

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
AGENDA
APRIL 24, 2024**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, April 24, 2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2024. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

OPEN SESSION - (roll call)

PLEDGE OF ALLEGIANCE

PRESIDENT’S REPORT

1.0 2024-2025 SCHOOL YEAR PUBLIC BUDGET HEARING

- Public Hearing on 2024-2025 School Year Budget
- Public Comment on Budget
- Motion to close Hearing
- Vote on 2024-2025 School Year Budget

1.1 2024-2025 School Year Budget

The Superintendent recommends approval to adopt the Budget for School Year 2024-2025:

WHEREAS, the Red Bank Regional Board of Education adopted a tentative budget on March 19, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County

Superintendent of Schools on April 8, 2024, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 14, 2024, and

WHEREAS, the final budget was presented to the public during a hearing held in the Board of Education Administrative Offices 101 Ridge Road, Little Silver, NJ, on April 24, 2024.

2024-2025	General Fund	Special Revenue	Debt Service	TOTAL
Total Expenditures	\$ 34,639,125	\$ 1,368,538	\$ 1,475,200	\$ 37,482,863
Less: Anticipated Revenues	\$ 7,166,289	\$ 1,368,538	\$ 326,080	\$ 8,860,907
Taxes to be Raised	\$ 27,472,836	\$ -	\$ 1,149,120	\$ 28,621,956

Adjustment for Health Care Costs

BE IT RESOLVED that the Red Bank Regional Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$170,701. The additional funds will be used to pay for the additional increases in health benefit premiums.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$500,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursement 2024-2025

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and WHEREAS, the Red Bank Regional Board of Education

established \$75,000.00 as the maximum travel amount for the current school year and has expended \$45,532 as of this date; now

BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$75,000.00 for the 2024-2025 school year.

1.2 Implementation of the 2024-2025 School Year Budget

That the Board authorizes the Superintendent and the Business Administrator/ Board Secretary to implement the 2024-2025 budget pursuant to local and state policies.

1.3 Tax Levy Certification Form A and B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Regional, County of Monmouth for the 2024-2025 school year is \$28,621,956 and is required to be levied for local school district purposes.

1.4 Adoption Of The Tax Levy Schedule

Recommend the Board of Education adopt the tax levy schedule for the 2024-2025 and authorize the Business Administrator to submit the schedule to the Municipal Clerks for the Boroughs of Little Silver, Red Bank, and Shrewsbury in the amounts listed below for the collection of the local school district taxes for school district purposes in compliance with R.S. 54:4-75 payable on the first of each month:

Payment Schedule:	Little Silver	Red Bank	Shrewsbury
July 1, 2024	\$ 817,214.17	\$ 1,436,795.75	\$ 609,953.12
August 1, 2024	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
September 1, 2024	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
October 1, 2024	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
November 1, 2024	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
December 1, 2024	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
6 Month Sub-Total	\$ 4,083,550.02	\$ 7,179,544.50	\$ 3,047,883.52
January 1, 2025	\$ 817,214.17	\$ 1,436,795.75	\$ 609,953.08
February 1, 2025	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
March 1, 2025	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
April 1, 2025	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
May 1, 2025	\$ 653,267.17	\$ 1,148,549.75	\$ 487,586.08
June 1, 2025	\$ 653,267.13	\$ 1,148,549.75	\$ 487,586.08
6 Month Sub-Total	\$ 4,083,549.98	\$ 7,179,544.50	\$ 3,047,883.48
2024-2025 Total	\$ 8,167,100.00	\$ 14,359,089.00	\$ 6,095,767.00

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- District Goals

CORRESPONDENCE

COMMITTEE REPORTS

- Negotiations met April 10, 2024
- Policy Committee met April 10, 24, & will meet on 30, 2024

STUDENT REPRESENTATIVE REPORT

Jillian Doody and Samantha Henry

2.0 SUPERINTENDENT’S REPORT

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 through 2.14

Personnel

2.1 2023-2024 Non-Contractual Extra Work Extra Pay

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

Name	Position	Rate of Pay
<i>TBA</i>	Strategic Plan Internal Coordinator	\$5,000.00
<i>Laurie Chiodo</i> <i>Gabby Rosace</i>	Curriculum Writing - Life Skills	\$40.00 per hour (not to exceed 20 hrs.)
<i>Andrea Gutierrez</i>	Translator	\$25.00 per hour
<i>Frank O’Shea</i> <i>Andrew Forrest</i> <i>Sara Mazzone</i>	Grading Accelerating ELA Placement AP essays	\$25.00 per hour (not to exceed 3 hours each)

2.2 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher’s contract:

Name	University/College	Credits	Start Date
<i>Jessica Pittarese</i>	Loyola Univ., Maryland	3	7/8/2024
		3	9/4/2024
		3	1/13/2025

2.3 Dock/Unpaid Days

That the Board of Education approve the following dock/unpaid days for the following staff members:

Employee No. 4042, 1 day dock/unpaid day; 2/23/2024
 Employee No. 5222, 2 dock/unpaid days; 4/11-4/12/2024

2.4 Sick, NJFLA, Leave without Pay and Benefits

That the Board of Education approve the following family leave for:

Employee No.	Sick Time	FMLA	NJFLA	LOA without pay and benefits
4985 Amended	N/A	N/A	9/3-12/2/24	N/A

2.5 2023-2024 Coach Addition

That the Board of Education approve Raymond H. Soya as a volunteer outdoor track coach (pending criminal history and substitute certification).

2.6 Student Intern

That the Board of Education approve the following student intern:

Name	University/College	Department	Timeframe
<i>Juliana August</i> (pending criminal history)	Rutgers	CST-B. Laudermilch	8/2024-4/2025 (22.5 hrs. per week)

2.7 Resignation

That the Board of Education accept the resignation of *Employee #5265*, effective the end of the school year 2023-2024.

2.8 2023-2024 Non-Contractual Athletic Stipend Addition

That the board of Education approve the following 2023-2024 non-athletic stipend addition:

Name	Position
<i>Laurie Chiodo</i>	Announcer: All Other Athletic Events Scoreboard/Clock: All Other Athletic Events Security: All Other Athletic Events Substitute Coach Pitch Counter: Varsity Baseball/Softball Videotaping

2.9 Longevity Adjustments

That the Board of Education approve the following longevity adjustments for the 2023-2024 school year:

Name	Adjustment
<i>Christin Outwin</i>	additional \$500.00 (s/b \$1,500.00)
<i>Laura Hanley</i>	\$500.00

2.10 Rescind Aide Appointment

That the Board of Education approve the rescinding of Julie Shapiro as an aide for special services (originally board approved 4/10/245; Item 2.5).

Operational

2.11 Summer Hours 2024-Secretaries Unit, Board of Education Support Staff, Administrators/Supervisors Unit

That the Board of Education approve 2024 summer hours for the Secretaries Unit, Board of Education Support Staff & Administrators/Supervisors Units effective June 21, 2024 through August 23, 2024 including a thirty minute lunch break as follows:

Monday - Thursday
7:00am - 3:00pm
7:30am - 3:30pm
8:00am - 4:00pm

2.12 2024 Summer Programs

That the Board of Education approve the following 2024 summer programs:

- Summer Slam; July 8-August 1, 2024; Monday-Thursday; 8am-1pm
- Extended School Year; July 8 - August 8, 2024; Monday-Thursday; 8am-1pm
- Summer School; July 1 - August 1, 2024; Monday-Thursday; 7:30 am-1pm

2.13 Visual and Performing Arts 40th Anniversary Celebration

That the Board of Education approve the Visual and Performing Arts 40th Anniversary celebration to be held:

June 4, 2024
Count Basie Center of the Arts-The Vogel
99 Monmouth Street, Red Bank, NJ

Student Services

2.14 2023-2024 Out-of-District Placements

That the Board of Education approve the following 2023-2024 out-of-district placements based upon the recommendation of the Child Study Team:

Student ID	School	Tuition
263476	Honor Ridge Academy	\$110,680.96 prorated

4.0 GOVERNANCE:

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on April 10, 2024.

5.0 FINANCE

Be it Resolved by the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.12

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended February 29, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended February 29, 2024, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended

in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, April 24, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,522,693.23
20	Special Revenue Funds	\$47,478.12
30	Capital Projects Fund	\$1,544.84
40	Debt Service Fund	–
60	Food Service Fund	\$40,308.95
	TOTAL EXPENDITURES	\$1,612,025.14

5.5 Transportation Contract Renewal for the 2024-2025 School Year

That the Board of Education approve the transportation contract renewal with *Durham School Services* for the 2024-2025 school year.

Contract #	Route	Base Bid 2000-2001	2023-2024 Cost Per Diem	Increase	2024-2025 Cost per Diem	Number of Days	Annual Cost
#2011	H1	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H2	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H3	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H4	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H5	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H6	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H7	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
	H8	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66

	H13	\$60.75	\$97.80	5.81%	\$103.48	180	\$18,626.40
	H20	\$60.75	\$97.80	5.81%	\$103.48	180	\$18,626.40
	V621	\$176.46	\$284.96	5.81%	\$301.52	180	\$54,273.60
#H9	H9	\$117.00	\$188.36	5.81%	\$199.30	180	\$35,874.66
#2012	S001	\$165.59	\$277.59 + Aide \$61.13 = \$338.72	5.81%	\$293.71 + Aide \$64.68 = \$358.39	180	\$64,510.20

5.6 Transportation Contract Renewal for the 2024-2025 School Year

That the Board of Education approve the transportation contract renewal with *Jays Bus* for the 2024-2025 school year.

Contract #	Route	Base Bid 2022-2023	2023-2024 Cost Per Diem	Increase	2024-2025 Cost per Diem	Number of Days	Annual Cost
H10	H10	\$229.00	\$239.30	5.0%	\$251.26	180	\$45,226.80
0050	0050	\$219.00	\$219.00	5.0%	\$229.95	180	\$41,391.00

5.7 Transportation Contract Renewal for the 2024-2025 School Year

That the Board of Education approve the transportation contract renewal with *Seman Tov* for the 2024-2025 school year.

Contract #	Route	Base Bid 2022-2023	2023-2024 Cost Per Diem	Increase	2024-2025 Cost per Diem	Number of Days	Annual Cost
#S002	S002	\$320.00	\$237.34 + Aide \$107.88 = \$345.22	5.0%	\$249.20 + Aide \$113.27 = \$362.47	180	\$65,244.60

5.8 Athletics Contract Renewal for the 2024-2025 School Year - R. Helfrich & Son, Inc.

That the Board of Education approve the Athletics transportation contract renewal with *Helfrich & Sons, Inc.* for the 2024-2025 school year.

Multi-Contract	2019-2020 Base Bid	2023-2024 Cost/per hr per sport	Increase	2024-2025 Cost/per hr per sport
1A	\$80.00	\$88.10	4.5%	\$92.06

5.9 2024-2025 Transportation Jointure with Middletown Twp. H.S. District

That the Board of Education approve the Middletown Twp. High School District Transportation Jointure *SFC-2-JK* to and from Hawkswood School for the 2024-2025 school year, including ESY. Annual Cost: \$36,750.00

5.10 Donation - Buc Backers (VPA)

That the Board of Education accepts the donation in the amount of \$2,000.00 to be utilized for the 40th Anniversary Celebration for the Visual & Performing Arts Department. Account Code: Revenue: 20-1200-010, Expenditure: 20-010-100-890-xxx

5.11 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
Andrew Forrest	Poetry Out Loud Nationals - Washington DC	April 30 - May 3, 2024	\$564.62	11-000-223-580-006

5.12 Field Trips

That the Board of Education approve field trips for the 2023-2024 school year.

Date:	April 27, 2024
Leave:	7:30am
Return:	5:00pm
Group:	TSA Students
Purpose:	Competition
Destination:	TCNJ, Ewing
Teacher:	Gerard Oshel
Student #	12
Chaperone #	2

Transportation Cost:	\$700.00 (Dept. Budget)
Fees:	\$0

Date:	May 21, 2024
Leave:	6:30am
Return:	2:00pm
Group:	Student Athletic Trainers
Purpose:	Student Athletic Trainer's Conference
Destination:	Montclair State University
Teacher:	Christina Emrich
Student #	10
Chaperone #	1
Transportation Cost:	\$590.00 (Co-Curricular Activity Dept)
Fees:	\$350.00 (Activity Acct.)

PUBLIC COMMENT: *(Board Policy #0167 - Public & Executive Sessions)*

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

NEXT BOARD MEETING IS SCHEDULED FOR: May 15, 2024