

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
OCTOBER 16, 2024**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, October 16, 2024** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised and published in the Asbury Park Press on January 3, 2024. Notice of this meeting was also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS: 6:33pm

Mrs. Mandy Galante, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble
Absent: Mrs. Memone Crystian, Mrs. Tara Gibb, Mr. Mark Taylor, Mrs. Nicole Woods

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Angela Gurrera, Esq.

EXECUTIVE SESSION: 6:34pm

RECOMMENDED: Motioned by Mr. Garofalo and seconded by Mrs. Henry, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble

Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

CALLED TO ORDER - ROLL CALL - 7:36pm

Mrs. Mandy Galante, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. Patrick Noble

Absent: Mrs. Memone Crystian, Mrs. Tara Gibb, Mr. Mark Taylor, Mrs. Nicole Woods

Also in attendance:

Debra Pappagallo, School Business Administrator
Dr. Louis Moore, Superintendent
Angela Gurrera, Esq.
Nyla Morton & Clair Smigie, Student Representatives

PLEDGE OF ALLEGIANCE

PRESIDENT’S REPORT

PUBLIC COMMENT ON AGENDA ITEMS (*Board Policy #0167 - Public & Executive Sessions*)

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Kevin Acky, Little Silver - Proud of the Board of Education for putting District Goals out tonight and being consistent.

PRESENTATIONS/COMMENDATIONS

- Introduction of Student Board Representatives - Nyla Morton and Claire Smigie
- HIB Self Assessment - Mr. Donohoe
- Athletic Department Update - Mr. Stoia
- Assessment Report NJSLA, AP/IB and benchmark plan (Pre-AP, MAPS, Link-it) - J. Verdiglione

CORRESPONDENCE - NONE

COMMITTEE REPORTS

- Curriculum met on 10/8/24 - Mrs. Gibb will report on 11/13/24.

2.0 SUPERINTENDENT’S REPORT

Motioned by Mrs. Henry and seconded by Mrs. Galante that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.9

Personnel

2.1 Graduate Tuition

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher’s contract:

Name	University/College	Credits	Start Date
<i>Amanda Dorvin</i>	Felician University	3	10/21/2024

2.2 Medical Leave Request

That the Board of Education approve the following medical leave request:

Employee No.	Sick	FMLA	NJFLA	LOA without pay and benefits
4066	12/2/24-2/6/25	2/7 - 5/12/25	N/A	5/13-5/30/25
4155	10/21/24, 10/28/24, 11/4/24, 11/11/24, 12/2/24, 12/16/24 (dates are subject to change)	N/A	Intermittent (starting on or about 10/23/24)	N/A

2.3 QSAC Committee

That the Board of Education approve the following members and responsibilities for the QSAC committee to ensure our compliance and improvement in educational standards:

Name	Position
<i>Dr. Louis B. Moore</i>	Chief School Administrator
<i>Patrick Noble</i>	President -District Board of Education Member
<i>Debra Pappagallo</i>	School Business Administrator
<i>Julius Clark</i>	Principal - District Administrative Staff Rep.
<i>Jessica Verdiglione</i>	Director of Curriculum and Instruction- Rep.
<i>Erin Pinto</i>	Supervisor of Special Services- Rep.
<i>Madeline Ciancio</i>	Human Resource Representative
<i>Kimberly Kelly</i>	Assistant School Business Administrator
<i>Keith Savarese, Allison Matto, Nicholas Tucker</i>	Teacher Representatives
<i>Sunny Lenhard, Roxanne Judice</i>	Local Collective Bargaining Representatives
<i>Ursula Henry</i>	Parent Representative

2.4 2024-2025 Sixth Period Stipend Addition

That the Board of Education approve the following 2024-2025 sixth period stipend for the following staff member:

Mariah Iapicco, Special Needs Teacher, \$3,000 stipend

2.5 2024-2025 Non-Contractual Extra Work Extra Pay Additions

That the Board of Education approve the following 2024-2025 non-contractual EWEP additions:

Name	Activity/Program	Stipend/Rate of Pay
<i>Kelly Booth</i> <i>Erin Cunningham</i> <i>Michelle Spears</i>	Special Needs Track Coach Substitute	\$40.00 per hour
<i>Kelly Booth</i>	Special Needs Chaperone	\$30.00 per hour

2.6 2024-2025 Curriculum and Textbook Guide

That the Board of Education adopt the 2024-2025 curriculum/course of study and the textbook guide, which complies with the NJ Student Learning Standards.

Compliance

2.7 HIB Affirmation

That the Board of Education affirm HIB #2 for the 2024-2025 school year.

2.8 Emergency Evacuation Drill

That the Board of Education approve the September, 2024 Emergency Evacuation Drills.

Student Services

2.9 2024-2025 Out-of-District Placement Amendments

That the Board of Education approve the following 2024-2025 Out-of-District placement amendments based upon the recommendations of the Guidance Dept./Student Services:

Student ID	School	Tuition
274771 Amended	Collier HS (prev. approved 6/12/24 tuition only)	\$31,500.00 Aide Date: 9/4/24-6/20/25

Roll Call Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble
Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

4.0 GOVERNANCE:

Motioned by Mr. Garofalo and seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on Tuesday, October 1, 2024

Voice Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble
Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

Motioned by Mrs. Lipp and seconded by Mrs. Henry that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.2

4.2 District Goals for 2024-2025

Motioned by Mrs. Lipp and seconded by Mrs. Henry, that the Board approve the following 2024-2025 District Goals:

1. Promote excellence and equity for all students by expanding opportunities, boosting achievement, and fostering a school culture that values inclusion and recognizes the value of diversity
2. Utilize resources and form partnerships that support programs that prepare all students for success in a range of postsecondary pursuits including college, pathways toward earning industry-valued credentials/certifications and apprenticeships, as well as engagement in national and community service
3. Promote Student Achievement and Success by Prioritizing Efforts to Strengthen the Instructional Program and Tier 1 Supports
4. Strengthen School-Community Relations

Roll Call Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble
Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

5.0 FINANCE

Motioned by Mrs. Galante and seconded by Mrs. Henry the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.14 (Brookdale Field Trip) and 5.15 be TABLED:

5.14 Field Trip- TABLED

That the Board of Education approve field trip for the 2024-2025 school year

Date:	November 14, 2024
Leave:	10:30am
Return:	2:10pm
Group:	Brookdale Certification Students
Purpose:	Dual enrollment, Certification via Early Start
Destination:	Brookdale Community College, Lincroft
Teacher:	Erin Pinto
Student #	40
Chaperone #	4
Transportation Cost:	\$365.00 (Dept. Budget.)
Fees:	\$0

5.15 Use of Facilities- TABLED

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
<i>Little Silver Rec. Games, Practices, Clinics</i>	12/1/24 - 3/30/25 Mon. through Fri.	4:00pm-9:00pm <i>(as scheduled with Athletic Director)</i>	Field House

Voice Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble

Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

5.0 FINANCE

Motioned by Mrs. Galante and seconded by Mrs. Henry that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.14

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended August 31, 2024 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended August 31, 2024, as attached, and BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo , School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending Wednesday, *October 16, 2024* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$1,186,843.39
20	Special Revenue Funds	\$15,696.54
30	Capital Projects Fund	-
40	Debt Service Fund	-
60	Food Service Fund	\$43,655.78
	TOTAL EXPENDITURES	\$1,246,195.71

5.5 ESEA Application 2024-2025 Amendment For Carryover

That the Board approve the amendment to the FY25 ESEA (Elementary & Secondary Education Act) Grant for carryover for up to the following amounts:

Title I	\$238,320
Title I SIA	\$ 62,500
Title IIA	\$ 22,874
<u>Title III</u>	<u>\$ 40,943</u>
Total Funding	\$364,637

5.6 IDEA Application 2024-2025 Amendment For Carryover

That the Board approves the amendment to the FY25 IDEA Grant for carryover up to the amount of \$456,465.

5.7 Budget Calendar 2025-2026

That the Board of Education approve the Budget Calendar for the 2025-2026 school year budget.

5.8 Change Order for HVAC Project

That the Board of Education approve the following change order for the HVAC Project Contract with All Coast Services, Inc.

C/O #	Amount	Description	Funding Source
PCO-4	\$18,000	Inspection of Fire Dampers	Contingency

5.9 2024-2025 MOESC Contract for School Nursing Services

That the Board of Education approve the 2024-2025 MOESC contract for school nursing services.

5.10 Submission of Comprehensive Maintenance Plan and M1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Red Bank Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Red Bank Regional High School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Red Bank Regional High School District in compliance with Department of Education requirements.

5.11 Authorization for Bids and Requests for Proposals

That the Board of Education Authorize the the School Business Administrator to advertise and accept Bids and/or Requests for Proposals (RFP's) for Transportation and Custodial Services for the upcoming school years.

5.12 2024 Cross Country Late Bus: Quoted Contract

That the Board of Education approve the following quoted transportation contract for special education cross country late bus: *Quotations were submitted by Emmanuel Trans., Hartnett, Helfrich, School Bound, Jonah, Garas & Ryder. Emmanuel Trans. provided the winning response as follows:*

Route #	Contractor	Per Diem Rate
CC24	Emmanuel Transportation	\$128.00

5.13 Professional Development– Employee

That the Board of Education approve the following professional development requests:

Employee	Location	Date	Amount	Account
Sarafina Mugavero	International Network of Public Schools Conference - <i>New York, NY</i>	11/5/24	\$511.50	Title III

5.14 Field Trips

That the Board of Education approve field trips for the 2024-2025 school year.

Date:	October 29, 2024
Leave:	10:00am
Return:	1:30pm
Group:	Environmental Engineers & Engineer Seniors
Purpose:	Water Security - Environmental Engineering
Destination:	NJAW Water Treatment Plant
Teacher:	Colts Neck, NJ
Student #	30
Chaperone #	2
Transportation Cost:	\$320.00 (Dept. Budget)
Fees:	\$0

Date:	December 6, 2024
Leave:	8:00am
Return:	2:00pm
Group:	RBR Students
Purpose:	College Tour
Destination:	Fairleigh Dickinson University, Teaneck
Teacher:	Maria Byrd
Student #	30
Chaperone #	3
Transportation Cost:	\$550.00 (Pd. for by Fairleigh Dickinson)
Fees:	\$0

Date:	February 19, 2025
Leave:	7:15am
Return:	5:30pm
Group:	VPA Performance Majors
Purpose:	Standard 7 NJSLs
Destination:	Richard Rodgers Theatre, NYC
Teacher:	Brian Krajcik
Student #	100

Date:	February 19, 2025
Chaperone #	8
Transportation Cost:	\$4,000.00 (Dept. Budget.)
Fees:	\$100.00/per student (Parent Pd. & Activity Acct.)

5.15 Use of Facilities- Tabled earlier in the meeting

Roll Call Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble
Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- Sunny Lenhard, *RBREA President* - Testing presentation and results, Staff and event updates and happenings.
- Maria Wood, *Little Silver* - New facility for Mental Illness for kids and adults in Neptune-Child & Adolescent Crisis Division Program.

OLD BUSINESS - NONE

NEW BUSINESS - NONE

ADJOURNMENT - 9:09pm

There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mr. Garofalo and seconded by Mrs. Lipp

Voice Vote: Mrs. Galante, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Noble
Absent: Mrs. Crystian, Mrs. Gibb, Mr. Taylor, Mrs. Woods

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: NOVEMBER 13, 2024