

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
AGENDA  
FEBRUARY 19, 2020**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 7:30 p.m. on Wednesday, February 19, 2020 in the Commons at the Red Bank Regional High School, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 6:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted **JANUARY 8, 2020** Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**CALL TO ORDER**

**ROLL CALL OF MEMBERS**

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**OPEN SESSION**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS/COMMENDATIONS**

- Academic Awards Program

**1.0 PUBLIC COMMENT ON AGENDA ITEMS** (Board Policy #0167 – Public and Executive Sessions)

**2.0 SUPERINTENDENT’S REPORT**

That the Board of Education approve the following items 2.1 through 2.17 - (Roll Call Vote)

**Personnel**

**2.1 Family Medical Leave Request**

That the Board of Education approve the family leave request for the following staff member:

*Employee #4966*

September 4, 2020 - October 28, 2020 (anticipated return date 10/29/2020)

**2.2 Amended Family Medical Leave Request**

That the Board of Education approve the amended family leave request for:

*Employee # 4888*

February 24, 2020 - May 22, 2020 (anticipated return date 5/26/2020)

(originally board approved 10/16/19; item 2.2; 2/5 -5/7/2020)

**2.3 Retirement, Administrative Assistant to the Business Administrator**

That the Board of Education accept with regret the retirement of *Rosanna Ferrugio*, Administrative Assistant to the BA effective July 1, 2020.

**2.4 Personnel Salary Deduction**

That the Board of Education approve the following personnel salary deduction:

*Employee #5226, 2 dock/unpaid days, 1/23/2020-1/24/2020*

**2.5 Graduate Tuition Reimbursement**

That the Board of Education approve the following graduate tuition reimbursement for the following staff member under the provisions of the teachers' contract:

*Sarah Sakowski*, Georgian Court University, 3 credits, start date 3/17/2020

**2.6 Sixth Period Stipend**

That the Board of Education approve the sixth period stipend for the following:

Richard Golding, Math Teacher Leave Replacement (*J. Maritz*), \$1,281.00 prorated

**2.7 2019-2020 Non-Contractual Extra Work Extra Pay Addition**

That the Board of Education approve the following 2019-2020 non-contractual EWEP addition:

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>
<i>Kristen Hanhart</i>	Curriculum Writing-Early Childhood	\$40.00 per hour (not to exceed 15 hrs.)
<i>Louis Villano</i>	Curriculum Writing-AP Macroeconomics	\$40.00 per hour (not to exceed 15 hrs.)
<i>Camille Thompson</i>	MLK practice & ceremony	\$25.00 per hour (not to exceed 5 hrs.)
<i>Nicole Hodge</i>	MLK practice & ceremony	\$25.00 per hour (not to exceed 5 hrs.)
<i>Kristen Hanhart</i>	Early Childhood Applicant Interviews	\$25.00 per hour (2 hrs. 11 am- 1 pm)
<i>Nina Mozino</i>	Early Childhood Applicant Interviews	\$25.00 per hour (2 hrs., 11 am - 1 pm)
<i>Eric Melone</i>	NJSLA Tutors	\$36.00 per block
<i>Alison Murphy</i>	NJSLA Tutors	\$36.00 per block
<i>Anna Nied</i>	NJSLA Tutors	\$36.00 per block
<i>Jennifer Valentino</i>	NJSLA Tutors	\$36.00 per block
<i>Roxanne Judice</i>	NJSLA Tutors	\$36.00 per block

**2.8 2019-2020 Community Based Instructions/Student Learning Experience Sites Additions**

That the Board of Education approve the following 2019-2020 CBI/SLE site additions:

**CBI Sites**

Monmouth Mall  
180 NJ-35  
Eatontown, NJ 07724

Red Bank Police Station  
90 Monmouth St  
Red Bank, NJ 07701

Little Silver Police Department

**SLE Sites**

Acme  
507 Prospect Avenue  
Little Silver, NJ 07739

Trader Joe's  
1031 Broad Street  
Shrewsbury, NJ 07702

Target

480 Prospect Ave  
 Little Silver, NJ 07739

2105 NJ-35  
 Ocean Township, NJ 07712

Shrewsbury Fire Department  
 783 Broad St.  
 Shrewsbury, NJ 07702

**2.9 2019-2020 Coach Additions**

That the Board of Education approve the following 2019-2020 Coach additions:

Name	Activity	Stipend
<i>Ryan Santos</i>	Baseball Volunteer Coach (reinstated from 208-2019)	\$0.00
<i>Megan Douty</i> (pending criminal history)	Volunteer Girls' Lacrosse Coach	\$0.00
<i>Sean O'Beirne</i> (formerly asst. coach)	Volunteer Boys' Lacrosse Coach	\$0.00
<i>Michelle King</i> (pending criminal history)	Volunteer Softball Coach	\$0.00
<i>Alexa Smedberg</i> (pending criminal history)	Volunteer Softball Coach	\$0.00
<i>Lauren Arnone</i> (pending criminal history) (vacated by Erin Lawlor)	Assistant Girls' Lacrosse Coach	\$5,474.00
<i>Harlan Bernnardo</i> (formly volunteer coach)	Assistant Boys' Lacrosse Coach	\$5,474.00
<i>David Schuman</i>	Winter/Spring Conditioning Coach Advisor	\$1,744.00 per season

**2.10 2019-2020 Substitute Addition**

That the Board of Education approve the following 2019-2020 substitute addition:

<b>Name</b>	<b>Position</b>	<b>Rate of Pay (per day)</b>
<i>Alyssa Walker</i> (pending criminal history)	Clerical/Secretarial	\$96.00
<i>Linda Malanowski</i> (pending criminal history)	Clerical/Secretarial	\$96.00
<i>Linda Malanowski</i> (pending criminal history)	Hall Aide Substitute	\$90.00 prorated

**2.11 Amended Family Medical Leave Request**

That the Board of Education approve the amended family medical leave request for:

*William Brown*, Maintenance; January 15, 2020-March 9, 2020  
(previously approved 12/4/19 item 2.4.; 1/15/2020-2/15/2020)

*Jamie Maritz*, Math Teacher; 3/2/2020 - 5/29/2020  
(previously approved 2/5/2020; 2/25-5/27/2020)

**2.12 Salary Revision Movement on Guide 2019-2020**

That the Board of Education approve movement on the guide for the 2019-2020 school year for the following staff members.

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>From Degree</u></b>	<b><u>To Degree</u></b>
<i>Christopher Watson</i>	AOIT	BA+15	BA+30
<i>Kaitlyn Muller</i>	English	BA+15	BA+30
<i>Ashley Corcione</i>	Special Ed.	MA	MA+15
<i>Maria Greenwood</i>	Science	BA	BA+15
<i>Alston Murphy</i>	Math	BA+30	MA
<i>Louis Villano</i>	Business Ed.	MA	MA+15

<i>Brendan McGoldrick</i>	Social Studies	BA+15	MA
<i>Victoria Pirher</i>	Guidance	MA	MA+15
<i>Lauren D'Amico</i>	Business Ed	BA	BA+15
<i>Michael Canning</i>	English	BA+30	MA
<i>Samanth Fersini</i>	Health/PE	BA	BA+15

**Operational**

**2.13 Red Bank Regional 2019-2020 Nursing Service Plan**

That the Board of Education approve the Red Bank Regional 2019-2020 Nursing Service Plan entitled Healthy Children Learn.

**2.14 2020-2021 School Calendar**

That the Board of Education approve the 2020-2021 School Calendar

**Compliance**

**2.15 In School/Out of School Suspension Report**

That the Board of Education approve the In-School/Out-of-School Suspension reports for January, 2020.

**2.16 Emergency Evacuation Drill Report**

That the Board of Education approve the January, 2020 Emergency Evacuation Drill Report.

**Student Services**

**2.17 Out of District Placement**

That the Board of Education approve the following out of district placement based upon the recommendation of the Guidance/Child Study team.

<b>Student</b>	<b>DOB</b>	<b>Classification</b>	<b>School</b>	<b>Effective Date</b>	<b>Tuition</b>
211076	8/25/02	OHI	Oakwood School	2/4/2020	\$58,041.00

**3.0 COMMUNICATIONS**

**4.0 GOVERNANCE:**

**4.1 Committees**

Curriculum Committee met on 1/24/2020

Finance Committee met on 2/4/20

Negotiations Committee meeting scheduled for 2/19/20 at 5:30 p.m.

Policy Committee meeting scheduled for 3/18/2020 at 5:30 p.m.

**4.2 Minutes of January 22, 2020**

That the Board of Education approve the minutes of the meeting held on **January 22, 2020.**

**4.3 Minutes of Special Meeting February 5, 2020**

That the Board of Education approve the minutes of the special meeting held on **February 5, 2020.**

**5.0 FINANCE**

That the Board of Education approve items 5.1 thru 5.8

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS*; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **January 31, 2020** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2 Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED*: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **January 31, 2020**, as attached, and

*BE IT FURTHER RESOLVED:* That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.3 Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **January 31, 2020.**

**5.4 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, July 24, 2019 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$486,380.92
20	Special Revenue Funds	\$ 50,601.90
30	Capital Projects Fund	\$ 600,541.34
40	Debt Service Fund	
	Total Expenditures	\$1,137,524.34

**5.5 Third Party Administrator**

The Red Bank Regional High School maintains a 403(b) program under which participating employees may voluntarily enter into a salary reduction agreement, directing such amounts to be deposited by the Red Bank Regional High School into an approved group of 403(b)(7) custodial accounts and 403(b)(1) annuity contracts, for the purpose of providing retirement income for such employees. The Board has reviewed the option to engage the services of a third-party provider to maintain the Plan’s compliance with state and federal regulations. Following an analysis of the services and associated fees, the Board has determined it is in the interest of the District and its employees to appoint a qualified third-party to administer the program.



THEREFORE, to ensure required compliance with regulations and to ensure the best use of District resources, the Board approves the use of a Third-party provider and it is:

RESOLVED, that the Board hereby accepts the Service Proposal presented by PenServ Plan Services, Inc. to assume the duties of Third-Party Administrator for the District; and

RESOLVED, that PenServ Plan Services, Inc., in an effort to minimize the ongoing cost of the program, is hereby authorized to negotiate new Information-sharing Agreements with active investment providers for the Plan. Such Agreements shall be approved by an authorized Official of Red Bank Regional High School and shall provide full disclosure of any fees paid to PenServ Plan Services, Inc. for their services in connection with this Plan.

**5.6 Transportation**

That the Board authorize the Business Administrator to seek transportation bids for the 2020-2021 School Year.

**5.7 Use of Facilities**

Recommend that the Board of Education approve the following use of facilities application(s)

<b>A.</b> American Cancer Society Relay for Life	Outdoor Track	begins May 15 5:00pm ends May 16 6:00am
<b>B.</b> Ridge Road Run	Parking Lot, Vestibule & Outdoor Track	May 17, 2020 6am - 11am
<b>C.</b> Mash Sports Baseball Tournaments	Baseball/Softball Fields	April 19; March 15, 22, 29 May 10, 23, 24, 30, 31 June 6, 7, 13, 14, 27, 28 July 4 & 5, 2020
<b>D.</b> Shore Conference Alternate Location for boys/girls basketball tournament in case of snow	Field House	Feb. 26 & Feb 28, 2020 4pm - 9pm
<b>E.</b> Jersey Shore Youth Rugby Assoc. Rugby Game	Football Stadium	May 9, 2020

**5.8 Field Trips**

That the Board of Education approve field trips for the 2019-2020 school year.

Date:	February 21, 2020
Leave:	7:45am
Return:	1:15pm
Group:	Boy's to Men
Purpose:	Minority Male Initiative Conference
Destination:	Brookdale Community College
Teacher:	Matthew Checinski
Student #	20
Additional Chaperone #	1
Transportation Cost:	\$450.00 (Principals Acct.)
Fees:	\$0

Date:	February 28, 2020
Leave:	8:00am
Return:	2:15pm
Group:	AP Computer Science
Purpose:	Competition
Destination:	Monmouth University
Teacher:	Christopher Watson
Student #	9
Additional Chaperone #	0
Transportation Cost:	\$450.00 (Dept. Budget)
Fees:	\$0

Date:	March 6, 2020
Leave:	3:30pm
Return:	9:30pm
Group:	Jazz Band
Purpose:	Competition
Destination:	Allentown HS
Teacher:	Kevin Pryor
Student #	20
Additional Chaperone #	0
Transportation Cost:	\$450.00 (Dept. Budget)
Fees:	\$0

Date:	March 20, 2020
Leave:	7:30am
Return:	5:00pm
Group:	Future Business Leaders of America
Purpose:	Leadership Conference
Destination:	Harrah's Conference Center, Atlantic City
Teacher:	Lou Villano
Student #	22
Additional Chaperone #	2
Transportation Cost:	\$850.00 (Dept. Budget)
Fees:	\$85 p/p (Dept. Budget)

Date:	March 25, 2020
Leave:	11:45am
Return:	2:15pm
Group:	Engineering
Purpose:	Food Security
Destination:	Kula Urban Farm, Asbury Park
Teacher:	Ashley Studd
Student #	25
Additional Chaperone #	1
Transportation Cost:	\$400.00 (Grant)
Fees:	\$0

Date:	March 25, 2020
Leave:	7:45am
Return:	2:30pm
Group:	Cybersecurity Class & Digital Forensics
Purpose:	Conference
Destination:	Kean University, Union NJ
Teacher:	Jeremy Milonas
Student #	7
Additional Chaperone #	1
Transportation Cost:	\$50 (Teacher Driven)
Fees:	\$0

Date:	April 2, 2020
Leave:	7:50am
Return:	2:30pm
Group:	Studio Art 4 / AP Art & Design
Purpose:	Display Artwork in Professional Setting
Destination:	Guild of Creative Art, Shrewsbury
Teacher:	Claudia O'Connor

Student #	8
Additional Chaperone #	0
Transportation Cost:	\$0
Fees:	\$160.00 (Dept. Budget)

Date:	April 3, 2020
Leave:	7:30am
Return:	3:00pm
Group:	10th Grade Students
Purpose:	Young Women's Conference
Destination:	Brookdale Community College
Teacher:	Lori Todd
Student #	5
Additional Chaperone #	0
Transportation Cost:	\$0 (Provided by Conference Sponsor)
Fees:	\$0

Date:	May 4, 2020
Leave:	9:30am
Return:	2:00pm
Group:	Spanish National Honor Society
Purpose:	Culture of Mexico Performance
Destination:	Count Basie Theatre, Red Bank
Teacher:	Keith Savarese
Student #	20
Additional Chaperone #	1
Transportation Cost:	\$425.00 (Activity Acct.)
Fees:	\$140.00 (Activity Acct.)

Date:	May 6, 2020
Leave:	4:30pm
Return:	9:00pm
Group:	Jazz Band
Purpose:	All Shore Jazz Festival
Destination:	Monmouth Regional H.S.
Teacher:	Kevin Pryor
Student #	20
Additional Chaperone #	0
Transportation Cost:	\$425.00 (Dept. Budget)
Fees:	\$0

Date:	May 13, 2020
Leave:	7:30am

Return:	2:30pm
Group:	Source
Purpose:	Planned Parenthood Seminar
Destination:	Pines Manor, Edison
Teacher:	Becky Stevenson
Student #	4
Additional Chaperone #	0
Transportation Cost:	\$0
Fees:	\$0

**6.0 OLD BUSINESS**

**7.0 NEW BUSINESS**

**8.0 PUBLIC COMMENT**

**9.0 ADJOURNMENT**

NEXT BOARD MEETING IS SCHEDULED FOR: **March 4, 2020**