

**RED BANK REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
101 RIDGE ROAD  
LITTLE SILVER, NEW JERSEY  
DRAFT MINUTES  
APRIL 10, 2024**

**NOTICE OF MONTHLY MEETING**

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, April 10, 2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2024. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

**ROLL CALL OF MEMBERS - 6:36pm**

Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino, Mrs. Nicole Woods *Absent*: Mrs. Memone Crystian (*arrived 6:54pm*)  
Mrs. Emily Doherty

Also in attendance:

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent  
Athina Cornell, Esq.

**EXECUTIVE SESSION - 6:37pm**

RECOMMENDED: Motioned by Mrs. Henry, and seconded by Mrs. Lipp, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**Voice Vote:** *Ayes*: Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays*: None *Absent*: Mrs. Crystian, Mrs. Doherty

**CALLED TO ORDER - ROLL CALL - 7:34pm**

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble, Mr. John Venino, Mrs. Nicole Woods *Absent*: Mrs. Emily Doherty

Also in attendance:

Debra Pappagallo, School Business Administrator  
Dr. Louis Moore, Superintendent  
Samantha Henry, Student Representative  
Jillian Doody, Student Representative  
Athina Cornell, Esp.

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S REPORT**

**PUBLIC COMMENT ON AGENDA ITEMS - None**

*(Board Policy #0167 - Public & Executive Sessions)*

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

**PRESENTATIONS/COMMENDATIONS**

- Winter Sports Update - M. Stoia
- Poetry Out Loud - Introduced by Dr. Forrest & Dr. Mazzone  
Lucas Wilson Performed poem "Diptych" by Kevin Yang
- VPA vocal performance - Mr. Krajcik & Level 4 Vocal Majors  
Lucas Wilson sang "Donne mie la fate a tanti", Maria Guerrero sang "Il Bacio",  
Gianna Scaduto sang "Ouvre ton coeur" and Anna Musumeci sang "Me Volglio fa' 'na Casa" all accompanied by Mr. Krajcik.
- Rutgers SCI Survey Results- Mrs. Verdiglione introduced Dr. Mazzone & Mrs. Turner

**CORRESPONDENCE**

- Caryn Berman - RBR Global Navigators

**COMMITTEE REPORTS**

- Curriculum met in 3/25/24 - Reported by Tara Gibb
- Buildings & Grounds met on 3/27/24 - Reported by John Garofalo
- Policy Committee Met on 4/10/24 - Reported by Jennifer Lipp

**STUDENT REPRESENTATIVE REPORT**

- Jillian Doody and Samantha Henry - reported on events since last Board Meeting

**2.0 SUPERINTENDENT'S REPORT**

**Motioned by Mr. Garofalo and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.12**

**Personnel**

**2.1 2023-2024 Non-Contractual Extra Work Extra Pay**

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

<b>Name</b>	<b>Activity</b>	<b>Rate of Pay/Stipend</b>
<i>Kelly Booth</i>	Breakfast Monitor -Sub	\$14.00 p/h

**2.2 Graduate Tuition Reimbursement**

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher’s contract:

<b>Name</b>	<b>University/College</b>	<b>Credits</b>	<b>Start Date</b>
<i>Roxanne Judice</i>	Rutgers	3	7/8/2024
<i>Samantha Larsen</i>	Georgian Court	9	9/13/2024

**2.3 Sick, NJFLA, Leave without Pay and Benefits**

That the Board of Education approve the following family leave for:

<b>Employee No.</b>	<b>Sick Time</b>	<b>FMLA</b>	<b>NJFLA</b>	<b>LOA without pay and benefits</b>
<i>5116</i>	N/A	4/8-6/18/24	N/A	N/A
<i>5182 Amended</i>	2/20-4/22/24	4/23-9/30/2024	10/1/24-1/13/25	N/A
<i>4834</i>	9/3-10/29/24	10/30/24-1/28/25	3/20-6/18/25	1/29-3/19/25

**2.4 2023-2024 Non-Contractual Athletic Stipend Addition**

That the board of Education approve the following 2023-2024 non-athletic stipend addition:

Name	Position
<i>Michelle Spears</i> <i>Sharon Mousselli</i>	Announcer: All Other Athletic Events Scoreboard/Clock: All Other Athletic Events Security: All Other Athletic Events Substitute Coach Pitch Counter: Varsity Baseball/Softball Videotaping

**2.5 Aide, Special Services**

That the Board of Education approve *Julie Shapiro* as an aide for special services; salary \$33,728.00, non certificated- prorated; starting on or about April 25, 2024 (pending criminal history).

**2.6 Student Intern**

That the Board of Education accept the following student intern:

Name	Univ.	Department	Time
Shanon Raveschiere (pending criminal history)	Monmouth	Guidance Shalene McLaughlin	24-25 SY

**2.7 2023-2024 Substitute Addition**

That the Board of Education approve the following substitute:

*John Riley*, School Nurse (pending nurse certification & criminal history)

**2.8 Supervisor Stipend**

That the Board of Education approve the following stipend for supervisors teaching courses for the 2023-2024 school year.

Name	Course	Stipend	Start Date
<i>Nicholas Timpone</i>	Math	\$2,750.00 (prorated)	4/8/2024
<i>Jessica Verdiglione</i>	Math	\$2,750.00 (prorated)	4/10/2024

**Compliance**

**2.9 HIB Affirmation**

That the Board of Education affirm 2023-2024 school year HIB #4 and HIB #5.

**2.10 Emergency Evacuation Drill**

That the Board of Education approve the March, 2024 emergency evacuation drill report.

**2.11 In-School and Out-of School Suspensions**

That the Board of Education approve the March, 2024 in-school and out-of-school suspension report.

**Student Services**

**2.12 2023-2024 Out-of-District Placements**

That the Board of Education approve the following 2023-2024 out-of-district placements based upon the recommendation of the Child Study Team:

<b>Student ID</b>	<b>School</b>	<b>Tuition</b>
274771	Collier HS	\$65,700.00
274878	Winslow Twp. High School	\$19,088.00 \$5.82 transportation per diem

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty

**4.0 GOVERNANCE:**

**Motioned by Mrs. Gibb and seconded by Mrs. Lipp, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1**

**4.1 Minutes**

That the Board of Education approve the minutes of the meeting held on March 19, 2024.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Abstained:* Mr. Garofalo *Absent:* Mrs. Doherty

**5.0 FINANCE**

**Motioned by Mrs. Woods and seconded by Mrs. Henry, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.5**

**5.1 Catherine E. Gahler Scholarship Award 2024-2025**

WHEREAS, the Red Bank Regional High School Board of Education has established a scholarship under the Last Will & Testament of Catherine E. Gahler; and

WHEREAS, the Catherine E. Gahler Scholarship Advisory Committee reviewed the recommendations of the Educational Advisor concerning the re-application of students presently receiving Catherine E. Gahler Scholarships, as well as new applicant(s), at their meeting of March 26, 2024; and

WHEREAS, the Catherine E. Gahler Scholarship Advisory Committee recommended approval of two renewal scholarships for the 2024-2025 school year, and a new award for the 2024-2025 school year, as listed, and upon finishing the school year with appropriate final annual cumulative grade point average;

<b>Student</b>	<b>Institution</b>	<b>Scholarship Amount</b>
Molly Burden - New	Coastal Carolina University	Up to \$40,000
Celia Santiago - <i>Renewal</i>	Kean University	Up to \$35,000
Lily Cagno - <i>Renewal</i>	College of New Jersey	Up to \$40,000

NOW THEREFORE BE IT RESOLVED: That the Red Bank Regional High School Board of Education hereby awards the Catherine E. Gahler Scholarship leading to a Baccalaureate/Master’s degree and New Jersey Certification in General Elementary Education, K-8 to the new applicant, as well as the renewal applicant, as recommended by the Scholarship Committee.

**5.2 Professional Development– Employee**

That the Board of Education approve the following employee professional development requests:

<b>Employee</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>	<b>Account</b>
Stacy Shuff	Using AI Tools to Increase English Lang. Art Learning - <i>Virtual</i>	May 10, 2024	\$279.00	20-488-200-500-xxx ESSER III
Anne Kelterborn	2024 Writing Conference - <i>Bard College, NY</i>	April 26, 2024	\$673.40	20-488-200-500-xxx ESSER III

**5.3 Field Trips**

That the Board of Education approve field trips for the 2023-2024 school year.

<b>Date:</b>	<b>May 3, 2024</b>
Leave:	9:00am
Return:	11:30am
Group:	Spanish Immersion Classes
Purpose:	Community Connections
Destination:	Red Bank Primary School
Teacher:	Christin Outwin
Student #	31
Chaperone #	3
Transportation Cost:	\$350.00 (Dept. Budget)
Fees:	\$0

**5.4 Use of Facilities**

Recommend that the Board of Education approve the following use of facilities application:

<b>Requestor/Use</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
Ridge Rd. Run - 5K for Suicide Prevention <i>The Source Program</i>	May 5, 2024	7:00am - 12:00pm	<ul style="list-style-type: none"> <li>● Outdoor Track</li> <li>● Restrooms</li> <li>● Vestibule</li> </ul>
Markham Place Track	May 1, 2024 <i>(rain date May 3)</i> May 15, 2024 <i>(rain date May 16)</i>	3:15pm - 6:00pm	Outdoor Track
Shrewsbury Boro School Track	April 25, 2024 <i>(rain date April 26)</i> May 7, 2024 <i>(rain date May 9)</i>	3:15pm- 6:00pm	Outdoor Track

**5.5 Transportation Agreement**

That the Board of Education approve a transportation agreement for Student ID #232361.

**Roll Call Vote:** *Ayes:* Mrs. Crystian, Mrs. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty

**PUBLIC COMMENT:**

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- *Maria Wood, Little Silver:* Date for Strategic Planning Meeting and if there is a stakeholder on the Equity and Excellence Committee for Special Needs Students
- *Tara Fitzpatrick, Little Silver:* Younger grade scheduling and lack of parent involvement, need to make parents feel more welcome, non response to communication.
- *Sunny Lenhard, President, RBREA:* reported on events and achievements by staff and students.

**OLD BUSINESS - NONE**

**NEW BUSINESS**

- Mrs. Gibb - Great that we are looking into investing in AI Professional Development as listed on the agenda - Dr. Moore commented that Mrs. Verdiglione also hosted an in-district PD on AI.
- Mr. Venino - Little Silver Community Magazine came out with a lot of RBR student events and also stated that on May 30th there will be a play based on the "Clue" game.

**EXECUTIVE SESSION II - 9:24pm**

RECOMMENDED: That this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**ADJOURNMENT - 9:44pm**

There being no other business to come before the Board, a motion to exit Executive Session and adjourn the meeting was moved by Mr. Garofalo and seconded by Mrs. Gibb.

**Voice Vote:** *Ayes:* Mrs. Crystian, Mrs. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Noble, Mr. Venino, Mrs. Woods *Nays:* None *Absent:* Mrs. Doherty

Respectfully submitted,

Debra Pappagallo  
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: WEDNESDAY, APRIL 24, 2024