

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
MARCH 19, 2024**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Tuesday, March 19, 2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2024. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:32pm

Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino, Mrs. Nicole Woods *Absent*: Mrs. Memone Crystian (*arrived 6:39pm*), Mrs. Emily Doherty, Mr. John Garofalo

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Jennifer Osborne, Esq.

EXECUTIVE SESSION - 6:33pm

RECOMMENDED: Motioned by Mrs. Woods, and seconded by Mrs. Gibb, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes:* Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Memone Crystian (*arrived 6:39pm*) Mrs. Doherty, Mr. Garofalo

CALLED TO ORDER - ROLL CALL - 7:39pm

Mrs. Memone Crystian, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino, Mrs. Nicole Woods *Absent:* Mrs. Emily Doherty, Mr. John Garofalo

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Samantha Henry, Student Representative
Jillian Doody, Student Representative
Jennifer Osborne, Esq.

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- **None**

PRESENTATIONS/COMMENDATIONS

- Educator of the Year & Service Professional of the Year: Sara Mazzone & Maria José Martinez-Reid - Dr. Moore Presented
- Student Award: Gavin Green - Erin Pinto Presented

CORRESPONDENCE

- Maria Wood, *Little Silver* - 5 Year Strategic Plan
- BJ Olsen, *Markham Pl. Track Coach* - Track Usage
- Sen. Vin Gopal - Second year of \$100k funding for next year SEL Funds.

COMMITTEE REPORTS

- Finance Committee met on 3/19/24
- Curriculum Committee will meet on 3/25/24

STUDENT REPRESENTATIVE REPORT

- Jillian Doody and/or Samantha Henry - Reported on student programs that happened since the last Board of Ed Meeting.

2.0 SUPERINTENDENT'S REPORT

Motioned by Mrs. Gibb and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.7

Personnel

2.1 2023-2024 Non-Contractual Extra Work Extra Pay

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

Name	Activity	Rate of Pay/Stipend
<i>Keith Savarese</i>	AP/IB Boot camp	\$35.00 p/h (not to exceed 4 hrs.) ESSER III
<i>Nicholas Saavedra</i>	Sound Engineering for Spring Musical	\$30.00 p/h
<i>Mariah Iapicco</i>	<ul style="list-style-type: none"> ● Middle School Grader-final exam ● Home Instruction 	<ul style="list-style-type: none"> ● \$25.00 p/h (not to exceed 8 hrs.) ● \$40.00 p/h
<i>Shalene McLaughlin</i> <i>Christopher Desiere</i>	Multi Tiered Systems of Support Mentor (MTSS)	\$35.00 p/h (not to exceed 10 hrs.)

2.2 Sick, NJFLA, Leave without Pay and Benefits

That the Board of Education approve the following family leave for:

Employee No.	Sick Time	FMLA	NJFLA	LOA without pay and benefits
5120 Amended	12/1/23-12/31/23 no change	N/A no change	2/10/24-5/10/24 extended 8 days	1/1/24-2/9/24 no change

2.3 Graduate Tuition

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher’s contract:

Name	University/College	Credits	Start Date
<i>Dawn Lisko</i>	Pacific University Moore College of Art	6 3	4/1/2024 6/24/2024

2.4 2023-2024 Non-Contractual Athletic Stipend Addition

That the Board of Education approve the following 2023-2024 non-contractual athletic stipend addition:

Name	Activity	Rate of Pay
<i>Thomas Piscitelli</i>	Baseball Pitch Counter	\$45.00 per game (home games only)

2.5 2023-2024 Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2023-2024 contractual EWEP additions:

Name	Activity	Stipend/Rate of Pay
<i>Mario Fragale</i>	Lunch Duty Sub	\$18.00 per duty

2.6 Dock/Unpaid Day

That the Board of Education approve the following dock/unpaid days for employee #5222:

March 11, 2024; 1/2 day

March 15, 2024; 1 day

Compliance

2.7 Memorandum of Agreement Between Education and Law Enforcement Officials

That the Board of Education approve the MOA between Education and Law Enforcement Officials for the 2023-2024 school year.

Roll Call Vote: *Ayes:* Mrs. Crystian, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty, Mr. Garofalo

4.0 GOVERNANCE:

Motioned by Mrs. Lipp and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on March 6, 2024

Voice Vote: *Ayes:* Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty, Mr. Garofalo *Abstained:* Mrs. Crystian, Mrs. Gibb

5.0 FINANCE

Motioned by Mrs. Gibb and seconded by Mrs. Woods, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.10

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended January 31, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended January 31, 2024, as attached, and BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Tuesday, March 19, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$829,594.86
20	Special Revenue Funds	\$118,826.05
30	Capital Projects Fund	\$71,578.00
40	Debt Service Fund	–
60	Food Service Fund	\$81,626.34
	TOTAL EXPENDITURES	\$1,101,625.25

5.5 2024-2025 Tentative Budget

The Superintendent recommends approval to adopt the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 State Aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

2024-2025	General Fund	Special Revenue	Debt Service	TOTAL
Total Expenditures	\$34,639,125	\$1,368,538	\$1,475,200	\$37,482,863
Less: Anticipated Revenues	\$ 7,166,289	\$1,368,538	\$ 326,080	\$ 8,860,907
Taxes to be Raised	\$27,472,836	\$0	\$1,149,120	\$28,621,956

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Red Bank Regional Board of Education Office located at 101 Ridge Road, Little Silver, New Jersey on April 24, 2024 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

Adjustment for Health Care Costs

BE IT RESOLVED that the Red Bank Regional Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$170,701. The additional funds will be used to pay for the additional increases in health benefit premiums.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$500,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursement 2024-2025

WHEREAS, the Red Bank Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Red Bank Regional Board of Education established \$75,000.00 as the maximum travel amount for the current school year and has expended \$44,532.13 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$75,000.00 for the 2024-2025 school year.

5.6 Title I SIA ESEA Funds 2023-2024

That the Board of Education approve and accept the application for Title I SIA Funds in the amount of \$12,500 for the 2023-2024 School Year under ESEA.

5.7 2023-2024 Job Site Transportation Quoted Contract

That the Board approve the award of route JS-24 for the 2023-2024 Job Site Program to *Seashore Transportation*. Quotations were requested from Klarr, Jay’s Bus, Durham School Services and Seashore Transportation. *Seashore Transportation* provided the winning response as follows:

Route #	Contractor	Dates	Per Diem Rate
JS-24	Seashore	3/25/24 to 6/10/24	\$210.00

5.8 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
Debra Pappagallo	NJASBO <i>Atlantic City, NJ</i>	June 5-6, 2024	\$835.50	11-000-251-890-082
Kim Kelly	NJASBO <i>Atlantic City, NJ</i>	June 5-6, 2024	\$601.76	11-000-251-890-082
Nick Tucker	IB History Wkshp. <i>Keystone, CO</i>	6/23 - 6/26/24 (previously approved 2/21/24)	\$2,814.50 (revised from \$2,724.50)	ESSER III

5.9 Field Trips

That the Board of Education approve field trips for the 2023-2024 school year:

Date:	April 30, 2024
Leave:	8:00am
Return:	2:00pm
Group:	AOE Juniors & Seniors
Purpose:	Engineering Application
Destination:	Liberty Science Center, Jersey City
Teacher:	D. Cooperman
Student #	45
Chaperone #	4
Transportation Cost:	\$710.00 (Dept. Budget)
Fees:	\$25 per student (Parent Pd.)

Date:	May 13, 2024
Leave:	10:30am
Return:	1:00pm
Group:	Pre-school Lab
Purpose:	Field Trip Planning
Destination:	Jenkinsons Aquarium - Pt. Pleasant
Teacher:	I. Anzalone / A. Rosenberg
Student #	23
Chaperone #	3
Transportation Cost:	\$335.00 (Activity Acct.)
Fees:	\$700.00 (Activity Acct.)

Date:	May 21, 2024
Leave:	11:45am
Return:	2:15pm
Group:	Nat'l. Italian Honor Society
Purpose:	Speaking & Listening Skills
Destination:	Undici Restaurant, Rumson
Teacher:	Amy Eagleton
Student #	44
Chaperone #	6
Transportation Cost:	\$335.00 (Activity Acct.)
Fees:	\$980.00 (Activity Acct.)

Date:	May 31, 2024
Leave:	9:00am
Return:	10:30am
Group:	SC/CI Students
Purpose:	Special Olympics
Destination:	Rumson Fair Haven HS
Teacher:	Amanda Dorvin
Student #	14
Chaperone #	6
Transportation Cost:	\$275.00 (Dept. Budget)
Fees:	\$0

5.10 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
<i>Little Silver Mid-Monmouth Basketball Practices</i>	Thursday's 3/20 - 6/12/24	7pm - 9pm	Fieldhouse
<i>Little Silver Rec. Summer Sports Camps</i>	6/24/24 - 6/27/24 7/8/24 - 7/11/24 7/8/24 - 7/11/24 7/8/24 - 7/11/24 7/15/24 - 7/18/24 7/22/24 - 7/25/24 7/22/24 - 7/25/24 7/29/24 - 8/1/24 July - TBD	9am-12pm 8am-10am 9am-12pm 5pm-7pm 4pm-6pm 8am-11am 9am-12pm 8am-11am TBD	Track - Outdoor Track Football - Possibly Turf Baseball - JV/V Fields Field Hockey - FH Field Lacrosse - Possibly Turf Softball - JV/V Fields Boys Basketball - Field House Boys/Girls Soccer - JV/V Fields Girls Basketball - Field House

Roll Call Vote: *Ayes:* Mrs. Crystian, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty, Mr. Garofalo

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Jillian Marziarz, *Little Silver* - Chromebook issue with SAT's.

OLD BUSINESS - None

NEW BUSINESS - None

EXECUTIVE SESSION II - 8:04pm

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

ADJOURNMENT - 8:40pm

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mrs. Gibb and seconded by Mrs. Lipp.

Voice Vote: *Ayes:* Mrs. Crystian, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty, Mr. Garofalo

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: April 10, 2024