

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
AUGUST 18, 2021**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, **August 18, 2021** in the **Board of Education Conference Room**, 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 6, 2021. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:33pm

Ms. Stephanie Albanese, Mrs. Emily Doherty, Mr. Irwin Katz, Mr. Eugene Koster, Mr. Frank Neary, Mr. Patrick Noble, Mr. John Venino *Absent*: Mr. Randy Mendelson (arrived 7:53pm) and Mr. John Garofalo (arrived 7:56pm)

Also in attendance:

Dr. Louis Moore, Superintendent, Debra Pappagallo, School Business Administrator, Tony Scarillo, Esq.

EXECUTIVE SESSION - 6:33pm

RECOMMENDED: Motioned by Mrs. Doherty and seconded by Mr. Noble, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Ms. Albanese, Mrs. Doherty, Mr. Katz, Mr. Koster, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None *Absent:* Mr. Randy Mendelson (arrived 7:53pm) and Mr. John Garofalo (arrived 7:56pm)

CALLED TO ORDER- ROLL CALL - 7:33pm

Ms. Stephanie Albanese, Mrs. Emily Doherty, Mr. Irwin Katz, Mr. Eugene Koster, Mr. Frank Neary, Mr. Patrick Noble, Mr. John Venino *Absent*: Mr. Randy Mendelson (arrived 7:53pm) and Mr. John Garofalo (arrived 7:56pm)

Also in attendance:

Dr. Louis Moore, Superintendent, Debra Pappagallo, School Business Administrator, Tony Scarillo, Esq.

PLEDGE OF ALLEGIANCE

PRESENTATIONS/COMMENDATIONS

- Review of Updated Return to School Plan - Lou Moore/Debra Pappagallo
- Review of Athletic Procedures - Mike Stoia

1.0 PUBLIC COMMENT ON AGENDA ITEMS (Board Policy #0167 - Public & Executive Sessions)

- *Madeline Gourlie, Little Silver* - Athletics Forms and Physicals, Quarantine Rules
- *Tim Dengler, Little Silver* - Communication, Athletic Forms and Physicals
- *Carmen Phaneuf, Little Silver* - Athletic Forms and Physicals
- *Carrie Glenn, Little Silver* - Teacher resignations
- *Lisa Walsh, Little Silver* - Communication, back to school plan, quarantine protocol, lessons learned from last year
- *Dana Venino, Little Silver* - Protocol for student athletes with COVID and Non-COVID health issues
- *Gillian Marziarz, Little Silver* - New quarantine rules
- *Andrew Walsh, Little Silver* - Website for communications and procedures
- *Florence Wright, Little Silver* - Teacher resignation

2.0 SUPERINTENDENT’S REPORT

Motioned by Mr. Neary and seconded by Mr. Koster, that the Board of Education approve the following items 2.1 through 2.17.

(Roll Call Vote)

Personnel

2.1 Salary Revision Movement on Guide 2021-2022 school year

That the Board of Education accept the salary revision movement on guide for the 2021-2022 for the following staff members:

Name	Department	From Salary, Guide/Step	To Salary, Guide/Step
<i>Allison Bowers</i>	Social Studies	\$61,000.00, BA-7 (7-8)	\$61,875.00, BA+15- 7 (7-8)
<i>Kaitlyn Muller</i>	English	\$64,800.00, MA-8 (7-8)	\$66,000.00, MA+15-8 (7-8)
<i>Claudia O’Connor</i>	VPA, Art	\$66,775.00, BA+30-10	\$68,775.00, MA-10
<i>Christopher LeRoy</i>	Social Studies	\$61,875.00, BA+15-7 (7-8)	\$64,800.00, MA-7 (7-8)
<i>Sandra Ploe</i>	Health/PE	\$67,800.00, MA+15-9	\$69,200.00 MA+30-9

<i>Jeremiah Milonas</i>	AoIT	\$83,975.00, MA+15-14	\$85,375.00, MA+30-14
<i>Anna Nied</i>	Math	\$58,025.00, BA+15-4	\$60,950.00, MA-4
<i>Nancy Ronayne</i>	Wrld. Lng.	\$64,975.00, BA-10	\$65,850.00, BA+15-10
<i>Maria Greenwood</i>	Science	\$64,600.00, BA+30-9	\$66,600.00, MA-9

2.2 2020-2021 Non-contractual Extra Work Extra Pay

That the Board of Education approve the following 2020-2021 non-contractual EWEP:

Sarah Sakowski & Kelly Altenau, Graduation Chaperone, \$55.00 per event

2.3 Summer 2021 Extra Work Extra Pay Additions

That the Board of Education approve the following summer 2021 EWEP additions:

Name	Position	Rate of Pay
<i>Elba Corchado Lillian Berrios Maria Martinez-Reid Yvette Mendoza</i>	Spanish Translator	\$25.00 per hour
<i>Michael Cittadino</i>	security guard (as needed)	daily rate

2.4 2021-2022 Non-contractual Extra Work Extra Pay

That the Board of Education approve the following 2021-2022 non-contractual EWEP:

Name	Program	Stipend
<i>Allison Bowers Christopher LeRoy Gabriela Castro Karina Tedeschi Stacy Shuff</i>	Freshman Mentor Program-Mentors	\$2,256.00 (ESSER II)

<p><i>Rebecca Stevenson</i> <i>Daniel Cooperman</i> <i>Irene Vergis</i> <i>Kristin Hanhart</i> <i>Sunny Lenhard</i> <i>Brendan Zircher</i> <i>Eric Melone</i> <i>Jennifer Kanuga</i> <i>Mariane Herte</i> <i>Suzanne Alvarado</i> <i>Erika Hallenback</i> <i>Kaitlyn Muller</i> <i>Shalene McLaughlin</i> <i>Whitney Ooms</i></p>		
<p><i>Suzanne Keller</i></p>	<p>Freshman Mentor Program-Advisor</p>	<p>\$4,000.00 (ESSER II)</p>
<p><i>Jennifer Kanuga</i> <i>Danielle Spinelli</i> <i>Sunny Lenhard</i> <i>Jamie Maritz</i> <i>Mariane Herte</i> <i>Kristy Finck</i> <i>Jennamarie DeVito</i> <i>Jennifer Morissy</i> <i>Whitney Ooms</i> <i>Christoher LeRoy</i> <i>Allison Bowers</i> <i>Kristen Batko</i></p>	<p>Freshman Orientation-Teacher</p>	<p>\$35.00 per hour</p>
<p><i>Deborah Rosen-Haight</i></p>	<p>Freshman Orientation - Nurse</p>	<p>\$35.00 per hour</p>
<p><i>Christopher Desiere</i> <i>Renee Greene</i> <i>Maria Byrd</i></p>	<p>Freshman Orientation-Guidance</p>	<p>\$35.00 per hour</p>
<p><i>Jack Lupton</i> <i>Anne Brennan</i> <i>Maria Jose Martinez Reid</i> <i>Odilia Perez</i></p>	<p>Freshman Orientation-IA</p>	<p>\$20.00 per hour</p>

<p><i>Federica Proietti Cesaretti</i> up to 10 hrs. (prev. approved for up to 5 hrs. 7/21/21; 2.10)</p> <p><i>Kaitlin Muller</i> (replacing M. Iapicco) up to 15 hrs.</p> <p><i>John DeBarberie</i> up to 10 hrs. (prev. approved for up to 5 hrs. 7/21/21; 2.10)</p> <p><i>Eric Melone</i> (replacing K. Kerber) up to 19 hrs.</p>	<p>Summer Professional Dev. & Articulation</p>	<p>\$25.00 per hour Title I and III</p>
<p><i>Maria Byrd</i>-Guidance Counselor <i>Shane Fallon</i>-Health/PE Teacher <i>Adam Michlin</i>-Computer Science <i>Jack Lupton</i>-Instructional Aide <i>Vita Semararo</i>-Italian Teacher <i>Madeline Krajewski (Tallman)</i>-Social Stud. Teacher</p>	<p>New Hire Orientation</p>	<p>\$25.00 per hour (8/23-8/26/21; 8 am - 2 pm)</p>
<p><i>Elba Corchado,</i> <i>Lillian Berrios</i> <i>Maria José Martinez-Reid</i> <i>Yvette Mendoza</i> <i>Jennifer Kampmeier</i></p>	<p>Spanish Translator</p>	<p>\$25.00 per hour</p>

2.5 2021-2022 Extra Work Extra Pay Coach Additions

That the Board of Education approve the following 2021-2022 EWEP coach additions:

WHEREAS, the Red Bank Regional Board of Education seeks to appoint coaching staff for the 2021-2022 school year fall sports season; and

WHEREAS, the Red Bank Regional Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

WHEREAS, the Red Bank Regional Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the

coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee; and

WHEREAS, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Red Bank Regional Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Name	Activity	Stipend/ Hourly Rate of Pay
<i>Danielle Butrico</i> (pending criminal history)	Asst. Field Hockey Coach	\$5,639.00
<i>Kristen Batko</i>	Asst. Girls' Soccer Coach	\$5,639.00
<i>Kaitlyn Muller</i>	Special Needs Activity Coach	\$40.00 per hr.
<i>John Legere</i>	Asst. Football Coach	\$6,391.00

2.6 Health/PE Leave Replacement (S. F.)

That the Board of Education approve Sarah Dragotti Health/PE leave replacement for the period of on or about September 17, 2021 to on or about May 12, 2022 at the salary of \$54,675.00, BA-1 pending criminal history.

2.7 Notice of Resignation

That the Board of Education accept with regret the resignation of employee # 4085 effective October 4, 2021.

2.8 Substitute Rates

That the Board of Education approve the following 2021-2022 substitute rates:

Position	Full Day Rate of Pay	Half Day Rate of Pay
Teacher	\$100.00	\$65.00
Aide	\$90.00	\$55.00
Security Guard/ Hall Aide	\$13.00 per hour	\$13.00 per hour
Nurse	\$150.00	\$75.00
Clerical	\$96.00	\$48.00
Maintenance	\$15.00 per hour	\$15.00 per hour

2.9 2021-2022 Substitutes

That the Board of Education approve the following 2021-2022 substitutes (see attached schedule A)

2.10 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher’s contract:

Name	College/University	Credits	Start Date
<i>Mariah Iapicco</i>	American College of Education	3	9/13/2021
<i>Elizabeth Morris</i>	American College of Education	6	8/23/2021
<i>Nancy Ronayne</i>	American College of Education	3 3	10/4/2021 11/15/2021
<i>Jeffrey Boga</i>	Rutgers	6	9/1/2021

2.11 2021-2022 Professional Services

BE IT RESOLVED by the Board of Education to approve the following professional services appointments effective July 1, 2021 through June 30, 2022.

The contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession:

Step Up Family Services
PO Box 640. Mr. Freedom, NJ 07970

2.12 Notice of Resignation

That the Board of Education accept with regret the resignation of employee # 4142 effective October 9, 2021.

2.13 New Job Positions 2021-2022

That the Board of Education approves the creation of the following job positions for the 2021-2022 school year: *Special Education Teacher*

2.16 Instructional Assistant

That the Board of Education approve *Patrick Tedeschi-Ortiz* as an Instructional Aide at the base salary rate of \$47,224.00 plus \$500 for longevity for the 2021-2022 school year.

Compliance

2.14 Emergency Evacuation Drill Report

That the Board of Education approve the July and August 2021 Emergency Evacuation Drill report.

2.15 Statement of Assurance-District Professional Plan 2021-2022

That the Board of Education approve the SOA District Professional Plan for the 2021-2022 school year.

2.17 In-School/Out-of-School Suspension

That the Board of Education approve the June, 2021 In-School/Out-of School suspension report.

Roll Call Vote: *Ayes:* Mrs. Albanese, Mrs. Doherty, Mr. Garofalo, Mr. Katz, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None

3.0 COMMUNICATIONS

4.0 **GOVERNANCE**

4.1 **Committees:**

-Buildings & Grounds Committee met on 7/22/21 - Mr. Neary Reported

Motioned by Mr. Neary and seconded by Mr. Noble, that the Board of Education approve the following item 4.2

4.2 **Minutes**

That the Board of Education approve the minutes of the meetings held on July 21, 2021.

Voice Vote: *Ayes:* Mrs. Albanese, Mrs. Doherty, Mr. Garofalo, Mr. Katz, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None

5.0 **FINANCE**

Motioned by Mr. Neary and seconded by Mrs. Doherty, that the Board of Education approve items 5.1 thru 5.12.

5.1 **Line Item Transfers (Revenue and Expenditure)**

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended June 30, 2021 be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 **Financial Report of the Board Secretary**

That the Board of Education approve the following:

BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended June 30, 2021, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board Secretary’s financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the

appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.3 Financial Report of the Treasurer of School Funds

That the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended June 30, 2021.

5.4 End of Year Bill List

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached FINAL End of Year Bill List for June 30, 2021 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$33,667.50
20	Special Revenue Funds	\$ 3,000.00
30	Capital Projects Fund	\$52,836.15
40	Debt Service Fund	--
	Total Expenditures	\$89,503.65

5.5 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, August 18, 2021 in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$347,409.36
20	Special Revenue Funds	\$241,871.92
30	Capital Projects Fund	\$450,789.12
40	Debt Service Fund	--
	Total Expenditures	\$1,040,070.40

5.6 Cafeteria Menu Prices – 2021-2022 School Year

That the Red Bank Regional High School Board of Education approve cafeteria menu prices for the 2021-2022 school year as follows:

Breakfast	Adult	High School	\$ 2.25
	Student	High School	1.75
	Student	Reduced	.30
Lunch	Adult	High School	\$ 3.75
	Student	High School	3.25
	Student	Reduced	.40
Premium Lunch	Adult	High School	\$ 5.00
	Student	High School	4.25
	Student	Reduced	.40

5.7 Satellite Meal Agreement 2021-2022

Recommend that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education hereby approve a Satellite Meal Agreement to provide a remote Lunch Program for the following elementary school districts for the 2021-2022 school year. In the event that the meals patterns must be changed due to schedule changes, prices may be adjusted accordingly.

<u>District</u>	<u>Type of Meal</u>	(Per Meal) <u>Cost</u>	(Per Mile) <u>Mileage Cost</u>
Fair Haven	Student Regular Lunch	\$3.25	\$0.35
	Student Premium Lunch	\$4.25	
	Adult Meal -Lunch	\$5.00	
	Organic Milk	\$2.00 per carton	
Shrewsbury	Student Regular Lunch	\$3.25	\$0.35
	Student Premium Lunch	\$4.25	
	Adult Meal -Lunch	\$5.00	
	Organic Milk	\$2.00 per carton	

5.8 Non-Resident Tuition Contracts - School Year 2021-2022

That the Board of Education approve the following tuition contracts for out of district students:

Sending School District	Number of Students
Avon	3
Belmar	25
Bradley Beach	30
Millstone	21
Neptune City	7
Lake Como	4
Union Beach	90
Barnegat	1
Parent Pay	24
Total Out of District Students	205

5.9 Buc Backer Grant

That the Board accept the Buc Backer Teacher Grants in the amount of \$18,778.00 for the 2021-2022 school year as follows:

Applicant	Department	Project Description	Amount Awarded
Jeffrey Mauro	English	Coach Lessons on the Game of Life	\$340.00
Kristin Hanhart	Early Childhood	Baby Simulators	\$1,658
Angelo Soldi	Engineering	Aircraft Flight Simulator	\$4,450
Tracey Klatt	Science	Forensic Science Software	\$2,850

Adrian Wilkins Jerry Oshel	IT & Engineering	The Technology Student Association Trips	\$4,325
David Hussey Kristen Batko Neil Goetz	Science	Trout in the Classroom Project	\$1,200
Jeremy Milonas Lou Villano	IT & Academy of Finance	FBLA Conference	\$3,955

5.10 Monmouth County Vocational School Placements

That the Board of Education approve the following vocational school placements for the 2021-2022 school year

School	Number of Students	Annual Tuition	Total
Acad. of Allied Health & Science	7	\$6,885	\$ 48,195
Acad. of Law & Public Safety	2	\$6,885	\$ 13,770
Biotechnology High School	7	\$6,885	\$ 48,105
Communications High School	14	\$6,885	\$ 96,390
High Technology High School	7	\$6,885	\$ 48,195
Marine Acad. of Science & Tech.	20	\$6,885	\$137,700
Career Center	13	\$6,210	\$ 89,505
Shared-Time Reg. Education	17	\$ 969	\$ 16,473

5.11 Change Orders for General Construction

That the Board of Education approve the following change orders for the Additions and Renovations Contract with Woodward Construction, Inc. as follows:

C/O #	Amount	Description	Funding Source
GC-18	\$9,589.07	Concrete Sidewalk Corridor B	Deduction from Allowances: #2, #4, #8
GC-19	\$29,872.00	Additional Logo,	Deductions from

		Hallway Painting	Allowances: #5, #8
GC-20	\$12,180.00	Removal and disposal of exterior partial wall	Deduction from Allowances: #6, #8

5.12 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Monmouth County Regional Health Commission #1: Covid Vaccine Distribution	Aug. 28, 2021 & Sept. 18, 2021	10:00am to 2:00pm	Cafeteria

Roll Call Vote: *Ayes:* Mrs. Albanese, Mrs. Doherty, Mr. Garofalo, Mr. Katz, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None

6.0 OLD BUSINESS

7.0 NEW BUSINESS

8.0 PUBLIC COMMENT

- *Maria Wood, Little Silver* - Teacher resignation
- *Dana Venino, Little Silver* - Assistant soccer coach qualifications
- *Florence Wright, Little Silver* - Girls Tennis uniforms
- *Roxanne Judice - VP RBREA* - Girls Tennis uniforms

9.0 EXECUTIVE SESSION - 9:20pm

RECOMMENDED: Motioned by Mr. Koster and seconded by Mr. Noble, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. There will be no further action and the Board will be adjourning out of executive session.

Voice Vote: *Ayes:* Ms. Albanese, Mrs. Doherty, Mr. Garofalo, Mr. Katz, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None

10.0 ADJOURNMENT- 10:10pm

At this time, Mrs. Garofalo motioned and Mr. Koster seconded, to exit executive session and adjourn the meeting.

Voice Vote: *Ayes:* Ms. Albanese, Mrs. Doherty, Mr. Garofalo, Mr. Katz, Mr. Koster, Mr. Mendelson, Mr. Neary, Mr. Noble, Mr. Venino *Nays:* None

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT **PUBLIC BOARD MEETING IS SCHEDULED FOR: September 14, 2021**