

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
DECEMBER 21, 2016**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 7:00 p.m. on Wednesday, December 21, 2016 in the board meeting room of the administration building, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 6:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted September 7, 2016. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS

EXECUTIVE SESSION

Motion by Mrs. Doherty, seconded by Mr. Neary that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Mrs. Diane Davis
Mr. Irwin Katz
Mr. Eugene Koster – arrived 6:20 p.m.
Mrs. Eileen Mahoney
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Patrick Noble
Mrs. Emily Doherty
Mr. John Garofalo

Also in attendance were:

Louis Moore	Superintendent
Christina Galvao	School Business Administrator
Risa Clay	Principal
Marcie Mackolin	Board Attorney

Time: 6:00 p.m.

OPEN SESSION

Motion by Mrs. Doherty, seconded by Mr. Koster that the Board of Education move to open session.

Voice Vote: ayes: Mrs. Davis, Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo.

Results: ayes: 9; unanimously carried

Time: 7:02 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

– Mr. Robert Allison of Holman, Frenia Allison, P.C. will present the 2015-16 Audit (CAFR) Report

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #9322 – Public and Executive Sessions) - NONE

2.0 SUPERINTENDENT’S REPORT

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the following items 2.1 through 2.9 - (Roll Call Vote)

PERSONNEL

2.1 Unpaid Leave (WB)

That the Board of Education approves unpaid leave request of *William Brown*, Maintenance Worker, from February 14, through March 20, 2017.

2.2 Family Leave (SM)

That the Board of Education approves family leave request of *Sara Mazzone*, English Teacher, from June 1, 2017 through June 20, 2017.

2.3 Student Teacher 2016-2017 (Additions)

That the Board of Education approves the following student teacher/Interns for the 2016-2017 school year.

Student Teacher/Intern Placement Date

Conor Fitzgerald 1/18/17-4/28/17
Monmouth University

Cooperating Teacher

JennaMarie DiVito

Irene Vergis 1/30/17-5/12/17
Georgian Court University

Jennifer Kanuga/Stacy Shuff

Kadayjha Smith Spring 2017

Source

2.4 2015-2016 Sixth Period Stipend Revised

That the Board of Education approves the revised 2015-2016 Sixth Period Stipends as follows:

<i>Mark Alter</i>	from \$854 to \$1,000
<i>Kimberly Homefield</i>	from \$854 to \$1,000
<i>Sandra Ploe</i>	from \$854 to \$1,000
<i>Jack Provine</i>	from \$854 to \$1,000
<i>Stacy Shuff</i>	from \$854 to \$1,000

2.5 Community Tutoring Program Staff Addition

That the Board of Education approves an addition to staff members for the Community tutoring program 2016-2017 at the rate of \$40 per hour.

Chelsea LoNigro

2.6 Extra-Work/Extra-Pay Non-Contractual List 2016-2017 Addition

That the Board of Education approves and addition to the Non-Contractual Extra-Work/Extra-Pay 2016-2017 List:

Karina Tedeschi Saturday Detention \$16/per hour

2.7 Tenure Recommendations

That the Board of Education approves tenure for the following staff:

Kendra Bodin, Administrative Assistant I 1/01/2017

2.8 Business Education Teacher Retirement

That the Board of Education accepts *Cheryl Washington*, Business Education Teacher, retirement effective June 30, 2017.

OPERATIONAL

2.9 2016-2017 School Calendar Revision

That the Board of Education approves the 2016-2017 School Calendar revision.

Roll Call Vote: ayes: Mrs. Davis, Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo.

Results: ayes: 9; unanimously carried

3.0 COMMUNICATIONS - NONE

4.0 GOVERNANCE:

4.1 Minutes of December 7, 2016

Recommended that the Board of Education approve the minutes of the meeting held on December 7, 2016.

Voice Vote: ayes: Mrs. Davis, Mr. Katz, Mr. Koster, Mr. Mendelson, Mrs. Mahoney, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo.

Results: ayes: 9; unanimously carried

4.2 Committees

Financial Committee meeting is scheduled for January 11, 2017 at 6pm

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mrs. Davis that the Board of Education approve items 5.1 thru 5.11.

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **October 31, 2016** and **November 30, 2016** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **October 31, 2016** and **November 30, 2016** as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **October 31, 2016** and **November 30, 2016**.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, **December 21, 2016** in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$697,242.02
20	Special Revenue Funds	\$ 89,109.37
30	Capital Projects Fund	
40	Debt Service Fund	
	Total Expenditures	\$786,351.39

5.5 Acceptance of 2015-2016 School Year Audit

That the Board of Education approve the receipt and acceptance of the 2015-2016 School Year Fiscal Audit prepared by the district auditor; Holman, Frenia Allison, P.C. There were no recommendations.

5.6 Adoption of New Policy

That the Board of Education approve to adopt (2nd reading) of the following new policy:

Policy:

2415.30 – Title I Educational Stability For Children In Foster Care.

5.7 NON PUBLIC SECURITY AID PROGRAM AGREEMENT

That the Board of Education approve the participation agreement for the Security Aid Program Agreement for 2016-2017 school year with Red Bank Catholic. (attached)

5.8 Cancellation of Stale Dated Checks

Recommended that the Board of Education approves the following:

RESOLVED: That the Red Bank Regional High School Board of Education accept the listing of checks attached to be stale dated and outstanding beyond 10 months (stale dated checks prior to **9/2/2015**) and authorizes the Business Administrator to process their cancellation within the district's financial records in the following accounts:

<u>Date</u>	<u>Check #</u>	<u>Amount</u>
11/4/2011	34727	50.00
12/7/2011	34905	68.35
12/7/2011	34938	91.57
3/2/2012	30212	1.60
3/16/2012	35517	10,766.86
3/22/2012	35565	254.45
4/16/2012	35619	1,000.00
5/30/2012	5/30 Payroll	1,605.00
6/30/2012	36108	24.90
6/30/2012	36203	14.40
3/11/2013	37412	32.45
3/13/2013	37471	42.76
7/24/2013	38306	375.12
7/31/2013	38327	270.00
10/8/2013	38664	660.52
10/8/2013	38674	615.00
10/11/2013	38709	254.00
1/14/2014	39186	76.00
3/25/2014	39612	396.00
5/13/2014	39900	30.00
5/15/2014	39971	293.74
6/28/2014	40240	71.10
12/8/2014	41109	28.50
12/10/2014	41227	13.20
1/9/2015	41273	466.75
1/9/2015	41322	86.03
1/15/2015	41428	125.00
9/2/2015	42582	2,890.00

5.9 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Travel	Date	Amount	Account
Jeremy Milonas	Be The Best Baseball Clinic workshop , Harrah’s Atlantic City, NJ	1/27/2017	\$190	Dept Budget
Alyssa Guderian	Be The Best Baseball Clinic workshop , Harrah’s Atlantic City, NJ	1/27/2017	\$190	Dept Budget
Sandra Ploe	Be The Best Baseball Clinic workshop , Harrah’s Atlantic City, NJ	1/27/2017	\$190	Dept Budget
Kevin Pryor	NAFME Eastern Division Conference, Atlantic City, NJ	4/6-7/2017	\$375	Dept. Budget
Jennifer Casaine	IB Psychology Cat.2, St. Pete Beach, Florida	6/17-20/2017	\$2,500	Dept. Budget

5.10 Field Trips

That the Board of Education approve field trips for the 2016-2017 school year.

Date:	January 12, 2017
Leave:	1:00pm
Return:	2:15pm
Group:	Drama Majors
Purpose:	Community Outreach
Destination:	Fellowship Presbyterian Church
Teacher:	Reuben Jackson
Student # Chaperone #	15 Students / 1 Chaperone
Transportation Cost:	\$247.00 (Dept. Budget)
Fees:	\$0

Date:	April 21, 2017
Leave:	7:40am
Return:	2:15pm
Group:	Marine Science Classes
Purpose:	Curriculum Related
Destination:	N.Y. Aquarium - Brooklyn
Teacher:	Mark Mancuso
Student # Chaperone #	90 Students / 2 Chaperones
Transportation Cost:	\$2,400 (Dept. Budget)
Fees:	\$8.95 per student (parent paid)

	\$100 chaperone tickets (dept. budget)
Date:	May 19, 2017
Leave:	4:00pm
Return:	11:30pm
Group:	Band/Music Students
Purpose:	Show - Stomp (Percussion Oriented)
Destination:	Orpheum Theatre - NYC
Teacher:	Kevin Pryor
Student # Chaperone #	40 Students / 2 Chaperones
Transportation Cost:	\$1,250.00 (Dept. Budget)
Fees:	\$75 per student (Parent Paid)

Date:	May 25, 2017
Leave:	7:30am
Return:	3:30pm
Group:	Interactive Media 2 & 3
Purpose:	Awards Ceremony
Destination:	Six Flags
Teacher:	Carl Grillo
Student # Chaperone #	12 Students / 1 Chaperone
Transportation Cost:	\$450 (Dept. Budget)
Fees:	\$0

Roll Call Vote: ayes: Mrs. Davis, Mr. Katz, Mrs. Mahoney, Mr. Koster, Mr. Mendelson, Mr. Neary, Mrs. Doherty and Mr. Garofalo; nay: Mr. Noble (item 5.7)

Results: Results: 5.1-5.10 Except 5.7 – 9 ayes: item 5.7 – 8 ayes, 1 nay; motion carried.

5.11 Student Residency

Motion by Mr. Neary, seconded by Mrs. Doherty

WHEREAS, a hearing on the question of residency for student #18551 occurred on December 21, 2016;

WHEREAS, the Board of Education was presented with information collected through a residency investigation;

WHEREAS, the parent/guardian of student # 18551 was/were provided notification of the residency hearing and failed to participate.

WHEREAS, the Board has determined that the student #18851 is not legally domiciled within the district and not entitled to a free public education at RBR.

Roll Call Vote: ayes: Mrs. Davis, Mr. Katz, Mrs. Mahoney, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo.

Results: ayes: 9; unanimously carried

6.0 OLD BUSINESS - NONE

7.0 NEW BUSINESS - NONE

8.0 PUBLIC COMMENT - NONE

9.0 ADJOURNMENT

Motioned by Mr. Neary, seconded by Mrs. Doherty, that the Board of Education return to closed session to discuss negotiations and matters which require attorney/client privilege Board will adjourn from closed session.

Voice Call Vote: ayes: Mrs. Davis, Mr. Katz, Mrs. Mahoney, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo.

Results: ayes: 9; unanimously carried

Time: 7:20 pm

Respectfully submitted,

Christina M. Galvao
School Business Administrator/ Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: **JANUARY 4, 2017**