

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
APRIL 28, 2021**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, **April 28, 2021** in the Board of Education Conference Room, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m. Due to the current COVID-19 circumstances public access to the meeting will be virtual, while the Board of Education members may be in person.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 6, 2021. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION - (roll call)

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

1.0 2021-2022 SCHOOL YEAR PUBLIC BUDGET HEARING

- Public Hearing on 2021-2022 School Year Budget
- Public Comment on Budget only and resolutions 1.1 through 1.4
- Motion to close Hearing

1.1 ADOPTION OF THE 2021-2022 SCHOOL YEAR BUDGET AND TAX LEVY

WHEREAS, the Red Bank Regional Board of Education adopted a tentative budget on March 17, 2021 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 15, 2021 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 20, 2021; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 28, 2021; and

Budget Adjustment – Enrollment 2021-2022

Resolved that the Red Bank Regional Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$39,503. The district intends to utilize this adjustment for instruction necessary for additional students, and

Maintenance Reserve Account Withdrawal 2021-2022

Resolved that the Red Bank Regional Board of Education approves a Maintenance Reserve withdrawal in the amount of \$400,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420, and

Emergency Reserve Withdrawal 2021-2022

Resolved that the Red Bank Regional Board of Education approves an Emergency Reserve withdrawal in the amount of \$125,716. The district intends to utilize these funds for health benefits, and

Travel and Related Expense Reimbursement 2021-2022

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

Whereas, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

Therefore, be It resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2021-2022 school year, and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$30,397,981	\$1,541,048	\$1,997,250	\$33,936,279
Less: Anticipated Revenues	(\$5,255,149)	(\$1,541,048)	(\$310,341)	(\$7,106,538)
Taxes to be Raised	<u>\$25,142,832</u>	<u>\$0</u>	<u>\$1,686,909</u>	<u>\$26,829,741</u>

1.2 Implementation Of The 2021-2022 School Year Budget

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2021-2022 budget pursuant to local and state policies.

1.3 Tax Levy Certification Form A And B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Regional, County of Monmouth for the 2021-2022 school year is \$26,829,741 and is required to be levied for local school district purposes.

1.4 Adoption Of The Tax Levy Schedule

Recommend the Board of Education adopt the tax levy schedule for the 2021-2022 and authorize the Business Administrator to submit the schedule to the Municipal Clerks for the Boroughs of Little Silver, Red Bank, and Shrewsbury in the amounts listed below for the collection of the local school district taxes for school district purposes in compliance with R.S. 54:4-75 payable on the first of each month:

Payment Schedule:	Little Silver	Red Bank	Shrewsbury
July 1, 2021	\$ 855,891.87	\$ 1,354,930.17	\$ 727,868.00
August 1, 2021	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
September 1, 2021	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
October 1, 2021	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
November 1, 2021	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
December 1, 2021	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
6 Month Sub-Total	\$ 3,907,073.52	\$ 6,185,141.02	\$ 3,322,655.50
January 1, 2022	855,891.83	\$ 1,354,930.13	\$ 727,868.00
February 1, 2022	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
March 1, 2022	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
April 1, 2022	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
May 1, 2022	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
June 1, 2022	\$ 610,236.33	\$ 966,042.17	\$ 518,957.50
6 Month Sub-Total	\$ 3,907,073.48	\$ 6,185,140.98	\$ 3,322,655.50
2021-2022 Total	\$ 7,814,147.00	\$ 12,370,282.00	\$ 6,645,311.00

PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #0167 - Public & Executive Sessions)

2.0 SUPERINTENDENT’S REPORT

That the Board of Education approve the following items 2.1 through 2.9 - (Roll Call Vote)

Personnel

2.1 2020-2021 Non-Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2020-2021 Non-Contractual EWEP additions:

WHEREAS, the Red Bank Regional Board of Education seeks to appoint EWEP (extra work extra pay) for a club/function position to staff for the 2020-2021 school year; and

WHEREAS, the Red Bank Regional Board of Education will pay the full stipend associated with the EWEP of a particular club/function in the event that the club/function is conducted in full; and

WHEREAS, the Red Bank Regional Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the performing of a particular club/function in the event that all or a portion of the

club/function is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee for the New Jersey Legislature or designee; and

WHEREAS, in the event that a club/function is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Red Bank Regional Board of Education approves the following appointments, contingent on the club/function running and becoming operational, and with the stipend not be paid if the club/function session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Name	Activity	Rate of Pay
<i>Sarah Sakowski</i>	AP testing; 1 on 1 proctor	\$25.00 per hr. (not to exceed 15 hrs.)
<i>Christina Emrich</i>	Additional AD duties (during transition of Interim AD & new Ad)	\$25.00 per hr. (not to exceed 63 hrs.)

2.2 Health/PE Short Term Substitute Leave Replacement (S.P.) Salary Correction

That the Board of Education approve *Michael O’Krepki* as a Health/PE short term substitute leave replacement at \$57,350.00 (prorated), MA-1 for the period of April 15, 2021 - on or about June 22, 2021. (previously approved 4/16/21 item 2.4)

2.3 Amended FMLA/NJFLA

That the Board of Education approve the amended FMLA/NJFLA for the following staff member (original approved 2/17/212 item 2.8):

Employee #	FMLA	NJFLA	Sick Time	Anticipated Return Date
4987	9/1/21-12/2/21	12/3/21-12/23/21	4/16/21-4/23/21	1/3/22

2.4 Guidance Counselor

That the Board of Education approve *Maria Byrd* as a Guidance Counselor for the 2021-2022 school year beginning September 1, 2021 at the annual salary of \$71,262.00, MA-9 pending criminal history background and transcript review.

2.5 2021-2022 Student Interns

That the Board of Education approve the following 2021-2022 student interns:

Name	Sending University/College	Time	Mentor/Department
<i>Dana DelFino</i>	Monmouth Univ.	9/1/21-12/31/21	Victoria Pirher/Guidance
<i>Odalys Arias</i>	Rutgers Univ. School of Social Work	9/1/21-6/15/22	Suzanne Keller/Source

2.6 2020-2021 Non-Athletic Coaching Addition

That the Board of Education approve the following 2020-2021 non-athletic coaching addition:

WHEREAS, the Red Bank Regional Board of Education seeks to appoint coaching staff for the 2020-2021 school year fall sports season; and

WHEREAS, the Red Bank Regional Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

WHEREAS, the Red Bank Regional Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a

public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee; and

WHEREAS, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Red Bank Regional Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Name	Activity	Rate of Pay (per home game)
<i>Gary Rosenberg</i>	Varsity Baseball Pitch Counter/Stat Keeper	\$40.00
<i>Michael DeCotis</i>	Security-All Other Scoreboard/Clock All Other Videotaping Announcer-All Other Substitute Coach	\$35.00 \$40.00 \$60.00 \$45.00 \$55.00

2.7 Health/PE Teacher

That the Board of Education approve Shane Fallon as a Health/PE teacher for the 2021-2022 school year beginning September 1, 2021 at the annual salary of \$93,700.00, MA-15A pending criminal history and transcript review.

2.8 2021-2022 Coach

That the Board of Education approve Shane Fallon as Head Football Coach for the 2021-2022 school year at the stipend rate of \$8,522.00 pending criminal history.

Operations

2.9 2021-2022 Extended School Year Special Education Program

That the Board of Education approve the date correction for the 2021-2022 Extended School Year Special Education program:

July 6, 2021- August 9, 2021
(previously approved 4/14/21 item 2.9 as 7/5/21-8/5/21)

Compliance

3.0 COMMUNICATIONS

4.0 GOVERNANCE:

4.1 Committees:

- Buildings & Grounds Committee met on April 19, 2021
- Curriculum Committee will meet on May 3, 2021

4.2 Minutes

That the Board of Education approve the minutes of the meetings held on April 14, 2021.

4.3 Policies & Regulations

Motion to approve the second reading and the adoption of the following New & Revised Policies & Regulations:

- #0145 Board Member Resignation & Removal (P) (*Revised*)
- #0164.6 Remote Public Board Meetings During A Declared Emergency (P) (*New*)
- #1642 Earned Sick Leave Law (R)(*Revised*)
- #1643 Family Leave (P)(*New*)
- #1620 Administrative Employment Contracts (P) (*Revised*)
- #1648 Restart & Recovery Plan (P) (*Revised*)
- #1648.02 Remote Learning Options for Families (P) (*New*)
- #1648.03 Restart & Recovery Plan - Full Time Remote Instruction (P) (*New*)
- #2415 Every Student Succeeds Act (P) (*Revised*)
- #2415.02 Title I - Fiscal Responsibilities (P) (*Revised*)
- #2415.05 Student Surveys, Analysis and/or Evaluations (P) (*Revised*)
- #2415.20 Every Student Succeeds Act Complaints (P&R) (*Revised*)
- #2431 Athletic Competition (P) (*Revised*)
- #2431.1 Emergency Procedures for Sports and Other Athletic Activity (R) (*Revised*)

- #2451 Adult High School (P) (*Revised*)
- #2464 Gifted and Talented Students (P)(*Revised*)
- #4125 Employment of Support Staff Members (P)(*Revised*)
- #5330.01 Administration of Medical Cannabis (P & R) (*Revised*)
- #5330.05 Seizure Action Plan (P & R) (*New*)
- #6360 Political Contributions (P) (*Revised*)
- #6440 Cooperative Purchasing (P) (*Revised*)
- #6470.01 Electronic Funds Transfer & Claimant Certifications (P & R) (*New*)
- #7425 Lead Testing of Water in Schools (P) (*Revised*)
- #7425 Lead Testing of Water in Schools (R) (*New*)
- #7440 School District Security (P & R) (*Revised*)
- #7450 Property Inventory (P) (*Revised*)
- #7510 Use of School Facilities (P & R) (*Revised*)
- #8330 Student Records (P) (*Revised*)
- #8420 Emergency & Crisis Situations (P) (*Revised*)
- #8561 Procurement Procedures for School Nutrition Programs (P) (*Revised*)
- #9713 Recruitment by Special Interest Groups (P) (*Revised*)

5.0 FINANCE

That the Board of Education approve items 5.1 thru 5.7:

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended February 28, 2021 be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended February 28, 2021, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an

over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended February 28, 2021.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, April 28, 2021 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$564,198.51
20	Special Revenue Funds	\$ 90,463.12
30	Capital Projects Fund	\$ 42,366.38
40	Debt Service Fund	
	Total Expenditures	\$697,028.01

5.5 Change Orders for Roof Replacement

That the Board of Education approve the following change orders for the Roof Replacement Contract with Safeway Contracting, Inc. as follows:

C/O #	Amount	Description	Funding Source
GC-02	(\$152,524.28)	Non Use of Allowance & Credit for District Repairs	Credit for Allowances #1 & Reimburse District

5.6 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
Lauren D’Amico	Virtual IB-Business Mgmt	June 2 - June 30, 2021	\$450	Title II

5.7 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Little Silver School District Markham Place Track Meets	May 3 & May 10, 2021	3:30pm to 5:30pm	Outdoor Track

6.0 OLD BUSINESS

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

9.0 ADJOURNMENT

NEXT BOARD MEETING IS SCHEDULED FOR: MAY 5, 2021