

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
APRIL 29, 2020**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 7:30 p.m. on Wednesday, April 29, 2020 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 6:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted **JANUARY 8, 2020** Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

CALL TO ORDER

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

2020-2021 SCHOOL YEAR BUDGET HEARING

- A. Budget Presentation
- B. Board Discussion
- C. Public Comment
- D. Close Hearing

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #0167 – Public and Executive Sessions)

2.0 SUPERINTENDENT’S REPORT

That the Board of Education approve the following items 2.1 through 2.9 - (Roll Call Vote)

Personnel

2.1 Graduate Tuition Reimbursement

That the Board of Education approve the graduate tuition reimbursement for the following staff members under the provisions of the teacher’s contract:

Name	University/College	Credits	Start Date
<i>Claudia O’Connor</i>	Eastern Illinois University	6 (3 per course)	5/15/2020 & 6/15/2020
<i>Maria Greenwood</i>	Boise State University	6 (3 per credit)	6/1/2020 & 8/24/2020

2.2 Retirement, Special Education Teacher

That the Board of Education accept with regret the retirement of Marilee Celestino, Special Education Teacher effective June 30, 2020.

2.3 2019-2020 Substitutes Addition

That the Board of Education approve the following addition to the 2019-2020 substitute list:

Nicole Campagna, Clerical/Secretarial, \$96.00 per day

2.4 FMLA, NJFLA, LOA Request

That the Board of Education approve the following FMLA, NJFLA, LOA request for the following staff members:

Employee ID #	FMLA	NJFLA	Anticipated Return Date
5179	9/10-12/11/2020	6/10-6/18/2020	12/14/2020
4801	6/16-6/30/2020	9/10-11/25/2020	11/30/2020

2.5 Amended FMLA, NJFLA, LOA Request

That the Board of Education approve the following FMLA, NJFLA, LOA request for the following staff member:

Employee ID #	FMLA	Anticipated Return Date
4966	10/5-11/2/2020 (previously approved 2/19/20; item 2.1)	11/3/2020

2.6 2019-2020 Non-Contractual Extra Work Extra Pay Addition

That the Board of Education approve 2019-2020 Non-Contractual EWEP addition for the following staff members:

Name	Activity	Rate of Pay (per hour)
<i>John DeBarbieri</i>	Professional Development Prep. (1.5 hours prep time; faculty presentation 2/3/2020)	\$40.00
<i>Jennifer Massell</i>	Professional Development Prep. (1.5 hours prep time; faculty presentation 2/3/2020)	\$40.00

2.7 Leave Replacement, English Teacher (D.S.)

That the Board of Education approve Anne Brennan as a leave replacement English Teacher at her current salary rate for on or about May 28, 2020 to on or about June 18, 2020.

Operational

2.8 Summer 2020 ELL Program

That the Board of Education approve the Summer 2020 ELL Program:

Location: Red Bank Charter School

Monday - Thursday

July 6 - July 30, 2020

8:00 am - 12:00 pm

2.9 Summer 2020 Accelerated World Language On-line Program

That the Board of Education approve the Summer 2020 Accelerated World Language On-line Program: July 1 - August 31, 2020

3.0 COMMUNICATIONS

4.0 GOVERNANCE:

4.1 Committees

- Building and Grounds Committee met on April 8, 2020
- Other Committees to be scheduled

4.2 Minutes of March 18, 2020 & April 8, 2020

That the Board of Education approve the minutes of the meetings held on March 18, 2020 and April 8, 2020.

5.0 FINANCE

That the Board of Education approve items 5.1 thru 5.12-

5.1 ADOPTION OF THE 2020-2021 SCHOOL YEAR BUDGET AND TAX LEVY

WHEREAS, the Red Bank Regional Board of Education adopted a tentative budget on March 18, 2020 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 3, 2020 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 17, 2020; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 29, 2020; and

Budget Adjustment – Enrollment 2020-2021

Resolved that the Red Bank Regional Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$478,650. The district intends to utilize this adjustment for instruction necessary for additional students, and

Maintenance Reserve Account Withdrawal 2020-2021

Resolved that the Red Bank Regional Board of Education approves a Maintenance Reserve withdrawal in the amount of \$200,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420, and

Banked Cap Adjustment – 2020-2021 Budget

Resolved that the Red Bank Regional Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6a:23a-10.3(b). The District has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$297,127 for the following purposes to be completed by the end of the 2020-2021 school year:

1. Expand the alternative education program for at risk students in grades nine through 12.
2. Improve technology including continuing the one to one initiative and expanding connectivity.
3. School security improvements including communication and monitoring facilities, and,

Travel and Related Expense Reimbursement 2020-2021

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient

operation of the school district; and

Whereas, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

Therefore, be It resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2020-2021 school year, and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2020-2021 school year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>DEBT</u>	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2020-2021 Total Expenditures	\$29,039,331	\$1,060,503	\$1,870,202	\$31,970,036
Less: Anticipated Revenues	(\$4,428,224)	(\$1,060,503)	(\$251,354)	(\$5,740,081)
Taxes to be Raised	\$24,611,107	\$0	\$1,618,848	\$26,229,955

5.2 Implementation Of The 2020-2021 School Year Budget

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2020-2021 budget pursuant to local and state policies.

5.3 Tax Levy Certification Form A And B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Regional, County of Monmouth for the 2020-2021 school year is \$24,611,107 and is required to be levied for local school district purposes.

5.4 Adoption Of The Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2020-2021 and authorize the Business Administrator to submit the schedule to the Municipal Clerks for the Boroughs of Little Silver, Red Bank, and Shrewsbury in the amounts listed below for the

collection of the local school district taxes for school district purposes in compliance with R.S. 54:4-75 payable on the first of each month:

Payment Schedule:	Little Silver	Red Bank	Shrewsbury
July 1, 2020	\$ 851,330.25	\$ 1,309,396.75	\$ 699,622.12
August 1, 2020	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
September 1, 2020	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
October 1, 2020	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
November 1, 2020	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
December 1, 2020	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
6 Month Sub-Total	\$ 3,903,431.50	\$ 6,003,710.50	\$ 3,207,835.02
January 1, 2021	851,330.25	1,309,396.75	\$ 699,622.08
February 1, 2021	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
March 1, 2021	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
April 1, 2021	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
May 1, 2021	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
June 1, 2021	\$ 610,420.25	\$ 938,862.75	\$ 501,642.58
6 Month Sub-Total	\$ 3,903,431.50	\$ 6,003,710.50	\$ 3,207,834.98
2020-2021 Total	\$ 7,806,863.00	\$ 12,007,421.00	\$ 6,415,670.00

5.5 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **February 29, 2020** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.6 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended February 29, 2020, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation

balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.7 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended February 29, 2020.

5.8 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, April 29, 2020 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$ 486,445.95
20	Special Revenue Funds	\$ 21,120.32
30	Capital Projects Fund	\$1,566,665.12
40	Debt Service Fund	
	Total Expenditures	\$2,074,231.39

5.9 Change Orders for Additions and Renovations Contract

That the Board of Education approve the following change orders for the Addition and Renovations Contract with Woodward Construction, Inc. as follows:

C/O #	Amount	Description	Funding Source
GC-01	\$14,688.52	Temporary Doors and Egress-Labor and Materials	Deduction from Allowance #2
GC-02	\$34,075.78	Installation of Window Glazing-Labor and Materials	Deduction from Allowance #1
GC-03	\$16,549.00	Installation of Additional Roller Shades-Labor and Materials	Deduction from Allowance #1

5.10 Non-Resident Tuition Contracts - School Year 2019-2020

That the Board of Education approve the following tuition contract for out of district student.

Student - ID # 202722
Sending School District - White Twp Consolidated School
Tuition yearly cost: \$15,300
Starting period: February 14, 2020 - June 18, 2020
82 days - Per diem rate of \$84.07

5.11 2020 NJSIG Safety Grant

That the Board of Education approve the application for and accept the funds for the 2020 New Jersey Schools Insurance Group (NJSIG) Safety Grant in the amount of \$10,337.53.

5.12 Transportation Contracts – Renewal for the 2020-2021 School Year

That the Board of Education approve the transportation contract renewals for the 2020-2021 school year, Items A & B:

A. Durham School Services - Multi-Contracts #2011, #2012, #H9

Multi-Contract	Route	2000-2001	<u>2019-2020</u> Cost/Diem	<u>Increase</u>	2020-2021 Cost/Diem	<u>Days</u>
#2011	H1	\$117.00	\$171.03	1.70%	\$173.94	182
	H2	\$117.00	\$171.03	1.70%	\$173.94	182
	H3	\$117.00	\$171.03	1.70%	\$173.94	182
	H4	\$117.00	\$171.03	1.70%	\$173.94	182
	H5	\$117.00	\$171.03	1.70%	\$173.94	182
	H6	\$117.00	\$171.03	1.70%	\$173.94	182
	H7	\$117.00	\$171.03	1.70%	\$173.94	182
	H8	\$117.00	\$171.03	1.70%	\$173.94	182
	H13	\$60.75	\$88.80	1.70%	\$90.31	182
	H20	\$60.75	\$88.80	1.70%	\$90.31	182
	V621	\$176.46	\$258.73	1.70%	\$263.13	182
	50	\$140.00	\$206.26	1.70%	\$209.77	182
#H9	H9	\$165.59	\$168.59	1.70%	\$173.94	182
#2012	S001	\$135.00	\$252.05+Aide \$55.51 = \$307.56	1.70%	\$256.33+Aide \$56.45 = \$312.78	182

Annual Cost				
Multi-Contract	Route	2020-2021 Cost/Diem	Days	2020-2021 Annual Cost
#2011	H1	\$173.94	182	\$31,657.08
	H2	\$173.94	182	\$31,657.08
	H3	\$173.94	182	\$31,657.08
	H4	\$173.94	182	\$31,657.08
	H5	\$173.94	182	\$31,657.08
	H6	\$173.94	182	\$31,657.08
	H7	\$173.94	182	\$31,657.08
	H8	\$173.94	182	\$31,657.08
	H13	\$90.31	182	\$16,436.42
	H20	\$90.31	182	\$16,436.42
	V621	\$263.13	182	\$47,889.66
	50	\$209.77	182	\$38,178.14
#H9	H9	\$173.94	182	\$31,657.08
#2012	S001	\$256.33+Aide \$56.45 = \$312.78	182	\$56,925.96

B. Helfrich & Son – Athletic Transportation Contract # 1A

Multi Contract	2019-2020 Base bid	2019-2020 Cost/Hr Per Sport	Increase	2020-2021 Cost /Hr Per Sport	Days
#1A	\$80.00/hr	\$80.00	1.70%	\$81.36	182

5.13 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application pending school opening:

- Red Bank CROP Walk Oct. 18, 2020 9am - 5pm
Parking Lot/Front Vestibule

Withdrawn Applications:

- American Cancer Society Relay for Life begins May 15 5:00pm
ends May 16 6:00am
Outdoor Track
- Ridge Road Run May 17, 2020 6am - 11am
Vestibule & Outdoor Track

- **Monmouth Symphony Orchestra**
Concert - Auditorium
June 1, 2020 (Rehearsal 7:30pm - 10:00pm)
June 7, 2020 (Concert 1:30pm - 5:30pm)
- **Central Jersey Hawks**
Girls AAU Basketball Tournament
May 9, 2020 8:00am - 8:00pm
Field House
- **Little Silver PTO -**
Wizards Basketball Game
May 20, 2020 5pm-10pm
Field House

6.0 OLD BUSINESS

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

9.0 ADJOURNMENT

NEXT BOARD MEETING IS SCHEDULED FOR: **MAY 6, 2020**