

Regular Monthly Meeting Minutes of December 7, 2016

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
DECEMBER 7, 2016**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 8:00 p.m. on Wednesday, December 7, 2016 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted September 7, 2016. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

Mr. Irwin Katz
Mr. Eugene Koster
Mrs. Eileen Mahoney
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Patrick Noble
Mrs. Emily Doherty
Mr. John Garofalo

Absent: Mrs. Diane Davis

Also in attendance were:

Louis Moore	Superintendent
Christina Galvao	School Business Administrator
Risa Clay	Principal
Marcie Mackolin	Board Attorney

Time 7:05 p.m.

EXECUTIVE SESSION

Motion by Mr. Neary, seconded by Mrs. Doherty that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Regular Monthly Meeting Minutes of December 7, 2016

Voice Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Results: ayes: 8; absent: 1; motion carried

Time: 7:05 pm

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Koster that the Board of Education move to open session.

Voice Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Results: ayes: 8; absent: 1; motion carried

Time: 8:00 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

Student Recognitions – Ella Brockway, Nicholas Villalobus, Alex Theodoreu, Ryan Quon

Class of 1966 Donation – Mr. Setaro, representing the Red Bank H.S. Class of 1966, presented a donation for the Eric LeGrand presentation and a plaque commemorating the Class of 1966

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions)- NONE

Student Council Representative, Skylar Eber reported on school activities.

2.0 SUPERINTENDENT’S REPORT

Motion by Mrs. Doherty, seconded by Mr. Koster that the Board of Education approve the following items 2.1 through 2.17- (Roll Call Vote)

PERSONNEL

2.1 Assistant Principal 2016-2017 /Salary Approval

That the Board of Education approves the salary with *Robert Donohoe*, Assistant Principal for the period July 1, 2016 through June 30, 2017 at the salary of \$122,626.

2.2 2016-2017 Salary List (Revised)

That the Board of Education approves the revised 2016-2017 Salary List.

Regular Monthly Meeting Minutes of December 7, 2016

2.3 2016-2017 Sixth Period Stipend (Addition)

That the Board of Education approves an addition to the 2016-2017 Sixth Period Stipend.

First	Last	Rate	Funded
Jennifer	Valentino 12/1/16	\$1,050.00	

2.4 Extra-Work/Extra-Pay 2016-2017 Contractual Advisors (Addition)

That the Board of Education approves an addition to the 2016-2017 Extra-Work/Extra-Pay Contractual list.

Activity	Amount	Name	Comments
Theatre Arts- Musical, Rehearsal & Performance Accompanist	\$2,190	Camille Thompson	Resigned

2.5 Extra-Work/Extra-Pay 2016-2017 Coaches List (Additions)

That the Board of Education approves additions the 2016-2017 Extra-Work/Extra-Pay Coaches list.

First	Last	Position	Salary	Approval
Lynn	Hansen	Bowling Assistant Coach	\$5,109.00	
Anne	Brennan	Bowling Chaperone	\$55 per diem, \$106 per diem	New rate 12/8/16
William	Enny	Bowling Chaperone	\$55 per diem, \$106 per diem	New rate 12/8/16

2.6 Job Descriptions

That the Board of Education approves the following job descriptions:

- #316 Administrative Assistant to Superintendent/Personnel Manager*
- #318 Attendance Officer/Registrar*
- #325 Administrative Support Assistant II*
- #326 Administrative Support Assistant I*

2.7 Tuition Reimbursement/Graduate Reimbursement

That the Board of Education approves tuition reimbursement for the following staff member and under the provisions of the teachers' contract:

- *John DeBarberie* English Teacher, WPUNJ 6 Credits Jan. 2017

2.8 2016-2017 Substitute List (Addition)

That the Board of Education approves an addition to the 2016-2017 Substitute List.

Regular Monthly Meeting Minutes of December 7, 2016

2.9 Family Leave Revision (RJ)

That the Board of Education approves *Roxanne Judice*, Social Studies Teacher, request for a revision of family leave through June 30, 2017.

2.10 Family Leave Request (AC)

That the Board of Education approves *Ashley Corcione*, Special Education Teacher, family leave request from September 1, 2017 through November 24, 2017.

2.11 Social Worker Retirement

That the Board of Education accepts with regret, the retirement of *Patricia Joiner*, School Social Worker effective on December 31, 2017.

2.12 School Nurse Retirement

That the Board of Education accepts with regret, the retirement of *Gail Canning*, School Nurse effective on June 30, 2017.

2.13 Administrative Assistant I Retirement

That the Board of Education accepts with regret, the retirement of *Nancy Bellezza*, Administrative Assistant I, effective on June 30, 2017.

2.14 Extra-Work/Extra Pay Non-Contractual Athletic Stipends 2016-2017 Addition

That the Board of Education approves an addition to the Extra-Work/Extra-Pay Non-Contractual Athletic Stipends 2016-2017 List.

COMPLIANCE

2.15 HIB Affirmation

That the Board of Education affirms the HIB Report of November 16, 2016.

2.16 Emergency Evacuation Drill Report November 2016

That the Board approves the Emergency Evacuation Drill Report, November 2016.

2.17 Out of School Suspension Report, November 2016

That the Board of Education approves the Out-of-School Suspension Report, November 2016.

Roll Call Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Results: ayes: 8; absent: 1; motion carried

Time: 8:00 pm

Regular Monthly Meeting Minutes of December 7, 2016

3.0 COMMUNICATIONS - NONE

4.0 GOVERNANCE

4.1 Minutes of November 16, 2016

Motion by Mrs. Doherty, seconded by Mr. Noble that the Board of Education approve the minutes of the meeting held on November 16, 2016.

Voice Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Results: ayes: 8; absent: 1; motion carried

4.2 Committees

Building & Grounds Committee met on November 17th – Mr. Neary reported.
Curriculum Committee met on November 29th – Mrs. Doherty reported

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mrs. Mahoney that the Board of Education approve items 5.1 thru 5.7.

5.1 Professional Services -Comprehensive Facility Report

That the Board of Education approve a professional services contract with DiCara Rubino Architects to prepare a Comprehensive Facility Report to include the following:

1. Current Utilization Analysis		\$5,000.00
2. Facility Assessment and Report	up to	8,000.00
3. Option Studies	up to	10,000.00
4. Long Range Facility Plan Update	up to	<u>5,000.00</u>
	Not to exceed	\$28,000.00

5.2 Professional Services – Enrollment Projection

That the Board of Education approve a professional services contract to prepare an enrollment projection report with Statistical Forecasting, LLC., in the amount of \$6,250.00.

5.3 Professional Services – Main Entrance Canopy

That the Board of Education approve the following professional services contract for the New Front Entrance Canopy with Di Cara Rubino Architects as per attached.

Regular Monthly Meeting Minutes of December 7, 2016

5.4 Donation

That the Board of Education accept the donation from the Red Bank High School Class of 1966 in the amount of \$2,100 for the Eric Le Grand Student Presentation.

5.5 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Nick Giglio	Glazier Football Coaches Clinic, Bally's, Atlantic City, NJ	2/24-26/2017	\$560	Dept. Budget
John Daniels	NJASA- TECHSPO-2017, Harrah's Resort, Atlantic City, NJ	1/26-27/2017	\$650	Dept. Budget
Louis Moore	NJASA- TECHSPO-2017, Harrah's Resort, Atlantic City, NJ	1/26-27/2017	\$650	Dept. Budget
Michele Spaeth	Absence Management Certificate, Tinton Falls, NJ	1/10 & 1/11/2017	\$620	Dept. Budget
Debbie Orrigo	Absence Management Certificate, Tinton Falls, NJ	1/10 & 1/11/2017	\$620	Dept. Budget
Erin Pinto	Psychopharmacology: What You Need To Know Today About Psychiatric Medications. Edison, NJ	1/25/2017	\$250.	IDEA

5.6 Field Trips

That the Board of Education approve field trips for the 2016-2017 school year.

Date:	December 6, 2016
Leave:	7:35am
Return:	2:20pm
Group:	AP Euro/History Club
Purpose:	View European Art
Destination:	Metropolitan Museum of Art
Teacher:	April Velez
Student # Chaperone #	30 Students / 3 Chaperones
Transportation Cost:	\$1,225.00 (Dept. Budget)
Fees:	\$320.00 (Dept. Budget)

Date:	December 9, 2016
Leave:	9:25am
Return:	12:30pm
Group:	Piano Majors
Purpose:	Masterclass/Demonstration of Gershwin's Music
Destination:	Lincroft Unitarian Church
Teacher:	Camille Thompson

Regular Monthly Meeting Minutes of December 7, 2016

Student # Chaperone #	10 Students / 1 Chaperone
Transportation Cost:	\$0 (Teacher Driven)
Fees:	\$0

Date:	January 11-12-13, 2017
Leave:	3:00pm
Return:	7:30pm
Group:	Mock Trial Team
Purpose:	Competition
Destination:	Mon. Cty. Courthouse, Freehold
Teacher:	K. Waltz
Student # Chaperone #	25 Students / 1 Chaperone
Transportation Cost:	\$487 per day (Dept. Budget)
Fees:	\$0

Date:	January 12, 2017
Leave:	2:20pm
Return:	5:00pm
Group:	Science League
Purpose:	Competition
Destination:	Middletown HS North
Teacher:	Tracey Klatt
Student # Chaperone #	30 Students / 1 Chaperone
Transportation Cost:	\$325.00 (Dept. Budget)
Fees:	

Date:	February 9, 2017
Leave:	2:20pm
Return:	5:00pm
Group:	Science League
Purpose:	Competition
Destination:	Middletown HS South
Teacher:	Tracey Klatt
Student # Chaperone #	30 Students / 1 Chaperone
Transportation Cost:	\$325.00 (Dept. Budget)
Fees:	\$0

Date:	January 12, 2017
Leave:	2:20pm
Return:	5:00pm
Group:	Science League
Purpose:	Competition
Destination:	Rumson Fair Haven HS
Teacher:	Tracey Klatt

Regular Monthly Meeting Minutes of December 7, 2016

Student #	Chaperone #	30 Students / 1 Chaperone
Transportation Cost:		\$325 (Dept. Budget)
Fees:		\$0

Date:	December 19, 2016	
Leave:	12:50 pm	
Return:	2:15 pm	
Group:	Performing Arts Majors	
Purpose:	Community Outreach/Promotion of Visual Arts Program	
Destination:	Point Road School - Little Silver	
Teacher:	Adam Recktenwald	
Student #	Chaperone #	30 Students / 5 Chaperones
Transportation Cost:		\$225.00 (Dept. Budget)
Fees:		\$0

5.7 New Policy

Motion to approve first reading of the following new policy:

Policy:

2415.30 – Title I Educational Stability For Children In Foster Care.

Roll Call Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Results: ayes: 8; absent: 1; motion carried

6.0 OLD BUSINESS – NONE

7.0 NEW BUSINESS – NONE

8.0 PUBLIC COMMENT – Corinne Thygeson, Little Silver Council, asked about new academies.

9.0 ADJOURNMENT

There being no other business to come before the Board a motion to adjourn the meeting was moved by Mrs. Mahoney, seconded by Mrs. Doherty.

Voice Call Vote: ayes: Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo; Absent: Mrs. Davis,

Regular Monthly Meeting Minutes of December 7, 2016

Results: ayes: 8; absent: 1; motion carried

Time: 9:00 pm

Respectfully submitted,

Christina M. Galvao
School Business Administrator/ Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: **DECEMBER 21, 2016**