

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
AGENDA  
MARCH 17, 2021**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, March 17, 2021 in the Board of Education Conference Room, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m. Due to the current COVID-19 circumstances public access to the meeting will be virtual, while the Board of Education members may be in person.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 6, 2021. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS**

**EXECUTIVE SESSION**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS/COMMENDATIONS**

- Principal's Report
- Bell Schedule for MP4

**1.0 PUBLIC COMMENT ON AGENDA ITEMS - *Bylaw #0167***

**2.0 SUPERINTENDENT'S REPORT**

That the Board of Education approve the following items 2.1 through 2.14 - (Roll Call Vote)

**Personnel**

**2.1 Graduate Tuition Reimbursement**

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members under the provisions of the teacher’s contract:

Name	University/College	Credit	Start Date
<i>Kaitlyn Muller</i>	Rutgers	3	6/1/2021

**2.2 Personnel Salary Deduction**

That the Board of Education approve the following personnel salary deduction:

Employee #5222, ½ dock/unpaid day

**2.3 Revised Maternity Leave Request**

That the Board of Education approve the following revised maternity leave request previously approved 12/16/2020:

Employee #4888, FMLA 4/23/2021-6/22/2021  
(sick time 3/11/21-4/22/21)

**2.4 AOIT Leave Replacement (A.M.)**

That the Board of Education approve *Richard Golding* as an AOIT teacher at the rate \$57,350.00 prorated, MA-1 for the period of April 16 - on or about June 22, 2021.

**2.5 2020-2021 Coach Additions**

That the Board of Education approve the following 2020-2021 coach additions:

***WHEREAS***, the Red Bank Regional Board of Education seeks to appoint coaching staff for the 2020-2021 school year sport season; and

***WHEREAS***, the Red Bank Regional Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

***WHEREAS***, the Red Bank Regional Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or

designee or the New Jersey Legislature or designee; and

**WHEREAS**, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

**NOW, BE IT RESOLVED**, that the Red Bank Regional Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Name	Position	Stipend
<i>Lauren Arnone</i>	Girls Asst. Lacrosse Coach-Spring	\$5,556.00
<i>Adam Merklinger</i>	Asst. Softball Coach-Spring	\$5,556.00
<i>James Reid</i> (pending criminal history)	Asst. Outdoor Track Coach-\Spring	\$5,556.00

**2.6 Sixth Period Stipend**

That the Board of Education approve the sixth period stipend for :

*Jennifer Massell*, \$1,875.00 prorated (covering for A.M)

**2.7 2020-2021 Extra Work Extra Pay Additions**

That the Board of Education approve the following 2020-2021 EWEP additions for the following:

Name	Activity	Rate of Pay
<i>Deborah Rosen-Haight</i>	Contact Tracing (out of school hours)	\$35.00 per hr

<i>Aurora Hankins</i>	Contact Tracing (out of school hours)	\$35.00 per hr
-----------------------	--	----------------

**2.8 2020-2021 Substitute Additions**

That the Board of Education approve the following 2020-2021 substitute addition:

*Donna Kauchak*, Teacher, \$100.00 full day; \$60.00 half day

**2.9 Resignation, Head Football Coach**

That the Board of Education accept with regret the resignation of *David Schuman*, Head Football Coach, effective immediately.

**Student Services**

**2.10 Out of District Placement**

That the Board of Education approve the following out of district placement and transportation based upon the recommendation of the Guidance/Child Study team.

Student #	DOB	Classification	School	Effective Date	Tuition
242490	1/23/06	OHI	Oakwood	3/8/21	\$58,041.00 (prorated)

**Operational**

**2.11 Summer Hours 2021-Secretaries Unit, Board of Education Support Staff, Administrators/Supervisors Unit**

That the Board of Education approve 2021 summer hours for the Secretaries Unit, Board of Education Support Staff & Administrators/Supervisors Units effective June 25, 2021 through August 27, 2021 including a thirty minute lunch break as follows:

Monday - Thursday  
 7:00am - 3:00pm  
 7:30am - 3:30pm  
 8:00am - 4:00pm

**2.12 2021-2022 Extended School Year Special Education Program**

That the Board of Education approve the 2021-2022 Extended School Year Special Education Program to be held:

July 5 - August 5, 2021

Monday - Thursday

8:00 am - 1:00 pm

**2.13 2021-2022 Summer Bridge Program**

That the Board of Education approve the Summer Bridge Program to be held:

July 5 - August 5, 2021

Monday-Thursday

8:00 am - 1:00 pm

**2.14 2021-2022 School Calendar**

That the Board of Education approve the 2021-2022 school calendar

**3.0 COMMUNICATIONS**

**4.0 GOVERNANCE:**

**4.1 Committees:**

- Gahler Scholarship Committee met on March 9, 2021
- Curriculum Committee to meet on March 18, 2021

**4.2 Minutes**

That the Board of Education approve the minutes of the meetings held on March 3, 2021.

**5.0 FINANCE**

That the Board of Education approve items 5.1 thru 5.12:

**5.1 Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

***WHEREAS***; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

***NOW, THEREFORE, BE IT RESOLVED:*** That the attached revenue and expenditure line item transfers for the period ended January 31, 2021 be approved as attached, and

***BE IT FURTHER RESOLVED;*** that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

**5.2 Financial Report of the Board Secretary**

That the Board of Education approve the following:

***BE IT RESOLVED:*** That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended January 31, 2021 as attached, and

***BE IT FURTHER RESOLVED:*** That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**5.3 Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

***RESOLVED:*** That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended January 31, 2021.

**5.4 Payment of Bills**

Recommended that the Board of Education approve the following:

***RESOLVED:*** That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, March 17, 2021 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$454,254.89
20	Special Revenue Funds	\$ 86,972.78
30	Capital Projects Fund	\$ 86,835.51
40	Debt Service Fund	-
	Total Expenditures	\$628,063.18

**5.5 Travel and Related Expense Reimbursement 2021-2022**

*WHEREAS*, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

*WHEREAS*, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

*WHEREAS*, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

*THEREFORE BE IT RESOLVED*, that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2021-2022 school year.

**5.6 Budget Adjustment – Enrollment 2021-2022**

Resolved that the Red Bank Regional Board of Education includes in the proposed budget, the adjustment for enrollment in the amount of \$39,503.00. The district intends to utilize this adjustment for instruction necessary for additional students.

**5.7 Maintenance Reserve Account Withdrawal 2021-2022**

Resolved that the Red Bank Regional Board of Education approves a Maintenance Reserve withdrawal in the amount of \$400,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.

**5.8 Emergency Reserve Account Withdrawal 2021-2022**

Resolved that the Red Bank Regional Board of Education approves an Emergency Reserve withdrawal in the amount of \$125,716. The district intends

to utilize these funds for health benefits.

**5.9 Adoption of Tentative Budget 2021-2022**

Be it resolved that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>DEBT</u> <u>SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$30,397,481	\$1,094,084	\$1,997,250	\$33,488,815
Less: Anticipated Revenues	(\$5,254,649)	(\$1,094,084)	(\$310,341)	(\$6,659,074)
<b>Taxes to be Raised</b>	<b>\$25,142,832</b>	<b>\$0</b>	<b>\$1,686,909</b>	<b>\$26,829,741</b>

And be it resolved that the School Business Administrator /Board Secretary is authorized to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

***BE IT FURTHER RESOLVED***, that a public hearing is to be held at the Red Bank Regional Board of Education Offices, 101 Ridge Road, Little Silver, New Jersey on April 28, 2021 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

**5.10 Catherine E. Gahler Scholarship Award 2021-2022**

*WHEREAS*, the Red Bank Regional High School Board of Education has established a scholarship under the Last Will and Testament of Catherine E. Gahler; and

*WHEREAS*, the Catherine E. Gahler Scholarship Advisory Committee reviewed the recommendations of the Education Advisor concerning the application of students applying for the Catherine E. Gahler Scholarship at their meeting of March 9, 2021; and

*WHEREAS*, the Catherine E. Gahler Scholarship Advisory Committee recommended approval of a new applicant, Cecelia Martinez-Santiago, for the 2021-2022 school year, up to \$35,000 after all other financial aid has been applied,



and upon finishing the school year with appropriate final annual cumulative grade point average;

*NOW, THEREFORE BE IT RESOLVED:* That the Red Bank Regional High School Board of Education hereby awards the Catherine E. Gahler Scholarship leading to a Baccalaureate/Master’s Degree and New Jersey certification in general elementary education, K-8 to one new candidate, as recommended by the Scholarship Committee.

**5.11 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

<b>Employee</b>	<b>Travel</b>	<b>Date</b>	<b>Amount</b>	<b>Account</b>
Reuben Jackson	IB Theatre Workshop-Virtual	8/4 - 9/1/21	\$450.00	Title II

**5.12 Field Trips**

That the Board of Education approve field trips for the 2020-2021 school year.

Date:	April 12, 2021
Leave:	8:00am
Return:	2:15pm
Group:	Studio Art/AP A&D/IB VA
Purpose:	Professional Application of Skills Learned in Class
Destination:	Guild of Creative Art
Teacher:	Claudia O’Connor
Student #	20
Additional Chaperone #	1
Transportation Cost:	\$425.00
Fees:	\$0

**6.0 OLD BUSINESS**

**7.0 NEW BUSINESS**

**8.0 PUBLIC COMMENT - Bylaw #0167**

**9.0 ADJOURNMENT**

NEXT BOARD MEETING IS SCHEDULED FOR: **APRIL 7, 2021**