

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
JUNE 11, 2025**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, June 11, 2025**, in the Board of Education Conference Room, at 101 Ridge Rd., Little Silver, New Jersey. The Board will meet for an executive session at 6:30pm. Followed by a public session at 7:30pm.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the Asbury Park Press on January 2, 2025. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS: 6:35pm

Mrs. Amanda Galante, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mrs. Nicole Woods *Absent*: Mrs. Memone Crystian, Mr. Mark Taylor

Also in attendance:

Debra Pappagallo, School Business Administrator
Kimberly Kelly, Asst. School Business Administrator
Dr. Louis Moore, Superintendent
Athina Cornell, Esq.

EXECUTIVE SESSION: 6:36pm

RECOMMENDED: Motioned by Mrs. Henry and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods *Nays:* None *Absent:* Mrs. Crystian, Mr. Taylor

CALLED TO ORDER - ROLL CALL - 7:34pm

Mrs. Amanda Galante, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mrs. Nicole Woods *Absent:* Mrs. Memone Crystian, Mr. Mark Taylor

Also in attendance:

Dr. Louis Moore, Superintendent

Kimberly Kelly, Asst. School Business Administrator

Athina Cornell, Esq.

Claire Smigie, Student Representative

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS - None

(Board Policy #0167 - Public & Executive Sessions) Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- Violence and Vandalism Report (*will be presented in July*)

CORRESPONDENCE

- The N.J. Project - LGBTQ Gala
- Jamie Gadio - Gymnastics
- Ashley Studd - Agenda Items

COMMITTEE REPORTS

- Negotiations Committee met on June 6 and June 11, 2025

STUDENT REPRESENTATIVE REPORT

- Claire Smigie reported on end of year activities and the Board thanked her and Nyla Morton for their service as Student Representatives.

2.0 SUPERINTENDENT'S REPORT

Motioned by Mrs. Henry and seconded by Mrs. Gibb, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following resolutions are approved as indicated: 2.1 - 2.17

Personnel**2.1 2024-2025 Non-Contractual Extra work Extra Pay Additions**

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

Name	Activity/Program	Stipend/Rate of Pay
<i>Erinmarie Ciallella</i>	Special Needs Chaperone: Graduation and Prom	\$55.00 per event
<i>John Riley</i>	Nurse-Gayla Dance	hourly per diem; not to exceed 3 hrs.
<i>Deborah Rosen-Haight</i>	Nurse-Prom	hourly per diem rate; not to exceed 4 hrs.
<i>Andrew Forrest</i>	Equity Team-Member	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>Anne Kelterborn</i>	Equity Team-Member	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>Kristy Finck</i>	Equity Team-Member	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>April Barry</i>	Equity Team-Member	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>Roxanne Judice</i>	Equity Team-Coordinator	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>Ashley Studd</i>	Equity Team-Coordinator	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA
<i>Marisol Mondaca</i>	Equity Team-Community Liaison	\$35.00 per hr (not to exceed 40 hrs.) Title 1 SIA

2.2 Dock/Unpaid Day

That the Board of Education approve the following dock/unpaid day:

Employee ID	Dock/Unpaid Day
5073	1 day - April 15, 2025

2.3 Graduate Tuition

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Kelly Moylan</i>	Fresno Pacific	9	Ongoing summer starting 7/1/25
<i>Jessica Pittarese</i>	Fresno Pacific	9	Ongoing summer starting 7/1/25
<i>Sharon Mouselli</i>	TCNJ	3 3	5/17/25 5/27/25
<i>Maria Byrd</i>	Fresno Pacific	6	6/30/2025
<i>Jacquelyn Matthews</i>	Fresno Pacific	9	Ongoing summer starting 7/1/25
<i>Renee Greene</i>	Fresno Pacific	9	6/30/2025
<i>Jennifer Morrisy</i>	Fresno Pacific	9	Ongoing summer starting 7/1/25
<i>Jennamarie Neylan</i>	Fresno Pacific	6	Ongoing summer starting 7/1/25

2.4 Resignation

That the Board of Education accepts with regret the resignation of Linda Malanowski, Administrative Assistant to the Principal, effective June 20, 2025.

2.5 Tenure Recommendation

That the Board of Education approve the following tenure recommendation for the 2025-2026 school year:

Name	Hire Date	Tenure Date	Job Title
<i>Nicholas Timpone</i>	8/31/2021	9/1/2025	Supervisor

2.6 2025-2026 Student Interns

That the Board of Education accept the following 2025-2026 student interns (pending criminal history):

Name	College/University	Department	Period
<i>Shirley Martinez-Sanchez</i>	Monmouth University	SOURCE	2025-2026 SY
<i>Lillian Hernandez</i>	Kean University	SOURCE	2025-2026 SY
<i>Brilliza Jimenez</i>	Rutgers University	SOURCE	2025-2026 SY
<i>Katherine Santana</i>	Monmouth University	SOURCE	2025-2026 SY
<i>Samantha Lagrotteria</i>	Georgian Court	Guidance	2025-2026 SY

2.7 Summer 2025 Extra Work Extra Pay

That the Board of Education approve the summer 2025 extra work extra pay (see attachment Schedule A-J).

2.8 Biology Teacher, Leave Replacement

That the Board of Education approve *Kendall Horowitz* as a biology teacher leave replacement for the 2025-2026 school year at the salary of \$62,800.00, BA-1 (1-2) for the period September 1, 2025 to on or about June 18, 2026 pending criminal history and certification.

2.9 2025-2026 Coaching Staff

That the Board of Education approve the 2025-2026 coaching staff (see attachment Schedule 1).

2.10 Salary Adjustment for 2025-2026 School Year

That the Board of Education approve the salary adjustment for Employee No. 5258 originally approved at \$66,800.00, BA-9 on May 14, 2025 for the 2025-2026 school year. The Board of Education has received and carefully

reviewed the recommendation and supporting information by the Superintendent, of the terms and conditions of employment with the District for Employee No.5258 and approves the adjusted salary for the 2025–2026 school year of \$66,500.00, BA-8, reflecting the withholding of a salary increment.

Compliance

2.11 In-School and Out-of-School Suspensions

That the Board of Education approve the May, 2025 in-school and out-of-school suspensions.

2.12 Emergency Evacuation/Drill Report

That the Board of Education approve the May, 2025 Emergency Evacuation/Drill report.

2.13 HIB Affirmation

That the Board of Education affirm HIB #12 for the 2024-2025 school year.

2.14 Comprehensive Equity Plan 2025-2026 through 2027-2028 and Comprehensive Equity Plan Statement of Assurance 2025-2026

That the Board of Education approve the Comprehensive Equity Plan 2025-2026 through 2027-2028 and the Comprehensive Equity Plan Statement of Assurance 2025-2026.

2.15 Business Teacher

That the Board of Education approve *Debra Montalbano* as a tenure track Business Teacher for the 2025-2026 school year at the salary of \$70,300.00 MA-8 pending criminal history.

2.16 Memorandum of Agreement Maintenance

WHEREAS; the Negotiations Committee of the Red Bank Regional Board of Education and the Red Bank Regional Education Association Maintenance Unit have reached an agreement on the terms and conditions of employment for the 2025-2026, 2026-2027 and 2027-2028 school years; and

BE IT RESOLVED: That the agreement between the parties as above set forth be and the same herewith is ratified and adopted by the Red Bank Regional High School Board of Education, the same be incorporated herein as if set forth at length and the Board President and the Board Secretary be and they herewith are authorized and directed to execute said agreement on behalf of this Board of Education.

2.17 2025-2026 Negotiated Salary for Maintenance (Non Tenurable Staff)

That the Board of Education approve the 2025-2026 negotiated salaries for the Maintenance Unit (non-tenurable staff) (see attached Schedule K).

Roll Call Vote: *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods *Nays:* None *Abstentions:* Mr. Garofalo (2.9)
Absent: Mrs. Crystian, Mr. Taylor

4.0 GOVERNANCE

Motioned by Mrs. Woods and seconded by Mrs. Henry that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1 - 4.4

4.1 Honoring Student Representatives Serving on the Board of Education

Honoring Student Representatives: **Nyla Morton and Claire Smigie** for Service on the Red Bank Regional Board of Education

WHEREAS, Nyla Morton and Claire Smigie have served with distinction on the Red Bank Regional Board of Education; and

WHEREAS, Through their leadership, the Red Bank Regional Board of Education has gained fresh insights into student concerns, student priorities and what is on the mind of young people in the community; and

WHEREAS, They have further contributed to the community by serving as valuable spokespeople, sharing the student perspective at board meetings; and

WHEREAS, Nyla Morton and Claire Smigie's exemplary commitment to fellow students and the School District has promoted clear communication between the Board, district administration and the student body; and

WHEREAS, Nyla Morton and Claire Smigie have maintained a professional decorum at Board meetings, shown respect to Board Members and strived to learn the proper etiquette of serving on a school board; and

WHEREAS, They have demonstrated a commitment to advancing the education of all students without neglecting their own responsibility to strive for success in the classroom. Now, therefore, be it

RESOLVED, That the Red Bank Regional Board of Education recognizes Nyla Morton and Claire Smigie's dedication and commitment to advancing educational opportunity and open communication between the Board, district administrators and the student body; and be it further

RESOLVED, That the members of the Red Bank Regional Board of Education extends their sincere appreciation to Nyla Morton and Claire Smigie for their dedicated service on the Red Bank Regional Board of Education; and be it further

RESOLVED, That the members of the Red Bank Regional Board of Education extend their best wishes to Nyla Morton and Claire Smigie in all of their future endeavors.

4.2 Minutes

That the Board of Education approve the minutes of the meetings held on May 14, 2025 and May 21, 2025.

4.3 Second Reading & Adoption of Policies and/or Regulations

That the Board of Education approve the first reading of the following policies/regulations:

P5111	Eligibility of Resident/Non-Resident Students (<i>Revised</i>)
P5512	Harassment, Intimidation, or Bullying (<i>Revised</i>)
P5460	High School Graduation (<i>Revised</i>)
P5516	Use of Electronic Communication Devices (<i>Revised</i>)
R5516	Use of Electronic Communication Devices (<i>New</i>)
P&R 5533	Student Smoking (<i>Revised</i>)
P5701	Academic Integrity (<i>Revised</i>)
P&R 7441	Electronic Surveillance in School Buildings & On School Grounds (<i>Revised</i>)
P8500	Food Services (<i>Revised</i>)
P&R 9320	Cooperation with Law Enforcement Agencies (<i>Revised</i>)

4.4 Superintendent Evaluation

The Board has discussed the Superintendent evaluation and a formal evaluation will be presented to the Superintendent by June 30, 2025.

Voice Vote: *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods *Nays:* None *Abstentions:* Mr. Garofalo (4.4), Mrs. Gibb (4.2)
Absent: Mrs. Crystian, Mr. Taylor

5.0 FINANCE

Motioned by Mrs. Galante and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.11

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Debra Pappagallo, School Business Administrator/Board Secretary

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) "Over expenditure of Funds" states "A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2,".

NOW, THEREFORE BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended April 30, 2025 be approved as attached.

5.2 Board Certification of the Financial and Cash Reports of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education certifies that upon consultation with appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approve the attached list of bills for payment for the period ending Wednesday, June 11, 2025 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,288,021.38
20	Special Revenue Funds	\$33,417.12
30	Capital Projects Fund	\$33,120.00
40	Debt Service Fund	—
60	Food Service Fund	\$37,049.36
	TOTAL EXPENDITURES	\$1,391,607.86

5.4 Class of 2025 Scholarships

That the Board of Education approve awarding the following scholarships:

Scholarship	Recipient Name	Amount
Joseph A. Russo	Jay Lazen	\$ 500.00

Mary Lynn & Willis Sisson	Leo Olsen	\$1,000.00
Dr. Robert Nogueira	Caroline Polloway	\$ 100.00
Dr. Donald W. Warner	Olivia Chmielewski	\$ 100.00
Rosa Weiss	Lucas Cagno	\$ 400.00
Sally Smigler	Selina Lin	\$ 150.00
Alton "BoBo" Palmer	Alex Costic	\$ 50.00
Red Bank American Legion Post #168	Aidan Donoghue	\$ 500.00
Joyce Ellen Diglio Memorial	Camryn Colaizzo	\$ 600.00
Willard F. Browning	Jack Smith	\$ 100.00
John Luckenbill	Ky Clark	\$ 100.00
Pete Reeves Memorial Scholarship	Jaden Pearlmutter	\$ 500.00
Rafael & Mercedes Collado STEM Award	Daniel DuPont Luna Pitanza	\$1,000.00 \$1,000.00
Corporal Brian M. Connelly, Technology Award	Trace Oliver	\$ 500.00
Rik & Pim van Hemmen STEMPHLA Award	Harrison Savko	\$ 500.00

5.5 **Close Out HVAC Project to Capital Reserve**

To approve the close out of the following facility improvement project in Fund 30 (Capital Projects) and return the balance of unspent Capital Reserve funds designated for this project in the 2023-2024 school year, as required, to the Capital Reserve account for future Long Range Facility Projects, as approved by the NJ Department of Education:

HVAC Replacement - Project #22K047

Original Budget	\$3,200,000.00
Total Project Amount Expended	<u>\$2,345,228.77</u>
Balance to return to Capital Reserve	\$ 854,771.23

5.6 **Transfer of Unexpended Appropriations And/Or Excess Revenue To Reserves**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Red Bank Regional Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Project Reserve Account, Maintenance Reserve Account, and

WHEREAS, the Red Bank Regional Board of Education has determined that up to \$500,000 may be available for such purposes to transfer for the Maintenance Reserve and up to \$2,500,000 may be available to transfer to the Capital Reserve Account,

NOW THEREFORE BE IT RESOLVED by the Red Bank Regional Board of Education that it hereby authorizes the District's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

5.7 Buc Backer Grants

That the Board accept the Buc Backer Teacher Grants in the amount of **\$15,282.00** for the 2025-2026 school year as follows:

Account Code: Revenue: 20-1200-010 Expense:20-010-xxx-xxx-xxx

Applicant	Department	Project Description	Amount Awarded
C. Emrich	Athletics	Taping Stations	\$2,500.00
C. Kesting	Physical Education	Yoga in Schools	\$700.00
A. Kelterborn	English	Gardening English Workshop	\$350.00
R. Powers	IB	Pre-IB Field Trip	\$1,200.00
K. Sarlo	VPA	Monmouth County Teen Art Festival Field Trip	\$900.00
K. Sarlo	VPA-Band	Count Basie Performance Trip	\$2,000.00
K. Sarlo	VPA	Sound Equipment	\$4,501.00
K. Thompson	VPA	Museum Field Trip	\$612.00

K. Thompson	VPA	Enhancing Student Art Exhibitions through Acrylic Displays	\$2,519.00
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5.8 Cancellation of Checks

That the Red Bank Regional High School Board of Education accept the listing of checks below, to be stale dated and outstanding (stale dated checks prior to June 30, 2024) and authorizes the Business Administrator to process their cancellation within the district's financial records in the following accounts:

Check #	Vendor	Amount	Date	Account
38033	Brian Grimm	\$89.00	06/13/24	Athletic
51243	Treasurer State of NJ	\$35,705.00	10/2/19	General
56525	Concept Professional Systems Inc.	\$40.00	11/9/22	General
57746	Brook Connell	69.97	6/18/23	General

5.9 NJSIAA Membership 2025-2026

That the Red Bank Regional High School Board of Education, of the County of Monmouth, State of New Jersey, as provided for in Chapter 172 of the Laws of 1979 (N.J.S.A. 18A:11-3) herewith enrolls Red Bank Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the interschool athletic program sponsored by the NJSIAA for the 2025-2026 academic year.

5.10 Cafeteria Menu Prices – 2025-2026 School Year

That the Red Bank Regional High School Board of Education approve cafeteria menu prices for the 2025-2026 school year as follows: (*Per NJ Bill A2368, all students qualified for reduced meal prices will be free for the 2025-2026 school year.)

Breakfast	Adult	High School	\$ 3.00
	Student	High School	\$ 2.50
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00
Lunch	Adult	High School	\$ 4.50
	Student	High School	\$ 4.00
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00
Premium Lunch	Adult	High School	\$ 5.75
	Student	High School	\$ 5.00
	Student	Reduced	*\$ 0.00
	Student	Free	\$ 0.00

5.11 Professional Development - Employee

That the Board of Education approve the following professional development requests:

Employee	Location	Date	Amount	Account
Anne Kelterborne	Garden of English <i>Virtual Workshop</i>	July 7-9, 2025	\$150.00	Buc Backer Grant

Voice Vote: *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods *Nays:* None *Absent:* Mrs. Crystian, Mr. Taylor

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Roxanne Judice, *RBREA V.P. & Staff* - Update on teacher activities
- Suzanne Alvarado, *RBR Staff* - Little Bucs and Gala Event

OLD BUSINESS - None

NEW BUSINESS - None

EXECUTIVE SESSION II - 7:51pm

Motioned by Mrs. Gibb, and seconded by Mrs. Woods, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

ADJOURNMENT - 8:46pm

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mrs. Woods and seconded by Mrs. Gibb.

Voice Vote: *Ayes:* Mrs. Galante, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mrs. Woods *Nays:* None *Absent:* Mrs. Crystian, Mr. Taylor

Respectfully submitted,

Kimberly Kelly, Assistant School Business Administrator/Assistant Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: July 16, 2025