

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
AGENDA  
MARCH 18, 2020**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 7:30 p.m. on Wednesday, March 18, 2020 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 6:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted **JANUARY 8, 2020** Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**CALL TO ORDER 7:30 p.m.**

**ROLL CALL OF MEMBERS**

- 1.1 Be it resolved that due to the COVID 19 emergency as referenced in Executive Order 103 and pursuant to Bylaw 131, the Board hereby suspends its policies relating to in person board meetings and authorizes virtual board meetings to occur during this period of emergency.**

**EXECUTIVE SESSION - Cancelled**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**OPEN SESSION**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS/COMMENDATIONS**

- 1.2 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #0167 – Public and Executive Sessions)**

**2.0 SUPERINTENDENT’S REPORT**

That the Board of Education approve the following items 2.1 through 2.8 - (Roll Call Vote)

**Personnel**

**2.1 2019-2020 Substitute Addition**

That the Board of Education approve the following 2019-2020 substitute addition:

*Kenneth Geiger*, Substitute Teacher, \$100 per day

**2.2 Amended FMLA, NJFLA, LOA**

That the Board of Education approve the following amended FMLA, NJFLA, LOA for the following staff member:

*Employee ID 4786*

FMLA: 1/3/2020-3/27/2020

NJFLA: 3/3.0/2020-9/9/2020

LOA without pay: 9/10/2020-12/18/2020

(sick 10/30/19-1/2/20previously approved 2/19/2020)

**2.3 Summer Hours 2020-Secretaries Unit, Board of Education Support Staff, Administrators/Supervisors Unit**

That the Board of Education approve 2020 summer hours for Secretaries unit, Board of Education support staff & Administrators/Supervisors units effective June 19 - August 21, 2020 including a thirty minute lunch break as follows:

Monday - Thursday  
 7:00 am - 3:00 pm  
 7:30 - 3:30 pm  
 8:00- 4:00 pm

**2.4 2019-2020 Non-Contractual Extra Work Extra Pay Addition**

Name	Position	Rate of Pay
<i>Nina Mozino</i>	Curriculum Writing - Early Childhood	\$40.00 per hour (not to exceed 15 hrs.)
<i>Deborah Rosen-Haight</i>	Sports Physical After School Nurse-Academy Testing	\$27.50 per hour \$25.00 per hour
<i>Aurora Hankins</i>	Sports Physical After School Nurse-Academy Testing	\$27.50 per hour \$25.00 per hour

**2.5 Extension of Leave Replacement, Math Teacher (J.M.)**

That the Board of Education approve the extension of leave replacement for *Richard Golding*, Math Teacher at the salary of \$56,570.00 prorated MA-1, 6th period stipend \$1,281.00 prorated.

January 21, 2020 - June 30, 2020

(previously approved 12/18/19, item #2.3 as on or about 1/21/2020 - on or about 5/27/2020)

**Compliance**

**2.6 HIB Affirmation**

**That the Board of Education affirm HIB #5 and HIB #6**

**2.7 In-School/Out-of-School Suspension**

That the Board of Education approve the In-School/Out-of-School Suspension Report for February, 2020.

**2.8 Emergency Evacuation Drill Report**

That the Board of Education approve the Emergency Evacuation Drill Report for February, 2020.

**3.0 COMMUNICATIONS**

**4.0 GOVERNANCE:**

**4.1 Committees**

Policy March 18 - 5:30 p.m.  
Negotiations - being rescheduled

**4.2 Minutes of March 4, 2020, March 11, 2020**

That the Board of Education approve the minutes of the meeting held on **March 4, 2020 and March 11, 2020.**

**5.0 FINANCE**

That the Board of Education approve items 5.1 thru 5.11.

**5.1 Travel and Related Expense Reimbursement 2020-2021**

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the

efficient operation of the school district; and

Whereas, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

Therefore, be It resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2020-2021 school year.

**5.2 Budget Adjustment – Enrollment 2020-2021**

Resolved that the Red Bank Regional Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$488,223.00. The district intends to utilize this adjustment for instruction necessary for additional students.

**5.3 MAINTENANCE RESERVE ACCOUNT WITHDRAWAL 2020-2021**

Resolved that the Red Bank Regional Board of Education approves a Maintenance Reserve withdrawal in the amount of \$200,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.

**5.4 BANKED CAP ADJUSTMENT – 2020-2021 Budget**

Resolved that the Red Bank Regional Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C.6a:23a-10.3(b). The District has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$297,127.00 for the following purposes to be completed by the end of the 2020-2021 school year:

1. Expand the alternative education program for at risk students in grades nine through twelve.
2. Improve technology including continuing the one to one initiative and expanding connectivity.

3. School security improvements including communication and monitoring facilities.

**5.5 Adoption of Tentative Budget 2020-2021**

using Be it resolved that the tentative budget be approved for the 2020-2021 School Year the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>DEBT</u>	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2020-2021 Total Expenditures	\$29,041,331	\$1,060,503	\$1,870,202	\$31,972,036
Less: Anticipated Revenues	(\$4,430,224)	(\$1,060,503)	(\$251,354)	(\$5,742,081)
Taxes to be Raised	\$24,611,107	\$0	\$1,618,848	\$26,229,955

And be it resolved that the School Business Administrator /Board Secretary is authorized to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing is to be held at the Red Bank Regional Board of Education Offices, 101 Ridge Road, Little Silver, New Jersey on April 29, 2020 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

**5.6 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

*WHEREAS*; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **February 29, 2020** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.7 Financial Report of the Board Secretary**

That the Board of Education approve the following:

*BE IT RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **February 29, 2020** , as attached, and

*BE IT FURTHER RESOLVED:* That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.8 Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **February 29, 2020**.

**5.9 Payment of Bills**

Recommended that the Board of Education approve the following:

*RESOLVED:* That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, July 24, 2019 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$464,493.77
20	Special Revenue Funds	\$ 98,924.00
30	Capital Projects Fund	\$198,301.91
40	Debt Service Fund	
	Total Expenditures	\$761,719.68

**5.10 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Debra Pappagallo	NJASBO workshop, Atlantic City,NJ	6/3-5/2020	\$490.50	Dept. Budget

**5.11 Field Trips**

That the Board of Education approve field trips for the 2019-2020 school year.

Date:	April 23, 2020
Leave:	n/a
Return:	1:30pm (One way trip)
Group:	RBR Sophomores
Purpose:	Career Day
Destination:	Navesink Country Club
Teacher:	Chris Desiere
Student #	30
Additional Chaperone #	1
Transportation Cost:	\$200 (Dept. Budget)
Fees:	\$0

**6.0 OLD BUSINESS**

**7.0 NEW BUSINESS**

**8.0 PUBLIC COMMENT**

**9.0 ADJOURNMENT**

NEXT BOARD MEETING IS SCHEDULED FOR: **April 8, 2020**