

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
AGENDA  
MARCH 15, 2017**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, March 15, 2017 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted **January 4, 2017**. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS/COMMENDATIONS**

- *2016-2017 HIB Report - Robert Donohoe*

**1.0 PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #9322 – Public and Executive Sessions)

**1.1 REVISED Meeting Calendar**

Motion by Mr. Neary, seconded by Mr. Mendelson that the Board of Education approve the following **revised** annual meeting calendar in accordance with the Chapter 231, P.L. 1975 (Open Public Meetings Act):

<b>March 15, 2017</b>	<b>Regular</b>
April 5, 2017	Working
*April 26, 2017	Regular/Public Budget Hearing
May 3, 2017	Working

May 17, 2017	Regular
June 7, 2017	Working
June 21, 2017	Regular
*July 26, 2017	Regular
*August 2, 2017	Board Retreat
*August 23, 2017	Regular
September 6, 2017	Working
September 20, 2017	Regular
October 4, 2017	Working
October 18, 2017	Regular
November 1, 2017	Working
November 15, 2017	Regular
December 6, 2017	Working
December 20, 2017	Regular
January 3, 2018	Reorganization (7:00 pm)

**\*Denotes change from regular schedule.**

## 2.0 **SUPERINTENDENT'S REPORT**

Recommended that the Board of Education approve the following items 2.1 through 2.14-  
(Roll Call Vote)

### **Personnel**

#### 2.1 **Administrative Assistant to Superintendent/Personnel Manager Retirement**

That the Board of Education accepts the retirement of *Debbie Orrigo*, Administrative Assistant to the Superintendent/Personnel Manager effective July 31, 2017.

#### 2.2 **Family Leave Request (AP)**

That the Board of Education approves *Anita Perez*, Guidance Counselor, family leave request from September 1, 2017 through June 20, 2018.

#### 2.3 **Personnel Reassignment (DM)**

That the Board of Education approves a personnel reassignment of *Daniel Mendoza* as Health & Physical Education Teacher - effective April 1, 2017 at the prorated annual salary of \$50,275 (BA-1).

#### 2.4 **Substitute List 2016-2017 (Additions)**

That the Board of Education approves additions to the Substitute List 2016-2017:

- *Laron Day* All Subjects
- *Hesh Goldstein* All Subjects
- *Peter Woodward* All Subjects

#### 2.5 **Extra-Work/Extra-Pay Coaches 2016-2017 List (Additions)**

That the Board of Education approves the following additions to the Extra-

## Work/Extra-Pay Coaches 2016-2017 List:

- *Nathaniel Mendieta* Volunteer Outdoor Coach \$0
- *Kaitlyn Muller* Outdoor Assistant Special Needs Coach \$106.30 p/d

**2.6 Extra-Work/Extra-Pay Coaches 2017-2018 List**

That the Board of Education approves the Extra-Work/Extra-Pay Coaches 2017-2018 List:

- *Ritchy Germain* Assistant Football Coach \$6,204
- *Monica Slattery* Girls' Volleyball Head Coach \$7,299

**2.7 Extra-Work/Extra-Pay Contractual 2016-2017 List (Additions)**

That the Board of Education approves the following additions to the Extra-Work/Extra-Pay Contractual 2016-2017 List:

- *Jeffrey Boga* Spring Musical Orchestra \$ 525.00
- *Kevin Pryor* Spring Musical Orchestra \$ 525.00

**2.8 Professional Development Hours 2016-2017 (Addition)**

That the Board of Education approves an addition to staff professional development 2016-2017.

- *John DeBarberie* up to 30 hours

**2.9 Professional Services 2016-2017 (Addition)**

That the Board of Education approves an addition to the Professional Services 2016-2017 list:

- Brighter Living, LLC, 47 Reckless Pl., Red Bank, NJ 07701  
\$350 Initial Evaluation

**COMPLIANCE****2.10 HIB Affirmation**

That the Board of Education affirms the HIB Report of February 22, 2017.

**2.11 Emergency Evacuation Drill Report February 2017**

That the Board approves the Emergency Evacuation Drill Report, February 2017.

**2.12 Out of School Suspension Report, February 2017**

That the Board of Education approves the Out-of-School Suspension Report,

February 2017.

**2.13 Statement of Assurance Policies and Procedures Part B IDEA 2016-2017**

That the Board of Education approves Board of Education Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance 2016-2017.

**OPERATIONAL**

**2.14 Color-A-Thon Class 2018**

That the Board of Education approves the Class of 2018 Color Run on April 22, 2017.

**3.0 COMMUNICATIONS**

**4.0 GOVERNANCE:**

**4.1 Minutes of February 22, 2017**

Recommended that the Board of Education approve the minutes of the meeting held on February 22, 2017..

**4.2 Committees**

Building & Grounds Committee met on March 1st

Finance Committee met on March 1st

Building & Grounds Committee is scheduled to meet on March 15th

Finance Committee is scheduled to meet on March 15th

Curriculum Committee meeting TBA

**5.0 FINANCE**

Recommended that the Board of Education approve items 5.1 thru 5.17

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS*; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **January 31, 2017** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2 Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **January 31, 2017**, as attached, and

*BE IT FURTHER RESOLVED:* That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary's financial report (appropriations section) did not reflect an **January 31, 2017** in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.3 Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **January 31, 2017**.

**5.4 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, **March 15, 2017** in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$451,544.77
20	Special Revenue Funds	\$54,401.05
30	Capital Projects Fund	
40	Debt Service Fund	
	Total Expenditures	\$505,945.82

**5.5 TENTATIVE BUDGET 2017-2018 SCHOOL YEAR**

Recommended that the Board of Education approves the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of

Education hereby adopts the tentative budget for the school year 2017-2018 as follows:

A. General Fund	\$	26,684,898	
Amount to be raised by local taxes			\$21,421,835
B. Special Revenue Fund	\$	1,031,100	
C. Debt Fund	\$	\$757,245	
Amount to be raised by local taxes			\$ 757,245
<b>TOTAL FUNDS</b>	<b>\$</b>	<b>28,473,243</b>	

and, BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the Asbury Park Press in accordance with the format required by the State Department of Education and according to law.

and, BE IT FURTHER RESOLVED; that the public hearing for the 2017-2018 school year budget will be held on Wednesday, April 26, 2017, in the board meeting room of the administration building and will commence at 8:00 p.m., followed by a business meeting.

#### **5.6 Travel and Related Expense Reimbursement -2017-2018**

Recommended that the Board of Education approves the following:

*WHEREAS*, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

*WHEREAS*, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

*WHEREAS*, the Board of Education establish \$100,000 as the maximum travel amount for the current school year and has expended \$26,700.00 as of this date: January 31, 2017.

*BE IT FURTHER RESOLVED*, that the Red Bank Regional Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1-2(b), to a maximum expenditure of \$100,000 for all staff and board members for 2017-2018.

#### **5.7 Tuition Contract Agreement - Sending ( 2016-2017)**

Recommended that the Board of Education approve the regular education Tuition

Contract agreement from Toms River Board of Education for the student # SID: 8566532246.

**5.8 Tuition Rates for 2017-2018**

Recommended that the Board of Education approve the following tuition rates for the 2017-2018 school year:

Regular Education-Full Time:	\$ 14,500	Resource Room:	\$19,700
Regular Education-Part Time:	\$ 7,250	Cognitive Impaired:	\$31,800

**5.9 Maintenance Reserve Withdrawal**

That the Board of Education approve the withdrawal from the Maintenance Reserve fund for the cost of replacement of the Field House bleachers in an amount up to \$250,000.00.

**5.10 Replacement Bleachers**

That the Board of Education approve a contract with Nickerson for the replacement of the Field House bleachers in the amount of \$247,689.00 (BID #MRESC 14/15-62).

**5.11 Transportation Route Bid- 2016-2017**

That the Board of Education approve the advertisement of a transportation bid for an additional transportation route to and from school for the remainder of the 2016-2017 school year.

**5.12 NCLB 2016-2017 Grant Amendment**

That the Board of Education approve the 2016-2017 NCLB Grant Amendment to include 2015-2016 carryover as follows:

Title I Original Allocation	\$119,454
Title I Carryover	<u>8,816</u>
Total	\$128,270

Title IIA Original Allocation	\$ 29,488
Title IIA Carryover	<u>7,223</u>
Total	\$ 36,711

**5.13 IDEA 2016-2017 Grant Amendment**

That the Board of Education approve the 2016-2017 IDEA Grant Amendment to include 2015-2016 carryover as follows:

IDEA Original Allocation- Public	\$285,810
IDEA Carryover - Public	<u>38,453</u>
Total	\$324,263

IDEA Original Allocation - Non Public	\$ 83,570
IDEA Carryover - Non Public	<u>26,441</u>
Total	\$110,011

**5.14 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Christina Galvao	NJASBO Annual Conference, Atlantic City, NJ	6/7,8,9/2017	\$625	Dept. Budget
Becky Stevenson	Chronic Anxiety, Edison, NJ	4/20/2017	\$250	Title I

**5.15 REVISED Professional Development– Employee**

That the Board of Education approve the following revised employee professional development requests:

Louis Moore	ASCD Empower 17 Conference, Anaheim, CA	<del>3/14-18/2017</del> <b>3/24-28/2017</b>	\$1,900	Dept. Budget
<del>Lisa Boyle</del> <b>Katrina Tedeschi</b>	BER - 101 Strategies for Teaching WL, Long Branch, NJ	3/7/2017	\$260	Dept. Budget

**5.16 Use of Facilities - \*Fee Waiver Requested\***

Lady Jaspers Basketball  
*Girls Basketball Training*

Field House (1 court)  
Tuesdays & Thursdays  
7:00pm - 8:45pm  
March 21 through June 15, 2017

Maroon & White Basketball  
*Basketball Skills Training*

Field House (1 court)  
Monday & Wednesdays  
7:00pm - 8:30pm  
April 19 through June 12, 2017

**5.17 Field Trips**

That the Board of Education approve field trips for the 2016-2017 school year.



Date:	March 8, 2017
Leave:	1:05 pm
Return:	2:15 pm
Group:	Dance Majors
Purpose:	Community Outreach
Destination:	Point Road School, Little Silver
Teacher:	Cara Scacco
Student # Chaperone #	19 Students / 1 Chaperone
Transportation Cost:	\$200 (Dept. Budget)
Fees:	\$0

Date:	April 7, 2017
Leave:	3:00pm
Return:	12:00am
Group:	Creative Writing & Drama Majors
Purpose:	Writing for Performance Theatre
Destination:	Lyric Theatre, NYC
Teacher:	Gretna Wilkinson
Student # Chaperone #	80 Students / 4 Chaperones
Transportation Cost:	\$2,390.00 (Dept. Budget)
Fees:	\$100 per student (Parent Pay)

Date:	April 20, 2017
Leave:	n/a
Return:	1:30pm
Group:	Career Day Students
Purpose:	Spend the morning with individuals in the workforce
Destination:	Local workplaces / Navesink Country Club for lunch
Teacher:	Chris Desiere
Student # Chaperone #	30 Students / 2 Chaperones
Transportation Cost:	\$300.00 (Dept. Budget)
Fees:	\$300.00

Date:	April 22, 2017
Leave:	3:00pm
Return:	5:00pm
Group:	Latina Girls Group
Purpose:	Attend show: Women of Padilla
Destination:	Two River Theatre, Red Bank
Teacher:	Marisol Mondaca
Student # Chaperone #	10 Students / 2 Chaperones
Transportation Cost:	\$0
Fees:	\$0

Date:	April 22, 2017
Leave:	9:00am
Return:	2:00pm
Group:	Concert Choir
Purpose:	All State Chorus Auditions
Destination:	West Deptford High School
Teacher:	Kris Zook
Student #    Chaperone #	20 Students / 2 Chaperones
Transportation Cost:	\$750.00 (Dept. Budget)
Fees:	\$20/student (Activity Acct.)

Date:	April 26, 2017
Leave:	7:35am
Return:	5:00pm
Group:	Vocal Majors
Purpose:	Professional Workshop
Destination:	Westminster Choir College, Princeton
Teacher:	Kris Zook
Student #    Chaperone #	40 Students / 2 Chaperones
Transportation Cost:	\$850.00
Fees:	\$0

Date:	May 5, 2017
Leave:	7:00am
Return:	6:00pm
Group:	Chamber Orchestra
Purpose:	Adjudicated Festival
Destination:	Middletown HS South & Six Flags, Jackson
Teacher:	Jeffrey Boga
Student #    Chaperone #	22 Students / 2 Chaperones
Transportation Cost:	\$850.00 (Dept. Budget)
Fees:	\$663.00 (Student Activity Acct.)

Date:	May 11, 2017
Leave:	7:35am
Return:	11:00pm
Group:	Concert Choir
Purpose:	Professional Workshop & Performance
Destination:	New York City - 53rd & Broadway
Teacher:	Kris Zook
Student #    Chaperone #	65 Students / 2 Chaperones
Transportation Cost:	\$3,790.00

Fees:	\$150/student (Activity Acct.)
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**6.0 OLD BUSINESS**

**7.0 NEW BUSINESS**

**8.0 PUBLIC COMMENT**

**9.0 ADJOURNMENT**

NEXT BOARD MEETING IS SCHEDULED FOR: **April 5, 2017**