

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
OCTOBER 18, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, October 18, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:31pm

Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Scott McBride, Mr. Patrick Noble, Mr. John Venino *Absent:* Mrs. Memone Crystian, Mrs. Tara Gibb, Mrs. Emily Doherty

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney

EXECUTIVE SESSION - 6:32pm

RECOMMENDED: Motioned by Mrs. Lipp, and seconded by Mr. McBride, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. McBride, Mr. Noble, Mr. Venino
Absent: Mrs. Crystian, Mrs. Gibb, Mrs. Doherty

CALLED TO ORDER - ROLL CALL - 7:34pm

Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Scott McBride, Mr. Patrick Noble, Mr. John Venino *Absent:* Mrs. Memone Crystian (arrived 7:56pm), Mrs. Tara Gibb, Mrs. Emily Doherty

Also in attendance:

Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney

Dr. Moore introduced the two new student representatives to the Board: Jillian Doody and Samantha Henry

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- NONE

PRESENTATIONS/COMMENDATIONS

- Dr. Moore introduced Nyla Morton who was selected by Mr. Clark to be nominated for consideration for the U.S. Senate Youth Program.
- Assessment Report NJSLA AP/IB and Benchmark Plan (Pre-AP, MAPS, Link-it) - Jessica Verdiglione
- HIB Report and Building Security; Violence and Vandalism Report - Rob Donohoe
- SEL Presentation -Audrey McGarry

CORRESPONDENCE

- *Maureen Dolan, Red Bank* - Morning Drop Off

COMMITTEE REPORTS

- Policy Committee met on 10/11/23 - reported by Mrs. Jennifer Lipp

2.0 SUPERINTENDENT'S REPORT

Motioned by Mr. Garofalo and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.11

Personnel

2.1 Resignation

That the Board of Education accept with regret, the following resignations:

Robin McCarthy; Secretary; last day October 13, 2023

Kelly Altenau; Aide; last day November 30, 2023

2.2 2023-2024 Substitute Teacher Additions

That the Board of Education approve the following 2023-2024 substitute additions (pending criminal history):

<i>Anne Cosgrove (teacher & secretary)</i>	<i>Christopher Havens (teacher)</i>
<i>Noelle Jimenez-Rojas (teacher)</i>	<i>Nadine Poveromo (teacher)</i>
<i>Nicholas Saaverdra (teacher)</i>	<i>Tiffany Orsini (teacher)</i>
<i>Melinda Peters (teacher)</i>	

2.3 2023 Summer Extra Work Extra Pay Addition

That the Board of Education approve the following 2023 Summer EWEP addition:

Andrea Gutierrez, Guidance summer hours; 8/16/2023-8/31/2023;
part of shared 60 days for the Guidance Department.

2.4 2023-2024 Non-Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

Name	Activity/Program	Stipend/Rate of Pay
<i>Mary Vergis</i> <i>Nicholas Tucker</i> <i>Odilia Perez</i> <i>Kelly Moylan</i> Rescind (prev. approved 10/6/23) <i>Brian Krajcik</i> <i>Stacy Shuff</i> <i>Daniel Cooperman</i>	Freshman/Sophomore Mentor Program Advisor	\$2,256.00
<i>Jeffrey Boga</i>	IB Curriculum Writing	\$40.00 per hour (not to exceed 15 hours)
<i>Mariah Iapicco</i> <i>Sunny Lenhard</i> <i>Jennifer Valentino</i> <i>Elizabeth Morris</i> <i>Kelly Smith</i> <i>Kristy Finck</i> <i>Jennifer Morrisy</i>	Community Tutoring Program-located at the Red Bank Primary School	\$40.00 per hour Title I ESSER III

<i>Irene Vergis</i> <i>Stacy Shuff</i> <i>Maria Jose Martinez-Reid</i> <i>Mary Vergis</i> <i>Melissa Savage</i>		
<i>Deborah Rosen-Haight</i>	Nurse Services -Homecoming	hourly per diem rate (not to exceed 3 hrs.)
<i>Karina Tedeschi</i>	PD - Conversational Spanish Turn-key	\$25 per hour not to exceed 6 hours

2.5 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff member, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Jacquelyn Matthews</i>	American College of Education	3 3	11/13/2023 1/8/2024

2.6 Health/PE Leave Replacement Teacher

That the Board of Education approve *Elizabeth Fitzpatrick* as a Health/PE leave replacement teacher for the period of on or about December 1, 2023 - on or about April 30, 2024; salary \$67,300.00, PhD-1 prorated; 6th period stipend \$2,750.00 prorated.

2.7 Retirement

That the Board of Education accept with regret the retirement of *Barbara Beckett*, art teacher; retirement date January 1, 2024.

2.8 2023-2024 6th Period Stipend Adjustments

That the Board of Education approve the following 2023-2024 6th period stipend adjustments:

Jessica Porter & Melissa Savage, \$2,349.00 (prev. approved as \$2,750.00 9/20/2023)

Compliance**2.9 2023-2024 HIB Affirmation**

That the Board of Education affirm HIB #1 of the 2023-2024 school year.

2.10 2023-2024 Curriculum and Textbook Guide

That the Board of Education approve the 2023-2024 curriculum/course of study and the textbook guide, which complies with the NJ Student Learning Standards.

Student Services**2.11 2023-2024 Out-of-District Placement**

That the Board of Education approve the following 2023-2024 Out-of-District placement based upon the recommendation of the Child Study Team:

Student ID	School	Tuition
242728 (prev. approved 9/20/23)	Harbor School	\$70,752.60 included 2:1 Aide shared cost Social Skills: \$65.78 per day (T. & Th.) for 69 sessions
2663821	Bonnie Brae	\$75,680.00

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. McBride, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb, Mrs. Doherty

4.0 GOVERNANCE:

Motioned by Mr. Garofalo and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1 & 4.2

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on October 4, 2023

4.2 First Reading of Policies and/or Regulations

P1230	Superintendent's Duties (M) (Revised)
P&R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P&R 2419	School Threat Assessment Teams (M) (New)
P 3161	Examination for Cause (Revised)
P&R 3212	Attendance (M) (Policy is Revised / Regulation is New)
P 3216	Dressing & Grooming (Revised)
P 4161	Examination for Cause (Revised)
P&R 4212	Attendance (M) (Policy is Revised / Regulation is New)
P 4216	Dressing & Grooming (New)

P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P&R 5116	Education of Homeless Children and Youths (Revised)
P&R 5200	Attendance (M) (Revised)
P 5466	Graduation and Yearbook Fees (M) (Revised)
P 8500	Food Services (M) (Revised)

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. McBride, Mr. Noble, Mr. Venino *Nays:* None *Abstentions:* Mrs. Crystian (4.2) *Absent:* Mrs. Gibb, Mrs. Doherty

5.0 FINANCE

Motioned by Mrs. Henry and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.9

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended August 31, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.3 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended August 31, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the

remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary

5.4 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.5 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, October 18, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,415,266.51
20	Special Revenue Funds	\$88,491.59
30	Capital Projects Fund	\$197,190.82
40	Debt Service Fund	—
60	Food Service Fund	—
	TOTAL EXPENDITURES	\$1,700,948.92

5.6 Submission of Comprehensive Maintenance Plan and M1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Red Bank Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Red Bank Regional High School District hereby authorizes the School Business Administrator to submit the

Comprehensive Maintenance Plan and M-1 form for the Red Bank Regional High School District in compliance with Department of Education requirements.

5.7 Donation - Buc Backers (Football)

That the Board of Education accepts the donation in the amount of \$5,600.00 to be utilized to purchase Guardian Caps (helmet covers for football practices).

5.8 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
Madeline Ciancio	NJFLA & FMLA - <i>Ocean Cty. College</i>	Oct. 13, 2023	\$164.70	11-000-230-585-078
Louis Moore	Excellence Gaps Seminar - <i>Washington, DC</i>	Oct. 24, 2023	\$225.18	Reimbursed by Fordham Institute
Jessica Verdiglione	Excellence Gaps Seminar - <i>Washington, DC</i>	Oct. 24, 2023	\$225.18	Reimbursed by Fordham Institute
Michelle Blanco	Excellence Gaps Seminar - <i>Washington, DC</i>	Oct. 24, 2023	\$225.18	11-000-223-580-076
Jessica Verdiglione	College Board Conference - <i>New York, NY</i>	Nov. 1, 2023	\$300.00	ESSER III 20-488-200-500-000
Julius Clark	College Board Conference - <i>New York, NY</i>	Nov. 2, 2023	\$300.00	ESSER III 20-488-200-500-000
Rene Greene	College Board Conference - <i>New York, NY</i>	Nov. 3, 2023	\$300.00	ESSER III 20-488-200-500-000
Stacy Liss	Internal Family Systems Therapy - <i>Virtual</i>	Dec. 8, 2023	\$249.00	ESSER 20-491-200-500-PD0

5.9 Field Trips

That the Board of Education approve field trips for the 2023-2024 school year.

Date:	November 2, 2023
Leave:	7:30am
Return:	2:30pm
Group:	VPA String Majors
Purpose:	Performance
Destination:	Rider University, Lawrenceville
Teacher:	Jeffrey Boga
Student #	15
Chaperone #	2
Transportation Cost:	\$880.00 (Activity Acct./Parent Pd.)
Fees:	\$30.00 per school (Activity Acct.)

Date:	November 16, 2023
Leave:	7:30am
Return:	3:00pm
Group:	Studio Art/Commercial Photo
Purpose:	First Hand Encounter with Art (Curriculum)
Destination:	Brooklyn Museum of Art, NY
Teacher:	Claudia O'Connor
Student #	67
Chaperone #	6
Transportation Cost:	\$4,190.00 (2 buses) (Dept. Budget)
Fees:	\$5 per person (Parent Pd.)

Date:	January 9, 2024
Leave:	8:30am
Return:	1:30pm
Group:	RBR Students
Purpose:	Career Development
Destination:	Universal Tech. Institute, Bloomfield
Teacher:	Chris Desiere
Student #	30
Chaperone #	3
Transportation Cost:	Bus provided by UTI
Fees:	\$0

Date:	February 15, 2024
Leave:	8:45am
Return:	1:30pm

Group:	Creative Writing/Drama
Purpose:	Scarlet Letter Performance & Workshop
Destination:	Two River Theatre, Red Bank
Teacher:	Meaghan McDavitt
Student #	45
Chaperone #	2
Transportation Cost:	\$335.00 (Parent Pd.)
Fees:	\$18 per person (Parent Pd.)

Date:	May 1, 2024
Leave:	4:30pm
Return:	9:30pm
Group:	Jazz Band
Purpose:	Participate in All Shore Jazz Festival
Destination:	Christian Brothers Academy, Lincroft
Teacher:	Kathryn Sarlo
Student #	20
Chaperone #	2
Transportation Cost:	\$475.00 (Activity Acct.)
Fees:	\$0

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. McBride, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb, Mrs. Doherty

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- *Tara Fitzpatrick, Little Silver* - Was there a policy report?
- *Roxanne Judice, RBREA Vice President* - gave an update on staff happenings and achievements.
- *Dana Venino, Little Silver* - HIB Report and trends this year vs. last.
- *Maria Wood, Little Silver* - Commend teachers for going above and beyond. Embedded Honors program - punitive for students with IEPs.
- *Sunny Lenhard, RBREA President* -Policies, Benefits forum for Staff by RBREA, new plan/vendors requested.
- *Summer VanDeBoe, Little Silver* - Can the Curriculum Committee look into 9th grade options.

OLD BUSINESS

- Mr. Venino - Hired new Boys Soccer Coach; he is highly regarded and on the right path to succeed.

NEW BUSINESS

- Mr. John Garofalo - Welcomed the new Board of Education Student Representatives

EXECUTIVE SESSION II - 8:29pm

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

ADJOURNMENT - 8:47pm

There being no other business to come before the Board, a motion to end Executive Session and adjourn the meeting was moved by Mrs. Garofalo, seconded by Mr. McBride

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. McBride, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mrs. Gibb, Mrs. Doherty

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: November 15, 2023