 - 2/28/22	6:00pm - 8:00pm	Cafeteria Tues & Thurs. / Fieldhouse (Saturdays with RBR Wrestling)

**Roll Call Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble *Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

**PUBLIC COMMENT:** (Board Policy #0167 - Public & Executive Sessions)

- Roxanne Judice, *Red Bank & RBREA VP* - Statement about her teaching history, salaries, possibly running for BOE Member next year.
- Jackie Carrig, *RBR Teacher* - Negotiations and her salary and teaching history
- Ashley Studd, *RBR Teacher* - Her salary, her professional experience and teaching history
- Sunny Lenhard, *RBREA President* - Speaking on behalf of the World Language Dept.- Concerns over losing teachers in a known shortage area.
- Jennifer Salvo, *Little Silver* - would like to ask questions on ELA.
- Tara Fitzpatrick, *Little Silver* - Correspondence with Mr. McDonough; ELA Program Placement Standards. Addressed the teachers that spoke.
- Maria Wood, *Little Silver* - ELA Program Criteria
- Dr. Moore, *RBR Superintendent* - gave a brief summary of ELA placement and program opportunities throughout the year.

**OLD BUSINESS** - None

**EXECUTIVE SESSION** - 9:04pm

Motioned by Mr. Garofalo and seconded by Mr. McBride, that the Red Bank Regional Board of Education, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble  
*Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

**ADJOURNMENT** - 9:38pm

At this time, Mr. Garofalo motioned and Mr. McBride seconded, to exit the executive session and adjourn the meeting.

**Voice Vote:** *Ayes:* Mrs. Doherty, Mr. Garofalo, Mrs. Gibb, Mr. McBride, Mr. Neary, Mr. Noble  
*Nays:* None *Absent:* Mr. Katz, Dr. Mendelson, Mr. Venino

Respectfully submitted,

Debra Pappagallo  
School Business Administrator/Board Secretary

**NEXT BOARD MEETING IS SCHEDULED FOR: November 16, 2022**