NOTICE OF MONTHLY MEETING
There will be a monthly meeting of the Red Bank Regional High School Board of Education on Wednesday, May 10, 2023 in the Red Bank Regional High School Building, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT
“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:37pm
Mr. John Garofalo, Mrs. Jennifer Lipp, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. John Venino, Absent: Mrs. Memone Crystian (arrived 6:44pm), Mrs. Emily Doherty, Mrs. Tara Gibb, Mr. Scott McBride

Also in attendance:
Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marcie Mackolin, Board Attorney

EXECUTIVE SESSION - 6:37pm
RECOMMENDED: Motioned by Mr. Noble, and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: Ayes: Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino Nays: None Absent: Mrs. Crystian (arrived 6:44pm), Mrs. Doherty, Mrs. Gibb, Mr. McBride

CALLED TO ORDER - ROLL CALL - 7:36pm
Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Jennifer Lipp, Dr. Randy Mendelson, Mr. Patrick Noble, Mr. John Venino Absent: Mrs. Emily Doherty, Mrs. Tara Gibb, Mr. Scott McBride

Also in attendance:
Dr. Louis Moore, Superintendent
Debra Pappagallo, School Business Administrator
Marcie Mackolin, Board Attorney
PLEDGE OF ALLEGIANCE

PRESIDENT’S REPORT
Dr. Mendelson reported that tonight will be his last meeting as Board President. He will be stepping down at the end of the meeting as President, but remaining on the Board of Education.

PUBLIC COMMENT ON AGENDA ITEMS- None

PER Board Policy #0167 - Public & Executive Sessions) Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS
● End of School Year Report - Superintendent & School Leadership Team

CORRESPONDENCE
● Kate McAllister - NJ.com Rank

COMMITTEE REPORTS

1.0 DISTRICT REORGANIZATION
Motioned by Mr. Garofalo, and seconded by Mr. Noble, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Reorganization resolutions are approved as indicated: 1.1 through 1.15

1.1 Adoption of Policies
That the Board approves and discusses the adoption of all existing Board Policies and Regulations for the 2023-2024 School Year.

1.2 Organizational Chart
That the Board approves the Organizational Chart for the District for the 2023-2024 School Year.

1.3 Standard Operating Procedure Manual
That the Board approves the District’s Standard Operating Procedure Manual for the 2023-2024 School Year.
1.4 **Multi-year Plans**
That the Board approves the following district’s following previously approved multi-year plans for the 2023-2024 School Year:
- Long Range Facilities Plan
- Three-Year Comprehensive Maintenance Plan
- Technology Plan
- Comprehensive Equity Plan
- Emergency Management Plans

1.5 **Authorize of Chart of Accounts**
Recommended that the Board of Education authorize the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2023-2024 School Year.

1.6 **Appointment of District Qualified Purchasing Agent/School Funds Investor**
WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently $44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently $6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Red Bank Regional High School, pursuant to the statutes cited above hereby appoints Debra Pappagallo for the 2023-2024 School Year as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to award contracts on behalf of the Board of Education that are in the aggregate less than 15% of the bid threshold (Currently $6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on
behalf of the Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently $6,600) but are less than the bid threshold of $44,000.

1.7 **Claims Auditor/Pre-payment Authority**
RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education’s Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2023-2024 School Year.

1.8 **Custodian Of Records**
BE IT RESOLVED that Debra Pappagallo, School Business Administrator/Board Secretary be named to serve as Custodian of Records for the Red Bank Regional Board of Education for the 2023-2024 School Year.


WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be $.50 per page.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Red Bank Regional School District approves the form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.
1.9 **Establishment of Petty Cash Fund**
Recommended that the Board of Education approve the following:

WHEREAS; N.J.S.A. 18A:19-13, Petty Cash Funds provides that "the provision of this chapter shall not prevent the establishment and operation by a board of education of petty cash funds, pursuant to rules of the state board," and

WHEREAS; N.J.A.C. 6:20-2.10, Petty Cash Fund provides that:
   a. A district board of education may establish on July 1 of each year, or as needed, a petty cash fund or funds for the purpose of making immediate payments of comparatively small amounts, and

   b. A district board of education establishing a petty cash fund shall:
      1. Indicate the amount or amounts authorized for each fund;
      2. Set the maximum expenditure which may be made from each fund;
      3. Designate an individual who will be responsible for the proper disposition of each fund;
      4. Establish the minimum time period in which the designated person shall report to the Board of Education on amounts disbursed from each fund; and
      5. Approve a voucher prepared by the Board Secretary to replenish each fund.

All unused petty cash funds are to be returned to the depository at the close of each fiscal year.

NOW, THEREFORE, BE IT RESOLVED: That the Red Bank Regional High School Board Secretary/School Business Administrator is hereby authorized to establish and be responsible for a petty cash fund in the amount of $1,500.00 for the 2023-2024 School Year.

1.10 **Purchasing Cooperatives**
Recommended that the Board of Education approve the following purchasing cooperatives for the 2023-2024 School Year:

<table>
<thead>
<tr>
<th>Cooperatives</th>
<th>Services Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACES</td>
<td>Electricity and Natural Gas</td>
</tr>
<tr>
<td>ACT</td>
<td>Telecommunications</td>
</tr>
<tr>
<td>Educational Data Services</td>
<td>Supplies, Trades, Services</td>
</tr>
<tr>
<td>Monmouth-Ocean Educational Services Commission</td>
<td>Supplies, Trades, Services</td>
</tr>
<tr>
<td>Educational Services Commission of New Jersey</td>
<td>Supplies, Trades, Services</td>
</tr>
<tr>
<td>Hunterdon County Educational Services Commission</td>
<td>Supplies, Trades, Services</td>
</tr>
<tr>
<td>Keystone Purchasing Network (KPN)</td>
<td>Supplies, Trades, Services</td>
</tr>
<tr>
<td>Sourcewell</td>
<td>Supplies, Trades, Services</td>
</tr>
</tbody>
</table>
1.11 **State Contract Purchasing Authorization**

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Board of Education desires to authorize its Purchasing Agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

1.12 **Professional Services**

BE IT RESOLVED by the Board of Education to approve the following professional services appointments effective July 1, 2023 through June 30, 2024. The contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession:

A. **Auditing Services**

To appoint the accounting firm of Holman, Frenia Allison, P.C. as School Auditors at an annual fee of $45,850. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

B. **Legal Services**

To continue the appointment of Cornell, Merlino, McKeever & Osborne, LLC, as Board of Education Attorney at $170 hourly billing rate July 1, 2023 through June 30, 2024. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(l), because it is for services performed by persons authorized by law to practice a recognized profession.
C. **Architectural Services**
To appoint Spiezle Architectural Group, Inc. as the Architect of Record for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

D. **Engineering Services**
To appoint Boswell Engineering to provide engineering services for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

D. **LSRP Services**
To appoint Boswell Engineering to provide LSRP (Licensed Site Remediation Professional) for the School District for the 2023-2024 School Year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

E. **Independent Registered Municipal Advisor**
To appoint Acacia Financial Group, Inc. as Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Service for the 2023-2024 school year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

F. **Appointment of Bond Counsel**
To appoint Wilentz, Goldman & Spitzer, P.A to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations, and other related investment legal services of the Board of Education. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
G. **Insurance Consultants**

To approve the appointment of Alliant/Boynton Insurance Group, New Jersey School Boards Insurance Group, Monmouth-Ocean Counties Shared Services Insurance Fund (MOCSSIF), and Brown and Brown Benefits Advisors, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5 for the 2023-2024 school year. By statute these do not require bids but do require Political Contribution Disclosures.

H. **Tax Shelter Annuity Companies**

To approve the appointment of the following Brokers of Record for provision of employee contributions of 403(b) tax shelter annuities for the 2023-2024 school year: Equitable, Aspire, Lincoln Investment, Vanguard, Trust Company, Penserv (Third Party Administrator).

I. **Third Party Administrator-FSA**

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey and the district for the 2023-2024 school year as third party administrator for the Health Flexible Spending Account Plan.

J. **Policy Services**

To continue the appointment of Strauss Esmay as the district’s policy review services firm for the 2023-2024 school year.

K. **E-Rate Services**

To approve On-Tech Consulting, Inc. as the District’s e-rate consultant for the 2023-2024 e-rate filing period On-Tech will prepare all e-rate applications and filings for the District.

L. **Medical Inspector/School Physician**

To appoint Dr. Richard Mojares, as Medical Inspector/School Physician and Dr. William Downs and Dr. Laith Qumey as alternate School Physicians in Dr. Mojares’ absence, at an annual fee of $12,000 for the 2023-2024 school year.

1.13 **Appointments**

Recommended that the Board of Education approve the following appointments for the 2023-2024 School Year.

- a. Board Secretary: Debra Pappagallo
- b. Assistant Board Secretary: Kimberly Kelly
- c. Affirmative Action Officer: Whitney Ooms
- d. Gender Equity Officer: Whitney Ooms
1.14 **Depository of School Funds**

Recommended that the Board of Education approve the following:

WHEREAS; the Red Bank Regional High School Board of Education deems it advisable to designate a depository of all school funds.

NOW, THEREFORE, BE IT RESOLVED: That TD Bank be so designated effective January 4, 2023 until the next Reorganization meeting, and

BE IT FURTHER RESOLVED: That additional depository for investment purposes be designated as Investor Savings Bank/Citizens Bank, effective July 1, 2023 through June 30, 2024.

1.15 **Authorize Account Signatures**

Recommended that the Board of Education approve the following:

RESOLVED that the Red Bank Regional High School Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education:

<table>
<thead>
<tr>
<th>Account</th>
<th>Signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Account</td>
<td>Principal&lt;br&gt;Assistant Principal&lt;br&gt;Athletic Director&lt;br&gt;(Requires two signatures)</td>
</tr>
<tr>
<td>Cafeteria Account</td>
<td>School Business Administrator&lt;br&gt;Superintendent&lt;br&gt;(Requires one signature)</td>
</tr>
<tr>
<td>Capital Projects Account</td>
<td>Board President or Vice President&lt;br&gt;Superintendent&lt;br&gt;(Requires three signatures)</td>
</tr>
</tbody>
</table>
General Operating Account | Board President or Vice President  
School Business Administrator  
Superintendent  
*(Requires three signatures)*

Payroll Account | School Business Administrator  
Superintendent  
*(Requires one signature)*

Payroll Agency Account | School Business Administrator  
Superintendent  
*(Requires two signatures)*

Petty Cash Account | School Business Administrator  
Superintendent  
*( Requires one signature)*

Scholarship Fund/Account | School Business Administrator  
Superintendent  
*(Requires two signatures)*

Student Activities Account | Principal  
Assistant Principal  
Athletic Director  
*(Requires two signatures)*

Roll Call Vote:  *Ayes:* Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  
*Nays:* None  *Absent:* Mrs. Crystian *(stepped out 8:30pm; returned at 8:41pm)*  
Mrs. Doherty, Mrs. Gibb, Mr. McBride

2.0 SUPERINTENDENT’S REPORT
Motioned by Mr. Noble and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 through 2.20

Personnel

2.1 Tenure Recommendations
That the Board of Education approve the tenure recommendations for the following staff members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hire Date</th>
<th>Tenure Date</th>
<th>Department</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yvette Mendoza</td>
<td>9/1/2019</td>
<td>9/2/2023</td>
<td>World Lang.</td>
<td>Teacher MA</td>
</tr>
</tbody>
</table>
2.2 **Reappointment of Tenured Staff 2023-2024 School Year**
That the Board of Education approve the reappointment of the tenured staff for the 2023-2024 school year (see attached Schedule A).

2.3 **Reappointment of Non-Tenured Staff 2023-2024 School Year**
That the Board of Education approve the reappointment of the non-tenured staff for the 2023-2024 school year (see attached Schedule B).

2.4 **Reappointment of Non-Tenurable Staff 2023-2024 School Year**
That the Board of Education approve the reappointment of the non-tenurable staff for the 2023-2024 school year (see attached Schedule C).

2.5 **Reappointment of Non-Affiliated Staff 2023-2024 School Year**
That the Board of Education approve the reappointment of the non-affiliated staff for the 2023-2024 school year (see attached Schedule D).

2.6 **Graduate Tuition Reimbursement**
That the Board of Education approve the following Graduate Tuition reimbursements for the following staff members under the provisions of the teacher’s contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>University/College</th>
<th>Credits</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Spencer</td>
<td>Fresno Pacific Univ.</td>
<td>9</td>
<td>ongoing starting after 7/1/23</td>
</tr>
<tr>
<td>Roxanne Judice</td>
<td>Rutgers</td>
<td>3</td>
<td>9/5/23</td>
</tr>
<tr>
<td>Jeffrey Boga</td>
<td>Rutgers, Berkley</td>
<td>3</td>
<td>6/26/23 ongoing</td>
</tr>
</tbody>
</table>

2.7 **2023-2024 Coaching Staff**
That the Board of Education approve the following 2023-2024 coaching staff (see attached Schedule E).
2.8 **2022-2023 Non-Contractual Athletic Stipend Addition**
That the Board of Education approve the following 2022-2023 non-contractual athletic stipend addition:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Nick Timpone</strong></td>
<td>Ticket Cashier All Other</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>Ticket Taker</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>Security-All Other</td>
<td>$35.00</td>
</tr>
<tr>
<td></td>
<td>Scoreboard/Clock All Other</td>
<td>$40.00</td>
</tr>
<tr>
<td></td>
<td>Videotaping</td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>Announcer-All Other</td>
<td>$45.00</td>
</tr>
</tbody>
</table>

2.9 **Summer 2023 MTSS Program**
That the Board of Education approve the following summer 2023 program:

Summer MTSS Program
August 7-August 10, 2023
Monday-Thursday
8:00 am - 1:00 pm

2.10 **Dock/Unpaid Days**
That the Board of Education approve the following dock/unpaid days:

- Employee #5068, 1 dock/unpaid day, 4/25/23
- Employee #5222, 2 dock/unpaid days, 4/26/23 & 5/1/23
- Employee #4326, 2 ½ dock/unpaid days, 5/3/23 ½ day, 5/5/23 1 full day, 5/8/23 1 full day
- Employee #5222, 1 ½ dock day, 5/8/23 ½ day, 5/9/23 1 full day

2.11 **2022-2023 Non-Contractual Extra Work Extra Pay Additions**
That the Board of Education approve the following 2022-2023 non-contractual EWEP:

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mariah Iapicco</strong></td>
<td>Middle School Placement Exam Grader</td>
<td>$25.00 per hr. up to 4 hours</td>
</tr>
<tr>
<td><strong>Kim Homefield</strong></td>
<td>CPR Instructor for coaching staff</td>
<td>$25.00 per hr. (not to exceed 3 hrs each.)</td>
</tr>
<tr>
<td><strong>Mark Alter</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Samantha Sodon</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cameron Klein</td>
<td>Stacy Shuff</td>
<td>Sunny Lenhard</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>Jack Provine</td>
<td>Irene Vergis</td>
<td>Eric Melone</td>
</tr>
<tr>
<td>Christina Emrich</td>
<td>Scott Martin</td>
<td>Kristen Batko</td>
</tr>
<tr>
<td></td>
<td>Mary Vergis</td>
<td>Kristy Finck</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jacquelyn Matthews</td>
</tr>
</tbody>
</table>

| After School Academic Tutoring (Tues. and Th. 2:40-3:40 pm) | $35.00 per hr. not to exceed 56 shared hrs. (ESSER III) |
| Additional Hours   |                      |

2.12  **2022-2023 Substitute Addition**
That the Board of Education approve the following 2022-2023 substitute addition:

*Maria Lemus*, Secretary

**Operations**

2.13  **2022-2023 School Calendar**
That the Board of Education approve the changes to the 2022-2023 school calendar:

- May 26, 2023 school closed (orig. approved as ½ day)
- May 30, 2023 school closed (orig. approved as full day in session)

**Compliance**

2.14  **In-School & Out of School Suspension**
That the Board of Education approve the April, 2023 in-school and out-of school suspensions.

**Student Services**

2.16  **Rescind 2023-2024 Out-of-District Placements**
That the Board of Education rescind the following 2023-2024 out-of-district placements:

- Student ID #242656 - K.E.Y.S. (orig. approved 4/26/23 2.12)
- State ID #736518673 - Collier (orig. approved 4/26/23 2.12)

2.17  **2022-2023 Out-of-District Placements**
That the Board of Education approve the following 2022-2023 out-of-district
placement based upon the recommendations of the Guidance Dept./Student Services:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>242446</td>
<td>FlexSchool (Virtual)</td>
<td>$2,700.00 (2 classes &amp; advisory group)</td>
</tr>
</tbody>
</table>

2.18 **2023-2024 Out-of-District Placements**
That the Board of Education approve the following 2023-2024 out-of-district placement based upon the recommendations of the Guidance Dept./Student Services:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>263585</td>
<td>Career Center (MCVSD) (½ day am ) Oakwood School (½ day pm)</td>
<td>$6,554.00 $37,667.70</td>
</tr>
</tbody>
</table>

2.19 **Appointment of Math Teacher**
That the Board of Education approve Sara Tomas, Teacher of Mathematics; $66,300.00, BA-9 (9-10) for the 2023-2024 school year (pending criminal history).

2.20 **Appointment of Math Teacher**
That the Board of Education approve Kelly Smith, Teacher of Mathematics; $62,700, MA-Step 1-(1-2) for the 2023-2024 school year (pending criminal history).

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  *Nays:* Mr. Venino (2.6-Spencer - Mindfullness of Teachers Course)  *Absentions:* Mr. Garofalo (2.2 & 2.7-Emrich)  *Absent:* Mrs. Doherty, Mrs. Gibb, Mr. McBride

4.0 **GOVERNANCE:**
Motioned by Mr. Garofalo and seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, TABLE the following Governance resolutions as indicated: 4.1

4.1 **Minutes - TABLED**
That the Board of Education approve the minutes of the meeting held on April 26, 2023.
Voice Vote: Ayes: Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  Nays: None  Absent: Mrs. Doherty, Mrs. Gibb, Mr. McBride

5.0  FINANCE
Motioned by Mr. Garofalo and seconded by Mr. Noble that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 5.1 - 5.17

5.1  Line Item Transfers (Revenue and Expenditure)
That the Board of Education approve the following:

WHEREAS: N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended March 31, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2  Financial Report of the Board Secretary and Board Secretary Certification
That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended March 31, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary
5.3 **Board Certification of the Financial Report of the Board Secretary**
BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 **Payment of Bills**
Recommended that the Board of Education approve the following:
RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, May 10, 2023* in the following appropriation accounts:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>General Fund</td>
<td>$717,697.94</td>
</tr>
<tr>
<td>20</td>
<td>Special Revenue Funds</td>
<td>$21,229.00</td>
</tr>
<tr>
<td>30</td>
<td>Capital Projects Fund</td>
<td>$21,503.72</td>
</tr>
<tr>
<td>40</td>
<td>Debt Service Fund</td>
<td>-</td>
</tr>
<tr>
<td>60</td>
<td>Food Service Fund</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>$760,430.66</strong></td>
</tr>
</tbody>
</table>

5.5 **Implementation of the 2023-2024 School Year Budget**
That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2023-2024 budget pursuant to local and state policies.

5.6 **Tax Levy Certification Form A and B**
RESOLVED, that the amount required for school purposes in the school district of Red Bank Regional, County of Monmouth for the 2023-2024 school year is $27,917,963 and is required to be levied for local school district purposes.

5.7 **Adoption Of The Tax Levy Schedule**
Recommend the Board of Education adopt the tax levy schedule for the 2023-2024 and authorize the Business Administrator to submit the schedule to the Municipal Clerks for the Boroughs of Little Silver, Red Bank, and Shrewsbury in the amounts listed below for the collection of the local school district taxes for school district purposes in compliance with R.S. 54:4-75 payable on the first of each month:
5.8 Rik & Pim van Hemmen-RBRHS Engineering Academy STEM PHLA Scholarship
Recommend that the Board of Education approve the establishment of the Rik and Pim van Hemmen, RBRHS Engineering Academy Scholarship.

5.9 Transportation Contract Renewal for the 2023-2024 School Year
That the Board of Education approve the transportation contract renewal with Seaman Tov for the 2023-2024 school year.

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Route</th>
<th>Base Bid 2021-2022</th>
<th>2022-2023 Cost Per Diem</th>
<th>Increase</th>
<th>2023-2024 Cost Per Diem</th>
<th>Number of Days</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#S002</td>
<td>S002</td>
<td>$320.00</td>
<td>$224.20 + Aide $101.91 = $326.11</td>
<td>5.86%</td>
<td>$237.34 + Aide $107.88 = $345.22</td>
<td>180</td>
<td>$62,139.60</td>
</tr>
</tbody>
</table>

5.10 2023 Summer Quoted Transportation Contract-ESY 2023
That the Board approves the award of Route ESY23 for the 2022-2023 Extended School Year Program. Quotations were requested from Jonah Trans., School Bound, Garas Trans, LLC and Happy Lime. Jonah Transportation provided the winning response as follows:
5.11 **2023 Summer Quoted Transportation Contract - Summer Slam**
That the Board approves the award of Route SS23 for the 2023 Summer Slam Program. Quotations were requested from Seman Tov., Klarr, Garas Trans, LLC and Emmanuel Trans. **Seman Tov** provided the winning response as follows:

<table>
<thead>
<tr>
<th>Route #</th>
<th>Contractor</th>
<th>Dates</th>
<th>Per Diem Rate</th>
<th># of Days</th>
<th># of Buses</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS23</td>
<td>Seman Tov</td>
<td>7/10/23-8/3/23 (Mon-Thurs)</td>
<td>$250.00</td>
<td>16</td>
<td>4</td>
<td>$16,000.00</td>
</tr>
</tbody>
</table>

5.12 **2023 Summer Quoted Transportation Contract - Summer MTSS Program**
That the Board approves the award of Route AR23 for the 2022-2023 Summer MTSS Program. Quotations were requested from Seman Tov, Jays Bus, Garas Trans LLC, and Durham School Services. **Durham School Services** provided the winning response as follows:

<table>
<thead>
<tr>
<th>Route #</th>
<th>Contractor</th>
<th>Dates</th>
<th>Per Diem Rate</th>
<th># of Days</th>
<th># of Buses</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR23</td>
<td>Durham School Services</td>
<td>8/7/23-8/10/23 (Mon-Thurs)</td>
<td>$450.00</td>
<td>4</td>
<td>1</td>
<td>$1,800.00</td>
</tr>
</tbody>
</table>

5.13 **School Based Youth Services Grant 2023-2024**
That the Board approve the application and accept the funds for the School Based Youth Services Grant in the amount of $277,587 for the 2023-2024 School Year.

5.14 **2023-2024 Food Service Management Company Contract**
That the Board of Education approve the Food Service Management Company Cost Reimbursable Base Year Contract with Maschio’s Food Services, Inc., for the 2023-2024 school year as follows:
- Duration of Contract: July 1, 2023 through June 30, 2024
- Total Cost of Contract: $433,697.02
- Flat Food Service Management Fee: $36,366.00
- Unlimited Return Guarantee: $10,000.00
5.15 **Professional Development– Employee**  
That the Board of Education approve the following employee professional development requests:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Location</th>
<th>Date(s)</th>
<th>Amount</th>
<th>Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Carrig</td>
<td><em>Virtual AP Summer Institute - Calc. AB</em></td>
<td>June 12-15, 2023</td>
<td>$600.00</td>
<td>20-488-200-500-APM</td>
</tr>
<tr>
<td>Alison Murphy</td>
<td><em>Virtual AP Summer Institute - Computer Science A</em></td>
<td>June 12-15, 2023</td>
<td>$600.00</td>
<td>20-488-200-500-APM</td>
</tr>
<tr>
<td>Caitlin Turner</td>
<td>SUPA Training - Calc III - Syracuse</td>
<td>July 17-21, 2023</td>
<td>$1,569.20</td>
<td>20-488-200-500-APM</td>
</tr>
</tbody>
</table>

5.16 **Field Trips**
That the Board of Education approve field trips for the 2022-2023 school year.

<table>
<thead>
<tr>
<th>Date:</th>
<th><strong>May 24, 2023</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Leave:</td>
<td>10:15am</td>
</tr>
<tr>
<td>Return:</td>
<td>2:15pm</td>
</tr>
<tr>
<td>Group:</td>
<td>Child Development Class</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Planning Field Trip - Chapter 28</td>
</tr>
<tr>
<td>Destination:</td>
<td>Dorbrook Park, Colts Neck</td>
</tr>
<tr>
<td>Teacher:</td>
<td>Ashley Rosenbuer/Illana Filiault</td>
</tr>
<tr>
<td>Student # Chaperone #</td>
<td>32 3</td>
</tr>
<tr>
<td>Transportation Cost:</td>
<td>$495.00 (Student Activity Acct.)</td>
</tr>
<tr>
<td>Fees:</td>
<td>$125.00 (Student Activity Acct.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date:</th>
<th><strong>May 31, 2023</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Leave:</td>
<td>8:30am</td>
</tr>
<tr>
<td>Return:</td>
<td>3:00pm</td>
</tr>
<tr>
<td>Group:</td>
<td>National Art Honor Society</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Art Appreciation</td>
</tr>
<tr>
<td>Destination:</td>
<td>Grounds for Sculpture, Hamilton</td>
</tr>
<tr>
<td>Teacher:</td>
<td>Claudia O’Connor</td>
</tr>
</tbody>
</table>
5.17 **Use of Facilities**
Recommend that the Board of Education approve the following use of facilities application:

<table>
<thead>
<tr>
<th>Requestor/Use</th>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Club/NHS &amp; American Cancer Society - Relay for Life</td>
<td>May 19-20, 2023</td>
<td>5:30pm on 5/19 to 5:30am on 5/20</td>
<td>Outdoor Track</td>
</tr>
</tbody>
</table>

5.18 **Rescind Transportation Contract for the 2023-2024 School Year**
That the Board of Education rescind the transportation contract renewal with *Durham School Services* for the 2023-2024 school year for the following route:

<table>
<thead>
<tr>
<th>Contract #</th>
<th>Route</th>
<th>Base Bid 2000-2001</th>
<th>2022-2023 Cost Per Diem</th>
<th>Increase</th>
<th>2023-2024 Cost per Diem</th>
<th>Number of Days</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#2011</td>
<td>0050</td>
<td>$140.00</td>
<td>$217.38</td>
<td>4.5%</td>
<td>$227.16</td>
<td>180</td>
<td>$40,888.80</td>
</tr>
</tbody>
</table>

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  *Nays:* None  *Absent:* Mrs. Doherty, Mrs. Gibb, Mr. McBride

**PUBLIC COMMENT:**
Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Maria Wood, *Little Silver* - Who are the SEPAG Leaders?
- Ashley Studd, *RBREA Corresponding Secretary* - Staff events since last meeting and some upcoming events
- Kevin Ackey, *Little Silver* - Embedded Honors Program. Attended presentation of “Be Smart” (gun safety)
OLD BUSINESS - NONE

NEW BUSINESS

- Mr. Venino thanked Ashley Studd for her list and mentioned a few upcoming programs.

1.0 DISTRICT REORGANIZATION ELECTION OF BOARD PRESIDENT

1.16 The Board Secretary calls for nominations for President starting May 11, 2023 through the next Board reorganization.

Memone Crystian Nominates Patrick Noble - Does the nominee accept the nomination? YES

John Venino Nominates Tara Gibb - Does the nominee accept the nomination? YES

Motion to Close nominations: Randy Mendelson - First Jennifer Lipp - Second

Voice Vote to close nominations: Ayes: Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino Nays: None Absent: Mrs. Doherty, Mrs. Gibb, Mr. McBride

Roll Call Vote for Board President:
Mrs. Crystian votes for Mr. Noble
Mr. Garofalo votes for Mr. Noble
Mrs. Lipp votes for Mrs. Gibb
Dr. Mendelson votes for Mr. Noble
Mr. Noble vote for Mr. Noble
Mr. Venino votes for Mrs. Gibb
Absent: Mrs. Doherty, Mrs. Gibb, Mr. McBride

Patrick Noble was elected President of the Board of Education starting.

The Board of Education President conducts the remainder of the meeting.

1.17 ELECTION OF VICE PRESIDENT
The President calls for nominations for Vice-President of the Board of Education staring May 11, 2023.

Memone Crystian Nominates Tara Gibb - Does the nominee accept the nomination? YES

Motion to Close nominations: Patrick Noble - First Jennifer Lipp - Second
Voice Vote to close nominations: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  *Nays:* None  *Absent:* Mrs. Doherty, Mrs. Gibb, Mr. McBride

Roll Call Vote for President: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  *Nays:* None  *Absent:* Mrs. Doherty, Mrs. Gibb, Mr. McBride

Tara Gibb was elected Vice President of the Board of Education.

ADJOURNMENT 9:13pm
There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mrs. Lipp and seconded by Mrs. Crystian.

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Lipp, Dr. Mendelson, Mr. Noble, Mr. Venino  *Nays:* None  *Absent:* Mrs. Doherty, Mrs. Gibb, Mr. McBride

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: May 24, 2023