

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
FEBRUARY 19, 2020**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education at 7:30 p.m. on Wednesday, February 19, 2020 in the Commons at the Red Bank Regional High School, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for a closed session at 6:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted **JANUARY 8, 2020** Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

CALL TO ORDER - 6:34 p.m.

ROLL CALL OF MEMBERS

Mrs. Diane Davis - Absent
Mrs. Emily Doherty
Mr. Irwin Katz - absent
Mr. Eugene Koster - left at 6:50 p.m. - back at 8:11 p.m.
Mrs. Eileen Mahoney
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Patrick Noble
Mr. John Garofalo

Also in attendance were:

Louis Moore	Superintendent
Debra Pappagallo	School Business Administrator
Marcie Mackolin	Board Attorney

EXECUTIVE SESSION

At 6:34 p.m. Mrs. Doherty motioned, seconded by Mr. Koster that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: Ayes: Mr. Koster, Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo Nays:None Abstentions: None
Absent: Mrs. Davis, Mr. Katz

CALL TO ORDER - 7:35 p.m.

ROLL CALL OF MEMBERS

Mrs. Diane Davis - Absent
Mrs. Emily Doherty
Mr. Irwin Katz - Absent
Mr. Eugene Koster - left at 6:50 p.m. - back at 8:11 p.m.
Mrs. Eileen Mahoney
Mr. Randy Mendelson
Mr. Frank Neary
Mr. Patrick Noble
Mr. John Garofalo

Also in attendance were:

Louis Moore	Superintendent
Debra Pappagallo	School Business Administrator
Marcie Mackolin	Board Attorney

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- Academic Awards Program

The Board took a break at 7:58 and returned at 8:04

Roll Call- Present: Mrs. Doherty, Mr. Garofalo, Mrs. Mahoney, Mr. Mendelson,
Mr. Neary, Mr. Noble Absent: Mrs. Davis, Mr. Koster, Mr. Katz

- Student Council update

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #0167 – Public and Executive Sessions) **None**

2.0 SUPERINTENDENT’S REPORT

Motion by Mrs. Doherty, seconded by Mrs. Mahoney that the Board of Education approve the following items 2.1 through 2.17 - (Roll Call Vote)

Personnel

2.1 Family Medical Leave Request

That the Board of Education approve the family leave request for the following staff member:

- *Employee #4966*
September 4, 2020 - October 28, 2020 (anticipated return date 10/29/2020)

2.2 Amended Family Medical Leave Request

That the Board of Education approve the amended family leave request for:

Employee # 4888

February 24, 2020 - May 22, 2020 (anticipated return date 5/26/2020)

(originally board approved 10/16/19; item 2.2; 2/5 -5/7/2020)

2.3 Retirement, Administrative Assistant to the Business Administrator

That the Board of Education accept with regret the retirement of *Rosanna Ferrugio*, Administrative Assistant to the BA effective July 1, 2020.

2.4 Personnel Salary Deduction

That the Board of Education approve the following personnel salary deduction:

Employee #5226, 2 dock/unpaid days, 1/23/2020-1/24/2020

2.5 Graduate Tuition Reimbursement

That the Board of Education approve the following graduate tuition reimbursement for the following staff member under the provisions of the teachers’ contract:

Sarah Sakowski, Georgian Court University, 3 credits, start date 3/17/2020

2.6 Sixth Period Stipend

That the Board of Education approve the sixth period stipend for the following:

Richard Golding, Math Teacher Leave Replacement (J. Maritz), \$1,281.00 prorated

2.7 2019-2020 Non-Contractual Extra Work Extra Pay Addition

That the Board of Education approve the following 2019-2020 non-contractual EWEP addition:

Name	Position	Rate of Pay
<i>Kristen Hanhart</i>	Curriculum Writing-Early Childhood	\$40.00 per hour (not to exceed 15 hrs.)
<i>Louis Villano</i>	Curriculum Writing-AP Macroeconomics	\$40.00 per hour (not to exceed 15 hrs.)
<i>Camille Thompson</i>	MLK practice & ceremony	\$25.00 per hour (not to exceed 5 hrs.)
<i>Nicole Hodge</i>	MLK practice & ceremony	\$25.00 per hour (not to exceed 5 hrs.)

<i>Kristen Hanhart</i>	Early Childhood Applicant Interviews	\$25.00 per hour (2 hrs. 11 am- 1 pm)
<i>Nina Mozino</i>	Early Childhood Applicant Interviews	\$25.00 per hour (2 hrs., 11 am - 1 pm)
<i>Eric Melone</i>	NJSLA Tutors	\$36.00 per block
<i>Alison Murphy</i>	NJSLA Tutors	\$36.00 per block
<i>Anna Nied</i>	NJSLA Tutors	\$36.00 per block
<i>Jennifer Valentino</i>	NJSLA Tutors	\$36.00 per block
<i>Roxanne Judice</i>	NJSLA Tutors	\$36.00 per block

2.8 2019-2020 Community Based Instructions/Student Learning Experience Sites Additions

That the Board of Education approve the following 2019-2020 CBI/SLE site additions:

CBI Sites

Monmouth Mall
180 NJ-35
Eatontown, NJ 07724

Red Bank Police Station
90 Monmouth St
Red Bank, NJ 07701

Little Silver Police Department
480 Prospect Ave
Little Silver, NJ 07739

Shrewsbury Fire Department
783 Broad St.
Shrewsbury, NJ 07702

SLE Sites

Acme
507 Prospect Avenue
Little Silver, NJ 07739

Trader Joe’s
1031 Broad Street
Shrewsbury, NJ 07702

Target
2105 NJ-35
Ocean Township, NJ 07712

2.9 2019-2020 Coach Additions

That the Board of Education approve the following 2019-2020 Coach additions:

Name	Activity	Stipend
<i>Ryan Santos</i>	Baseball Volunteer Coach (reinstated from 208-2019)	\$0.00

<i>Megan Douty</i> (pending criminal history)	Volunteer Girls' Lacrosse Coach	\$0.00
<i>Sean O'Beirne</i> (formerly asst. coach)	Volunteer Boys' Lacrosse Coach	\$0.00
<i>Michelle King</i> (pending criminal history)	Volunteer Softball Coach	\$0.00
<i>Alexa Smedberg</i> (pending criminal history)	Volunteer Softball Coach	\$0.00
<i>Lauren Arnone</i> (pending criminal history) (vacated by Erin Lawlor)	Assistant Girls' Lacrosse Coach	\$5,474.00
<i>Harlan Bernnardo</i> (formly volunteer coach)	Assistant Boys' Lacrosse Coach	\$5,474.00
<i>David Schuman</i>	Winter/Spring Conditioning Coach Advisor	\$1,744.00 per season

2.10 2019-2020 Substitute Addition

That the Board of Education approve the following 2019-2020 substitute addition:

Name	Position	Rate of Pay (per day)
<i>Alyssa Walker</i> (pending criminal history)	Clerical/Secretarial	\$96.00
<i>Linda Malanowski</i> (pending criminal history)	Clerical/Secretarial	\$96.00
<i>Linda Malanowski</i> (pending criminal history)	Hall Aide Substitute	\$90.00 prorated

2.11 Amended Family Medical Leave Request

That the Board of Education approve the amended family medical leave request for:

- *William Brown*, Maintenance; January 15, 2020-March 9, 2020
(previously approved 12/4/19 item 2.4.; 1/15/2020-2/15/2020)
- *Jamie Maritz*, Math Teacher; 3/2/2020 - 5/29/2020
(previously approved 2/5/2020; 2/25-5/27/2020)

2.12 Salary Revision Movement on Guide 2019-2020

That the Board of Education approve movement on the guide for the 2019-2020 school year for the following staff members.

<u>Name</u>	<u>Department</u>	<u>From Degree</u>	<u>To Degree</u>
<i>Christopher Watson</i>	AOIT	BA+15	BA+30
<i>Kaitlyn Muller</i>	English	BA+15	BA+30
<i>Ashley Corcione</i>	Special Ed.	MA	MA+15
<i>Maria Greenwood</i>	Science	BA	BA+15
<i>Alston Murphy</i>	Math	BA+30	MA
<i>Louis Villano</i>	Business Ed.	MA	MA+15
<i>Brendan McGoldrick</i>	Social Studies	BA+15	MA
<i>Victoria Pirher</i>	Guidance	MA	MA+15
<i>Lauren D'Amico</i>	Business Ed	BA	BA+15
<i>Michael Canning</i>	English	BA+30	MA
<i>Samanth Fersini</i>	Health/PE	BA	BA+15

Operational

2.13 Red Bank Regional 2019-2020 Nursing Service Plan

That the Board of Education approve the Red Bank Regional 2019-2020 Nursing Service Plan entitled Healthy Children Learn.

2.14 2020-2021 School Calendar

That the Board of Education approve the 2020-2021 School Calendar.

Compliance

2.15 In School/Out of School Suspension Report

That the Board of Education approve the In-School/Out-of-School Suspension reports for January, 2020.

2.16 Emergency Evacuation Drill Report

That the Board of Education approve the January, 2020 Emergency Evacuation Drill Report.

Student Services

2.17 Out of District Placement

That the Board of Education approve the following out of district placement based upon the recommendation of the Guidance/Child Study team.

Student	DOB	Classification	School	Effective Date	Tuition
211076	8/25/02	OHI	Oakwood School	2/4/2020	\$58,041.00
211661	7/26/03	ED	East Mountain @ Carrier Clinic	2/13/2020	\$71,663.40

Roll Call Vote: Ayes: Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty, Mr. Garofalo Nays: None Abstentions: Mr. Koster Absent: Mrs. Davis, Mr. Katz .

3.0 COMMUNICATIONS - None

4.0 GOVERNANCE:

4.1 Committees

Curriculum Committee met on 1/24/2020
 Finance Committee met on 2/4/20
 Negotiations Committee meeting scheduled for 2/19/20 at 5:30 p.m.
 Policy Committee meeting scheduled for 3/18/2020 at 5:30 p.m.
 Building and Grounds Committee met on 2/19/2020

4.2 Minutes of January 22, 2020

Motion by Mr. Neary, seconded by Mrs. Doherty that the Board of Education approve the minutes of the meeting held on **January 22, 2020.**

Voice Vote: Ayes: Mr. Koster, Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty, Mr. Garofalo Nays:None Abstentions: None Absent: Mrs. Davis, Mr. Katz

4.3 Minutes of Special Meeting February 5, 2020

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve the minutes of the special meeting held on **February 5, 2020**.

Voice Vote: Ayes: Mr. Koster, Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty, Mr. Garofalo Nays:None Abstentions: None Absent: Mrs. Davis, Mr. Katz

5.0 FINANCE

Motion by Mrs. Doherty, seconded by Mr. Neary that the Board of Education approve items thru 5.8

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended **January 31, 2020** be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended **January 31, 2020**, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended **January 31, 2020.**

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, July 24, 2019 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$486,380.92
20	Special Revenue Funds	\$ 50,601.90
30	Capital Projects Fund	\$ 600,541.34
40	Debt Service Fund	
	Total Expenditures	\$1,137,524.34

5.5 Third Party Administrator

The Red Bank Regional High School maintains a 403(b) program under which participating employees may voluntarily enter into a salary reduction agreement, directing such amounts to be deposited by the Red Bank Regional High School into an approved group of 403(b)(7) custodial accounts and 403(b)(1) annuity contracts, for the purpose of providing retirement income for such employees. The Board has reviewed the option to engage the services of a third-party provider to maintain the Plan’s compliance with state and federal regulations. Following an analysis of the services and associated fees, the Board has determined it is in the interest of the District and its employees to appoint a qualified third-party to administer the program.

THEREFORE, to ensure required compliance with regulations and to ensure the best use of District resources, the Board approves the use of a Third-party provider and it is:

RESOLVED, that the Board hereby accepts the Service Proposal presented by PenServ Plan Services, Inc. to assume the duties of Third-Party Administrator for the District; and

RESOLVED, that PenServ Plan Services, Inc., in an effort to minimize the ongoing cost of the program, is hereby authorized to negotiate new Information-sharing

Agreements with active investment providers for the Plan. Such Agreements shall be approved by an authorized Official of Red Bank Regional High School and shall provide full disclosure of any fees paid to PenServ Plan Services, Inc. for their services in connection with this Plan.

5.6 Transportation

That the Board authorize the Business Administrator to seek transportation bids for the 2020-2021 School Year.

5.7 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application(s)

- | | | |
|---|--|---|
| A. American Cancer Society
Relay for Life | Outdoor Track | begins May 15 5:00pm
ends May 16 6:00am |
| B. Ridge Road Run | Parking Lot,
Vestibule &
Outdoor Track | May 17, 2020
6am - 11am |
| C. Mash Sports
Baseball Tournaments | Baseball/Softball
Fields | April 19; March 15, 22, 29
May 10, 23, 24, 30, 31
June 6, 7, 13, 14, 27, 28
July 4 & 5, 2020 |
| D. Shore Conference
Alternate Location for boys/girls
basketball tournament in case of snow | Field House | Feb. 26 & Feb 28, 2020
4pm - 9pm |
| E. Jersey Shore Youth Rugby Assoc.
Rugby Game | Football Stadium | May 9, 2020 |

5.8 Field Trips

That the Board of Education approve field trips for the 2019-2020 school year.

Date:	February 21, 2020
Leave:	7:45am
Return:	1:15pm
Group:	Boys to Men
Purpose:	Minority Male Initiative Conference
Destination:	Brookdale Community College
Teacher:	Matthew Checinski
Student #	20

Additional Chaperone #	1
Transportation Cost:	\$450.00 (Principals Acct.)
Fees:	\$0

Date:	February 28, 2020
Leave:	8:00am
Return:	2:15pm
Group:	AP Computer Science
Purpose:	Competition
Destination:	Monmouth University
Teacher:	Christopher Watson
Student #	9
Additional Chaperone #	0
Transportation Cost:	\$450.00 (Dept. Budget)
Fees:	\$0

Date:	March 6, 2020
Leave:	3:30pm
Return:	9:30pm
Group:	Jazz Band
Purpose:	Competition
Destination:	Allentown HS
Teacher:	Kevin Pryor
Student #	20
Additional Chaperone #	0
Transportation Cost:	\$450.00 (Dept. Budget)
Fees:	\$0

Date:	March 20, 2020
Leave:	7:30am
Return:	5:00pm
Group:	Future Business Leaders of America
Purpose:	Leadership Conference
Destination:	Harrah's Conference Center, Atlantic City
Teacher:	Lou Villano
Student #	22
Additional Chaperone #	2
Transportation Cost:	\$850.00 (Dept. Budget)
Fees:	\$85 p/p (Dept. Budget)

Date:	March 25, 2020
Leave:	11:45am

Return:	2:15pm
Group:	Engineering
Purpose:	Food Security
Destination:	Kula Urban Farm, Asbury Park
Teacher:	Ashley Studd
Student #	25
Additional Chaperone #	1
Transportation Cost:	\$400.00 (Grant)
Fees:	\$0

Date:	March 25, 2020
Leave:	7:45am
Return:	2:30pm
Group:	Cybersecurity Class & Digital Forensics
Purpose:	Conference
Destination:	Kean University, Union NJ
Teacher:	Jeremy Milonas
Student #	7
Additional Chaperone #	1
Transportation Cost:	\$50 (Teacher Driven)
Fees:	\$0

Date:	April 2, 2020
Leave:	7:50am
Return:	2:30pm
Group:	Studio Art 4 / AP Art & Design
Purpose:	Display Artwork in Professional Setting
Destination:	Guild of Creative Art, Shrewsbury
Teacher:	Claudia O'Connor
Student #	8
Additional Chaperone #	0
Transportation Cost:	\$0
Fees:	\$160.00 (Dept. Budget)

Date:	April 3, 2020
Leave:	7:30am
Return:	3:00pm
Group:	10th Grade Students
Purpose:	Young Women's Conference
Destination:	Brookdale Community College
Teacher:	Lori Todd
Student #	5
Additional Chaperone #	0

Transportation Cost:	\$0 (Provided by Conference Sponsor)
Fees:	\$0

Date:	May 4, 2020
Leave:	9:30am
Return:	2:00pm
Group:	Spanish National Honor Society
Purpose:	Culture of Mexico Performance
Destination:	Count Basie Theatre, Red Bank
Teacher:	Keith Savarese
Student #	20
Additional Chaperone #	1
Transportation Cost:	\$425.00 (Activity Acct.)
Fees:	\$140.00 (Activity Acct.)

Date:	May 6, 2020
Leave:	4:30pm
Return:	9:00pm
Group:	Jazz Band
Purpose:	All Shore Jazz Festival
Destination:	Monmouth Regional H.S.
Teacher:	Kevin Pryor
Student #	20
Additional Chaperone #	0
Transportation Cost:	\$425.00 (Dept. Budget)
Fees:	\$0

Date:	May 13, 2020
Leave:	7:30am
Return:	2:30pm
Group:	Source
Purpose:	Planned Parenthood Seminar
Destination:	Pines Manor, Edison
Teacher:	Becky Stevenson
Student #	4
Additional Chaperone #	0
Transportation Cost:	\$0
Fees:	\$0

Date:	March 18, 2020
Leave:	8:00am
Return:	2:30pm
Group:	Self Contained CI Class

Purpose:	Science/Biology Curriculum
Destination:	Liberty Science Center, Jersey City
Teacher:	Brit Waltsak-Gill
Student #	16
Additional Chaperone #	3
Transportation Cost:	\$750.00 (Dept. Budget)
Fees:	\$333.00 (Dept. Budget)

Roll Call Vote: Ayes: Mr. Koster, Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty and Mr. Garofalo Nays:None Abstentions: None Absent: Mrs. Davis, Mr. Katz .

6.0 OLD BUSINESS

- Mr. Garofalo spoke about the Shore Conference Wrestling Tournament and the damage that occurred. Mr Koster inquired if there had been any complaints by the community or the Police Department for parking issues.

7.0 NEW BUSINESS

- Mrs. Doherty spoke about the Reverberations performance and the amazing job done by the students and also mentioned the Source luncheon was a great success.

8.0 PUBLIC COMMENT

- Brendan McGoldrick, President of RBREA mentioned/inquired about the following:
 - Summer School
 - SIOP Training
 - Negotiations Communications

9.0 ADJOURNMENT

At 8:31 p.m. Mrs. Doherty motioned and Mr. Neary seconded to Adjourn the meeting.

Voice Vote: Ayes: Mr. Koster, Mrs. Mahoney, Mr. Mendelson, Mr. Neary, Mr. Noble, Mrs. Doherty, Mr. Garofalo Nays:None Abstentions: None Absent: Mrs. Davis, Mr. Katz

Respectfully submitted,

Debra Pappagallo
 School Business Administrator/ Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: **March 4, 2020**